

## Charter Township of Flushing

State law reference-Similar provisions, MCL 42.6a, MSA 5.46(6a).

### **Sec. 2-93. Scheduling and conduct of meetings.**

- (A) The local officers compensation commission shall meet on the first Monday in October of each odd-numbered year. Additional meetings may be held within forty-five (45) days of the meeting held on the first Monday in October, as scheduled by the commission. The commission shall not meet for more than fifteen (15) session days in each odd-numbered year. A session day means a calendar day on which the commission meets and a quorum is present.
- (B) The majority of members of the commission shall constitute a quorum for conducting business of the commission. The commission shall not take action or make a determination without the concurrence of a majority of the members appointed and serving on the commission.
- (C) All meetings shall be held at the township hall.
- (D) All business of the commission shall be conducted at public meetings held in compliance with the open meetings act (MCL 15.261 et seq., MSA 4.1800(11) et seq.), as amended, and public notice of the time, date and place of each meeting shall be given as required by this statute.
- (E) All meetings of the commission shall be conducted in accordance with Roberts Rules of Parliamentary Procedure, unless the commission, by majority vote, expressly agrees otherwise.
- (F) The commission shall select a chairperson from its members who shall be responsible for directing the conduct of business for the commission. The chairperson shall designate a committee member to serve as secretary. The secretary shall make a tape recording of each meeting, which shall be preserved by the secretary as a permanent record. In addition, the secretary shall maintain a record book and shall keep written minutes of each commission meeting. A copy of the minutes prepared by the secretary shall be submitted to each member by mail within twenty (20) days of the meeting for which such minutes pertain. Unless a member submits a written objection to the minutes to the secretary, within twenty (20) days of the date the minutes were mailed, the minutes shall be deemed approved. The secretary shall note that no objections were received to the minutes and shall enter the minutes in the commission record book. If an objection to the minutes is received, the secretary shall notify the chairperson, who shall immediately schedule a meeting of the commission, unless such meeting cannot be scheduled within forty-five (45) calendar days of the commission's first meeting that year, in which case, the objections to the minutes will be considered as the first item of business at the next meeting of the commission held on the first Monday in October two (2) years following.
- (G) The commission shall consider the responsible comments of all persons present at its meetings, as well as any written materials submitted by mail or by any person in attendance. The commission shall have access to any information or records maintained by the township concerning the salaries of township officials; attendance of township officials at board and committee meetings, and any other records or information pertaining to the job performance of the township official.
- (H) The commission shall make its determination within forty-five (45) calendar days of its first meeting.

(Ord. No. 52, § 3, 7-13-89)

**Sec. 2-94. Purpose.**

- (A) The local officers compensation commission shall determine the salary of each township elected official. The commission shall not have authority to determine the amount paid any official paid on a per diem or per meeting basis. Upon the commission reaching a determination, the chairperson of the commission shall immediately file a copy of the determination with the township clerk and the determination shall be effective for the salary payable to the official for the period beginning January first next following the date the determination is filed with the township clerk; however, in the event the determination is filed with the township clerk on a date less than thirty (30) days before January first, the determination shall be effective thirty (30) days following the date of filing. The determination shall be effective for two (2) years and may provide for no more than four (4) salary adjustments during the two-year period.
- (B) The determination of the commission shall be the salary of the official, unless the township board, within thirty (30) days of the date the determination is filed with the township clerk, rejects the determination by resolution adopted by two-thirds of the members elected and serving on the board. If the township board rejects the determination, the existing salary for that official shall remain in effect.

(Ord. No. 52, § 4, 7-13-89)

**Sec. 2-95. Compensation and expenses of members.**

The members of the local officers compensation commission shall not receive compensation, but shall be entitled to actual and necessary expenses incurred in the performance of official duties.

(Ord. No. 52, § 5, 7-13-89)

**Sec. 2-96. Reductions in salary.**

Notwithstanding any provision contained in this division, the local officers compensation commission shall not decrease the salary of an official during the official's term of office.

(Ord. No. 52, § 6, 7-13-89)

**Secs. 2-97 - 2-120. Reserved.**

**Article 5 Employee Benefits**

*Division 1 Generally*

**Secs. 2-121 - 2-130. Reserved.**

*Division 2 Health Insurance*

**Sec. 2-131. Authorization.**

Pursuant to the provisions of Act No. 77 of the Public Acts of Michigan of 1989 (MCL 41.110b, MSA 5.159(2)), as amended, the township hereby authorizes the township board from time to time to enter into arrangements to provide policies of group health, hospitalization, medical and surgical insurance coverage to the persons or groups of persons identified in Sec. 2-133.

(Ord. No. 50-A, § 1, 10-8-87)