



7. Motion to approve the pricing for installation of streetlights on Carpenter Rd. between N. McKinley Rd. and Deland Rd. – Supervisor Thorsby
8. Discussion and motion to approve Election Emergency Response Plan – Clerk Meinburg
9. Motion to approve Resolution 23-03 RESOLUTION TO APPROVE LOCAL RESIDENTIAL APPEALS BY MAIL – Supervisor Thorsby
10. Discussion and motion to approve the purchase of Colortrac SmartLF 36” Scanner – Clerk Meinburg

**VI. REPORTS:**

1. Supervisor’s Report - Supervisor  
Monthly Building Report  
Monthly Code Enforcement Report  
Fire Department Report  
FANG Activity Report
2. Clerk’s Report - Clerk
3. Treasurer’s Report - Treasurer  
Water Report
4. Flushing Township Police Department – Chief

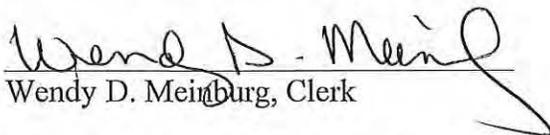
**VII. PUBLIC COMMENTS:** Each speaker limited to three minutes

**VIII. BOARD COMMENTS**

**IX. NEXT REGULAR MEETING:**

April 10, 2023 AT 7:00 P.M.

**X. ADJOURNMENT**

  
Wendy D. Meinburg, Clerk

**ATTENTION:** All requests for placing items on the agenda must be delivered to the Office of the Township Clerk no later than 6:00 p.m. on the Wednesday (one week prior) to the Charter Township of Flushing Board of Trustees Meeting. You may view the minutes on the internet at [www.flushingtownship.com](http://www.flushingtownship.com)

**DRAFT**  
**CHARTER TOWNSHIP OF FLUSHING**

**6524 N. SEYMOUR ROAD  
FLUSHING, MICHIGAN 48433  
BOARD OF TRUSTEES MINUTES**

**DATE: FEBRUARY 9, 2023**

**TIME: 7:00 P.M.**

**PHONE: 810-659-0800**

**FAX: 810-659-4212**

**WEB PAGE: <http://flushingtownship.com>**

**ADMINISTRATION:**

**SUPERVISOR:** Frederick R. Thorsby

**CLERK:** Wendy D. Meinburg

**TREASURER:** Terry A. Peck

**TRUSTEES:**

William Bain

Linda Minarik

William L. Westenbarger

Sharilynn K. Willette

**TOWNSHIP ATTORNEY:**

**MATTHEW S. MCKONE PLLC**

6258 W. Pierson Road

Flushing, MI 48433

810-410-4204

- I. MEETING CALLED TO ORDER** at 7:01 P.M. by **SUPERVISOR THORSBY** with Roll Call and the Pledge of Allegiance to the American Flag.
- II. ROLL CALL:** Willette, Thorsby, Peck, Bain, Minarik, and Meinburg. Attorney John Ryan was also present representing Attorney Matt McKone's office.

**MEMBERS ABSENT:** William L. Westenbarger

**OTHER INDIVIDUALS PRESENT:** Six (6)

**APPROVAL OF AGENDA FOR FEBRUARY 9, 2023.**

**TREASURER PECK MOVED**, supported by Clerk Meinburg to approve the agenda for February 9, 2023.

**THE MOTION CARRIED.**

**APPROVAL OF DRAFT MINUTES OF THE BOARD MEETING OF JANUARY 12, 2023.**

**CLERK MEINBURG MOVED**, supported by Trustee Bain to approve the minutes of the January 12, 2023 Board Meeting.

**THE MOTION CARRIED.**

**APPROVAL OF PAYMENT OF BILLS**

**TREASURER PECK MOVED**, supported by Trustee Willette to approve the payment of bills as presented.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Minarik, Thorsby, Bain, Peck, Meinburg, and Willette

**NAYS:** None

**ABSENT:** Westenbarger

**THE MOTION CARRIED.**

**III. PUBLIC COMMENTS**

**OPEN FOR PUBLIC COMMENTS: 7:03 P.M.**

No comments were made.

**CLOSED FOR PUBLIC COMMENTS: 7:04 P.M.**

**IV. UNFINISHED BUSINESS**

None

**V. NEW BUSINESS**

1. PUBLIC HEARING – BUDGET OF FISCAL YEAR 2023-2024

**SUPERVISOR THORSBY OPENED PUBLIC HEARING AT 7:04 P.M.**

No comments were made.

**SUPERVISOR THORSBY CLOSED PUBLIC HEARING AT 7:05 P.M.**

2. Motion to adopt Resolution 23-02 for the Budget of Fiscal Year 2023-2024.

**CLERK MEINBURG MOVED**, supported by Treasurer Peck to approve Resolution 23-02 for the Budget of Fiscal Year 2023-2024.

Trustee Minarik had several questions about different line items in the budget. Trustee Minarik also expressed concern for the general fund balance in the coming years if expenses continue to outweigh revenue. Trustee Willette commented that we don't want to put ourselves in a position that would force us to cut services to the residents; there's got to be a better way to live within our means. Trustee Bain commented that the township has fallen into necessary spending cuts before and we do not want to be there again. Treasurer Peck assured the trustees that this would not greatly impact the general fund balance and that we have a far greater amount than what we need currently. After more discussion, the following motion was made.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Thorsby, Willette, Peck, Meinburg, and Bain

**NAYS:** Minarik

**ABSENT:** Westenbarger

**THE MOTION CARRIED.**

3. Discussion and motion to approve renewal of employee medical insurance through Bois Insurance – Supervisor Thorsby

**TREASURER PECK MOVED**, supported by Clerk Meinburg to approve renewal of the employee medical insurance through Bois Insurance.

Supervisor Thorsby explained that with the rising cost of insurance, across the board, the township was presented other insurance plans to compare with the current insurance plan for township employees. After a brief discussion, the following motion was made.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Bain, Willette, Minarik, Meinburg, Thorsby, and Peck

**NAYS:** None

**ABSENT:** Westenbarger

**THE MOTION CARRIED.**

4. Motion to adopt Resolution 23-01 and amend the 457 Plan and Trust – Supervisor Thorsby

**TRUSTEE MINARIK MOVED**, supported by Treasurer Peck to approve the adoption of Resolution 23-01 the amended 457 Plan and Trust.

After a brief discussion, the following motion was made.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Thorsby, Willette, Meinburg, Minarik, Peck, Bain

**NAYS:** None

**ABSENT:** Westenbarger

**THE MOTION CARRIED.**

5. Motion to approve the price of \$8,125 for the prescribed burn in the Red, Blue, Magenta, and Cyan units of the Flushing Township Nature Park by Plante Wise.

**CLERK MEINBURG MOVED**, supported by Treasurer Peck to approve the price of \$8,125 for the prescribed burn in the Red, Blue, Magenta, and Cyan units of the Flushing Township Nature Park by Plante Wise.

Clerk Meinburg explained that by burning all the sections this year we would not have to burn anything next year. Clerk Meinburg also commented that it is very interesting to watch because there are so many agencies involved to keep it safe. Treasurer Peck spoke earlier that day with Trustee Westenbarger, who could not be in attendance this evening,

and he wanted to relay that Trustee Westenbarger was heavily opposed to this proposition. After more discussion, the following motion was made.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Peck, Bain, Meinburg, Thorsby, Minarik, Willette

**NAYS:** None

**ABSENT:** Westenbarger

**THE MOTION CARRIED.**

6. Motion to approve reappointment of Rick Bigelow to the Senior Center Board as Township representative beginning January 1, 2023.

**CLERK MEINBURG MOVED**, supported by Treasurer Peck to approve reappointment of Rick Bigelow to the Senior Center Board as a Township representative beginning January 1, 2023.

Trustee Willette commented that Rick Bigelow attends the senior center meetings and is a great candidate for the role. The following motion was made.

**THE MOTION CARRIED.**

7. Motion to approve the following Genesee County Road Commission projects. Carpenter Rd-Duffield Rd to Seymour Rd (\$80,000) and Coldwater Rd-M13 to Seymour Rd (\$415,000).

**CLERK MEINBURG MOVED**, supported by Treasurer Peck to approve the Genesee County Road Commission projects for Carpenter Rd-Duffield Rd to Seymour Rd (\$80,000) and Coldwater Rd-M13 to Seymour Rd (\$415,000).

After a brief discussion, the following motion was made.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Meinburg, Willette, Bain, Peck, Minarik, and Thorsby

**NAYS:** None

**ABSENT:** Westenbarger

**THE MOTION CARRIED.**

8. Motion to approve the EGLE Scrap Tire Cleanup Grant Agreement for 2023.

**TREASURER PECK MOVED**, supported by Trustee Willette to approve the EGLE Scrap Tire Grant Agreement for 2023.

Supervisor Thorsby said the event is currently scheduled for Saturday, June 10, 2023 and will take place for a limited number of hours. After more discussion, the following motion was made.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Peck, Minarik, Willette, Bain, Thorsby, and Meinburg

**NAYS:** None

**ABSENT:** Westenbarger

**THE MOTION CARRIED.**

**VI. REPORTS**

1. Supervisor's Report – Supervisor  
Monthly Building Report  
Monthly Code Enforcement Report  
Fire Department Report

Supervisor Thorsby reported that the generators at the township building have been installed and training will take place next Friday. Supervisor Thorsby commented that Chris Czyzio is continuing his training at a conference currently and continues to do a good job for the township. Supervisor Thorsby also stated that ditching has been scheduled for this year.

2. Clerk's Report – Clerk

Clerk Meinburg reported that she had been notified of a small election in May for New Lothrop Schools. Clerk Meinburg also stated that she will be working with Shiawassee County to opt out of the election because it only touches one of our precincts.

3. Treasurer's Report – Treasurer  
Financial Report December 2022

Treasurer Peck gave brief financial report.

4. Flushing Township Police Department – Police Chief

Chief VanAlstine stated that the drone has finally been received at the station. He went on to say the officers are currently working on their online training and upon completion will go to Bishop Airport to finish their certification. Trustee Minarik asked Chief VanAlstine about the police vehicles and about the township's involvement in FANG.

**VII. PUBLIC COMMENTS**

**OPEN FOR PUBLIC COMMENTS: 7:54 P.M.**

No comments were made.

**CLOSED FOR PUBLIC COMMENTS: 7:55 P.M.**

**VIII. BOARD COMMENTS**

Trustee Bain was elected onto an Outreach Committee in Flushing. Trustee Minarik asked if any of the street light outages have been fixed and Supervisor Thorsby said that Brook Terryah has been regularly calling Consumers to get the lights fixed. Trustee Willette asked about the park driveway and Supervisor Thorsby replied that it was not a project for this year.

**IX. NEXT REGULAR MEETING:** March 9, 2023

**X. ADJOURNMENT**

**TRUSTEE BAIN MOVED**, supported by Trustee Minarik to adjourn the meeting at 7:59 P.M.

**THE MOTION CARRIED.**

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WENDY D. MEINBURG, Clerk

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FREDERICK R. THORSBY, Supervisor

APPROVED DATE \_\_\_\_\_

RECORDING SECRETARY: Makenzie Dearlove, Deputy Clerk  
02/09/2023

DRAFT

# Flushing Township

6524 N. Seymour Rd  
Flushing, MI 48433

Phone: 810-659-0800  
Fax: 810-659-4212

# Employment Application

prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origin, handicap, or veteran status.

Personal Information						
Last Name	First Name	MI	SSN#	Email		
Eichorn	Andrew	Mark				
Street Address	City	ST	Zip	Home Phone	Mobile Phone	
198 Dillon Rd	Flushing	MI	48433			
Are you entitled to work in the United States?		Are you 18 or older?		If yes, Date of Birth		
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		1987		
Have you been convicted of a felony or been incarcerated in connection with a felony in the past seven years?			If yes, please explain:			
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No						
Military Service?		Are you a veteran?		War		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
What position are you applying for?			How did you hear about this position?			
Zoning / Planning Board's						
Expected Hourly Rate		Expected Weekly Earnings		Date Available		
Have you ever applied with us before?			Are you willing to work overtime?			
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No			

Prior Work Experience						
Employer	Current or Most Recent		Prior		Prior	
	Self employed					
Address						
City, ST, ZIP						
Telephone						
Name of Immediate Supervisor						
Dates of Employment	From	To	From	To	From	To
	2013	present				
Position/Job Title	Heavy equipment Operator					
Pay						
Reason for Leaving						
May We Contact	<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Education					
Name/Location	Last Year Complete			Degree	Major or Emphasis
High School	Flushing high school				
	9	10	11	(12)	
College/University	1	2	3	4	
Trade School					
Other					
List any applicable special skills, training or proficiencies.					

