

# CHARTER TOWNSHIP OF FLUSHING

6524 N. Seymour Road, Flushing, MI 48433

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## REGULAR BOARD MEETING MINUTES

DATE: JULY 11TH, 2024 TIME: 7:00 P.M.

### ADMINISTRATION MEMBERS

SUPERVISOR: Frederick R. Thorsby

CLERK: Wendy D. Meinburg

TREASURER: Terry A. Peck

### TRUSTEES

William Bain

Linda Minarik

Joshua Upleger

Sharilynn K. Willette

### I. DATE AGENDA POSTED: JULY 8TH, 2024

II. MEETING CALLED TO ORDER at 7:00 P.M. by CLERK MEINBURG followed by Roll Call and the Pledge of Allegiance to the American Flag.

**ROLL CALL:** Willette, Peck, Upleger, Bain, Minarik and Meinburg

**MEMBERS ABSENT:** Thorsby

**OTHER INDIVIDUALS PRESENT:** Six (6) others present.

**TREASURER PECK MOVED**, supported by Trustee Minarik for Clerk Meinburg to mediate 7-11-2024 Board Meeting due the absence of Supervisor Thorsby.

**THE MOTION CARRIED.**

### APPROVAL OF AGENDA FOR JULY 11TH, 2024.

**TREASURER PECK MOVED**, supported by Trustee Minarik to approve July 11th, 2024 agenda.

**THE MOTION CARRIED.**

### APPROVAL OF PREVIOUS MINUTES for June 13<sup>TH</sup>, 2024.

**TREASURER PECK MOVED**, supported by Trustee Upleger to approve June 13<sup>th</sup>, 2024 minutes as presented.

**THE MOTION CARRIED.**

### APPROVE PAYMENT OF BILLS LISTED.

**TRUSTEE WILLETTE MOVED**, supported by Trustee Minarik to approve the payment of bills as presented.

### ACTION ON MOTION

#### ROLL CALL VOTE

**AYES:** Minarik, Upleger, Bain, Peck, Meinburg and Willette

**NAYS:** None

**ABSENT:** Thorsby

**THE MOTION CARRIED.**

### **III. PUBLIC COMMENTS:**

**OPEN TO PUBLIC COMMENT** at 7:02 P.M.

Resident - started commenting on non-agenda items. Clerk Meinburg let him know he would have time to speak during Public Comments at the end of the meeting.

**CLOSED TO PUBLIC COMMENT** at 7:03 P.M.

**IV. UNFINISHED BUSINESS:** None

**V. NEW BUSINESS:**

1. PUBLIC HEARING for *CHAPTER 36 ZONING ORDINANCE SEC 36-419 FARM ANIMALS AND HORSE ORDINANCE*

- Clerk Meinburg asked Mr. Czyzio to run through all the suggested changes made on *CHAPTER 36 ZONING ORDINANCE SEC 36-419 FARM ANIMALS AND HORSE ORDINANCE*. And he answered some question on the following.
- Wording on *CHAPTER 36 ZONING ORDINANCE SEC 36-419 FARM ANIMALS AND HORSE ORDINANCE*
- If we have a grandfather clause.
- Roosters being the biggest complaint from residence

**PUBLIC HEARING** was opened at 7:09 P.M.

No Comments were made.

**PUBLIC HEARING** was closed at 7:09 P.M.

2. Discussion and possible motion on First Reading for *CHAPTER 36 ZONING ORDINANCE SEC 36-419 FARM ANIMALS AND HORSE ORDINANCE*.

**TREASURER PECK MOTIONED**, supported by Trustee Willette to approve First reading of *CHAPTER 36 ZONING ORDINANCE SEC 36-419 FARM ANIMALS AND HORSE ORDINANCE*.

After no discussion the following motion was made.

**ACTION ON MOTION**

**ROLL CALL VOTE:**

**AYES:** Willette, Minarik, Upleger, Peck, Meinburg and Bain

**NAYS:** None

**ABSENT:** Thorsby

**THE MOTION CARRIED**

3. PUBLIC HEARING for *ORDINANCE NO. 2024-01 HARDSHIP DEFERMENTS AN ORDINANCE WHICH, ONCE PROPERLY ADOPTED BY THE FLUSHING TOWNSHIP BOARD WILL AUTHORIZE THE ASSESSOR TO ACCEPT APPLICATIONS FOR DEFERMENT OF SPECIAL ASSESSMENT ANNUAL PAYMENTS UP TO 20 YEARS. THIS ORDINANCE IS CREATED IN ACCORDANCE WITH M.C.L. 41.729A.*

Attorney Ryan – Briefly went over *ORDINANCE NO. 2024-01 HARDSHIP DEFERMENTS AN ORDINANCE WHICH, ONCE PROPERLY ADOPTED BY THE FLUSHING TOWNSHIP BOARD WILL AUTHORIZE THE ASSESSOR TO ACCEPT APPLICATIONS FOR DEFERMENT OF SPECIAL ASSESSMENT ANNUAL PAYMENTS UP TO 20 YEARS. THIS ORDINANCE IS CREATED IN ACCORDANCE WITH M.C.L. 41.729A.*

**PUBLIC HEARING** was opened at 7:15 P.M.

No Comments were made.

