

CHARTER TOWNSHIP OF FLUSHING

6524 N. SEYMOUR ROAD
FLUSHING, MICHIGAN 48433
BOARD OF TRUSTEES MINUTES

DATE: FEBRUARY 10, 2022

TIME: 7:00 P.M.

PHONE: 810-659-0800

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WEB PAGE: <http://flushingtowship.com>

ADMINISTRATION:

SUPERVISOR: Frederick R. Thorsby
CLERK: Wendy D. Meinburg
TREASURER: Terry A. Peck

TRUSTEES:

William Bain
Linda Minarik
William L. Westenbarger
Sharilynn K. Willette

TOWNSHIP ATTORNEY:

MATTHEW S. MCKONE PLLC
6258 W. Pierson Road
Flushing, MI 48433
810-407-7658

- I. MEETING CALLED TO ORDER** at 7:01 P.M. by **SUPERVISOR THORSBY** with Roll Call and the Pledge of Allegiance to the American Flag.
- II. ROLL CALL:** Peck, Thorsby, Willette, Westenbarger, Bain, Minarik and Meinburg. Attorney Matt McKone was also present.

MEMBERS ABSENT: Bain

OTHER INDIVIDUALS PRESENT: Eleven (11)

APPROVAL OF AGENDA FOR FEBRUARY 10, 2022

TREASURER PECK MOVED, supported by Clerk Meinburg to approve the agenda for February 10, 2022, with the amendment of removing items 6 and 7.

THE MOTION CARRIED.

APPROVAL OF DRAFT MINUTES OF THE BOARD MEETING OF JANUARY 13, 2022

CLERK MEINBURG MOVED, supported by Treasurer Peck to approve the minutes of the January 13, 2022 Board Meeting.

THE MOTION CARRIED.

APPROVAL OF PAYMENT OF BILLS

TREASURER PECK MOVED, supported by Trustee Willette to approve the payment of bills as presented.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Meinburg, Westenbarger, Thorsby, Peck, Minarik and Willette

NAYS: None

ABSENT: Bain

THE MOTION CARRIED.

III. PUBLIC COMMENTS:

OPEN FOR PUBLIC COMMENTS: 7:06 P.M.

One comment made.

CLOSED FOR PUBLIC COMMENTS: 7:08 P.M.

IV. UNFINISHED BUSINESS:

None

V. NEW BUSINESS:

1. Discussion and motion to approve renewal of employee medical insurance through Bois Insurance.

Kim Strnad from Bois Insurance was in attendance and gave a brief explanation of the current employee medical insurance coverage.

After a brief discussion, the following motion was made.

CLERK MEINBURG MOVED, supported by Treasurer Peck to approve the renewal of employee medical coverage with no plan disruption.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Thorsby, Minarik, Westenbarger, Peck, Meinburg and Willette

NAYS: None

ABSENT: Bain

THE MOTION CARRIED.

2. Motion to appoint Amy Barta-Bolin to the Planning Commission.

TREASURER PECK MOVED, supported by Trustee Willette to approve appointing Amy Barta-Bolin to the Planning Commission effective immediately for a 3-year term.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Peck, Meinburg, Thorsby, Westenbarger, Minarik and Willette

NAYS: None

ABSENT: Bain

THE MOTION CARRIED.

3. PUBLIC HEARING – BUDGET FOR FISCAL YEAR 2022-2023

SUPERVISOR THORSBY OPENED PUBLIC HEARING AT 7:26 P.M.

There were no comments made.

SUPERVISOR THORSBY CLOSED PUBLIC HEARING AT 7:28 P.M.

Karla Carpenter, Financial Advisor for Flushing Township was in attendance and gave a brief overview of the proposed budget.

After lengthy discussion, the following motion was made.

CLERK MEINBURG MOVED, supported by Treasurer Peck to adopt the budget as presented.

THE MOTION CARRIED.

4. Motion to approve Resolution 22-02 for the Budget of Fiscal Year 2022-2023.

CLERK MEINBURG MOVED, supported by Treasurer Peck to approve Resolution 22-02 for the Budget of Fiscal Year 2022-2023.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Meinburg, Willette, Peck, Minarik, Westenbarger and Thorsby

NAYS: None

ABSENT: Bain

THE MOTION CARRIED.

5. Motion to accept bid for sale of 1998 GMC Truck.

TREASURER PECK MOVED, supported by Trustee Westenbarger to approve the sale of 1998 GMC Truck by awarding to the highest bid at \$2566, and to continue down list of bids from highest to lowest until sale is complete. This is to be done within a two-week time frame.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Peck, Minarik, Willette, Westenbarger, Thorsby and Meinburg

NAYS: None

ABSENT: Bain

THE MOTION CARRIED.

VI. REPORTS:

1. Supervisor's Report – Supervisor
Monthly Building Report
Monthly Code Enforcement Report
Fire Department Report

Supervisor Thorsby suggested as a possible use of ARPA funds a grant program through the township where community organizations (i.e. Lion's Club, Rotary Club, FASC, Genesee District Library, etc.) could apply for financial aid. The non-profit could apply to the township and the Board would make a decision based on the application. A proposed amount could be \$20,000 per budget year for the next 3 years.

2. Clerk's Report – Clerk

Clerk Meinburg reported that codification is in progress and nearing the tail end. The hope is that it will be completed and ready to be brought to the March and April Board of Trustees meetings and then onto the website. She also reported that website design is being looked into to modify current site to enhance options for online payments and possible online hall rental.

3. Treasurer's Report – Treasurer
Water Report
January Financial Report

Treasurer Peck reported that due to a delay in distribution to residents of water bills from the county, there may be forgiveness to late penalties. It is unclear whether this is an issue with the county issuing the bills in a timely fashion or mail delivery delay.

4. Flushing Township Police Department – Chief Bolin

In Chief Bolin's absence, Sergeant Hough was in attendance and gave stats for the month of January 2022.

VII. PUBLIC COMMENTS

OPEN FOR PUBLIC COMMENTS: 7:59 P.M.

No comments made.

CLOSED FOR PUBLIC COMMENTS: 8:00 P.M.

VIII. BOARD COMMENTS:

Trustee Westenbarger welcomed Attorney Matt McKone.

Trustee Minarik inquired about potential tire recycle. Supervisor Thorsby reported the tentative date is June 2, but the grant has not yet been awarded to the township.

Trustee Willette reported all is going well at the Flushing Area Senior Center.

IX. NEXT REGULAR MEETING: March 10, 2022

X. ADJOURNMENT

TRUSTEE WESTENBARGER MOVED, supported by Trustee Minarik to adjourn the meeting at 8:03 P.M.

THE MOTION CARRIED UNANIMOUSLY.

WENDY D. MEINBURG, Clerk

FREDERICK R. THORSBY, Supervisor

APPROVED DATE _____

RECORDING SECRETARY: Mandy Hemingway, Deputy Clerk
2/10/2022