Personal References			
	Reference 1	Reference 2	Reference 3
Name	Mike Ballard	Kurt Obermeyer	Mark Eichorn
Address	7454 Nichols Rd	4181 Dillon Rd	11042 W Mt Morris Rd
City, ST, ZIP	Flushing MI	Flushing MI	Flushing MI
Telephone			

Disclaimer - By signing, I hereby certify that the above information, to the best of my knowledge, is correct. I understand that falsification of this information may prevent me from being hired or lead to my dismissal if hired. I also provide consent for former employers to be contacted regarding work records. I understand that the employer may engage in investigative background check to include a consumer reporting agency report. I authorize the employer to do so. I further understand that I have the right, at my request, to information on the reporting agency used so I may obtain the nature and substance of information provided to the employer. I understand that the acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future.

Signature  Date 11-07-22

## **Kim Strnad**

Kimberly Strnad is a current Flushing Township resident, who has resided in various areas of Flushing since 1984. She has been employed at Bois Insurance since 1999, and currently works as an insurance agent, offering solutions to clients for their home, auto, business life and employee needs. She married her high school sweetheart in 2002, and they are raising their two sons. Kim is an elected trustee to the Flushing Community School board and also the Chair for the Flushing Community Foundation. She supports her husband's endeavors with his role as a board member of Big Brothers Big Sisters by volunteering alongside of him whenever possible. Kim loves her community and desires to participate whenever possible.

<b>BUDGET AMEND: 3.09.23</b>	<b>AMENDED BUDGET</b>		<b>AMENDED BUDGET</b>
<b>TOWNSHIP BOARD 101</b>	<b>03/31/23</b>	<b>CHANGE</b>	<b>03/31/23</b>
CONTRACTUAL SERVICES	10,000	2,000	12,000
MISCELLANEOUS EXPENSE	2,500	(2,000)	500
	12,500	-	12,500
<b><u>ACCOUNTING 191</u></b>			
COMPENSATED ABSENSES/COLA	4,000	500	4,500
PENSION EXPENSE	46,000	(500)	45,500
	50,000	-	50,000
<b><u>ASSESSOR 257</u></b>			
COMPENSATED ABSENSES/COLA	5,000	3,200	8,200
PENSION EXPENSE	46,000	(3,800)	42,200
PRINTING & PUBLICATION	1,500	500	2,000
MEMBERSHIP DUES	400	100	500
	52,900	-	52,900
<b><u>TREASURER 253</u></b>			
CLERICAL WAGES	46,200	(600)	45,600
MILEAGE	1500	600	2,100
MEMBERSHIP DUES	50	100	150
OFFICE EQUIPMENT	500	(100)	400
	48,250	-	48,250
<b><u>TOWNSHIP HALL 265</u></b>			
OFFICE SUPPLIES & POSTAGE	3,000	1,000	4,000
MAINTENANCE SUPPLIES	4,000	1,000	5,000
BLDG MAINTENANCE & REPAIRS	20,000	(2,500)	17,500
COPY MACHINE METER CHARGE	2,500	500	3,000
	29,500	-	29,500
<b><u>PUBLIC SERVICE 443</u></b>			
ROAD IMPROVEMENTS	500,000	(15,000)	485,000
ROAD/DITCHING MAINTENANCE	25,000	15,000	40,000
	525,000	-	525,000
<b><u>BUILDING/ZONING DEPT: 249</u></b>			
CONTRACTUAL SERVICES	60,000	2,000	62,000
ZONING AMIN/ORD ENFORCEMENT	31,500	(4,100)	27,400
OFFICE SUPPLIES/ GAS	500	200	700
HEALTH INSURANCE	14,000	(200)	13,800
CONFERENCES	100	1,100	1,200
INSURANCE & BONDS	1,200	50	1,250
CODIFICATION	5,000	(50)	4,950
OFFICE EQUIPMENT	1,500	1,000	2,500
	113,800	-	113,800
<b><u>PARK DEPARTMENT 208</u></b>			
GAS & OIL EXPENSE	700	300	1,000
EQUIPMENT	3,000	(300)	2,700
	3,700	-	3,700
<b><u>ARPA 301</u></b>			
CONTRACTUAL SERVICES-MOSQUITO	400,000	(10,000)	390,000
CAPITAL IMP / EQUIPMENT	30,000	10,000	40,000
	430,000	-	430,000

<b>POLICE FUND</b>			
	<b>AMENDED</b>		<b>AMENDED</b>
	<b>BUDGET</b>		<b>BUDGET</b>
	<b>03/31/23</b>	<b>CHANGE</b>	<b>03/31/23</b>
OFFICERS WAGES	635,000	12,000	647,000
PART TIME WAGES	37,000	(7,000)	30,000
COMPENSATED ABSENCES DUE	36,000	8,000	44,000
CLERICAL WAGES	50,000	(8,000)	42,000
FICA EXPENSE	59,000	1,000	60,000
HEALTH INSURANCE	80,000	6,000	86,000
UNIFORMS	5,000	3,500	8,500
GAS & OIL EXPENSE	34,000	(3,000)	31,000
LEGAL FEES	38,000	(4,000)	34,000
PENSION CONTRACT EXPENSE	185,000	3,000	188,000
CAR REPAIR MAINTENANCE	12,000	4,000	16,000
VEHICLE & LIABILITY INS	20,000	(7,000)	13,000
POST RETIREMENT HEALTH CARE	70,000	(8,500)	61,500
	1,261,000	-	1,261,000



# GENESEE COUNTY ROAD COMMISSION

*Serving the motorists of Genesee County for more than 100 years*

211 W. Oakley Street  
Flint, MI 48503-3995  
Website: [www.gcrc.org](http://www.gcrc.org)  
Board meetings: first and third Tuesdays at 10:00 A.M.

Phone: (810) 767-4920  
Toll Free: (800) 249-4027  
Fax (810) 767-5373 – Administration  
Fax (810) 767-3634 – Maintenance

**February 21, 2023**

**Mr. Frederick Thorsby, Township Supervisor  
Township of Flushing  
6524 N Seymour Rd  
Flushing MI 48433**

To Mr Thorsby;

We are currently in the process of putting together the 2023 Dust Control Program. Generally, (2) two applications of Calcium Chloride is applied each year as needed during the hot/dry season when lack of moisture causes formation of fine dust and reduces road stability. An additional application of chloride can be applied if requested by the Township at their expense.

This year 38% Calcium Chloride will be available at a cost of \$0.794273/ gallon at an application rate of 2000 gal/mile. An alternate 38% Calcium Chloride will be available at a cost of \$0.794273/gallon at an application rate of 1500 gal/mile.

The Genesee County Road Commission and the Township will assume 50/50 of the cost of materials for the first application of 38% Calcium Chloride at an application rate of 2000 gal/mile. If the Township should feel the need for the mid-summer application of 38% at a spread rate of 2000 gal/mile or 38% Calcium Chloride at a spread rate of 1500 gal/mile, the cost will be at 100% expense to the Township. The Genesee County Road Commission will assume 100% of the cost of material for the third application of 38% Calcium Chloride at an application rate of 2000 gal/mile.

If the Township chooses to use another product, such as mineral well brine during the 2<sup>nd</sup> application, please note that all responsibility will be on the Township. This includes arranging the application of material as well as payment of invoices.

If the Township wishes to participate in the 2023 Dust Control Program, it is necessary for the Township to review the attached documents and proceed in the following manner.

*Our mission, as Genesee County Road Commission employees, is to collectively provide and maintain a safe, cost-efficient and quality county road system for the motorists in Genesee County, Michigan.*



Mr. Frederick Thorsby, Township Supervisor  
Township of Flushing

**STEP 1:** Attached are (2) copies of the chloride maps for your Township. The maps are identical with the exception that one map is marked "TOWNSHIP COPY" and the other "OFFICE COPY". Any changes (**additions/deletions**) are to be indicated by the Township in **RED** on both maps.

**STEP 2:** The map marked "TOWNSHIP COPY" should remain at the Township office for your records.

**STEP 3:** The map marked "OFFICE COPY" is to be mailed back to the Maintenance Division of the Genesee County Road Commission along with the attached authorization form on or before **April 21, 2023**.

**NOTE:** If the Township wishes to make additional changes to the 2023 Dust Control Program at a later date, it will be necessary for the Township at that time to notify Anthony Branch, Director of Maintenance, stating the changes that are to be made.

Please complete the attached **Chloride Application Authorization Form**, noting the following:

**SECTION I - TERMS AND PROVISIONS:** Township Personnel should review; no action required.

**SECTION II – DUST CONTROL PROGRAM SELECTION:** Township Personnel to select a YES/NO answer regarding the second application by placing an X in the appropriate box.

**SECTION III - APPLICATION OF CHLORIDE CHANGES:** Township Personnel should note any additions/deletions to correspond with any changes noted in **RED** on the chloride maps.

**SECTION IV - AUTHORIZATIONS:** Township Supervisor and Township Clerk should both sign and indicate date of authorization. The original signed form is to be returned to the Maintenance Department along with the **CHLORIDE MAP MARKED "OFFICE COPY"** on or before **April 21, 2023**.

If there any questions regarding the 2023 Dust Control Program, please feel to call me at (810) 767-4920, extension 288.

Sincerely,



Anthony Branch  
Director of Maintenance

AB:mm  
Attachments/Chloride Auth. Form, Cost Estimate & (2) Chloride Maps

**GENESEE COUNTY ROAD COMMISSION  
MAINTENANCE ADMINISTRATIVE OFFICES**

**CHLORIDE APPLICATION AUTHORIZATION FORM**

**SECTION I - TERMS AND PROVISIONS:**

- (A) The sole purpose of this authorization is to provide for the application of Calcium Chloride in accordance with the enclosed chloride map.
- (B) It is understood that 50% of the cost of the first application of 38% Calcium Chloride at an application rate of 2000 gal/mile will be paid by the Genesee County Board of Road Commissioners and the Township, provided that the materials (chloride) are applied on unpaved local roads under the jurisdiction of the Genesee County Road Commission. The third application of 38% Calcium Chloride at an application rate of 2000 gal/mile will be paid 100 % by the Genesee County Road Commission. Any additional applications of 38% Chloride will be at 100% expense to the Township.
- (C) The Township by signed authorization of this document agrees that payment for this work shall be based on monthly billings from the Road Commission which shall be reimbursement for payments made for each application of chloride. Payments not made within thirty (30) days of billing date are subject to a one- percent (1%) per month penalty which shall be due to the Road Commission.

**NOTE: FIRST APPLICATION OF CHLORIDE  
Late April/Early May, 2023**

**NOTE: THIRD APPLICATION OF CHLORIDE  
Mid-September, 2023**

**SECTION II - SECOND APPLICATION OF CHLORIDE SELECTION  
Late June/Early July, 2023**

**Optional Second Application of 38% Calcium Chloride**

Yes  No  38% Calcium Chloride at a spread rate of 2,000 gallons per mile per application

Yes  No  38% Calcium Chloride at a spread rate of 1,500 gallons per mile per application

Yes  No  Mineral Brine (This will be 100% Township responsibility. The GCRC is not liable for any arraignments of application or billing)

**SECTION III - APPLICATION OF CHLORIDE CHANGES**

A. COMMENTS \_\_\_\_\_

\_\_\_\_\_

B. ADDITIONS \_\_\_\_\_

\_\_\_\_\_

C. DELETION \_\_\_\_\_

\_\_\_\_\_

**Please make sure to mark any changes in the Comments, Additions or Deletions section if applicable or mark N/A if nothing applies**

**SECTION IV - AUTHORIZATION**

The Township Supervisor and the Township Clerk of the Township do hereby certify to the Road Commission that this authorization form has been signed by them on behalf of the Township after being properly authorized to do so by the Township Board.