**PUBLIC HEARING** was closed at 7:16 P.M.

4. Discussion and possible motion on First Reading for *ORDINANCE NO. 2024-01 HARDSHIP DEFERMENTS AN ORDINANCE WHICH, ONCE PROPERLY ADOPTED BY THE FLUSHING TOWNSHIP BOARD WILL AUTHORIZE THE ASSESSOR TO ACCEPT APPLICATIONS FOR DEFERMENT OF SPECIAL ASSESSMENT ANNUAL PAYMENTS UP TO 20 YEARS. THIS ORDINANCE IS CREATED IN ACCORDANCE WITH M.C.L. 41.729A.*

**TRUSTEE BAIN MOTIONED, supported by Trustee Minarik** to approve First reading of *ORDINANCE NO. 2024-01 HARDSHIP DEFERMENTS AN ORDINANCE WHICH, ONCE PROPERLY ADOPTED BY THE FLUSHING TOWNSHIP BOARD WILL AUTHORIZE THE ASSESSOR TO ACCEPT APPLICATIONS FOR DEFERMENT OF SPECIAL ASSESSMENT ANNUAL PAYMENTS UP TO 20 YEARS. THIS ORDINANCE IS CREATED IN ACCORDANCE WITH M.C.L. 41.729A.*

After little discussion the following motion was made.

**ACTION ON MOTION**

**ROLL CALL VOTE:**

**AYES:** Bain, Willette, Minarik, Meinburg, Upleger and Peck

**NAYS:** None

**ABSENT:** Thorsby

**THE MOTION CARRIED**

5. Discussion and possible motion on *RESOLUTION 24-12 AUTHORIZING FLUSHING TOWNSHIP BOARD OF TRUSTEES TO AMEND THE 2022-2024 GENESEE COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PLAN (CDBG)*

**TRUSTEE WILLETTE MOTIONED, supported by Trustee Minarik** to approve *RESOLUTION 24-12 AUTHORIZING FLUSHING TOWNSHIP BOARD OF TRUSTEES TO AMEND THE 2022-2024 GENESEE COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PLAN (CDBG)* as presented.

After little discussion the following motion was made.

**ACTION ON MOTION**

**ROLL CALL VOTE:**

**AYES:** Upleger, Willette, Meinburg, Minarik, Peck and Bain

**NAYS:** None

**ABSENT:** Thorsby

**THE MOTION CARRIED**

6. Discussion and possible motion to approve Quarterly Budget Ending June 2024.

**TREASURER PECK MOTIONED, supported by Trustee Willette** to approve the Quarterly Budget Ending June 2024 as presented

After no discussion.

**ACTION ON MOTION**

**ROLL CALL VOTE:**

**AYES:** Peck, Bain, Meinburg, Upleger, Minarik and Willette

**NAYS:** None

**ABSENT:** Thorsby

**THE MOTION CARRIED.**

7. Discussion and possible motion to approve MERS ACTUARIAL VALUATION REPORT DECEMBER 31, 2023 CHARTER TOWNSHIP OF (2515)

**TREASURER PECK MOTIONED, supported by Trustee Upleger** to approve MERS ACTUARIAL VALUATION REPORT DECEMBER 31, 2023 CHARTER TOWNSHIP OF (2515)

After no discussion the following motion was made.

**ALL IN FAVOR:**

**AYES:** 6

**NAYS:** 0

**ABSENT:** Thorsby

**MOTION APPROVED.**

8. Discussion and possible motion to approve amendment to the Inventory of Fixed Assets for Depreciation Policy.

**TREASURER PECK MOTIONED, supported by Trustee Bain** to approve the amendment (from \$1000 per year to \$3000 per year) to the Inventory of Fixed Assets for Depreciation Policy.

After some discussion pertaining to the auditors requesting this update. The following Motion was made.

**ALL IN FAVOR:**

**AYES:** 6

**NAYS:** 0

**ABSENT:** Thorsby

**MOTION APPROVED.**

**THE MOTION CARRIED.**

**VI. REPORTS:**

1. Supervisor's Report – Supervisor  
Monthly Building Report  
FANG Activity Report
2. Clerk's Report – Clerk

**Clerk Meinburg**

- August Election Ballots sent out and training complete.

3. Treasurer's Report – Treasurer  
Financial Report March 2024  
Water Report

**Treasurer Peck**

- Went over accumulated interest made on other funds.

4. Zoning Administrator  
Zoning and Code Enforcement Report

**Zoning Administrator Czyzio**

- Briefly went over all projects that are in progress
- Went over permit request for pools and decks
- Zoning has slowed down a little bit.
- Working on Wind Ordinance

5. Flushing Township Police Department – Chief

**Chief VanAlstine**

- Went over Police Report.

**VII. PUBLIC COMMENTS:**

**Opened for public comment at 7:31 P.M.**

Resident – Let the Board of Trustees know that something needs to be done about the Stanley and Seymour Rd corner. There is to many accidents.

**Closed for public comment at 7:34 P.M.**

**VIII. BOARD COMMENTS**

**Opened for board comments at 7:34 P.M.**

**Trustee Bain**

- Spoke about possible fixes for the Stanley and Seymour Rd corner.
- Rumble strips
- Intersection ahead sign
- Removal of foliage

**Closed for board comments at 7:38 P.M.**

**IX. NEXT REGULAR MEETING:**

AUGUST 15TH, 2024 AT 7:00 P.M.

**X. ADJOURNMENT**

**TRUSTEE BAIN MOVED**, supported by Trustee Minarik to adjourn the meeting at 7:38 P.M.

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WENDY D. MEINBURG, Clerk

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APPROVED DATE

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FREDERICK R. THORSBY, Supervisor