

CHARTER TOWNSHIP OF FLUSHING

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PLANNING COMMISSION MEETING MINUTES

DATE: JUNE 9, 2014

TIME: 7:00 P.M.

WEB ADDRESS <http://flushingtowship.com>

MEMBERS OF PLANNING COMMISSION

Chair: Jerome Doyle

Aaron Bowron

Vice Chair: Robert Gensheimer

Donn Hinds

Secretary: Ronald Flowers

Mark Newman

Board of Trustee Representative: Shirley D. Gage

Recording Secretary: Julia A. Morford

PRESENT: Jerome Doyle, Robert Gensheimer, Ronald Flowers, Shirley Gage, and Donn Hinds

ABSENT: Aaron Bowron and Mark Newman

OTHERS PRESENT: Six (6) other individuals

I. MEETING CALLED TO ORDER at 7:05 p.m. by Planning Commission Chair
JEROME DOYLE with Roll Call and the Pledge to the American Flag.

II. ADOPTION OF AGENDA: FLOWERS MOVED, seconded by Gage to approve the
Agenda as presented. **MOTION CARRIED.**

III. APPROVAL OF PREVIOUS MINUTES:

a. **April 14, 2014: HINDS MOVED**, seconded by Flowers to approve the Minutes of
April 14, 2014 with correction. **MOTION CARRIED.**

b. **May 12, 2014: HINDS MOVED**, seconded by Gensheimer to approve the Minutes of
May 12, 2014 with correction. **MOTION CARRIED.**

UNFINISHED BUSINESS:

1. **Continued Review of Sign Ordinance**

There were two (2) questions from the last Planning Commission Meeting that needed additional review: 1) Did the Board of Trustees vote any money for the Planning Commission to have work meetings to update the Sign Ordinance and 2) Has further details been received from Doug Piggott of Rowe Professional Services regarding the cost to update the Sign Ordinance.

GAGE checked with the Finance Director and there is money in the Budget to have additional Planning Commission meetings.

IV. NEW BUSINESS:

ADDITIONAL INFORMATION:

- Ms. Klette stated the entrance way would have a gable end; the windows would surround the barn doors.
- The Plot Plan shows trellises over the walk way which would be a break between the drive and the parking to represent a courtyard entrance look.
- There is an area that has pavers as an accent area in the courtyard area.
- A decision hasn't been made as to other windows/doors on the other part of the building. The building permit will have to indicate all the information.
- There could be a problem at the entrance of the drive off Mt. Morris Road due to the lack of lighting in the area.

SECURITY:

- The Staff will have to be determined.

FLOWERS MOVED, seconded by Hinds to approve the Site Plan as presented with all the changes that have been made. **MOTION CARRIED.** The approval is not just for an accessory structure but for a catering hall and has to be put together with the Plot Plan, which Ms. Klette has, and with the Planning Commissions additional items, which will be in the minutes. A building permit will have to be obtained prior to the start of the project.

OPEN FOR PUBLIC COMMENTS

None

CLOSED FOR PUBLIC COMMENTS

VII. BOARD COMMENTS:

1. **HINDS:** glad to see growth and building occurring in the Township which will create jobs in the area.

VIII. MEETING SCHEDULE: NEXT REGULAR SCHEDULED MEETING WILL BE HELD ON MONDAY, JULY 14, 2014, AT 7:00 P.M.

IX. ADJOURNMENT: Due to lack of business matters, DOYLE adjourned the meeting at 8:45 p.m.

JEROME DOYLE, Chair

JULIA A. MORFORD, Recording Secretary

RONALD FLOWERS, Secretary
06/09/2014 Plann Min

Date of Approval