Authorization was granted on \_\_\_\_\_, 2023, by a majority vote of the Township at a meeting duly called at which a quorum was present:

**TOWNSHIP OF** \_\_\_\_\_

**Signed by** \_\_\_\_\_ **Date** \_\_\_\_\_  
**Township Supervisor**

**Signed by** \_\_\_\_\_ **Date** \_\_\_\_\_  
**Township Clerk**



# Summary of Projected 2023 Chloride Costs

## Spread Rate of 2000 Miles/Gallons

Townships	Mileage*	Cost Per Gallon for 2023	Cost Per Gallon for 2022	% Change from 2022	First Application		Second Application		Third Application		GCRC/TWP Total Cost Each	Grand Total
					GCRC Share	Twp Share	GCRC Share	Twp Share	GCRC Share	Twp Share		
Argentine	45.87	\$0.79427	\$0.68700	16%	\$36,433.30	\$36,433.30	\$0.00	\$72,866.61	\$72,866.61	\$0.00	\$109,299.91	\$218,599.82
Atlas	38.98	\$0.79427	\$0.68700	16%	\$30,960.76	\$30,960.76	\$0.00	\$61,921.52	\$61,921.52	\$0.00	\$92,882.28	\$185,764.57
Clayton	26.08	\$0.79427	\$0.68700	16%	\$20,714.64	\$20,714.64	\$0.00	\$41,429.28	\$41,429.28	\$0.00	\$62,143.92	\$124,287.84
Davison	20.99	\$0.79427	\$0.68700	16%	\$16,671.79	\$16,671.79	\$0.00	\$33,343.58	\$33,343.58	\$0.00	\$50,015.37	\$100,030.74
Fenton	17.14	\$0.79427	\$0.68700	16%	\$13,613.84	\$13,613.84	\$0.00	\$27,227.68	\$27,227.68	\$0.00	\$40,841.52	\$81,683.04
Flint	20.84	\$0.79427	\$0.68700	16%	\$16,552.65	\$16,552.65	\$0.00	\$33,105.30	\$33,105.30	\$0.00	\$49,657.95	\$99,315.90
Flushing	11.30	\$0.79427	\$0.68700	16%	\$8,975.28	\$8,975.28	\$0.00	\$17,950.57	\$17,950.57	\$0.00	\$26,925.85	\$53,851.71
Forest	36.12	\$0.79427	\$0.68700	16%	\$28,689.14	\$28,689.14	\$0.00	\$57,378.28	\$57,378.28	\$0.00	\$86,067.42	\$172,134.84
Gaines	35.70	\$0.79427	\$0.68700	16%	\$28,355.55	\$28,355.55	\$0.00	\$56,711.09	\$56,711.09	\$0.00	\$85,066.64	\$170,133.28
Genesee	12.88	\$0.79427	\$0.68700	16%	\$10,230.24	\$10,230.24	\$0.00	\$20,460.47	\$20,460.47	\$0.00	\$30,690.71	\$61,381.42
Gr Blanc	9.58	\$0.79427	\$0.68700	16%	\$7,609.14	\$7,609.14	\$0.00	\$15,218.27	\$15,218.27	\$0.00	\$22,827.41	\$45,654.81
Montrose	25.94	\$0.79427	\$0.68700	16%	\$20,603.44	\$20,603.44	\$0.00	\$41,206.88	\$41,206.88	\$0.00	\$61,810.32	\$123,620.65
Mt. Morris	25.18	\$0.79427	\$0.68700	16%	\$19,999.79	\$19,999.79	\$0.00	\$39,999.59	\$39,999.59	\$0.00	\$59,999.38	\$119,998.76
Mundy	22.13	\$0.79427	\$0.68700	16%	\$17,577.26	\$17,577.26	\$0.00	\$35,154.52	\$35,154.52	\$0.00	\$52,731.78	\$105,463.57
Richfield	25.15	\$0.79427	\$0.68700	16%	\$19,975.97	\$19,975.97	\$0.00	\$39,951.93	\$39,951.93	\$0.00	\$59,927.90	\$119,855.80
Thetford	12.40	\$0.79427	\$0.68700	16%	\$9,848.99	\$9,848.99	\$0.00	\$19,697.97	\$19,697.97	\$0.00	\$29,546.96	\$59,093.91
Vienna	6.09	\$0.79427	\$0.68700	16%	\$4,837.12	\$4,837.12	\$0.00	\$9,674.25	\$9,674.25	\$0.00	\$14,511.37	\$29,022.74
<b>TOTAL</b>	<b>392.37</b>				<b>\$311,648.90</b>	<b>\$311,648.90</b>	<b>\$0.00</b>	<b>\$623,297.79</b>	<b>\$623,297.79</b>	<b>\$0.00</b>		<b>\$1,869,893.38</b>

\* Mileage based on 2022 local unpaved roads



# GENESEE COUNTY ROAD COMMISSION MAINTENANCE DEPARTMENT

211 West Oakley Street  
Flint, Michigan 48503-3995

## COST FOR MOWING

DATE 01/31/2023 TOWNSHIP OF Flushing

ROAD NAME: Various Locations

LENGTH: \_\_\_\_\_

TYPE OF WORK: Roadside Mowing

ADDITIONAL \*Prices good for the 2022/2023 FY\* Final accounting will be based on actual cost

COMMENTS Local Road Improvement Project. No materials needed to this project

### SUMMARY OF ESTIMATED TOWNSHIP COST

Estimated Time Needed to Complete Work

Day/Days 8

Check A  
Box

GRAND TOTAL \$24,233.78

Township Participation \$24,233.78

GCRC Allocation Funds \_\_\_\_\_

Participation by Others \_\_\_\_\_

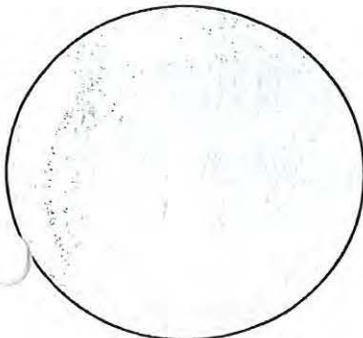
Please sign below and return to the Maintenance Department, if your Township would like the Genesee County Road Commission to proceed with this work. **It is agreed that in the event the cost exceeds more than 10% of above estimate, the Road Commission will consult with the Township prior to final billing.**

Township's Board Approval \_\_\_\_\_  
Supervisor Date

Road Commission's Board Approval \_\_\_\_\_  
Chairperson Date

Work Order Number \_\_\_\_\_

Work Completed \_\_\_\_\_  
District Supervisor Date



Engineering Dept Fund Verification	Matching Allocation
Signature	Date
Available Funds	
Engineering Dept. Fund Verification	Other Participation
Signature	Date
Available Funds	

# NHMS

National Highway Maintenance System Ltd., L.L.C.

P.O. Box 5315  
Akron, OH 44334

Toll Free: 888-922-3630  
Kevin Owings: 517-802-8322  
922-8070

Ohio 330-922-3649

FAX: 330-

PROPOSAL: Flushing Township  
Attn.: Frederick Thorsby

**Remarks:**

- 1. 2023 Crack Sealant Program (MDOT Program)  
Polymer 34515T Sealants  
Price includes use of a SuperShot Melter w/Air Compressor, Maintenance, and Training  
No Daily Rental. No Minimum Order Required.

**Quote**

- 1. Polymer 34515T Sealant \$1.08/#  
Price includes use of a SuperShot Diesel Melter w/Compressor  
No Daily Rental, No Maintenance  
2250 LBS/Pallet  
75 Boxes/Pallet

Freight: \$595.00

**Option:**

No-Trax: 5 Gallon Pails \$18.95/gallon

~~\$~~ 3,025.00

NHMS is to be listed as "Additional Insurer" on customer insurance policy, prior to rentals.

\_\_\_\_\_ Dollars

(Payment terms: Net 30)

All material is guaranteed to be as specified. Lessee agrees to indemnify the Lessor from any and all loss or damage to the equipment leased hereunder from any cause whatsoever, and also agrees to indemnify the Lessor from any and all claims, demands or cause of action or any liability whatsoever arising out of the operation or transportation of the equipment, or its use while in the possession of the Lessee, including damages or personal injuries to workers, third parties or property damage to any party. Lessee further agrees to maintain at its own expense, insurance on the equipment against all risks and in such amounts as Lessor shall reasonably require. Such insurance shall be payable to the Lessor and the Lessee as their interest may appear. Lessee shall provide proof of such insurance to include Lessor as Loss Payee and Additional Insured.

Authorized NHMS Representative: Mike Leahy,

DATE: January 21, 2023

Note: This proposal may be withdrawn by NHMS at any time.

**Acceptance of Proposal** – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

\_\_\_\_\_  
(Printed Name & Title)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Telephone and Fax Number)

\_\_\_\_\_  
(Date of Acceptance)



A CMS Energy Company

**CEM Support Center**

Consumers Energy, Lansing Service Center, Rm. 122, 530 W. Willow St., Lansing, MI 48906-4754

February 7, 2023

NOTIFICATION #:  
1062765339

FLUSHING TOWNSHIP  
6524 N SEYMOUR RD  
FLUSHING, MI 48433-1092

REFERENCE: CARPENTER RD BETWEEN N MCKINLEY RD AND DELAND RD, FLUSHING

Dear Valued Customer,

Thank you for contacting Consumers Energy for your energy needs. Please note the Notification Number above and include it on any correspondence you send. Please note the Account Number, located above the Account Name on your invoice, when submitting payment.

Enclosed for approval and signature is the original Authorization for Change and Resolution covering the replacement and/or installation of streetlight(s). You are responsible for the final restoration.

The estimated cost for your energy request is as follows:

Non Refundable Agreement for Installation of Electric Facilities:

Winter Construction Costs:	\$ -
Installation Charge:	\$ 3,536.00
Additional Costs	
<b>Total Estimated Cost:</b>	<b>\$ 3,536.00</b>
Less Prepayment Received:	\$ -
<b>Total Estimated Cost Due:</b>	<b><u>\$ 3,536.00</u></b>

Please sign and return the original Authorization for Change and Resolution in the enclosed self-addressed envelope or email to: [POBoxCEServiceRequest@cmsenergy.com](mailto:POBoxCEServiceRequest@cmsenergy.com). Payment in full is required before the installation can be scheduled for construction.

Please review all attached materials carefully and direct inquiries for your request to:  
Tanya Gilroy at 616-251-0574



A CMS Energy Company

**NOTICE FOR NATURAL GAS AND ELECTRIC CUSTOMERS  
WINTER CONSTRUCTION/PRACTICAL DIFFICULTIES CHARGES**

An additional construction charge of \$3.00 per foot for all underground construction footage will be applied to gas and electric facilities installed starting December 15, 2022 through April 1, 2023. To help you avoid this charge, we have included important dates and site requirements below. Please note that Electrical inspection is a requirement for construction for Electric and Joint trench requests.

**NATURAL GAS AND UNDERGROUND ELECTRIC SERVICE  
FROM EXISTING FACILITIES**

Applications/request for service must be received on or before November 1, 2022; the job site must be ready including inspection; and all required permits, easements (if applicable) and estimated payments must be received on or before November 22, 2022. (Please note that the November 22, 2022, payment deadline replaces the payment due date listed at the top of your invoice.)

If you are in the early stages of construction, please make sure your basement (or foundation) is backfilled, and the service route from the building to the property line is leveled and sloped for appropriate grade. Please keep this route clear of all dirt and building materials so that our employees can work safely and efficiently.

If you're unable to meet the above dates or site conditions, you may want to consider installing conduit for your Consumers Energy natural gas and/or electric service. Conduits that are properly installed and usable will not incur the winter charges.

**GAS MAIN AND UNDERGROUND PRIMARY ELECTRIC EXTENSIONS**

Application/request for main and primary underground electric extension must be made on or before October 3, 2022, and the following must be completed on or before November 1, 2022:

1. All payments must be made in advance, including your service payment. Please note that the November 1, payment deadline replaces the payment due date listed at the top of your invoice.
2. Governmental agencies must have returned required construction permits.
3. The site must be clear and ready for construction, including the service route.
4. Consumers Energy must receive all required easements.

**GAS METERS**

You do not need to call us to request gas meter installation for single-unit buildings that require a 250 Metris meter. We will set gas meters within 5 days after the gas service has been installed.

To schedule installation of a gas meter for a multifamily building or building that requires a meter larger than a 250 Metris meter, please call us at (800) 477-5050. These installations require connecting a fuel line to our meter bracket and at least one permanent natural gas appliance. Also, we need your help to access the building. If your township requires a pressure test inspection tag, please verify this has been completed before requesting a meter set.

**NOTE:** To help us schedule your meter set when you need it and avoid delays, we suggest that you apply for your natural gas and electric service at the same time you apply for your building permit.

If you have any questions, please call your Project Coordinator or Service Technician:  
Tanya Gilroy at 616-251-0574

Dear New Electric Customer:

Thank you for your request for electric service. In order to expedite your request and meet your schedule, we have developed the following list of items requiring action by you (Customer Responsibilities). These requirements must be met before we can install your service.

