

CHARTER TOWNSHIP OF FLUSHING

6524 N. SEYMOUR ROAD, FLUSHING, MI 48433

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BOARD OF TRUSTEES MINUTES

DATE: AUGUST 10, 2023

TIME: 7:00 P.M.

ADMINISTRATION:

SUPERVISOR: Frederick R. Thorsby

CLERK: Wendy D. Meinburg

TREASURER: Terry A. Peck

TRUSTEES:

William Bain

Linda Minarik

Joshua Upleger

Sharilynn K. Willette

TOWNSHIP ATTORNEY:

MATTHEW S. MCKONE PLLC

117 W. Oliver Street

Owosso, MI 48867

810-410-4204

- I. **MEETING CALLED TO ORDER** at 7:00 P.M. by **SUPERVISOR THORSBY** with Roll Call and the Pledge of Allegiance to the American Flag.
- II. **ROLL CALL:** Thorsby, Peck, Upleger, Bain, Minarik and Meinburg. Attorney John Ryan was also present representing Attorney Matt McKone's office.

MEMBERS ABSENT: Willette

OTHER INDIVIDUALS PRESENT: Five (5)

APPROVAL OF AGENDA FOR AUGUST 10, 2023.

TREASURER PECK MOVED, supported by Clerk Meinburg to adopt the amended agenda for August 10, 2023 by eliminating New Business - Item #8 and replacing it with the Fire Protection Agreement with the City of Flushing.

THE MOTION CARRIED.

APPROVAL OF DRAFT MINUTES OF THE SPECIAL BOARD MEETING OF AUGUST 9, 2023.

CLERK MEINBURG MOVED, supported by Treasurer Peck to approve the minutes of the August 9, 2023 Special Board Meeting.

THE MOTION CARRIED.

APPROVAL OF PAYMENT OF BILLS

TREASURER PECK MOVED, supported by Clerk Meinburg to approve the payment of bills as presented.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Minarik, Upleger, Thorsby, Bain, Peck and Meinburg

NAYS: None

ABSENT: Willette

THE MOTION CARRIED.

III. PUBLIC COMMENTS

OPEN FOR PUBLIC COMMENTS: 7:06 P.M.

No public comments were made.

CLOSED FOR PUBLIC COMMENTS: 7:07 P.M.

IV. UNFINISHED BUSINESS

None

V. NEW BUSINESS

1. Presentation of yearly audit by Yeo & Yeo.

Kellen Ryker from Yeo & Yeo presented the final audit report. Mr. Ryker stated that an audit is highest level of assurance you get that the township is financially sound. The Township received an “Unmodified Opinion” which is the highest rating we can receive on an audit. Mr. Ryker went on to explain the different areas of review for the audit to the Trustees and answered many questions.

2. Motion to approve the Audit as presented.

CLERK MEINBURG MOVED, supported by Treasurer Peck to approve the Audit as presented.

After previous discussion the following motion was made.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Thorsby, Minarik, Upleger, Peck, Meinburg and Bain

NAYS: None

ABSENT: Willette

THE MOTION CARRIED.

3. Motion to approve the quarterly budget ending June 2023.

TREASURER PECK MOVED, supported by Trustee Bain to approve the quarterly budget ending June 2023.

Trustee Minarik asked many questions and Supervisor Thorsby was able to answer them. After further discussion the following motion was made.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Bain, Minarik, Meinburg, Thorsby, Upleger and Peck

NAYS: None

ABSENT: Willette

THE MOTION CARRIED.

4. Motion on the possible line items for interest from investments.

CLERK MEINBURG MOVED, supported by Trustee Minarik to approve to move this item of business to the unfinished business for the next meeting.

A lengthy discussion took place, with the Trustees conversing about how to put the interest money from the Township investments into a capital improvements line item for the budget.

ACTION ON THE MOTION

AYES: 6

NAYS: 0

ABSENT: 0

THE MOTION CARRIED.

5. Motion on the prices from Genesee County Road Commission for the Catch Basin Repairs of
 - 3090 Beach Tree Drive
 - Jaime Lane
 - 3151 Woodvalley Drive
 - 3294 Woodvalley Drive

CLERK MEINBURG MOVED, supported by Treasurer Peck to approve the prices from Genesee County Road Commission for the Catch Basin Repairs of 3090 Beech Tree Drive, Jaime Lane, 3151 Woodvalley Drive, and 3294 Woodvalley Drive.

Supervisor Thorsby discussed how we split costs of Catch Basin Repairs with Genesee County Road Commission and having this expense already allotted for in the budget.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Upleger, Thorsby, Meinburg, Minarik, Peck and Bain

NAYS: None

ABSENT: Willette

THE MOTION CARRIED.