CUSTOMER RESPONSIBILITIES

- 1) **Service Location:** A copy of our design document may be included in your customer packet. If included, your service entrance equipment should be located at the spot indicated by an "X" as shown on the design document (Form 2804). Install the meter socket 3½ - 5 feet above final grade of this location.
- 2) **Meter Socket:** Residential metering equipment furnished free of charge, owned and maintained by Consumers Energy includes: meters and one or two position self-contained meter sockets. Contact the company representative assigned to your notification for locations to pick-up the meter socket. For metering installations that require a three or more position self-contained meter socket, the customer will be required to purchase approved meter sockets from a distributor or supplier of their choice.
- 3) **Payment:** An invoice may be included in your customer packet. If included, the deposit amount on the invoice must be paid prior to installation of your service. Additional charges may apply and will be billed/or a refund issued upon completion of your service installation.
- 4) **Site Conditions:** The site must be within three (3) inches of final grade before we can install your service. If you have requested an underground service, you will need to clear a 12-foot wide path that is free of building materials, brush, trees, shrubs, etc, along the proposed service route to avoid delays. Our Forestry Department can provide this service for you at an additional charge. For overhead service, nominal line clearing will be provided at no charge. Any extensive line clearing may require additional charges. After your service is installed, we will backfill and place excavated earth over the trench. You are responsible for the final restoration and ensuring that the grading over the trench is at the required level.
- 5) **Staking:** To avoid damage, you must mark (stake) your existing private underground facilities such as: well, septic systems, sprinkler system, any underground wires, buried LPG tanks, piping, or other unusual buried facilities. These stakes must be apparent when we arrive to install the service. We cannot reimburse you for damage to facilities that are not properly staked. You do not need to stake the utilities' electric, gas or communication lines.
- 6) **Mobile Home or Temporary Service:** If you requested service to a mobile home or temporary electric service, you will be required to set your own pole or install a pipe for underground service in accordance with Consumers Energy specifications. Contact the Consumers Energy representative assigned to your notification for additional information.
- 7) **Construction Repair:** If additional line work is required to reach your location due to site conditions or other unusual circumstances, extra charges may be incurred.
- 8) **ELECTRICAL INSPECTION:** YOU ARE RESPONSIBLE FOR ENSURING THAT ALL ELECTRICAL PERMITS AND INSPECTIONS ARE OBTAINED BEFORE ANY SERVICE CONNECTIONS CAN BE MADE. WIRINGS MUST COMPLY WITH LOCAL AND STATE ELECTRICAL CODES. NOTE: CAUTION SHOULD BE USED WHEN WORKING INSIDE FUSE PANEL. PANEL MAY BE ENERGIZED AFTER SERVICE IS CONNECTED
- 9) **Additional Charges:** Underground services installed during the months of December through April may be subject to an additional charge. Unusual site conditions may also require an additional charge. These charges will be communicated to you in advance of construction.
- 10) **Joint Trenching:** Discounts for installation of electric and gas service in the same trench (joint trench) are applied in calculating the gas service contribution.
- 11) **Usage Rate:** Customers are billed at a general service rate while the structure is under construction. If the structure is a home, then the owner of the home, upon receiving a Certificate of Occupancy, should call 1-800-477-5050 to ensure the gas and/or electric rates are changed to an appropriate rate.

Please keep these procedures in a convenient location to review as we proceed with designing your service and constructing the job. If any of the characteristics of the service request are changed and not communicated to us, you may experience delays and/or additional charges.

If you have any questions regarding these requirements please direct inquiries to:

Tanya Gilroy at 616-251-0574



A CMS Energy Company

**CEM Support Center**

Consumers Energy, Lansing Service Center, Rm. 122, 530 W. Willow St., Lansing, MI 48906-4754

<b>PLEASE RETURN THE CHECKED DOCUMENTS BELOW TO CONSUMERS ENERGY IN THE ENVELOPE PROVIDED</b>	
<b>TO EXPEDITE SERVICE, RETURN VIA EMAIL TO:</b>	
<b><u><a href="mailto:POBoxCEServiceRequest@cmsenergy.com">POBoxCEServiceRequest@cmsenergy.com</a></u></b>	
<input type="checkbox"/>	AGREEMENT FOR INSTALLATION (Please return all pages of contracts) (Form 93, Form 94 and Form 95 - 2 Page Document Each) (Form 861, Form 862 and Form 230 - 4 Page Document Each)
<input checked="" type="checkbox"/>	PAYMENT WITH INVOICE STUB (BOTTOM STUB IS REQUIRED FOR PROCESSING)
<input type="checkbox"/>	REQUEST FOR ELEVATED CUSTOMER DELIVERY PRESSURE
<input checked="" type="checkbox"/>	STANDARD LIGHTING CONTRACT (MUST BE CERTIFIED BY CLERK)
<input type="checkbox"/>	SIGNED CUSTOMER ATTACHMENT PROGRAM (CAP) CONTRACT (PLEASE ENSURE TO CHECK PAYMENT OPTION ON CONTRACT)
<input type="checkbox"/>	GO READY FORM (FORM 1250) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: <u><a href="mailto:POBoxCEServiceRequest@cmsenergy.com">POBoxCEServiceRequest@cmsenergy.com</a></u>
<input type="checkbox"/>	SITE READY PHOTO(S) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: <u><a href="mailto:POBoxCEServiceRequest@cmsenergy.com">POBoxCEServiceRequest@cmsenergy.com</a></u>
<input type="checkbox"/>	OTHER:
<b>NOTIFICATION REFERENCE NUMBERS</b>	
ELECTRIC SERVICE NOTIFICATION:	
GAS SERVICE NOTIFICATION:	
ELECTRIC OH DISTRIBUTION NOTIFICATION:	
ELECTRIC UG DISTRIBUTION NOTIFICATION:	
GAS MAIN NOTIFICATION:	
STREETLIGHT NOTIFICATION:	1062765339



**FLUSHING TOWNSHIP  
6524 N SEYMOUR RD  
FLUSHING MI 48433-1092**

**Amount Due: \$3,536.00**

**Please pay by: February 21, 2023**

Invoice Number	9324360473
PO Number	
PO Date	
Bill Date	02/07/23

**Account: 3000 2094 1039**

**CARPENTER RD BETWEEN N MCKINLEY RD AND DELAND RD FLUSHING - STREETLIGHTING - NOTIFICATION NUMBER (s): 1062765339 -**

**NONENERGY INVOICE**

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Electric Streetlights-CIAC	5.0 EA	\$100.00	\$500.00
Electric Streetlights-Trench	506.0 EA	\$6.00	\$3,036.00
<b>TOTAL DUE:</b>			<b>\$3,536.00</b>

**See Page 2 for Payment Options.**

Consumers Energy is regulated by the Michigan Public Service Commission, Lansing, Michigan

**INVOICE QUESTIONS - Contact: Tanya Gilroy -816-251-0574 -**

Fold, detach and mail this stub with your check made payable to Consumers Energy. Please write your account number on your check.



CONSUMERS ENERGY  
CEM Support Ctr - Lansing RM 122  
PO Box 30162  
Lansing, MI 48909-7662

**PREPAYMENT REQUEST**

**Account: 3000 2094 1039**

**Amount Due: \$3,536.00**

**Please pay by: February 21, 2023**

**Enclosed:**

---

**Ways to pay your nonenergy bill:**



**Same-day payment**  
ConsumersEnergy.com  
Discover® MasterCard®  
Visa® or eCheck



**Same-day payment**  
866-329-9593  
Discover® MasterCard®  
Visa® or eCheck



**By mail**  
Check, money order  
Consumers Energy  
Payment Center  
P.O. Box 740309  
Cincinnati, OH 45274 0309



**In person**  
Cash, check, card  
or money order  
Varies by authorized payment location  
Fee may apply



**AUTHORIZATION FOR CHANGE IN STANDARD LIGHTING  
CONTRACT (COMPANY-OWNED) FORM 547**

Contract Number: 103028807065

Consumers Energy Company is authorized as of \_\_\_\_\_ by the Township of FLUSHING, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the Township of FLUSHING, dated 3/1/2017.

Lighting Type: General Unmetered Light Emitting Diode Lighting Rate GU-LED

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 3/1/2017 shall remain in full force and effect.

Notification Number(s): 1062765339

Comments:

Township of FLUSHING

By: \_\_\_\_\_

(Signature)

\_\_\_\_\_

(Printed)

Its: \_\_\_\_\_

(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

**RESOLUTION**

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Township of FLUSHING, dated 3/1/2017, in accordance with the Authorization for Change in Standard Lighting Contract dated \_\_\_\_\_,

heretofore submitted to and considered by this  commission  council  board; and

RESOLVED, further, that the \_\_\_\_\_ Clerk be and are authorized to execute such authorization for change on the behalf of the Township.

STATE OF MICHIGAN  
COUNTY OF GENESEE

I, \_\_\_\_\_, clerk of the Township of FLUSHING do hereby certify that the foregoing resolution was duly adopted by the

commission  council  board of said municipality, at the meeting held on \_\_\_\_\_.

\_\_\_\_\_

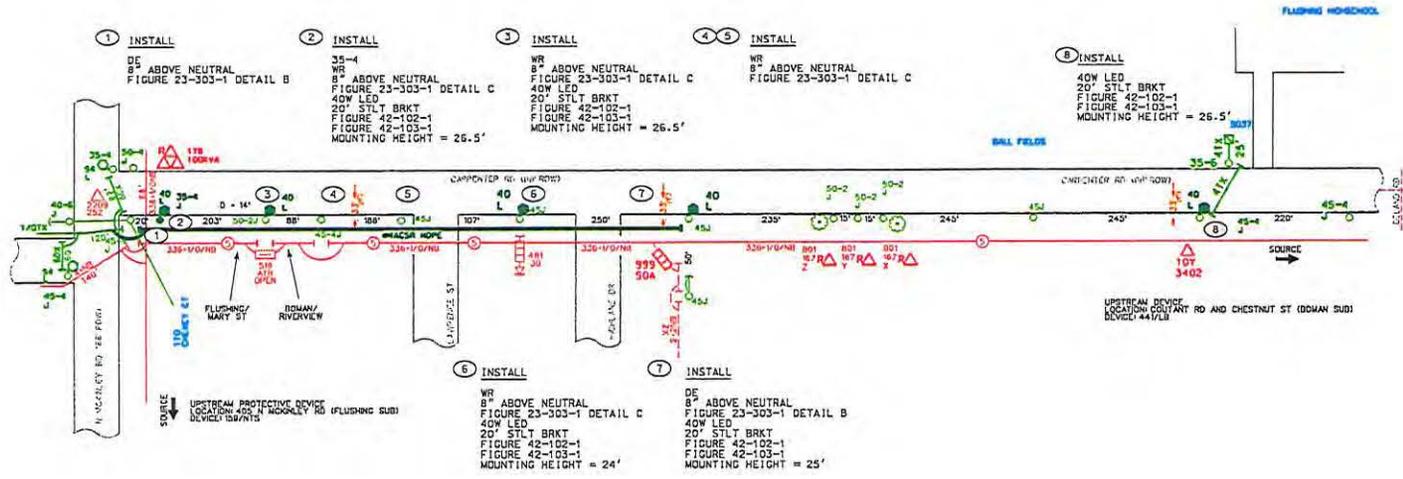
Dated:

\_\_\_\_\_

Municipal Customer Type: Township

GENERAL UNMETERED LIGHT EMITTING DIODE LIGHTING RATE GU-LED

- (5) 40 watt LED Cobrahead NA to Install at location 2,3,6,7,8;



SUBSTATION      WO NO.

CIRCUIT      CKT NO.

TLN NUMBER      # OF RODS      OHMS

CE STAKING REQ'D  Yes  No

FORESTRY REQ'D  Yes  No

CARPENTER RD BTWN MCKINLEY RD / DELAND

CM NO. 100007150213

ORDER TYPE      MAT. TYPE      NOTIFICATION NUMBER      DESIGN NUMBER      ORDER NUMBER

EQNG      STL      1062765339      11481705

JOB PURPOSE:

CITY OF FLUSHING REQUESTED STREET LIGHTS

UPSTREAM SECTIONALIZING DEVICE:

ENTER LOCATION INTO THIS TEXT FIELD

CONSUMERS ENERGY CONTACTS

DEPARTMENT      NAME      NUMBER

COORDINATOR      DESIGNER      EMPLOYEE      PHONE NUMBER

STEPHEN SHANDS      816-251-0314

816-251-0348

# **CHARTER TOWNSHIP OF FLUSHING ELECTION EMERGENCY RESPONSE PLAN**

This document is maintained by:

Wendy D. Meinburg (S:\Public\Wendy\Election\_Emergency\_Response\_Plan)

Last updated: 01/03/2023

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## INTRODUCTION

### Purpose:

This document will serve as the emergency response/contingency plan in case of an unexpected circumstance that requires a change in the standard operating procedures on Election Day. The purpose of this document is to provide guidance for election staff and for the general safety of polling locations, all while maintaining the integrity of an election.

This document shall be reviewed with Election Inspectors as part of the Clerk's pre-election training. The document and its contents shall be considered sensitive in nature. County Clerks, as well as polling place property owners and facility managers, should be apprised of relevant aspects of these plans.

## Polling Place Staffing, Hours of Operation, and Location(s)

### Address of this Polling Location:

#### **PRECINCT 1 & 5**

North Flushing Baptist Church  
7500 Mt. Morris Rd.  
Flushing, MI 48433

**Building Information:** Bob Ramsey (810) 213-5418

#### **PRECINCT 2 & 3**

Flushing Church of the Nazarene  
9500 Pierson Rd.  
Flushing, MI 48433

**Building Information:** \_\_\_\_\_

#### **PRECINCT 4**

The River Church  
5105 N. McKinley Rd.  
Flushing, MI 48433

**Building Information:** John Carder (810) 895-1539

#### **AV PRECINCTS and RECEIVING BOARD**

Flushing Township Hall  
6524 N. Seymour Rd.  
Flushing, MI 48433

**Building Information:** \_\_\_\_\_

### **Staffing:**

This polling locations will have the following staff on site:

- Chairperson/s

\_\_\_\_\_  
\_\_\_\_\_

- Election Inspectors


**Hours of Operation:**

Voters may cast their ballots from 7:00 a.m. to 8:00 p.m.

**Extended Polling Place Hours:**

In the event of an emergency, a court order may be requested to extend polling place hours.

## EMERGENCY PROCEDURES

Clerks and chairpersons should ensure that Election Inspectors are made aware of these procedures and their responsibilities in advance of an election, if possible. Identifying duties and assigning them in advance may help alleviate stress and clarify responsibilities in case of an emergency.

### A. WORLDWIDE TERRORISM EVENT

In the event of terrorist activity, the Federal Government may have a preliminary plan in place for moving activities on election days. All elections will continue unless Federal or State officials have ordered otherwise. If there are no police orders to take cover or to remain indoors, all operations of polling places can remain intact. If you are notified to evacuate the polling place, follow the instruction regarding evacuation in this plan (see Section E. Evacuation).

### B. ACTIVE SHOOTER

Active shooter situations are unpredictable and evolve quickly. As a result, these situations may be over even before law enforcement arrives on the scene. Individuals must be prepared, both mentally and physically, to react to an active shooter situation. U.S. Department of Homeland Security recommends these best practices when coping with an active shooter situation:

- Be aware of your environment and any possible dangers.
- Take note of the two nearest exits in any facility you visit or are assigned to work as an Election Inspector.
- If you are in an office, stay there and secure the door.
- If you are in a hallway, get into a room and secure the door.
- As a last resort, attempt to take the active shooter down. When the shooter is in close range and you cannot flee, your chance of survival is much greater if you try to incapacitate him/her.
- Dial 9-1-1 WHEN IT IS SAFE TO DO SO!

### C. WORKPLACE VIOLENCE / OTHER ACTS OF VIOLENCE

Be aware of the possibility of an incident occurring at your voting location. Treat all threats and warnings seriously.

- Report any and all threats to the Chairperson and Clerk to make a determination as to the next course of action.
- **If a situation involves an immediate threat of violence to persons and/or the election process, dial 9-1-1.**
- In the event of a personal confrontation, do your best to stay calm.\

### D. THREATENING PHONE CALL/BOMB THREAT/SUSPICIOUS OBJECT

If you receive a written threat, phone threat, suspicious package, or find a suspicious object on the premises:

- Keep anyone from searching for, handling or going near the object in question as it may be dangerous. (In addition, preservation of evidence is important for law enforcement).
- Stay calm and dial 9-1-1.
- Promptly write down everything you can remember about receiving the threat and/or finding/receiving the suspicious object.
- Depending on where the object is found (and in accordance with instructions from 9-1-1 operator/law enforcement), you may need to evacuate the polling place. If you are notified to evacuate the polling place, follow the instruction regarding evacuation in this plan (see Section E. Evacuation).

### E. EVACUATION

Treat all threats and warnings seriously. If an evacuation becomes necessary (i.e., fire, fire alarm, etc.), the following steps can help keep people safe and effectively continue the election processes:

- Stay calm and dial 9-1-1.
- The evacuation and safety of human life is the first concern. Inform any voters at your location of the safety evacuation route.
- Secure election materials, if possible (voting equipment, ballots, inspectors' statements).
- Proceed to the designated area until/unless you are directed to do otherwise.
- Take accountability and note any missing people. Report missing people to emergency personnel.

- Stay in designated area until you are otherwise directed.
- Do not re-enter the building until authorized by emergency personnel.
- Do not speak to the media – refer them to the township clerk or emergency personnel.

## **F. SEVERE WEATHER/NATURAL DISASTER**

To ensure safety and security during inclement weather, the Clerk shall monitor and be in communication with local law enforcement, emergency responders, and Chairpersons. Safety of human life is the first concern.

- If a natural disaster occurs that provides ample time and requires inspectors and voters to take cover in the designated area, all unvoted ballots and polls lists will be secured by the Chairperson. The voting equipment/ballot box can be unplugged and locked in a secure storage area. No ballots shall be inserted into the voting equipment/ballot box, nor should any additional ballots be issued during this time.
- If a tornado is reported or seen in the immediate area, seek shelter in the designated area. If time does not allow you to evacuate to a safe location, find shelter under a heavy object such as a table and protect your head.
  - Do not stop for personal belongings, ballots, or election equipment.
  - Take accountability and note any missing people.
  - If the building is struck by a tornado, remain in your location until it is safe to evacuate.
  - Stay away from sources of power, power lines, phone lines, gas lines, and windows.
  - Once you are clear of the area, do not re-enter the building until/unless authorized by emergency personnel.
  - Report missing people to emergency personnel.

When regular business resumes, the Chairperson shall note the time from beginning to end that voting was suspended in the pollbook.

## **G. ELECTRICAL OUTAGE**

In the event a polling location loses power, voting equipment contains power supply backups that allow the equipment to continue to operate for approximately 3-4 hours. This battery backup also stores the totals for ballots already recorded.

Turn off the voting equipment and have voters deposit their ballots into the equipment's auxiliary compartment. Note the time of the power outage in the pollbook and contact the clerk immediately. If flashlights and/or emergency lighting are not already available

at the polling location, clerks should reach out to the **(department of public works and/or emergency management services – enter department or resources you can reach out to in case of this emergency)** to deliver flashlights and any other necessary supplies.

When power is restored, turn the voting equipment back on and process any voted ballots located in the auxiliary compartment through the equipment. If power is not restored before the end of Election Day, secure all voted ballots in a ballot bag and bring them, along with all of the election supplies, to the clerk. Ballots will be processed at the alternate location as specified by the clerk.

In the event of a long-term power outage, a change of venue may be required (see Change of Polling Location, page 8). If there is a wide spread power outage, ballots should be secured with the Election Inspectors at the polling location until 8:00 p.m. In addition to the instructions listed above:

- Stay calm.
- Provide assistance to visitors and staff in our immediate area.
- If emergency lighting is available, proceed with caution to the area with lighting (perhaps this may be natural light from windows).
- Turn off the voting equipment. The tabulator memory device will retain all data in its memory and can be restarted after a power outage.

## H. MEDICAL EMERGENCIES

If you observe a staff member or visitor who appears to be seriously ill or injured:

- Stay calm and dial 9-1-1.
  - Provide your location and the nature of the emergency.
  - Answer all questions asked by the 9-1-1 operator.
  - Listen to and follow all instructions provided by the 9-1-1 operator.
- Do not move a person who has fallen.
- Unless it is a life-threatening emergency, do not render first aid until a qualified individual arrives or you are instructed to do so by the 9-1-1 operator.
- If possible, try to obtain from the injured person his/her name and what happened.
- Report any injury to the clerk (after the injured person is safe).
- Avoid unnecessary conversation about the ill or injured person.
- Do not speak to the media – refer them to the township clerk or emergency personnel.

## I. Cyber Incidents

A cyber incident is an event that could jeopardize the confidentiality, integrity, or availability of digital information or information systems. Cyber incidents resulting in significant damage are of particular concern to Elections:

In general, types of activity that are commonly recognized as being breaches of a typical security policy are:

1. Attempts to gain unauthorized access to a system and/or to data.
2. The unauthorized use of systems for the processing or storing of data.
3. Changes to a systems firmware, software or hardware without the system owners' consent.
4. Malicious disruption and/or denial of service.

*If you believe a cyber incident has occurred, please contact one of the contact below under "Cyber Incidents"*

### CHANGE OF VENUE (POLLING PLACE)

When it has been determined by the Chairperson (in consultation with the Clerk and emergency management personnel, if applicable), that a polling location needs to be moved to effectively respond to a disaster/emergency, follow this guidance:

- The Election Inspectors will assist in packing up all voting equipment, ballots, poll lists, registration materials, and all election forms and information that needs to be relocated (e.g., signs, notices, etc.).
- The Clerk will organize transport vehicles and report to the polling location to help facilitate the move.
- All Election Inspectors will assist the Clerk in moving the election materials/equipment to the transport vehicles.
- The voting equipment/ballot box(es) will remain locked at all times.
- The voting equipment/ballot box(es) will be escorted to a municipal vehicle or police vehicle, if available. A police officer will remain in view of the voting equipment/ballot box(es) at all times and take them to the Alternate Location. At this location, the polling place will be set up as normal.
- All unvoted ballots should remain in the presence of at least two election inspectors of differing parties during the change of location.

- A sign should be posted on the front entry doors of the original polling location designating the new polling place (if the building is safe), or at a place as close to the entry doors as possible.
- A law enforcement officer, or another designated person will remain at the original polling location to direct voters to the new location.
- Notice should be provided/posted to the municipal website, local Public Access Channel, local radio, social media, etc. to direct voters to the new location.
- Notice should be provided to the Michigan Bureau of Elections.
- Inspectors should document the change of venue and what time voting resumed in the pollbook.
- Does the situation warrant an extension of polling place hours? Check with the clerk for guidance on extending polling place hours.

### **Voting Equipment Security Best Practices**

The Bureau of Elections defines Voting Equipment as “Electronic tabulating equipment” – 168.794 (e):

“An apparatus that electronically examines and counts votes recorded on ballots and tabulates the results.”

#### **Physical Security of Voting Equipment** (*Physical Access and Resource Privacy*)

1. Control access to the physical location where the voting equipment is being stored
  - 1.1. Use Physical entry controls to prevent unauthorized access
    - 1.1.1. Keep voting equipment in securely locked areas
2. Ensure equipment has proper tamper evident seals to restrict access to components inside the tabulator including components that store firmware.
  - 2.1. Adhesive Seals are recommended for sealing voting system components. The seal numbers should be recorded and checked before each election to ensure the integrity of the equipment.
  - 2.2. This is especially important during Elections when equipment is out of your physical custody
3. After testing, programming must be securely sealed in the device to prevent tampering

3.1. Refer to the “Sealing Process for the New Voting Equipment” document for BOE recommendations

3.1.1. Validate seals numbers per BOE policy and procedures. Verify the condition of the seal to make sure the integrity of the seal has not been compromised.

### **System Security of Voting Equipment** (*Information and Data Privacy*)

1. Ensure only proper individuals have access to voting system security keys (Physical Keys and System Passwords) for their assigned tasks.
2. Standards should be outlined for the use of equipment security keys (system passwords). Some of the more common security keys utilized for voting equipment are listed below. **Keys should be changed with each election and should not be predictable like an election date or a number sequence.** Some elements like length (# of digits) are set by the voting system and cannot be changed. Some of the more common security keys/roles are listed below:

2.1. Administrator

2.2. Election

2.3. Maintenance

2.4. Opening/Closing Polls

2.5. Poll Worker

2.6. Override

3. Develop a password management strategy and implement it for each election. An example is listed below.

### **SAMPLE PASSWORD MANAGEMENT STRATEGY**

*County EMS, Security Key creation (necessary to create security keys, accumulate results) – 6 digits – Random number, will remain unchanged until staff changes*

*Scan/Touchwriter Administrator (zeroing out results, re-opening polls, loading election files) – 6 digits – Random number, will change each year*

*Maintenance (allows access to function likes changing clock, calibration, etc.) – 6 digits  
– Random number, will change with each election*

*Opening Polls– 6 digits – Random number, will change with each election*

*Closing Polls – 6 digits – Random number, will change with each election*

### **BEST PRACTICES**

- If security roles are separated, only give users the codes that are required for their tasks and only the Clerk or Precinct Chair should have the Admin Code.
- Create a different code for Opening and Closing the Polls if system allows.
- Never use default passcodes such as 123456 and 111111 or vendor codes used in demo programming

## Michigan Election Day Emergency Response Guide

# ELECTION EMERGENCY RESPONSE GUIDE

## IMPORTANT STATE CONTACTS



Developed by the Michigan Secretary of State, Bureau of Elections with support from the Cybersecurity and Infrastructure Security Agency (CISA)



**Michigan Secretary of State,  
Bureau of Elections**  
(517) 335-3234



**Michigan Cyber Command Center  
(MC3) (877) MI-CYBER**



**Michigan Intelligence Operations  
Center (MIOC) (877) 616-4677**

## MICHIGAN COVID-19 GUIDANCE

Guidance is based on the most current Centers for Disease Control and Prevention (CDC) and MDHHS recommendations for prevention of the spread of COVID-19.

Information around this outbreak is changing rapidly. The latest information is available at [Michigan.gov/Coronavirus](http://Michigan.gov/Coronavirus) and [CDC.gov/Coronavirus](http://CDC.gov/Coronavirus).

## RESPONDING TO INCIDENTS



### Severe Weather RESPONSE STEPS

1. When safe, secure ballots and voting equipment.
2. Time permitting, evacuate to a safer location.
3. If unable to evacuate, take shelter under a stable, heavy object.
4. Stay away from power sources, power lines, phone lines, gas lines, and windows.
5. Follow directions of emergency response personnel.
6. Notify local election authority.