6. Motion on RESOLUTION 23-09, A RESOLUTION TO ALLOW BIKES ON THE BRICKS TO RIDE THROUGH FLUSHING TOWNSHIP ON SEPTEMBER 9, 2023.

CLERK MEINBURG MOVED, supported by Trustee Minarik to approve RESOLUTION 23-09, A RESOLUTION TO ALLOW BIKES ON THE BRICKS TO RIDE THROUGH FLUSHING TOWNSHIP ON SEPTEMBER 9, 2023.

After brief discussion the follow motion was made.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Peck, Bain, Meinburg, Thorsby, Upleger and Minarik

NAYS: None

ABSENT: Willette

THE MOTION CARRIED.

7. Motion on the Police Policies for drone use and body cameras.

CLERK MEINBURG MOVED, supported by Treasurer Peck, to approve the Police Policies for drone use and body cameras.

Chief VanAlstine spoke about all four designated officers having completed training to operate the drone. Trustee Bain commended Chief VanAlstine on the safety procedures and keeping both the residents and officers safe. Chief Vanalstine also expressed a need for the drone surrounding the Township, informing us they have had several calls to assist other departments recently.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Meinburg, Bain, Peck, Minarik, Upleger, Thorsby

NAYS: None

ABSENT: Willette

THE MOTION CARRIED.

8. Motion on the Fire Protection Agreement between the City of Flushing and the Township of Flushing.

TREASURER PECK MOVED, supported by Trustee Bain to approve the Fire Protection Agreement between the City of Flushing and the Township of Flushing with the condition that the agreement is reviewed and approved by former Township Attorney Mr. Steve Moulton.

The township has been operating under this contract since 2009. This agreement does not include the emergency medical service provided by the City of Flushing. After further discussion the following motion was made.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Peck, Minarik, Bain, Upleger, Thorsby and Meinburg

NAYS: None

ABSENT: Willette

THE MOTION CARRIED.

VI. REPORTS

1. Supervisor's Report – Supervisor
Monthly Building Report
Zoning and Code Enforcement Report
Fire Department Report
FANG Activity Report

Supervisor Thorsby stated that there is no Fire Report this month. Supervisor Thorsby shared that we received a letter from the State of Michigan to receive money to go into the MERS Pension Fund raising it up to 60% funded.

Zoning Administrator Chris Czyzio, spoke on different zoning projects in the township:

- Dollar Tree site plan review on corner of Elms and Mt. Morris.
- Valero request for sign variance on Mt. Morris.
- Flushing Bibi Villa's project had stalled but they are returning to their original garden apartment plans

2. Clerk's Report – Clerk

Clerk Meinburg shared that she took her current and future deputies to the City of Burton election as they have yet to experience behind the scenes of the election process. Clerk Meinburg also spoke on a possible November election in the Township.

3. Treasurer's Report – Treasurer
Financial Report June 2023
MERS Report
Water Report

Treasurer Peck has been in lots of discussions with the County about raw water treatment going to a new location. Treasurer Peck stated that the Township's most recent solid waste management plan was denied and we'll need to come up with a better plan.

4. Flushing Township Police Department – Police Chief

Chief VanAlstine thanked Supervisor Thorsby and the Trustees for passing the new police policies. Chief VanAlstine stated that the vehicle fleet and officer force are doing well.

VII. PUBLIC COMMENTS

OPEN FOR PUBLIC COMMENTS: 8:04P.M.

No public comments were made.

CLOSED FOR PUBLIC COMMENTS: 8:05 P.M.

VIII. BOARD COMMENTS

Supervisor Thorsby shared that Karla, the Township's Finance Director, is retiring, and Brook, the Township's Water Clerk, graciously applied for Karla's position and the transition has been smooth sailing.

Supervisor Thorsby stated that next week Makenzie, the Township's new Water Clerk, will be conducting payroll with Karla. Clerk Meinburg informed the Trustees that Brook and Makenzie and Jeanette will be in their new positions with their new position responsibilities after Karla has retired.

IX. NEXT REGULAR MEETING: September 14, 2023

X. ADJOURNMENT

TRUSTEE BAIN MOVED, supported by Trustee Minarik to adjourn the meeting at 8:06 P.M.

THE MOTION CARRIED.

WENDY D. MEINBURG, Clerk

APPROVED DATE

FREDERICK R. THORSBY, Supervisor

RECORDING SECRETARY: Jeanette Sizemore, Deputy Clerk
08/10/2023