### Fire/Fire Alarm RESPONSE STEPS

1. Dial 9-1-1.
2. Direct voters to evacuation route.
3. If safe, secure ballots and voting equipment.
4. Proceed to designated assembly location.
5. Take a head count. Take note and report any missing people to emergency personnel.



### Violent Incident RESPONSE STEPS

1. General guidance: When or if it is safe to do so:
  - Call 9-1-1.
  - Secure ballots and voting equipment.
  - Evacuate the polling place.
2. For active shooter, terrorist attack, or workplace violence: **RUN, HIDE, FIGHT.** *Note: Very high risk. Confront only as a last resort.*
3. For bomb threat or suspicious object: Keep everyone a safe distance from the object.



### Cybersecurity Incident RESPONSE STEPS

1. Take note of any unauthorized or unusual activity.
2. Disconnect compromised device from internet and from Wi-Fi.
3. Remember information entered into fraudulent website.
4. Report incident to local election authority.

This document can also be found on E-Learning as standalone file for print to post in facilities.

## Michigan Election Covid19 Guidelines

To ensure Michigan voters remain healthy and reduce the spread of COVID-19 during elections, the Michigan Department of Health and Human Services (MDHHS) has released recommendations for voters, poll workers and election officials:

When you vote or return your ballot, practice healthy behaviors to protect yourself and slow the spread of the virus. These behaviors include:

- Wearing a mask that covers your mouth and nose.
- Washing hands before entering and after leaving the polling location.
- While in the polling location, frequently use alcohol-based hand sanitizer containing at least 60% alcohol.
- Covering coughs and sneezes with a tissue or the inside of your elbow.
- Maintain at least 6 feet (about two arms' length) of distance from others.

If you are sick or concerned you have been exposed to COVID-19, seek medical care. If you don't have an absentee ballot, contact your local election office for guidance about voting options.

Guidance is based on the most current Centers for Disease Control and Prevention (CDC) and MDHHS recommendations for prevention of the spread of COVID-19.

Information around this outbreak is changing rapidly. The latest information is available at [Michigan.gov/Coronavirus](https://www.michigan.gov/Coronavirus) and [CDC.gov/Coronavirus](https://www.cdc.gov/Coronavirus).

## EMERGENCY CONTACTS

Listed below are potential Election Day emergency contacts (**be sure to list both daytime and after-hours phone numbers for these contacts and to update this list at least once per year**).

### Municipal Contacts

<b>Clerk</b>	Name: Wendy D. Meinburg
	Daytime Phone Number: 810-659-0800
	After Hours Phone Number:
<b>Deputy Clerk</b>	Name: Makenzie Dearlove
	Daytime Phone Number: 810-659-0800
	After Hours Phone Number:
<b>Fire/Police/EMS</b>	9-1-1
<b>Fire/Police/EMS (non-emergency)</b>	
<b>IT Support</b>	Name:
	Daytime Phone Number:
	After Hours Phone Number:
<b>Voting Equipment Support</b>	Name: HART INTERCIVIC - John Geahan
	Daytime Phone Number: 800-976-7656
	After Hours Phone Number:
<b>Municipal Attorney</b>	Name: Matt McKone
	Daytime Phone Number: 810-410-4204
	After Hours Phone Number:
<b>Public Works Department</b>	Name:
	Daytime Phone Number:
	After Hours Phone Number:

## County Contacts

<b>Clerk</b>	Name:
	Daytime Phone Number:
	After Hours Phone Number:
<b>Deputy Clerk</b>	Name: Leslie Raleigh
	Daytime Phone Number: 810-257-3224
	After Hours Phone Number:
<b>Fire/Police/EMS</b>	9-1-1
<b>Fire/Police/EMS (non-emergency)</b>	
<b>IT Support</b>	Name:
	Daytime Phone Number:
	After Hours Phone Number:
<b>Voting Equipment Support</b>	Name:
	Daytime Phone Number:
	After Hours Phone Number:
<b>County Attorney</b>	Name:
	Daytime Phone Number:
	After Hours Phone Number:
<b>County Judge (on-call for election night)</b>	Name:
<b>(this will vary for every election)</b>	Daytime Phone Number:
	After Hours Phone Number:
<b>Public Works Department</b>	Name:
	Daytime Phone Number:
	After Hours Phone Number:

## State Contacts

<b>Michigan Bureau of Elections</b>	QVF Help Desk: 800-310-5697 or 517-241-1911
	Email: elections@michigan.gov
	For extended office hours and applicable phone numbers during those hours, please check recent <b>News Update</b> communications received via email or within the <b>eLearning Center</b> ( <a href="#">Michigan Elections eLearning Center</a> ).
<b>EMS / Voting System Best Practices</b>	<b>Dave Tarrant, Elections Specialist</b>
	Phone Number: 517-373-2543
	Email: TarrantD@michigan.gov
	<b>Jonathan Brater, Director of Elections</b>
	Phone Number: 517-335-3271
	Email: BraterJ@michigan.gov
<b>Security / Cyber Incidents</b>	<b>Ashiya Brown, Elections Security Specialist</b>
	Phone Number: 517-241-4821
	Email: Browna30@Michigan.gov
<b>Cyber Incidents State CIO/CISO</b>	<b>Laura Clark, Chief Security Officer</b>
	Phone Number: 517-241-1577
	Email: ClarkL17@michigan.gov
<b>Cyber Incidents Michigan State Police</b>	<b>Michigan Cyber Command Center (MC3)</b>
	Phone Number: 1-877-MI-CYBER (1-877-642-9237)
	Email: MC3@Michigan.gov
	<b>Col. Joseph Gasper, State Homeland Security Advisor</b>
	Phone Number: 517-284-3219
	Email: GasperJ@Michigan.gov
<b>MI-FBI, Public Corruption Unit Election Crime Coordinator (ECC)</b>	<b>SA Brett Mason</b>
	Phone Number: 313-965-5085 (desk)
	Cell: 313-919-1494
	Email: bmmason2@fbi.gov
	<b>IA Nishawn Spiller</b>
	Phone Number: 313-965-6283 (desk)
	Cell: 313-919-1446
	Email: nspiller@fbi.gov

RESOLUTION 2023-03  
RESOLUTION TO APPROVE LOCAL RESIDENTIAL APPEALS BY MAIL

WHEAREAS, the governing body of the Township of Flushing may authorize by adoption of a Resolution, that a resident taxpayer to file his or her protest before the Board of Review by letter without a personal appeal by the taxpayer or his or her agent under Section 211.30 (5) of the General Property Tax Act, P.A. 206 of 1893 (as Amended).

WHEREAS, the Township Board is herein adopting this resolution to allow said residents to appeal by letter without a personal appearance from this date forward.

WHEREAS, said resolution is adopted, notice thereof shall be included in a statement notifying taxpayers of this option in each assessment notice under section 24c and on each notice or publication of the meeting of the board of review.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the board of review shall follow the above stated policy in allowing appeals by mail for a resident taxpayer, as well as personal appeals to the notice of assessment change.

The foregoing resolution offered by Board Member \_\_\_\_\_, and supported by Board Member \_\_\_\_\_.

Upon roll call vote, the following voted "Aye" \_\_\_\_\_  
Upon roll call vote, the following voted "Nay" \_\_\_\_\_

The Clerk declared the resolution adopted.

\_\_\_\_\_  
Wendy D. Meinburg, Clerk  
Flushing Charter Township

CLERK'S CERTIFICATION

I, Wendy D. Meinburg, the duly elected and acting Clerk of Flushing Township, hereby certify that the foregoing resolution was adopted by the township board of said township at the Regular Meeting of said board held on \_\_\_\_\_, 2023, at which a quorum was present by a roll call vote of said members as hereinbefore set forth, that said resolution was ordered to take immediate effect.

\_\_\_\_\_  
Wendy D. Meinburg, Clerk  
Flushing Charter Township

Large format, reformatted

# SmartLF Scan!



Finally, true wide format A0/E-size and A1/D-size scanners that are equally at home in your office or on-site. Networked, just like your office printer, yet portable too.

Connect direct to a PC or through your network as a shared resource. So easy and quick to use, your scans are ready and waiting by the time you have walked back to your desk.

SmartLF Scan! comes complete with its own ruggedised, wheeled carry case and operates as a

completely self-contained unit. When visiting client sites, you can scan direct to email or the Cloud via your iPhone or iPad. You can also scan to USB or, just like a digital camera, scan to internal memory ready for download later.

SmartLF Scan! helps you keep better project records and collaborate easily. You can rely on your digital plans, knowing they are accurate and clear.

The perfect partner to your live projects.

## High quality scans are within your reach



Thought accurate large format scanning was too expensive or complex? Think again.

With internal memory and requiring no PC or specialist software, wide format scanning has never been easier.

SmartLF Scan! Great quality. Great value.

# Specifications



Designed with just the specifications you need to accurately scan wide format documents from your live projects.

- No complex software
- AutoSize and preset filters which optimise both color and black and white drawings, including highlighter pens
- Output to three file types:
  - PDF for collaboration – everyone can open
  - JPG for compression – great for email
  - TIF for analysis – raw, full-size uncompressed images

	SmartLF Scan! 24	SmartLF Scan! 36
In-the-box	Scan! large format scanner Tough wheeled carry case Mains external power supply Calibration target RJ45 Ethernet cable	
Scan System	Four modes of operation. PDF, JPG and TIF files are generated inside the scanner. They can be 1 - stored in the scanner for transfer later 2 - stored directly to USB stick 3 - transferred directly to PC 4 - transferred directly to networked PC. 5 - send via e-mail using your iPhone or iPad 6 - stored in the Cloud using your iPhone or iPad When connected to a PC, additional black and white binary files are available. SmartLF Scan! is self-contained and only requires a power supply to operate.	
Scan software	Scan formats are viewable using native Windows Apps. A small Windows program is supplied to receive live or stored scan files from the scanner. This is not required for scan to USB stick operation. PDF files are opened automatically (needs PDF viewer).	
Optical Resolution	600 dpi	
DocLogic	Intelligent image optimisation system automatically sets dpi of document or photos according to physical size to maximise image quality and reduce file size	
Max Scan Width	24" (609.6 mm)	36" (914.4 mm)
Max Scan Length	Up to 200" (5m) @200dpi or 150" (3.8m) @400dpi or 109" (2.7m) @600dpi - DocLogic reserves 300dpi. Up to 200" (5m)	
Min Media Width / Thickness	6" (150 mm) / 0.003" (0.07 mm)	
Max Media Width / Thickness	26" (660mm) / 0.02" (0.5 mm)	38" (965 mm) / 0.02" (0.5 mm)
Paper sizing (image sizes)	ISO DIN / ARCH / ANSI / automatic width and length	
Internal memory	approx. 6 GB or 8 scans	
Scan Accuracy	0.2 % +/-1 pixel	
SingleSensor digital imaging technology	SingleSensor is a full width straight-line contact image sensor (US patent #8,922,849) Bi-directional long-life LED light system for optimum object illumination and instant-on scanning capability	
Operation modes	scan to internal memory / scan to USB stick (not supplied) / scan to networked computer	
Color space	24-bit sRGB and grayscale (plus bitonal using the pc connection)	
Scan speeds (maximum at 200 dpi)	4.5 inch/sec (114.3mm/sec) grayscale and 3 in/sec (76.2mm/sec) for color.	
Paper Path	Centered, face-up, front entry	
Data interfaces	Front: USB2 socket for scan to USB memory stick. Rear: Ethernet RJ45 GBit for scan to computer over network	
Power Requirements	External power supply Input: 100-240VAC, 50-60Hz, auto-sensing +/-10%, Output: 3.42A at 19V, Scanner power consumption: 19.4 W (scanning), 10.2W (standby), 0.05W (sleep). Energy Star qualified	
Environment	Operating temperature 10°C – 35°C, Relative Humidity 10% – 90% (non-condensing)	
Weight & Dimensions (WxHxD)	Scanner only 11.5 lbs (5.2 kg) 34.3 x 6.3 x 5 inches (870 x 160 x 126 mm) Scanner Incl. case: 22.3 lbs (10.1 kg) 38.6 x 10.4 x 8.2 inches (980 x 265 x 208 mm)	Scanner only 15.4 lbs (7 kg) 46.3 x 6.3 x 5 inches (1175 x 160 x 126 mm) Scanner Incl. case: 30.9 lbs (14 kg) 50.4 x 10.4 x 8.2 inches (1280 x 265 x 208 mm)
Host Platform	Windows 10, Windows 8, Windows 7, 32-bit and 64-bit architectures	
Certifications	ENERGY STAR qualified, CB, CE, CCC, FCC, UL, RoHS compliant	
Warranty	12 months or 30,000 linear scan metres	

### Accessories Included

Everything you need to use SmartLF Scan!

- Ruggedised, wheeled carry case for ultimate portability
- Ethernet cable to connect to your PC or network
- Instruction manual
- Power cables
- Calibration sheet



### Colortrac Key technologies

- Single Sensor: Unique Colortrac CIS modules
- DocLogic: Intelligent image optimisation system

### SingleSensor



Colortrac SmartLF Wide Format Scanners are designed in UK and manufactured in our ISO-9001:2000 certified manufacturing plant. SingleSensor is protected under US patent #8,922,849



Available from iTunes, rainforest365 takes personalization, collaboration and ease of use to the next level by making scanning from your wide format scanner simple. With rainforest365 you can view your scans on your iPhone or iPad then email or save to your preferred Cloud destination.



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Item#: CO100125

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## Colortrac SmartLF Scan! 36" Color Scanner

### This is Different. This is Smart.

Works like a digital camera; SmartLF Scan comes with internal memory so you can scan anywhere. No software, no learning curve. The SmartLF Scan is self-contained, just plug it in and go. Save scans within the scanner memory or USB, download the images back at the office.

### On Track with Colortrac

- Simple
- Press & go
- No frills - output to PDF and TIFF Simply great scans
- Your PC will automatically detect the scanner
- Use Adobe Acrobat and native Windows apps to manage your documents

The SmartLF Scan from Colortrac is designed to be a self-contained portable color scanner for collaboration and simplistic user operation. There is no software or PC required to run the SmartLF, it operates like a digital camera with 6GB of onboard memory, the option of scanning to USB memory or direct connection to a PC or network with built in Ethernet connection. Scans can be saved as color uncompressed TIFF, color PDF, uncompressed Grayscale TIFF or compressed Grayscale PDF.

To enhance the portable operation of the SmartLF, Colortrac includes a well-made, heavy duty carrying case with casters and handles for rolling the scanner like airport luggage. The portable case is not only great for the end user on the go, but excellent for product demonstration as well.

The scanner has a color membrane user panel that is both intuitive and simple to use with no training required. Users simply walk up, select their scanning preferences, center their documents, insert face up and begin to scan.

The SmartLF utilizes the patented single sensor full width straight-line contact image sensor and bidirectional long life LED lighting system for optimum object illumination and instant on, instant ready scanning. The scan quality is scanning at speeds of 200 DPI are maintained at 4.5 ips mono and 3.0 ips color – 24 bit sRGB and 8 bit grayscale.



The Colortrac SmartLF Scan is Energy Star qualified and RoHS compliant.

The SmartLF does not have direct copy, so images must be scanned to file and printed directly to connected printers using standard windows application drivers or shuttled to compliant devices using USB memory.

## Downloads

- [Colortrac SmartLF Scan! Data Sheet](#)

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# Monthly Zoning and Code Enforcement Report

Chris Czyzio – Flushing Township Zoning Administrator

Meeting Date: March 9, 2023

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## Brief Summary of Zoning Activities for the month of February 2023

- Zoning question about moving existing garage
- Supplied zoning information regarding ground mounted solar to MI Solar Solutions - North Island Dr
- Discussed with realtor potential development - N McKinley
- Resident request for information/status of development at SW corner of Mt Morris/McKinley (Flushing Villas)
- Resident request for zoning information on selling roadside produce - N Elms
- Resident request on how many farm animals allowed
- Spoke to developer for N McKinley property – proposed development has been cancelled
- Resident request for how many horses allowed - Nichols Rd
- Discussion and 2 meetings with “Purkey’s” new owners regarding zoning and future plans - Stanley Rd
- Resident request for zoning information about selling roadside firewood - McKinley Rd
- Initial contact with resident regarding private vs common drive - Johnson Rd
- Developer request as to allowable distance for beer and wine sales from church - Elms Rd
- Resident request for zoning information regarding building very large barn for storage of large car collection - Johnson Rd
- Brief meeting with owner Flushing Farms regarding zoning and future plans - Gillette Rd
- Resident request how many goats allowed
- Resident request zoning and fence placement - Johnson Rd
- Created rough draft of short-term rental ordinance

# CHARTER TOWNSHIP OF FLUSHING

6524 North Seymour Road  
Flushing, Michigan 48433  
(810) 659-0800 Fax (810) 659-4212  
[www.flushingtowship.com](http://www.flushingtowship.com)

Supervisor – Frederick R. Thorsby  
Clerk – Wendy Meinburg  
Treasurer – Terry Peck

**Trustees**  
William Bain  
Linda Minarik  
William Westenbarger  
Sharilynn K. Willette

## Fire Report February 2023

Fire Runs (Feb)	8
Structure Fire	0
Car Fire	1
Grass Fire	0
PI Accidents	1
PD Accident -Wash Down	0
Natural Gas Leak	0
Down Wires	0
Electrical Fire	0
Fire Alarms	1
Smoke Investigation	2
Open Burns	0
CO Alarm	1
Odor Investigation	0
Lift Assist	0
Assist EMS	0
Assist to Police	0
Good Intent Call	2

Vehicle was total loss.

As Reported by Chief James Michael

# FANG ACTIVITY REPORT

## February 2023

**02/02** – FANG detectives conducted a search warrant at the residence of a known narcotics dealer. While searching the residence, FANG detectives seized 2 ounces of crystal methamphetamine, 5 firearms, and \$2044.00.

**02/03** – FANG detectives executed a search warrant at the residence of a narcotics dealer in the Flint area. As a result, FANG detectives were able to seize 1 gram of crack cocaine and 4 grams of crystal meth.

**02/06** – FANG detectives conducted a search warrant in the City of Flint. As a result, FANG detectives were able to seize 8 grams of cocaine, 30 ecstasy pills and 1 handgun.

**02/07** – FANG detectives conducted a search warrant in the City of Flint. As a result, FANG detectives seized 1.5 ounces of fentanyl, 76 Xanax pills, 2 handguns 1 assault rifle and \$2,448.00.

**02/09** – FANG detectives utilized a confidential informant to conduct a controlled purchase of cocaine from a dealer in the Flint area. The dealer was identified and the investigation is ongoing.

**02/14** - FANG detectives conducted a search warrant in the City of Flint. As a result FANG detectives seized 15 grams of crack cocaine, 15 grams of cocaine and \$696.00.

**02/15** - FANG detectives utilized a confidential informant to conduct a controlled purchase of crack cocaine from a dealer in the Flint area. The dealer was identified and the investigation is ongoing.

**02/16** - FANG detectives utilized a confidential informant to conduct a controlled purchase of an ounce of cocaine from a dealer in the Flint area. The investigation is ongoing.

**02/22** - FANG detectives assisted Marijuana Tobacco Investigative Section with the execution of 5 search warrants in the Flint area. As a result several illegal marijuana grows were dismantled.

**02/23** - FANG detectives utilized a confidential informant to conduct a controlled purchase of crystal methamphetamine from a dealer in the Chesaning area. The dealer was identified and the investigation is ongoing.

**02/24** - FANG detectives utilized a confidential informant to conduct a controlled purchase of an ounce of cocaine from a dealer in the Flint area. The dealer was identified and the investigation is ongoing.

**02/28** - FANG detectives conducted a search warrant at the residence of a known narcotics dealer. As a result, FANG detectives seized 2 handguns, \$1052.00, 8 grams of crack cocaine, 5.7 grams of heroin, 3 grams of cocaine and 1.3 grams of fentanyl. One suspect was arrested and lodged.

# CHARTER TOWNSHIP OF FLUSHING FINANCIAL REPORT FOR FEB 2023

## GENERAL FUND FOR FEB 2023

**CHECKS IN TRANSIT:**

TOTAL	-6,488.04	PREVIOUS BALANCE	\$ 2,862,839.16
		INTEREST	\$542.71
<b>ACH IN TRANSIT:</b>		GF REGISTER CHECKS:	(\$29,677.66)
		PAYROLL CHECKS	(\$68,063.79)
		BLDG RECEIPTS:	\$4,424.00
		RECEIPTS	\$418,815.24
		SSR	\$203,011.00
		MERS DC	(\$4,925.86)
		EFTPS- IRS	(\$21,339.56)
		JOHN HANCOCK	(\$2,250.31)
		MERS MANDATORY %	(\$27,069.53)

\$ -

**DEPOSITS IN TRANSIT:**

BLDG		SOM - SITW	(\$3,666.39)
		HEALTH CARE SAVINGS	(\$898.49)
	17,169.03	COLONIAL LIFE	(\$422.94)
	17,169.03	ACH BILLS PAID:	(\$110,820.82)
			<b>\$ 3,220,496.76</b>

**BANK CHECKING BALANCE**

DEPOSIT IN TRANSIT	\$3,209,815.77
CHECKS TRANSIT	\$17,169.03
	(\$6,488.04)

**CASH IN BANK**

<b>101</b>	GENERAL/PARK/DENTAL/VISION	\$543,997.80
<b>207</b>	POLICE FUND	\$1,129,623.82
<b>249</b>	BUILDING/ORD FUND	\$141,181.11
<b>226</b>	TRASH FUND	\$633,825.80
<b>212</b>	DRUG ENF FUND	\$3,188.21
<b>274</b>	CDBG	\$0.00
<b>301</b>	ARPA	\$510,138.12
<b>401</b>	BOND	\$258,541.90
	<b>TOTAL</b>	<b>\$3,220,496.76</b>

**PURCHASE DATE:**

5/16/2022	SECURITY CU	5/16/2023	0.25%	\$250,000.00
2/23/2022	WILDFIRE	2/23/2024	0.80%	\$250,000.00
10/18/2022	GOVMIC TERM	10/18/2023	4.52%	\$1,000,000.00
12/14/2022	GOVMIC TERM	9/14/2023	5.02%	\$500,000.00
1/12/2023	GOVMIC TERM	6/12/2023	4.82%	\$250,000.00
	<b>GF CHK/SAV GRAND TOTAL</b>		<b>1.11%</b>	<b>\$2,250,000.00</b>

**WATER FUND FOR FEB 2023**

<u>CHECK</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3119	2/9/2023	Genesee County Drain	MONTHLY	\$174,282.97
				<b>\$174,282.97</b>

<u>ACH</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
16782	2/7/2023	GCDC	Maintenance	2,930.09
16815	2/14/2023	GCDC	Hydrant Repairs	5,750.86
				<b>8,680.95</b>

PREVIOUS MONTH ENDING BALANCE	<b>\$ 1,419,674.14</b>
INTEREST	
RECEIPTS	\$150,199.45
CREDIT CARD PAYMENTS RECEIVED	\$33,319.65
REGISTER CHECKS	( <b>\$174,282.97</b> )
ACH BILLS PAID:	( <b>\$8,680.95</b> )
	<b>\$ 1,420,229.32</b>
BANK CHECKING BALANCE	<b>\$1,420,229.32</b>
DEPOSIT ERROR	
CHECKS TRANSIT	
	<b>\$1,420,229.32</b>

**WATER FUND**  
**INVESTMENT SCHEDULE**

		<u>PURCHASE</u>	<u>RENEWAL</u>		
		<u>DATE</u>	<u>DATE</u>		
DORT FEDERAL		5/6/2022	5/6/2023	0.60%	\$250,000.00
GOVMIC	TERM	10/18/2022	10/18/2022	4.52%	\$1,000,000.00
GOVMIC	TERM	12/14/2022	9/14/2023	5.02%	\$2,000,000.00
GOVMIC	TERM	1/12/2023	6/12/2023	4.82%	\$250,000.00
<b>CD'S TOTAL</b>				<b>2.54%</b>	<b>\$3,500,000.00</b>

**TAX ACCOUNT FUND FOR FEB 2023**

<u>DATE</u>	<u>CHECK</u>	<u>PAYEE</u>	<u>AMOUNT</u>
02/14/2023	7124	BISHOP INTER AIRPORT AUTHORITY	13,712.23
02/14/2023	7125	CLIO SCHOOL DISTRICT	1,265.91
02/14/2023	7126	FLUSHING COMMUNITY SCHOOLS	1,129.44
02/14/2023	7127	FLUSHING TOWNSHIP - GENERAL FUND	148,716.41
02/14/2023	7128	FLUSHING TOWNSHIP- WATER	2,784.96
02/14/2023	7129	GENESEE CTY TREASURER	189,948.82
02/14/2023	7130	VOID	0.00
02/14/2023	7131	GENESEE INTERMEDIATE SCHOOL	9,665.51
02/14/2023	7132	MASS TRANSPORTATION AUTHORITY	34,969.70
02/14/2023	7133	MONTROSE SCHOOL DISTRICT	29,485.58
02/14/2023	7134	MOTT COLLEGE	77,017.37
			508,695.93

PREVIOUS MONTH ENDING BALANCE	\$ (1,530.19)
CREDIT CARD PAYMENTS RECEIVED	
RECEIPTS	\$1,404,658.82
ACH- CREDIT CARD PAYMENTS	22,868.53
DEP ERROR	\$6.19
CHECKS	(\$508,695.93)
	<b>\$ 917,307.42</b>
BANK CHECKING BALANCE	\$1,118,022.03
DEPOSIT IN TRANSIT	\$22.28
BANK ENCODE ERROR	
CHECKS TRANSIT	(\$200,736.89)
	<b>\$917,307.42</b>



# CHARTER TOWNSHIP OF FLUSHING POLICE DEPARTMENT

Chief of Police – Dennie VanAlstine

6524 N. Seymour Road. Flushing, MI 48433  
 Phone: (810) 659-0809 Fax: (810) 605-0218

## FEBRUARY 2023 Police Department Statistics

2023					
<u>Activity / Date</u>		<u>Activity / Date</u>			
Calls for Service	145	OWI/OUID		1	
Total Complaints Taken	90				
Suspicious Situations	5				
Family Trouble	9				
Felony Arrests	0				
Misd. Arrests	3				
Juv.Felony Arrest	1				
Juv.Misd.Arrest	1				
Business Checks	362	<u>VEHICLE</u>		<u>MILEAGE</u>	<u>USED</u>
Vacation Checks	85	Patrol Car 27-1	2021	50466	1371
Subdivision Checks	433	Patrol Car 27-2	2017	159689	376
Traffic Stops	21	Patrol Car 27-3	2018	54160	767
Traffic Citations	28	Patrol Car 27-4	2017	74705	297
Traffic Warnings	17	Patrol Car 27-5	2017	78187	621
Medicals	0	Patrol Car 27-6	2020	10909	2330
Alarms	8	Det's Car	2019	147089	645
Reports Completed	73	Chief's Car	2019	60343	591

- 1- Aggravated/Felonious Assault - Family – (1) Non-Family (0)
- 2- Assault and Battery/Simple Assault
- 1- Larceny – Personal Property from Vehicle (0) – From Yard (0) – Other (1)
- 1- Damage to Property – Private Property (1) – Other (0)m
- 1 – Sex Offense Against Child
- 1 – Neglect Child
- 1 – Contempt of Court
- 1 – Concealed Weapons – Possession of Weapon
- 19- Miscellaneous/Non-Criminal
- 2- Resist Officer (1) – Flee and Elude (1)
- 1- Motor Vehicle Violation
- 1- Traffic – No Proof of Insurance
- 11- Traffic – Non-Criminal, Accident
- 3 – Civil Custodies – Insanity (Mental)
- 1- Natural Death
- 5 – Assists – Fire Department(2) – Other Police Department(1) – EMS (2)

Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
16767 POSTED BY KARLA 101-000-001.100 101-265-754.000	02/01/2023 CASH 2 MAINTENANCE SUPPLIES	ACH	GILROYS - SUPPLIES	KARLA		21.31
					21.31	21.31
16767 POSTED BY KARLA 207-000-001.100 207-000-766.000	02/02/2023 CASH 2 UNIFORM CLEANING	ACH	CHAMPS - UNIFORM CLEANING	KARLA		82.50
					82.50	82.50
16768 POSTED BY KARLA 208-000-001.100 208-000-801.000	02/02/2023 CASH 2 CONTRACTUAL SERVICES	ACH	RB CITY SEWER	KARLA		50.00
					50.00	50.00
16779 POSTED BY KARLA 101-000-001.100 101-443-926.000 101-443-926.000 101-443-926.000	02/07/2023 CASH 2 LIGHTS AT LARGE LIGHTS AT LARGE LIGHTS AT LARGE	ACH	CONSUMERS- LIGHTS AT LARGE	KARLA		5,041.01
					365.53 27.43 4,648.05	
					5,041.01	5,041.01
16780 POSTED BY KARLA 101-000-001.100 101-101-718.003	02/07/2023 CASH 2 HEALTH INSURANCE	ACH	HEALTH ALLIANCE- MEDICARE PART B SUPP	KARLA		99.00
					99.00	99.00
16781 POSTED BY KARLA 101-000-001.100 101-101-900.000	02/07/2023 CASH 2 PRINTING & PUBLISHING	ACH	VIEW NEWSPAPER- PUBLICATION	KARLA		50.30
					50.30	50.30
16783 POSTED BY KARLA 207-000-001.100 207-000-850.000 101-000-001.100 101-257-850.000 208-000-001.100 208-000-955.001 101-171-850.000 249-000-001.100 249-000-850.000 101-000-001.100 101-215-850.000	02/07/2023 CASH 2 TELEPHONE EXPENSE CASH 2 TELEPHONE EXPENSE CASH 2 MISCELLANEOUS EXPENSE TELEPHONE EXPENSE CASH 2 TELEPHONE EXPENSE CASH 2 TELEPHONE EXPENSE	ACH	VERIZON- CELL PHONE	KARLA		42.41 124.83 42.41 42.41 82.42 30.02 42.41
					42.41	282.08
					282.08	282.08
16784 POSTED BY KARLA 207-000-001.100 207-000-983.000	02/07/2023 CASH 2 CAR RENTAL	ACH	SUSKI CHEVY- LEASE	KARLA		250.00
					250.00	250.00
16785 POSTED BY KARLA 101-000-001.100 101-3-962.000	02/07/2023 CASH 2 PEG SERVICES	ACH	MUNICIPAL WEB SERVICE - COMPUTER	KARLA		441.00
					441.00	441.00
16791 POSTED BY KARLA 226-000-001.100 226-000-801.000	02/08/2023 CASH 2 CONTRACTUAL SERVICES	ACH	EMTERRA - TRASH SERVICES	KARLA		45,799.47
					43,203.22	

Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
226-000-802.001 226-000-759.000	MISCELLANEOUS EXPENSE GASOLINE EXPENSE				166.34 2,429.91	
					45,799.47	45,799.47
16792 POSTED BY KARLA	02/08/2023	ACH	LOUIES TOWING- VEHICLE MAINT	KARLA		
207-000-001.100 207-000-932.000	CASH 2 CAR REPAIR MAINTENANCE				335.99	335.99
					335.99	335.99
16794 POSTED BY KARLA	02/09/2023	ACH	GENESEE COUNTY DRAIN COMM - DRAINS	KARLA		
101-000-001.100 101-443-967.001	CASH 2 DRAINS AT LARGE				29,083.25	29,083.25
					29,083.25	29,083.25
16805 POSTED BY KARLA	02/09/2023	ACH	CONSUMERS - ELECTRIC BILL	KARLA		
207-000-001.100 207-000-921.000 101-000-001.100 101-265-921.000 208-000-001.100 208-000-921.000	CASH 2 UTILITIES CASH 2 UTILITIES CASH 2 UTILITIES				302.12 302.12 1,276.98 372.79	302.12 1,276.98 372.79
					1,951.89	1,951.89
16806 POSTED BY KARLA	02/09/2023	ACH	MATTIS-VEHICLE WASH	KARLA		
207-000-001.100 207-000-932.000	CASH 2 CAR REPAIR MAINTENANCE				66.00	66.00
					66.00	66.00
16807 POSTED BY KARLA	02/09/2023	ACH	BS&A SOFTWARE- CONSULT BLDG ONLINE	KARLA		
101-000-001.100 101-101-801.000	CASH 2 CONTRACTUAL SERVICES				250.00	250.00
					250.00	250.00
16814 POSTED BY KARLA	02/14/2023	ACH	COMAST - INTERNET	KARLA		
207-000-001.100 207-000-852.000 207-000-850.000	CASH 2 INTERNET SERVICES TELEPHONE EXPENSE				114.90 162.58	277.48
					277.48	277.48
16816 POSTED BY KARLA	02/14/2023	ACH	TRICITY - COMPUTER SERVICES	KARLA		
101-000-001.100 101-101-948.001 207-000-001.100 207-000-948.001	CASH 2 COMPUTER MANAGEMENT AGR CASH 2 COMPUTER MAINTENANCE AGREEMENT				150.00 50.00	150.00 50.00
					200.00	200.00
16817 POSTED BY KARLA	02/14/2023	ACH	FIRST NATIONAL BANK OF OMAHA	KARLA		
207-000-001.100 207-000-911.000 101-000-001.100 101-265-752.001 101-101-900.000 101-265-754.000 101-101-948.001 101-101-911.000 301-000-001.100 301-000-955.000	CASH 2 TRAINING & CONVENTION CASH 2 OPERATING SUPPLIES PRINTING & PUBLISHING MAINTENANCE SUPPLIES COMPUTER MANAGEMENT AGR TRAINING & CONVENTION CASH 2 MISCELLANEOUS EXPENSE				850.00 850.00 934.95 43.00 116.00 254.27 1,102.00 404.08	850.00 2,450.22 404.08
					3,704.30	3,704.30
16818 POSTED BY KARLA	02/14/2023	ACH	RICOH - COPIER METER FEES	KARLA		



Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
207-000-001.100	CASH 2					1,645.
207-000-759.000	GASOLINE EXPENSE				1,645.88	
101-000-001.100	CASH 2					346.54
101-443-812.000	SENIOR CITIZENS/VAN EXPENSE				301.01	
101-380-932.000	AUTO MAINTENANCE EXPENSE				45.53	
208-000-001.100	CASH 2					45.53
208-000-759.000	GASOLINE EXPENSE				45.53	
249-000-001.100	CASH 2					31.34
249-000-759.000	GASOLINE EXPENSE				31.34	
					<u>2,069.29</u>	<u>2,069.29</u>
16844	02/23/2023	ACH	LOUIES TOWING- VEHICLE MAINT	KARLA		
POSTED BY KARLA						
207-000-001.100	CASH 2					716.37
207-000-932.000	CAR REPAIR MAINTENANCE				716.37	
					<u>716.37</u>	<u>716.37</u>
16851	02/27/2023	ACH	TRICITY - COMPUTER SERVICES	KARLA		
POSTED BY KARLA						
207-000-001.100	CASH 2					150.00
207-000-948.001	COMPUTER MAINTENANCE AGREEMENT				150.00	
					<u>150.00</u>	<u>150.00</u>
16852	02/27/2023	ACH	GOYETTE MECHANICAL - BLDG MAINT	KARLA		
POSTED BY KARLA						
101-000-001.100	CASH 2					550.00
101-265-930.000	BLDG MAINTENANCE				550.00	
					<u>550.00</u>	<u>550.00</u>
16853	02/27/2023	ACH	ADS PLUS PRINTING - ASSESSMENT NOTICE	KARLA		
POSTED BY KARLA						
101-000-001.100	CASH 2					1,510
101-257-900.000	PRINTING & PUBLISHING				1,510.52	
					<u>1,510.52</u>	<u>1,510.52</u>
16856	02/28/2023	ACH	FLINT CLEANING SUPPLIES	KARLA		
POSTED BY KARLA						
101-000-001.100	CASH 2					353.20
101-265-754.000	MAINTENANCE SUPPLIES				353.20	
					<u>353.20</u>	<u>353.20</u>
					<u>110,820.82</u>	<u>110,820.82</u>
			Total:		110,820.82	110,820.82

Check Register Report For Charter Township Of Flushing  
For Check Dates 02/01/2023 to 02/28/2023

Check Date	Bank	Check Number	Name	Check Gross
02/07/2023	GEN 2	EFT1536	JON HANCOCK	1,203.05
02/10/2023	GEN 2	EFT1537	FEDERAL TAX DEPOSIT	9,581.89
02/15/2023	GEN 2	EFT1538	MICHIGAN DEPT OF TREASURY	3,666.39
02/15/2023	GEN 2	EFT1539	MERS DC PAYMENT	4,476.59
02/15/2023	GEN 2	EFT1540	MERS DC TEAMSTER	449.27
02/15/2023	GEN 2	EFT1541	HEALTH CARE SAVINGS	898.49
02/13/2023	GEN 2	EFT1535	COLONIALLIFE	422.94
02/07/2023	GEN 2	EFT1534	MUNICIPAL EMPLOYEES RETIREMENT SYSTEM	27,069.53
02/01/2023	GEN 2	EFT1532	JON HANCOCK	1,047.26
02/01/2023	GEN 2	EFT1533	FEDERAL TAX DEPOSIT	11,757.67
<b>Totals:</b>				<b>60,573.08</b>
		Number of Checks:	010	
Total Physical Checks:				
Total Check Stubs:		10		

Check Register Report For Charter Township Of Flushing  
For Check Dates 02/01/2023 to 02/28/2023

Check Date	Bank	Check Number	Name	Check Gross
02/01/2023	GEN 2	340216	TEAMSTERS LOCAL 214	343.00
02/01/2023	GEN 2	340217	POLICE OFFICERS LABOR COUNCIL	402.00
<b>Totals:</b>				<b>745.00</b>
		Number of Checks:	002	
Total Physical Checks:		2		
Total Check Stubs:				

# Direct Deposit FEB

Totals:

96,788.85

67,318.79

Total Physical Checks:  
Total Check Stubs:

