

CHARTER TOWNSHIP OF FLUSHING

6524 N. Seymour Road, Flushing, MI 48433

P (810) 659-0800 F (810) 659-4212

www.flushingtowship.com

REGULAR BOARD MEETING AGENDA

DATE: JULY 13, 2023 TIME: 7:00 P.M.

ADMINISTRATION MEMBERS

SUPERVISOR: Frederick R. Thorsby

CLERK: Wendy D. Meinburg

TREASURER: Terry A. Peck

TRUSTEES

William Bain

Linda Minarik

William L. Westenbarger

Sharilynn K. Willette

I. DATE AGENDA POSTED: JULY 6, 2023

II. CALL THE MEETING TO ORDER:

ROLL CALL

PLEDGE OF ALLEGIANCE

ADOPT THE AGENDA

APPROVAL OF PREVIOUS MINUTES

APPROVE PAYMENT OF BILLS LISTED

III. PUBLIC COMMENTS: Pertaining to Agenda Items Only Each speaker limited to three minutes

IV. UNFINISHED BUSINESS: None

V. NEW BUSINESS:

1. Plante Moran presentation and possible motion for final services – Supervisor Thorsby
2. KI presentation and possible motion for office furniture – Supervisor Thorsby
3. Discussion and possible motion on the tractor replacement for the township – Supervisor Thorsby
4. Second Reading of the Short-Term Rental Ordinance 23-01 – Supervisor Thorsby
5. Resolution 23-06 for credit card use – Clerk Meinburg
6. PA 116 Property Resolution 23-07 for 12180 W. Mt. Morris Road, Flushing, MI 48433, Parcel No. 08-06-400-014 – Supervisor Thorsby

7. PA 116 Property Resolution 23-08 for 11331 W. Pierson Road, Flushing, MI 48433, Parcel No. 08-32-100-029 and West Stanley Road, Flushing, MI 48433, Parcel No. 08-08-400-018 and 11306 W. Stanley Road, Flushing MI 48433, Parcel No. 08-08-300-006 – Supervisor Thorsby
8. Discussion about the Emterra contract updates – Supervisor Thorsby
9. Motion on the bid from Great Lakes Gutters to partially replace the gutters at the Township Hall – Supervisor Thorsby

VI. REPORTS:

1. Supervisor's Report – Supervisor
 - Monthly Building Report
 - Zoning and Code Enforcement Report
 - Fire Department Report
 - FANG Activity Report
2. Clerk's Report – Clerk
3. Treasurer's Report – Treasurer
 - Financial Report June 2023
 - Water Report
4. Flushing Township Police Department – Chief

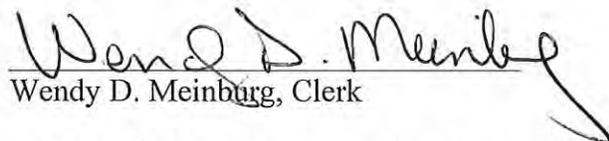
VII. PUBLIC COMMENTS: Each speaker limited to three minutes

VIII. BOARD COMMENTS

IX. NEXT REGULAR MEETING:

AUGUST 10, 2023 AT 7:00 P.M.

X. ADJOURNMENT


Wendy D. Meinburg, Clerk

ATTENTION: All requests for placing items on the agenda must be delivered to the Office of the Township Clerk no later than 6:00 p.m. on the Wednesday (one week prior) to the Charter Township of Flushing Board of Trustees Meeting. You may view the minutes online at www.flushingtownship.com

DRAFT

CHARTER TOWNSHIP OF FLUSHING

6524 N. SEYMOUR ROAD, FLUSHING, MI 48433

P (810) 659-0800

F (810) 659-4212

www.flushingtowship.com

BOARD OF TRUSTEES MINUTES

DATE: JUNE 8, 2023

TIME: 7:00 P.M.

ADMINISTRATION:

SUPERVISOR: Frederick R. Thorsby

CLERK: Wendy D. Meinburg

TREASURER: Terry A. Peck

TRUSTEES:

William Bain

Linda Minarik

William L. Westenbarger

Sharilynn K. Willette

TOWNSHIP ATTORNEY:

MATTHEW S. MCKONE PLLC

117 W. Oliver Street

Owosso, MI 48867

810-410-4204

- I. **MEETING CALLED TO ORDER** at 7:00 P.M. by **SUPERVISOR THORSBY** with Roll Call and the Pledge of Allegiance to the American Flag.
- II. **ROLL CALL:** Willette, Thorsby, Peck, Bain, and Meinburg. Attorney John Ryan was also present representing Attorney Matt McKone's office.

MEMBERS ABSENT: Westenbarger and Minarik

OTHER INDIVIDUALS PRESENT: Thirteen (13)

APPROVAL OF AGENDA FOR JUNE 8, 2023.

TREASURER PECK MOVED, supported by Clerk Meinburg to adopt the agenda for June 8, 2023.

THE MOTION CARRIED.

APPROVAL OF DRAFT MINUTES OF THE BOARD MEETING OF MAY 11, 2023.

CLERK MEINBURG MOVED, supported by Treasurer Peck to approve the minutes of the May 11, 2023 Board Meeting.

THE MOTION CARRIED.

APPROVAL OF PAYMENT OF BILLS

TREASURER PECK MOVED, supported by Clerk Meinburg to approve the payment of bills as presented.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Thorsby, Bain, Peck, Meinburg, and Willette

NAYS: None

ABSENT: Minarik and Westenbarger

THE MOTION CARRIED.

III. PUBLIC COMMENTS

OPEN FOR PUBLIC COMMENTS: 7:01 P.M.

One comment was made by Chief VanAlstine sharing that they have recently promoted Officer Jonathon Sanborn from part-time to full time and he is doing a fantastic job.

CLOSED FOR PUBLIC COMMENTS: 7:03 P.M.

IV. UNFINISHED BUSINESS

None

V. NEW BUSINESS

1. First Reading of the Short-Term Rental Ordinance 23-01.

TRUSTEE WILLETTE MOVED, supported by Trustee Bain to approve the First Reading of the Short-Term Rental Ordinance 23-01.

Mr. Czyzio, the Flushing Township Zoning Administrator, was asked to speak on the process of putting together this ordinance and answer any remaining questions from the Board. After further discussion, the following motion was made.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Thorsby, Willette, Peck, Meinburg, and Bain

NAYS: None

ABSENT: Minarik and Westenbarger

THE MOTION CARRIED.

2. Motion to consider the resignation of Trustee William L. Westenbarger.

TREASURER PECK MOVED, supported by Trustee Willette to accept the resignation of Trustee William L. Westenbarger.

Supervisor Thorsby explained that Trustee Westenbarger wrote him a letter stating he would like to step down from his current position as Trustee on the Board. After many comments were made by the Trustees speaking on the work Trustee Westenbarger took place in for the community, the following motion was made.

ACTION ON THE MOTION

AYES: 5

NAYS: 0

ABSENT: 2

THE MOTION CARRIED.

3. Resolution in recognition of Trustee William L. Westenbarger.

CLERK MEINBURG MOVED, supported by Treasurer Peck to commemorate the service of Trustee William L. Westenbarger for Flushing Township from 2016 to 2023.

Supervisor Thorsby explained that the Clerk wrote up a resolution to commemorate Trustee Westenbarger's time in office at Flushing Township. After some comments from the Board, the following motion was made.

ACTION ON THE MOTION

AYES: 5

NAYS: 0

ABSENT: 2

THE MOTION CARRIED.

4. Appointment of New Board of Trustees member.

TRUSTEE WILLETTE MOVED, supported by Clerk Meinburg to approve the appointment of Joshua Upleger to serve on the Board of Trustees through the remainder of Trustee Westenbarger's term.

Supervisor Thorsby explained that when given Mr. Westenbarger's letter of resignation he began reaching out to residents to see who would be interested in being appointed. Through many interviews, Supervisor Thorsby found candidates to serve on other commissions or committees for the Township. Mr. Upleger stood out among the interviewees as a great addition to the Board, he has lived in Flushing for many years and is a business owner. After further discussion the following motion was made.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Bain, Willette, Meinburg, Thorsby, and Peck

NAYS: None

ABSENT: Minarik

THE MOTION CARRIED.

5. Motion on the Catch Basin repairs proposed by the Genesee County Road Commission.

CLERK MEINBURG MOVED, supported by Treasurer Peck to approve the Catch Basin repairs to be completed by the Genesee County Road Commission.

Supervisor Thorsby explained that every year the Genesee County Road Commission goes through the subdivisions and gives us a list of catch basins that need repair or maintenance.

Supervisor Thorsby stated that two of the three catch basins receiving work have been a concern for many residents for some time so this will be good for the township.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Thorsby, Willette, Meinburg, Peck, and Bain

NAYS: None

ABSENT: Minarik

THE MOTION CARRIED.

6. Motion on the renewal of the service agreement with Communication Technologies, Inc.

TREASURER PECK MOVED, supported by Trustee Bain to approve the renewal of the service agreement with Communication Technologies, Inc.

Supervisor Thorsby stated that the maintenance contract for the phone system at the township was up for renewal. Supervisor Thorsby shared that the price on either renewal option is less than what they are paying monthly currently. Supervisor Thorsby suggested approving the agreement that provided upgrades to the software at the cost of \$295.41 monthly for 60 months. After further discussion, the following motion was made.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Peck, Bain, Meinburg, Thorsby, and Willette

NAYS: None

ABSENT: Minarik

THE MOTION CARRIED.

VI. REPORTS

1. Supervisor's Report – Supervisor
Monthly Building Report
Zoning and Code Enforcement Report
Fire Department Report
FANG Activity Report

Supervisor Thorsby explained that the meeting was so early in the month that he was not able to receive the Fire Department or FANG Report from last month. Supervisor Thorsby stated all is going well at the Township.

2. Clerk's Report – Clerk

Clerk Meinburg stated that she was going to attend a conference next week and hoped to obtain more information from the state in regards to elections.

Mr. Czyzio was asked to speak on the Zoning and Code Enforcement activities taking place recently.

3. Treasurer's Report – Treasurer
Financial Report May 2023
Water Report

Treasurer Peck spoke on the many committees he is involved in and what is taking place within those groups. Treasurer Peck stated he has high hopes that next month there will be a report of all the Township's investments to share.

4. Flushing Township Police Department – Police Chief

Chief VanAlstine stated that the recent SummerFest parade and road race went well and that summer creates a pickup in activity for the Police Department.

VII. PUBLIC COMMENTS

OPEN FOR PUBLIC COMMENTS: 7:41 P.M.

One comment was made asking the Board to review the roof-mounted solar ordinance.

CLOSED FOR PUBLIC COMMENTS: 7:44 P.M.

VIII. BOARD COMMENTS

Treasurer Peck shared that the auditors were at the Township this week and we should hopefully have their full report at the August Meeting. Trustee Willette welcomed the new Trustee and the new full time Officer.

IX. NEXT REGULAR MEETING: July 13, 2023

X. ADJOURNMENT

TRUSTEE BAIN MOVED, supported by Trustee Willette to adjourn the meeting at 7:46 P.M.

THE MOTION CARRIED.

WENDY D. MEINBURG, Clerk

APPROVED DATE

FREDERICK R. THORSBY, Supervisor

RECORDING SECRETARY: Makenzie Dearlove, Deputy Clerk
06/08/2023



June 28, 2023

Make the mark.

CHARTER TOWNSHIP OF FLUSHING, MI
Accounting Services Proposal



Plante & Moran, PLLC
P.O. Box 307
3000 Town Center, Suite 100
Southfield, MI 48075
Tel: 248.352.2500
Fax: 248.352.0018
plantemoran.com

June 28, 2023

Mr. Frederick R. Thorsby
Supervisor
Charter Township of Flushing
6524 N Seymour Rd
Flushing, MI 48433

Dear Fred,

Thank you for the opportunity to submit our proposal for governmental accounting services to the Charter Township of Flushing ("the Township"). We know that as a governmental institution, it can be challenging to allocate your limited resources to daily accounting and financial planning and analysis. Employing a full-time CPA is often out of budget, or impractical for daily operations, but you still must maintain accurate, up-to-date financial information. Thankfully, we have a full menu of outsourced accounting service offerings designed to reduce the burden on you while ensuring all your accounting needs are met.

Here's what you can expect from our outsourced accounting solution:

- **Our team exclusively serves government and not-for-profit organizations.** Our team has the experience to serve the Township at the highest level from day one. We invite you to reach out to our references on page 7 to learn more.
- **Our services are scalable.** Whether you need an immediate interim solution, or long-term outsourced accounting support, we can help with any of the Township's financial needs. Please see page 5 for more information on the breadth and depth of outsourced accounting services we offer.
- **All of our services can be performed 100% remotely, if necessary.** Our investments in technology allow for a streamlined, efficient process, meaning that in a fully remote environment, we can provide premiere service while using less of your valuable time in the process.

We don't just want to check off a series of boxes to complete the engagement — we want to be a true partner you can call when you need an expert perspective on your goals and challenges. We'll be here to advise you, and with the resources of the entire firm at our disposal, we'll bring the governmental experience that you need.

We will follow up promptly to answer any additional questions you might have. We look forward to it.

Sincerely,

Brian J. Camiller, CPA
Engagement Partner



Kari Shea, CPA
Colleague Partner



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Firm overview

We are the 14th largest certified public accounting and management consulting firm in the nation. With a **history spanning nearly 100 years**, our firm provides clients with financial, human capital, operations improvement, strategic planning, technology selection and implementation, and family wealth management services.

Fast facts



1924
Year founded



3,300+
Staff



24
Offices worldwide



25+
Industries served



50
States with clients



100+
Countries with clients



45+
Services available



30
Languages spoken
firmwide

Plante Moran's history and culture, in under five minutes

Our firm's founders had a vision:
"to create a people firm disguised
as an accounting firm."

In other words, our professional expertise is just one part of who we are. Our character is what sets us apart and allows us to build meaningful relationships with our clients and colleagues.

As we move into the future — and continue to use artificial intelligence, data analytics, and other technologies to empower our client service model in new ways — we'll hold steadfast to that philosophy.



We invite you to watch our short film at plantemoran.com/get-to-know, which captures our history, goals, and impact.

Our team in action

Our greatest asset is our people — not just their knowledge, but also their integrity and commitment to our clients, staff, and communities. Our philosophy for staffing your engagement is simple: find the best people with the most relevant experience and balance the team with complementary ways of thinking.



Brian Camiller, CPA
Engagement Partner



Experience: I provide permanent and temporary accounting assistance to all types of government entities in my role in Plante Moran's Government Accounting Professionals (PMGAP) group. Whether we act as a group's finance director, budget director, or bookkeeper, our aim is always to restore financial stability to a troubled environment. Our government clients — including cities, counties, townships, villages, authorities, and libraries — appreciate that we deliver solutions on time and under budget.

I've spoken to numerous municipal groups throughout Michigan covering topics such as budget preparation, new GASB pronouncements, and ways to manage a diverse group of employees. I'm a member of the Michigan Government Finance Officers Association, Michigan Municipal Treasurers Association, Michigan Municipal Executives, the AICPA, and the MACPA. I received my accounting degree from Michigan State University.

My clients as the leader of PMGAP include: City of Detroit, MI; City of New Orleans, LA; City of Wayne, MI; City of Ferndale, MI; Charter Township of Clinton, MI.

Fun fact: I consider myself a pop culture aficionado, with specialties in television and films of the 1980s, Marvel comics, and the history of the professional wrestling industry



Kari Shea, CPA
Colleague Partner



Experience: As a principal in the firm's Government Accounting Professionals (PMGAP) group, I also provide permanent and temporary accounting assistance for all types of governments.

I chose public accounting because of its emphasis on client service. I have a strong passion for serving my clients, and I deeply care about their mission and success.

I'm a member of the AICPA, the Michigan Association of CPAs, the Florida Government Finance Officers Association, and the Michigan Government Finance Officers Association where I participate on the legislative committee. I'm also a board member for the Farmington/Farmington Hills Foundation for Youth and Families. I earned a B.B.A. in accounting and finance and an M.S. in accounting from the University of Michigan – Dearborn.

Fun fact: My husband and our two boys love to travel — especially to the beach. Spending time with my family is always a priority, and I look forward to planning our trips and getaways each year.



Carolyn Lorenz, CPA

Senior Manager

Southfield office

Experience: I have more than 20 years of experience in accounting and auditing, specializing in municipalities. My special project experience includes temporary financial management, including managing municipal finance departments; performing detailed reconciliations, and day-to-day accounting tasks; year-end audit preparation, including creating audit schedules and preparing financial statements; emergency assistance including rebuilding accounting history and bringing delinquent accounting records up to date; preparation of five-year forecast models, including utility rate models; implementing GASB pronouncements; preparing utility rate studies; creating and monitoring annual budgets; assisting with accounts payable, accounts receivable and payroll functions; chart of account redesign and business process reviews.

As a member of PMGAP my recent clients include: City of Flint, City of Pleasant Ridge, City of Howell, City of Frankenmuth, City of New Baltimore, 31st District Court, City of Hamtramck, City of Ishpeming, Clinton Township, and Village of Ontonagon.

I am a graduate of Oakland University and a member of the AICPA and MACPA. I love spending time with friends and family and enjoy spending time outdoors.

Accounting Consultant – The majority of our work for the Township will be performed by an accounting consultant or senior accounting consultant. The specific consultant(s) identified to work with the Township will be determined based on our internal capacity and availability at the time we are engaged by the Township, as well as the technical requirements for the specific tasks. Our consultants' experience serving government averages over 18+ years.

Government accounting and financial solutions

We know the Township has unique challenges and goals. We'll begin our partnership by identifying your distinct accounting needs and structure our services to address them. Our accounting consultants will quickly become a seamless extension of your key functional areas, providing the expertise to support your mission.



How we help:

- **Accounting support** – Our experienced team will meet your accounting needs for bank reconciliations, month-end close assistance, audit preparation, financial reporting support, and budget creation. Interim staffing support roles include accountant, analyst, controller, and finance director.
- **Accounting outsourcing** – Whether you're looking to outsource all or a part of your accounting functions, our certified team members can assume those duties, including using cloud-based systems so you always have access to accurate, real-time information.
- **Financial transformation** – We work with you to analyze, develop, and implement processes, identify risks and needed internal controls.
- **Financial planning and analysis** – We develop tools that clients can leverage for long-term value, from forecasting, budgeting and cash flow projections, to reporting function development.
- **Special projects** – We help you develop policy and procedure documentation to meet requirements and ensure compliance. Our narratives and flowchart diagrams give you a reliable day- to-day reference.

Our project management and service approach

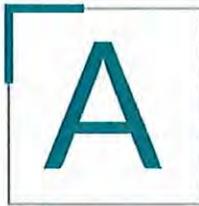
Our expertise establishing workplans, managing tasks to goals and objectives, and resolving issues means projects are completed timely. Our phased approach includes planning, monitoring, and assessing to consistently deliver high quality and accuracy.

Your organization gains:

- **Expertise** – Our team members have an average 15 years' experience and possess numerous certifications (such as CPA, MSA, MBA, and CFE).
- **Collective power of the firm** – You receive direct access to the breadth and depth of the firm's resources, including technical, industry, and consulting expertise. We currently serve over 1,700 public sector clients.
- **Freedom from hiring, training, and retaining staff** – You can contract or expand resources as needed. For some clients, having our support can eliminate the need to invest in office space, hardware, or software.
- **Real-time access to information** – Cloud-based access to current information improves your decision- making support and offers an accurate, holistic picture of all financials, anytime.
- **Flexibility and accounting platforms** – You can continue to use your accounting system or one of our platforms to best meet your needs.
- **Greater focus and productivity** – Our resources, processes, technology, and expertise let you focus on what matters most to your organization.

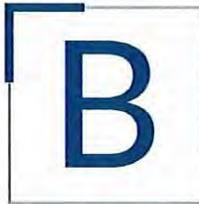
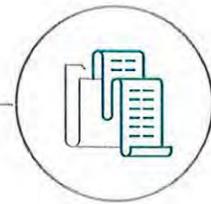
Outsourced accounting and financial services menu

The ABC's of our service:
Audit preparation, budget, and controllership



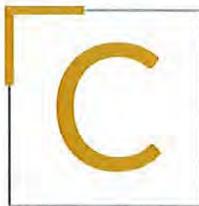
Audit preparation

- Perform annual year-end close of accounting records
- Audit workpaper preparation
- Audit process facilitation
- External compliance reporting
- Deficit elimination plan creation
- New GASB implementation



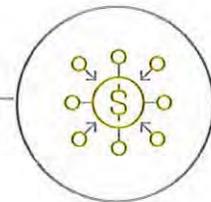
Budget

- Historical budget analysis
- Community education
- Budget process facilitation
- Budget renovation
- Budget document creation
- Budget monitoring and periodic internal reporting
- Budget amendment creation



Controllership

- Preparation of monthly bank reconciliations
- Monthly accounting reconciliations
- Perform month-end close of accounting records



Other services offered:

- Business process evaluation and transformation
- Cash flow analysis and management
- Chart of accounts redesign
- Utility rate setting
- Perform accounting transaction function: accounts payable, accounts receivable
- Other special projects

Project workplan



		Measurable objectives	Deliverables/ milestones	Actions
0	Phase 0 Project initiation/ management	Manage the defined project through to successful completion within budget and on schedule while meeting project goals and objectives	Project organizational structure: project plan, project collaboration environment, meeting agendas	<ul style="list-style-type: none"> Define overall project objective Develop project organizational structure; define roles and responsibilities Develop high-level project plan Establish project collaboration environment (SharePoint) Schedule periodic project status meetings
1	Phase 1 Discovery	Knowledge of current accounting practices and financial management environment	Interview schedule; PBC (prepared by client) list of documents	<ul style="list-style-type: none"> Client interviews Understand client structure, roles, and processes Identify deficiencies and areas for improvement Document gathering and review Develop detailed project plan
2	Phase 2 Triage	Accounting is correct and current; client has achieved legal compliance with applicable laws and regulations; revenue collection has been maximized; client current financial obligations have been met	Bank reconciliations; final trial balance; audit workpapers; new budget document; budget amendments; external reports	<ul style="list-style-type: none"> Implement and execute detailed project plan Correct accounting errors and omissions Perform compliance-related tasks Make current client's business operations Further define deficiencies and areas for improvement
3	Phase 3 Transformation	Client accounting/ business processes have been improved to target level of accuracy and efficiency	Written "as is" and "to be" process narratives; utility rate model	<ul style="list-style-type: none"> Develop "as is" and "to be" process narratives Educate client management and staff on best practices Implement proposed changes to processes
4	Phase 4 Project maintenance	Plante Moran continues on-site or remote support and maintains current and accurate accounting records	Same as Triage, but current instead of catchup	<ul style="list-style-type: none"> Continue to execute new accounting processes Maintain compliance status
5	Phase 5 Transition	Client regains self-sufficiency for accounting function	Transition plan; written project success summary; exit interview	<ul style="list-style-type: none"> Develop and implement exit strategy for Plante Moran Debrief with client prior to departure of Plante Moran Provide report of project successes to management

Client references

Please feel free to contact the individuals below to learn more about how we serve and treat our clients. Additional references can be provided upon request.



Like many government organizations, we have a lean staffing model. Juggling filing deadlines and keeping up with ever-increasing treasury requirements can be challenging.

Plante Moran helped us improve our accounting functions, redesign internal processes, and develop policy and procedure documentation to ensure we're meeting all requirements.

They provided easy-to-follow examples and education so our staff can be more self-sufficient in our accounting practices impacting overall efficiencies. This has resulted in us being able to more fully utilize our accounting software to work for us."

– Teresa (Tere) Onica, Clerk/Treasurer, Village of Oxford



Plante Moran was instrumental in helping us get a handle on the budget by creating a consolidated report to view all of the city's accounts.

This not only helped us internally, but it created a better public trust in our community. I recommended Plante Moran to the City of Wayne and continue to recommend them to others because when you hire Plante Moran you get the whole team and their combined knowledge. They are great at making sure everyone is available to respond to questions and I know they are looking out for our city."

– Lisa Nocerini, City Manager, City of Wayne

City of New Baltimore

New Baltimore, MI
Marcia Shinska
City Clerk

Services provided:

- Monthly Accounting Service
- Year-end audit preparation
- Budget creation and maintenance
- GASB pronouncement implementation

City of Mount Clemens

Mount Clemens, MI
Gregg Shipman
City Manager

Services provided:

- Year-end audit preparation
- Reporting assistance
- GASB pronouncement implementation

City of Milan

Milan, MI
Sarah Finch
Treasurer

Services provided:

- Year-end audit preparation
- Bank reconciliation assistance
- Water and Sewer rate study
- GASB pronouncement implementation

Service capabilities

We have developed a comprehensive menu of services for our governmental clients. Our experienced, independent consultants can complement the expertise and skills of your in-house team.



Financial

- Financial statement audit
- Public pension system audit
- Single audit
- Accounting & financial services
- Long-range planning
- Institutional investment advisory



Enterprise risk

- Enterprise risk management assessments
- Internal audit
- Internal control reviews
- Application controls
- Forensic, investigative services, & litigation support



Operations & process

- Needs assessment
- Process redesign
- Operations review
- Rightsizing/cost containment
- Shared services/collaboration



Technology strategy

- IT assessment
- Strategic planning
- Acquisition management
- Contract negotiations
- Project management
- Sourcing
- Cloud strategy



Infrastructure

- Network assessment
- Design & acquisition
- Implementation management
- Video surveillance/door access control
- Enterprise wired/wireless design & selection
- Independent verification & validation



Cybersecurity

- HIPAA/HITECH compliance
- Disaster planning
- SAS70/SSAE16/SOC assessment
- IT audit
- IT risk assessment
- PCI DSS assessment
- Network security assessment



ERP

- Assessment & gap analysis
- Requirements definition
- Solution selection
- Contract negotiations
- Implementation management
- Independent verification & validation



Facilities*

- Facility analysis & rationalization
- Project & financial feasibility
- Owner's representation – design management & construction oversight
- Lease, buy, build, monetize, & sale/leaseback
- Bond strategy, planning, & campaign



Human capital

- Employee benefit strategies
- Personnel assessment
- Early retirement incentive plan, design, & consulting

*These services are provided by Plante Moran affiliates: Plante Moran Financial Advisors, Plante Moran Insurance Agency, Plante Moran Trust, P&M Corporate Finance, Plante Moran Cresa, Plante Moran Living Forward™, Plante Moran Real Estate Investment Advisors.



Plante & Moran, PLLC
P.O. Box 307
3000 Town Center, Suite 100
Southfield, MI 48075
Tel: 248.352.2500
Fax: 248.352.0018

June 28, 2023

Mr. Frederick Thorsby
Charter Township of Flushing
6524 N Seymour Rd
Flushing, MI 48433

Dear Fred:

Thank you for your selection of Plante & Moran, PLLC ("PM") to assist you. This letter and the accompanying Professional Services Agreement, which is hereby incorporated as part of this engagement letter, confirms our understanding of the nature, limitations, and terms of the services PM will provide to Charter Township of Flushing ("Client").

Scope of Services

We will provide temporary financial assistance at your discretion. Our work product will be in the form of preparing and reviewing financial schedules and analysis created under the direction and supervision of Wendy Meinburg, Clerk. Our consulting services may be provided to assist you with such tasks as:

- Maintain general ledger accounting
- Prepare monthly bank reconciliations
- Prepare monthly financial reporting package for Board
- Annual budget development
- Monthly budget monitoring
- Quarterly budget amendments, as necessary
- Annual year-end close of accounting records
- Annual audit preparation and facilitation
- Presentations to Township Board as requested
- Mentoring/Coaching Township staff related to accounting or finance tasks
- Other accounting related tasks and services as requested by the Charter Township of Flushing

If additional work will be requested by the Charter Township of Flushing that is not specified above, we will confirm in writing in the aforementioned addendum to this letter.

It should be noted that at no time during this engagement will we be responsible for making investment decisions, signing checks, making bank transfers, initiating ACH or wire transfers, or handling cash in any way. We also will not process payroll for the client.

We expect our work will be performed both remotely and in person. Meetings and presentations will be conducted using Zoom or Microsoft Teams. For procedures that are necessary to be performed onsite, we will work with you to schedule that work based on and subject to applicable legal

Mr. Frederick Thorsby
Charter Township of Flushing

June 28, 2023

requirements and/or guidance regarding worksite safety conditions. While working remotely, we will rely on the Charter Township of Flushing to provide any electronic documents we require, and remote access to the general ledger and other electronic systems.

Remote access to the General Ledger and other systems is a key component of our service model. The time required to gain access can vary greatly between clients, but the primary driver of that time is the cooperation of your technology staff or vendor. Time incurred by our staff will be billed to Charter Township of Flushing at the same hourly rates listed below.

Fees and Payment Terms

The fee for our services, subject to the terms and conditions of the accompanying Professional Services Agreement, will be based on the actual time that staff expend and will be billed at the following discounted hourly rates:

Accounting Consultant	\$159
Senior Accounting Consultant	\$179
Manager	\$240
Partner/Principal	\$380

The majority of our work will be performed by either a Consultant or Senior Consultant. We strive to be as efficient as possible and delegate work to the most cost-effective member of our team.

The rates listed above will increase by CPI inflation on July 1, 2024 and annually thereafter should you continue to utilize this service. We reserve the right to make additional changes to our hourly rates given prevailing market conditions; however, you will be notified before incurring time at the new adjusted rate.

Any other projects or consulting services in addition to the ones noted above may be requested by Client management. Fees for those additional services will be negotiated and included in a separate engagement letter.

As you probably realize, our primary cost is salaries that are paid currently. Accordingly, our invoices, which will be rendered as services are provided are due when received. In the event an invoice is not paid timely, a late charge in the amount of 1.25 percent per month will be added, beginning 30 days after the date of the invoice.

For your convenience, payments can be made via domestic wire or ACH to the following account:



Mr. Frederick Thorsby
Charter Township of Flushing

June 28, 2023

If you are in agreement with our understanding of this engagement, as set forth in this engagement letter and the accompanying Professional Services Agreement, please sign the enclosed copy of this letter and return it to us with the accompanying Professional Services Agreement.

Thank you for the opportunity to serve you.

Very truly yours,

Plante & Moran, PLLC



Brian J. Camiller, CPA
Partner

Agreed and Accepted

We accept this engagement letter and the accompanying Professional Services Agreement (collectively "Agreement"), which set forth the entire agreement between Charter Township of Flushing and Plante & Moran, PLLC with respect to the services specified in the Scope of Services section of this engagement letter.

Charter Township of Flushing

Frederick Thorsby

Date

Title

Professional Services Agreement – Temporary Finance Assistance Addendum to Plante & Moran, PLLC Engagement Letter

This Professional Services Agreement is part of the engagement letter (collectively, "Agreement") for our temporary finance assistance services dated June 28, 2023 between Plante & Moran, PLLC (referred to herein as "PM") and Charter Township of Flushing (referred to herein as "Client"). Any work performed in connection with the engagement before the date of this letter will also be governed by the terms and conditions of this Agreement.

1. **Management Responsibilities** – The temporary finance services PM will provide are advisory in nature. While providing these services, PM will have no authority or responsibility for any management decisions or management functions. Further, Client acknowledges that Client is solely responsible for all such management decisions and management functions. Client will also be responsible for evaluating the adequacy and results of the services PM will provide and accepting responsibility for the results of those services. Client has designated Clerk Wendy Meinburg to oversee the services PM will provide.

Client is responsible for the design, implementation, and maintenance of internal controls, including monitoring ongoing activities in connection with our engagement.

PM accepts no responsibility as a responsible party for the payment of taxes of any nature, including, but not limited to income, withholding, sales, excess of other taxes assessed at the Federal, State or local levels that may be owed or otherwise arise.

Client represents and warrants that any and all information that it transmits, or otherwise makes available, to PM will be done so in full compliance with all applicable federal, state, local, and foreign privacy and data protection laws, as well as all other applicable regulations and directives, as may be amended from time to time (collectively, "Data Privacy Laws"). Client shall not disclose personal data of data subjects ("Personal Data") who are entitled to certain rights and protections afforded by Data Privacy Laws to PM without prior notification to PM. Client shall make reasonable efforts to limit the disclosure of Personal Data to PM to the minimum necessary to accomplish the intended purpose of the disclosure to PM.

In performing services under this agreement, PM will not provide any advice with respect to municipal financial products or the issuance of municipal securities, nor will it act as a municipal advisor as defined by 15 U.S.C. § 78o-4. To the extent Client requires services from a municipal advisor in connection with this engagement, Client represents that it will engage and rely on the advice of an independent registered municipal advisor. Client affirms its understanding that PM is not a registered municipal advisor and that it therefore is not subject to the fiduciary duties imposed on such advisors under federal law.

2. **Review and Supervision** – Client understands and acknowledges that all PM staff assigned to this project are working solely at Client's direction and agree that all work performed will be subject to the same supervision, review, and approval practices that Client undertakes with its own staff. It is understood that, in accordance with the terms of this Agreement, the work of PM staff assigned to this project will not be reviewed by any other person at PM. Client is solely responsible for supervision, review and approval of the work performed, including review and approval of any journal entries prepared by PM staff prior to posting.
3. **Nature and Limitations of Services** – PM's project activities will be based on information and records provided by Client. PM will rely on such underlying information and records and PM's project activities will not include audit or verification of the information and records provided to PM in connection with PM's project activities.

The project activities PM will perform will not constitute an examination or audit of any Client financial statements or any other items, including Client's internal controls. If Client requires financial statements or other financial information for third-party use, or if Client requires tax preparation or consulting services, a separate engagement letter will be required. Accordingly, Client agrees not to associate or make reference to PM in connection with any financial statements or other financial information of Client. In addition, PM's engagement is not designed and cannot be relied upon to disclose errors, fraud or illegal acts that may exist. However, PM will inform Client of any such matters that come to PM's attention.

4. **Project Deliverables** – At the conclusion of PM's project activities and periodically as the project progresses, PM will review the results of the project work with Client and provide Client with any observations related to PM's services that PM believes warrant Client's attention. PM also will provide Client with copies of analyses, tax filings, or other materials that PM may develop in the course of this engagement upon Client's request. PM will not issue a written

report as a result of this engagement and Client agrees that the nature and extent of the work product that PM will provide, as outlined in this Agreement, are sufficient for Client's purposes.

5. **Confidentiality, Ownership, and Retention of Workpapers** - During the course of this engagement, PM and PM staff may have access to Client's confidential, proprietary information, including, but not limited to, information regarding general ledger balances, financial transactions, trade secrets, business methods, plans, or projects. PM acknowledges that such information, regardless of its form, is confidential and proprietary to Client. PM will comply with all applicable ethical standards, laws, and regulations as to the retention, protection, use and distribution of such confidential client information. Except to the extent set forth herein, PM will not disclose such information to any third party without the prior written consent of Client.

In the interest of facilitating PM's services to Client, PM may communicate or exchange data by internet, e-mail, facsimile transmission, or other electronic methods. While PM will use its best efforts to keep such communications and transmissions secure in accordance with PM's obligations under applicable laws and professional standards, Client recognizes and accepts that PM has no control over the unauthorized interception of these communications or transmissions once they have been sent, and consents to PM's use of these electronic devices during this engagement.

Because the work performed under this Agreement is subject solely to Client's review and supervision, we do not expect that we will need to retain detailed workpapers supporting our work. Workpapers and documentation created will become part of Client's accounting records. If, however, we conclude to retain copies of such workpapers or documentation, such workpapers retained in the course of this engagement are and shall remain the property of PM. PM will maintain the confidentiality of all such workpapers as long as they remain in PM's possession.

Both Client and PM acknowledge, however, that PM may be required to make its workpapers available to regulatory authorities or by court order or subpoena in a legal, administrative, arbitration, or similar proceeding in which PM is not a party. Disclosure of confidential information in accordance with requirements of regulatory authorities or pursuant to court order or subpoena shall not constitute a breach of the provisions of this Agreement. In the event that a request for any confidential information or workpapers covered by this Agreement is made by regulatory authorities or pursuant to a court order or subpoena, PM agrees to inform Client in a timely manner of such request and to cooperate with Client should Client attempt, at Client's cost, to limit such access. This provision will survive the termination of this Agreement. PM's efforts in complying with such requests will be deemed billable to Client as a separate engagement. PM shall be entitled to compensation for its time and reasonable reimbursement of its expenses (including legal fees) in complying with the request.

PM reserves the right to destroy, and it is understood that PM will destroy, workpapers created in the course of this engagement in accordance with PM's record retention and destruction policies, which are designed to meet all relevant regulatory requirements for retention of workpapers. PM has no obligation to maintain workpapers other than for its own purposes or to meet those regulatory requirements.

6. **Consent to Disclosures to Service Providers** - In some circumstances, PM may use third-party service providers in connection with its services, including affiliates of PM within or outside the United States. In those circumstances, PM will be solely responsible for the provision of any services by any such third-party service providers and for the protection of any information provided to such third-party service providers. PM will require any such third-party service provider to: (i) maintain the confidentiality of any information furnished and (ii) not use any information for any purpose unrelated to PM's services. Client, by its duly authorized signature on the accompanying engagement letter, consents to PM's disclosure of all or any portion of Client's information, including tax return information, to such third-party service providers, including affiliates of PM outside of the United States, if and to the extent such information is relevant to the services such third-party service providers may provide and agrees that PM's disclosure of such information for such purposes shall not constitute a breach of the provisions of this Agreement. Client's foregoing consent shall be continuing until the services provided for this Agreement are completed.
7. **Fee Quotes** - In any circumstance where PM has provided estimated fees, fixed fees, or not-to-exceed fees ("Fee Quotes"), these Fee Quotes are based on responsibilities under the scope of services. PM's services frequently depend upon the availability and cooperation of those Client personnel relevant to PM's project activities and providing needed information to PM in a timely and orderly manner. In the event that undisclosed or unforeseeable facts regarding these matters causes the actual work required for this engagement to vary from PM's estimates, the estimated fees will be adjusted for the additional time PM incurs as a result.

Professional Services Agreement – Temporary Finance Assistance

In any circumstance where PM's work is rescheduled due to Client's failure to provide information or assistance necessary for the engagement, PM offers no guarantee, express or implied, that PM will be able to meet any previously established deadline related to the completion of the work. Because rescheduling work imposes additional costs on PM, in any circumstance where PM has provided estimated fees, those estimated fees may be adjusted for additional time PM incurs as a result of rescheduling its work.

PM will use best efforts to advise Client in the event any circumstances occur which would require PM's work to be rescheduled. However, it is acknowledged that the exact impact on the Fee Quotes may not be determinable until the conclusion of the engagement. Such fee adjustments will be determined in accordance with the Fee Adjustments provision of this Agreement.

8. **Payment Terms** – PM invoices for professional services are due upon receipt unless otherwise specified in this engagement letter. In the event any of PM's invoices are not paid in accordance with the terms of this Agreement, PM may elect, at PM's sole discretion, to suspend work until PM receives payment in full for all amounts due or terminate this engagement. In the event that work is suspended, for nonpayment or other reasons, and subsequently resumed, PM offers no guarantee, express or implied, that PM will be able to meet any previously established deadlines related to the completion of PM's services upon resumption of PM's work, whether imposed by agreement or by law. Client agrees that in the event that work is suspended, for non-payment or other reasons, PM shall not be liable for any damages that occur as a result of PM ceasing to render services.
9. **Fee Adjustments** – Any fee adjustments for reasons described in this Agreement will be determined based on the actual time expended by PM staff at PM's current hourly rates, plus all reasonable and necessary travel and out-of-pocket costs incurred, and included as an adjustment to PM's invoices related to this engagement. Client acknowledges and agrees that payment for all such fee adjustments will be made in accordance with the payment terms provided in this Agreement.
10. **Conditions of PM Visit to Client Facilities** – Client agrees that some or all of PM's services may be provided remotely. In order to facilitate the provision of services remotely, Client agrees to provide documentation and other information reasonably required by PM for PM's performance of the engaged services electronically to the extent possible throughout the course of the engagement. In the event in-person visits to Client's facility(ies) are requested by Client or otherwise determined by PM to be necessary for the performance of the engaged services, Client agrees, upon PM's request, to provide to PM Client's policies and procedures that Client has implemented relating to workplace safety and the prevention of the transmission of disease at its facility(ies). In addition, Client affirms that it is in compliance with applicable Centers for Disease Control and Prevention and OSHA guidance pertaining to the prevention of the transmission of disease (collectively, "Applicable Preventative Guidance") and agrees that it shall continue to comply with Applicable Preventative Guidance throughout any in-person visits by PM to Client's facility(ies). Notwithstanding the foregoing, PM reserves the right to suspend or refrain from any in-person visit by PM to Client's facility(ies) or impose further conditions on any such in-person visit if and as PM deems necessary. Client agrees and acknowledges that any determination by PM to visit Client's facility(ies) is not and shall not be construed to be or relied on by Client as a determination by PM of Client's compliance with Applicable Preventative Guidance.
11. **Exclusion of Certain Damages** – Except to the extent finally determined to have resulted from PM's gross negligence or willful misconduct, Client agrees to limit the liability of PM or any of PM's officers, directors, partners, members, managers, employees, affiliated, parent or subsidiary entities, and approved third party service providers (collectively, "PM Persons") for any and all claims, losses, costs, and damages of any nature whatsoever so that the total aggregate liability of PM and/or the PM Persons to Client shall not exceed the total fees paid by Client to PM for the services provided in connection with this Agreement. Client and PM agree that these limitations on PM's maximum liability are reasonable in view of, among other things, the scope of the services PM is to provide, Client's responsibility for the management functions associated with PM's consulting services, and the fees PM is to receive under this engagement. In no event shall PM be liable to Client, whether a claim be in tort, contract, or otherwise, for any consequential, indirect, lost profit, punitive, exemplary, or other special damages. PM and Client agree that these limitations apply to any and all liabilities or causes of action against PM, however alleged or arising, unless to the extent otherwise prohibited by law. This provision shall survive the termination of this engagement.

In the event this Agreement expressly identifies multiple phases of services, the total aggregate liability of PM to Client shall be limited to no more than the total amount of fees paid by Client for the particular phase of services alleged to have given rise to any such liability.

Professional Services Agreement – Temporary Finance Assistance

12. **Receipt of Legal Process** – In the event PM is required to respond to a subpoena, court order, or other legal process (in a matter involving Client but not PM) for the production of documents and/or testimony relative to information PM obtained and/or prepared during the course of this engagement, Client agrees to compensate PM for the affected PM staff's time at such staff's current hourly rates, and to reimburse PM for all of PM's out-of-pocket costs incurred associated with PM's response unless otherwise reimbursed by a third party.
13. **Termination of Engagement** – This engagement may be terminated by either party upon written notice. Upon notification of termination of this engagement, PM will cease providing services under the engagement. Client shall compensate PM for all time expended and reimburse PM for all out-of-pocket expenditures incurred by PM through the date of termination of this engagement.
14. **Time Limits** – Except for actions to enforce payment of PM's invoices and without limiting any claims for indemnification hereunder, any claim or cause of action arising under or otherwise relating to this engagement must be filed within two years from the completion of the engagement without regard to any statutory provision to the contrary.
15. **Entire Agreement** – This Agreement is contractual in nature and includes all of the relevant terms that will govern the engagement for which it has been prepared. The terms of this Agreement supersede any prior oral or written representations or commitments by or between the parties regarding the subject matter hereof. Any material changes or additions to the terms set forth in this Agreement will only become effective if evidenced by a written amendment to this Agreement, signed by all of the parties.
16. **Severability** – If any provision of this Agreement (in whole or part) is held to be invalid or otherwise unenforceable, the other provisions shall remain in full force and effect.
17. **Defense, Indemnification, and Hold Harmless** – As a condition of PM's willingness to perform the services provided for in the engagement letter, Client agrees to defend, indemnify and hold PM and the PM Persons harmless against any claims by third parties for losses, claims, damages, or liabilities, to which PM or the PM Persons may become subject in connection with or related to the services performed in the engagement, unless a court having jurisdiction shall have determined in a final judgment that such loss, claim, damage, or liability resulted primarily from the willful misconduct or gross negligence of PM, or one of the PM Persons. This defense, indemnity and hold harmless obligation includes the obligation to reimburse PM and/or the PM Persons for any legal or other expenses incurred by PM or the PM Persons, as incurred, in connection with investigating or defending any such losses, claims, damages, or liabilities
18. **Conflicts of Interest** – PM's engagement acceptance procedures include a check as to whether any conflicts of interest exist that would prevent acceptance of this engagement. No such conflicts have been identified. Client understands and acknowledges that PM may be engaged to provide professional services, now or in the future, unrelated to this engagement to parties whose interests may not be consistent with interests of Client.
19. **Force Majeure** – Neither party shall be deemed to be in breach of this Agreement as a result of any delays or nonperformance directly or indirectly resulting from circumstances or causes beyond its reasonable control, including, without limitation, fire or other casualty, acts of God, war, other violence, epidemic, pandemic or other public health emergency or government mandated shut down (each individually a "Force Majeure Event"). A Force Majeure Event shall not excuse any payment obligation relating to fees or costs incurred prior to any such Force Majeure Event.
20. **Electronic Signatures** – The parties intend that any electronic signature shall be given full legal effect as if it were a handwritten signature.
21. **Governing Law** – This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan, and jurisdiction over any action to enforce this Agreement, or any dispute arising from or relating to this Agreement shall reside exclusively within the State of Michigan.

End of Professional Services Agreement – Temporary Finance Assistance Services

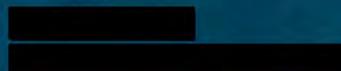
We look forward to working with you.
Please contact us with any questions.



Brian J. Camiller, CPA
Engagement Partner



Kari Shea, CPA
Colleague Partner



According to our recent
client satisfaction survey,

98%

of clients say they

would recommend
Plante Moran.

CONFIDENTIALITY
 This Plan is the confidential property of Krueger International, Inc. and contains information that is not to be used except in consideration of bids or proposals tendered herewith. Reproduction or copying of this Plan, in whole or part, is prohibited.

KI WALL DEPT USE ONLY

FINISH APPROVAL
 DRAWING APPROVAL
 VFD'S/HOLD DIMS
 AUDIT COMPLETE

PROJECT TITLE:
 GENESEE COUNTY
 TOWN HALL

FLOOR/AREA:

PRODUCT LINE:
 Aristotle
 Unite
 U-Series Storage
 Loose Seating

REPRESENTATIVE:
 CAPUTO, TIFFANI

DEALER:

ORDER NUMBER:

SFDC:
 616546

DATE:
 01/10/2023

REVISIONS:

NO.	DATE	BY	DESCRIPTION
3	02/22/2023	SYL	REV PER 2/22 EMAIL/NEW SHEET
4	02/27/2023	MJW	CHANGES TO 4 STATION
5	05/30/2023	CX	PER PDF NOTES

CSR AUDIT

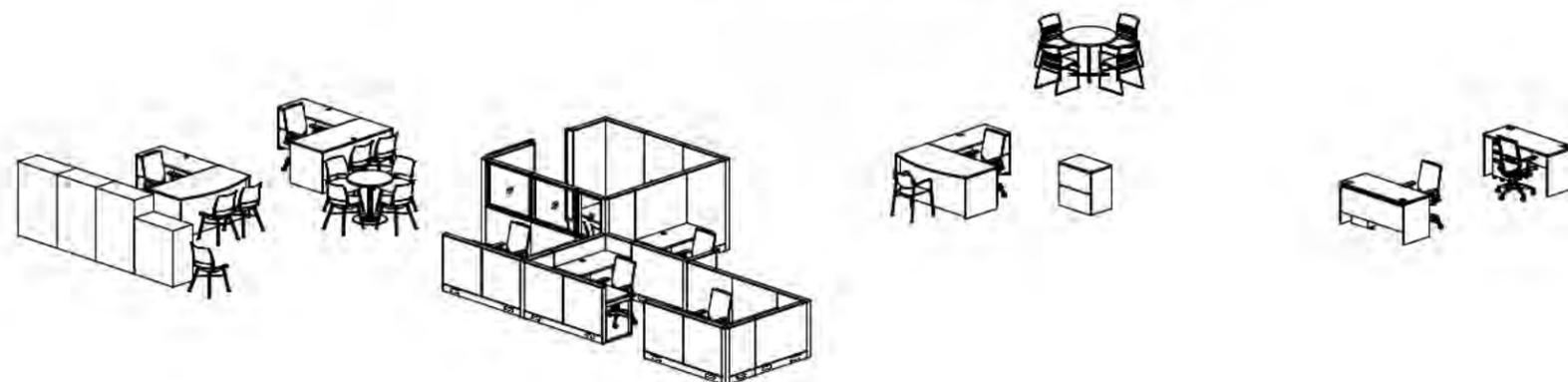
NO.	DATE	SD
1	01/10/2023	SD
2	01/12/2023	SD

DRAWN BY: CSS
SCALE: 1/4" = 1'-0"

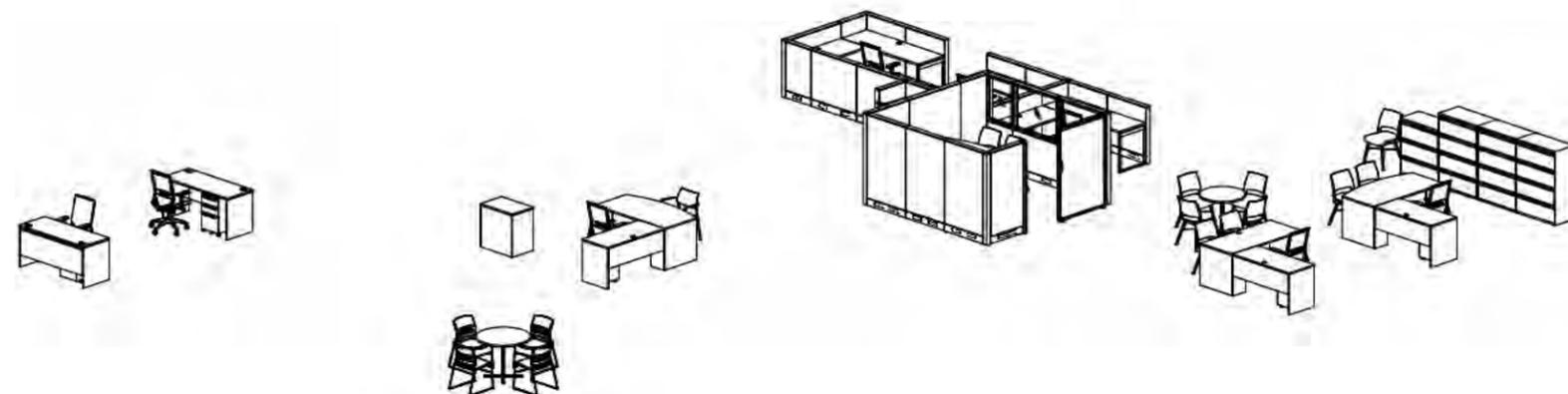
DRAWING No.:
 D616546_00_00_L01_S

SHEET: OVERALL
2 of 5.E. 7

SOUTHEAST VIEW



NORTHWEST VIEW



FIELD VERIFICATION
 This Plan incorporates building information compiled from various sources associated with this project and deemed as reliable. Conditions directly affecting the product or its installation must be field verified.

THIS PLAN IS NOT INTENDED TO BE USED FOR BUILDING CONSTRUCTION

CODE REQUIREMENTS
 KI typically creates Plans based upon KI's interpretation of applicable sections of the 2018 International Building Code (IBC). However, due to matters beyond KI's control (such as contrary instructions and/or incomplete information from Owner/Architect/Contractor), this Plan may not be IBC compliant. As a result and notwithstanding anything to the contrary now or hereafter stated in any contract to which KI is a party, KI disclaims any responsibility or liability to insure that this Plan comply with federal, state or local statute, regulation or code section (including, but not limited to, the IBC) applicable to the Project, Project Site, or KI's Work, regardless of whether KI may be advised of the same. Approval of this Plan shall include agreement to the foregoing.

KI recommends that these Plans and the resulting layouts be reviewed with a local fire inspector to verify compliance with all local building codes. KI disclaims responsibility for any such review and any claim or liability that may result from non-compliance with local building codes.

DRAWING REVIEW
 These Plans are intended to comply with with the contract. As such, these Plans must be reviewed by the Owner/Architect/Contractor, or other appropriate representative. If KI is to proceed with product installation in accordance with these Plans, mark the "Approved as Noted" box below, execute and complete the information at the bottom of this page and return this document to KI. If these Plans are to be corrected, mark the "Revise and Resubmit" box below, execute and complete the information at the bottom of this page and return this document to KI. Authorized signature indicates review of these Plans. Below signature print name, title, company or affiliation, and date. Manufacture of product shown is not scheduled until drawing review is complete and authorized signature is received.

It is the Owner/Architect/Contractor's responsibility to notify KI if site conditions have changed or are not depicted on our drawing that would impact our furniture layout after completed field verified dimensions have been obtained.

APPROVED AS NOTED:

REVISE AND RESUBMIT:

SIGNATURE: _____
 PRINT: _____
 COMPANY: _____
 DATE: _____



QUOTATION: 23ddw-616546/C

Genesee County Town Hall - Jun 27

CREATED 1/13/2023 | REVISED 6/27/2023 | Valid Through 7/31/2023



Genesee County Town Hall - Jun 27

KI is pleased to present the enclosed quotation. The following items are included:

- Quote
- Summary
- Itemized Quote
- Detailed PO requirements
- Product Options*

* TBDs exist and must be selected prior to purchase. Please contact a sales team member for assistance with specifications.

Sales Team:

Tiffani Caputo
Sales Specialist



Daryl Wendt
Inside Sales



Quote Number: 23ddw-616546/C

CREATED 1/13/2023 | REVISED 6/27/2023 | Valid Through 7/31/2023

PRODUCT TOTALS	\$54,702.36
See Quote Detail Summary	\$0.00
GRAND TOTAL	\$54,702.36

Contract Information:

OT53838BZ1 Sourcewell #121919-KII Delv/Inst

Requested Delivery Date: To be Determined

Sold To

Genesee County
1101 BEACH ST RM 200
Flint, MI 48502--
P. [REDACTED]
Customer # 22498

End User

Genesee County
1101 BEACH ST RM 200
Flint, MI 48502--
P. [REDACTED]

Ship To

To be Determined

Installation

The Interior Group
2195 S Milford Rd Suite E
Milford, MI 48381
P. [REDACTED] F. [REDACTED]
Vendor # 15336

Client Notes:

CREATED 1/13/2023
VALID THROUGH 7/31/2023
Prepared By Daryl Wendt
Quote Filename Genesee County Town Hall - Jun 27 - 23ddw-616546/C

Product options that must be determined (aka TBDs) exist and must be selected prior to purchase order submittal. These items are notated in the far right column with (?)

Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: Assessor							
1.1	KBSPL6636B.H	Aristotle Bow Fr Single Ped Desk, Full MP, BBF Ped LT, 66x36"	1		\$1,360.30	\$1,360.30	?
		Laminate (Horizontal) To Be Determined TBD<< Laminate Base (Vertical) To Be Determined TBD<< File Pull Standard integral pull /NP Key Option To Be Determined TBD<< Price Description: Delivered/Open Market Lead Time: 8 - 10 Weeks; Ships from BRAMPTON, ON Please Note: Leadtime calculated on 6/27/2023 and is subject to change.					
1.2	KDB5424.H	Aristotle Rect Desk Shell, 1 Full & 1 Recess End Panel, 54x24"	1		\$538.63	\$538.63	?
		Laminate (Horizontal) To Be Determined TBD<< Laminate Base (Vertical) To Be Determined TBD<< Back Panel Option 1/2 height back panel /2Q Grommet Option Grommet /G Price Description: Delivered/Open Market Lead Time: 8 - 10 Weeks; Ships from BRAMPTON, ON Please Note: Leadtime calculated on 6/27/2023 and is subject to change.					
1.3	KM2F.H	Aristotle Mobile Pedestal, File/File, 15.5x19x27.75"	1		\$728.34	\$728.34	?
		Laminate (Horizontal) To Be Determined TBD<< Laminate Base (Vertical) To Be Determined TBD<< File Pull Standard integral pull /NP Key Option To Be Determined TBD<< Price Description: Delivered/Open Market Lead Time: 8 - 10 Weeks; Ships from BRAMPTON, ON Please Note: Leadtime calculated on 6/27/2023 and is subject to change.					
1.4	KSLF23020.H	Aristotle Lateral File, 2 Drawer, Freestanding, 30x20x30"	1		\$1,039.44	\$1,039.44	?
		Laminate (Horizontal) To Be Determined TBD<< Laminate Base (Vertical) To Be Determined TBD<< File Pull Standard integral pull /NP Key Option To Be Determined TBD<< Price Description: Delivered/Open Market Lead Time: 8 - 10 Weeks; Ships from BRAMPTON, ON Please Note: Leadtime calculated on 6/27/2023 and is subject to change.					
1.5	KT1211	Katera Four Leg Arm Chair with Glides, Uph Seat/Poly Back	1		\$434.32	\$434.32	?
		Poly Color To Be Determined TBD<< Frame/Leg/Arm Finish To Be Determined TBD<< Glide Option To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Fabric Pallas Fabric Group P1 GRPP1 P1 Pallas Fabric To Be Determined TBD<< Price Description: Delivered/Open Market Lead Time: 6 - 8 Weeks; Ships from GREEN BAY, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.					
1.6	SIFTAA	Sift Task 4D Adjustable T-Arm Chair, Mesh	1		\$677.10	\$677.10	?
		Base Finish Black plastic base /P FR/NFR Option Compliance to TB 117-2013 /NFR Casters Carpet casters /C Price Description: Delivered/Open Market Lead Time: 6 - 8 Weeks; Ships from GREEN BAY, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.					
Tag 1: Assessor						WorkGroup Product Subtotal	\$4,778.13



QUOTATION

CREATED 1/13/2023
VALID THROUGH 7/31/2023
Prepared By Daryl Wendt
Quote Filename Genesee County Town Hall - Jun 27 - 23ddw-616546/C

Product options that must be determined (aka TBDs) exist and must be selected prior to purchase order submittal. These items are notated in the far right column with (?)

Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: BREAK ROOM							
2.1	BR3FX-74P	Barron Fixed Leg,Round,X Base,74P Edge,36"Dia	1		\$921.71	\$921.71	
		Edge Color To Be Determined TBD<< Surface Finish To Be Determined TBD<< Base Finish To Be Determined TBD<< Base Options No casters -NCST Table Height Other Than 29" To Be Determined TBD<<					
		Price Description: Delivered/Open Market Lead Time: 5 - 7 Weeks; Ships from GREEN BAY, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.					
2.2	SWNA	Strive High Density Armless Chair,Poly	4		\$151.89	\$607.56	
		Frame Color To Be Determined TBD<< Poly Seat & Back Color No Fire Retardant /NFR Poly Seat & Back Color To Be Determined TBD<< Glide Option To Be Determined TBD<<					
		Price Description: Delivered/Open Market Lead Time: 3 - 5 Weeks; Ships from GREEN BAY, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.					
Tag 1: BREAK ROOM						WorkGroup Product Subtotal	\$1,529.27

CREATED 1/13/2023
VALID THROUGH 7/31/2023
Prepared By Daryl Wendt
Quote Filename Genesee County Town Hall - Jun 27 - 23ddw-616546/C

Product options that must be determined (aka TBDs) exist and must be selected prior to purchase order submittal. These items are notated in the far right column with (?)

Line	Model	Qty.	Sell Price	Extended Total	TBD Options
Tag 1: BROOK & 4 WRKSTNS					
3.1	DNW200	2	\$615.49	\$1,230.98	
		Doni Tapered Wood Leg Armless Chair,Uph Seat,Solid Color Poly Seat & Back Color To Be Determined TBD<< Wood Finish To Be Determined TBD<< Glide Option To Be Determined TBD<< Seat Upholstery Compliance to TB 117-2013 /NFR Doni Upholstery NFR Pallas Fabric Group P1 GRPP1 P1 Pallas Fabric To Be Determined TBD<< Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from GREEN BAY, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.			
3.2	KBSPR6636B.H	1	\$1,360.30	\$1,360.30	
		Aristotle Bow Fr Single Ped Desk,Full MP,BBF Ped RT,66x36" Laminate (Horizontal) To Be Determined TBD<< Laminate Base (Vertical) To Be Determined TBD<< File Pull Standard integral pull /NP Key Option To Be Determined TBD<< Price Description: Delivered/Open Market Lead Time: 8 - 10 Weeks; Ships from BRAMPTON, ON Please Note: Leadtime calculated on 6/27/2023 and is subject to change.			
3.3	KDB4224.H	1	\$498.98	\$498.98	
		Aristotle Rect Desk Shell,1 Full & 1 Recess End Panl,42x24" Laminate (Horizontal) To Be Determined TBD<< Laminate Base (Vertical) To Be Determined TBD<< Back Panel Option 1/2 height back panel /2Q Grommet Option Grommet /G Price Description: Delivered/Open Market Lead Time: 8 - 10 Weeks; Ships from BRAMPTON, ON Please Note: Leadtime calculated on 6/27/2023 and is subject to change.			
3.4	KM2BF.H	1	\$728.34	\$728.34	
		Aristotle Mobile Pedestal,Box/Box/File,15.5x19x27.75" Laminate (Horizontal) To Be Determined TBD<< Laminate Base (Vertical) To Be Determined TBD<< File Pull Standard integral pull /NP Key Option To Be Determined TBD<< Price Description: Delivered/Open Market Lead Time: 8 - 10 Weeks; Ships from BRAMPTON, ON Please Note: Leadtime calculated on 6/27/2023 and is subject to change.			
3.5	SIFTAA	4	\$677.10	\$2,708.40	
		Sift Task 4D Adjustable T-Arm Chair,Mesh Base Finish Black plastic base /P FR/NFR Option Compliance to TB 117-2013 /NFR Casters Carpet casters /C Price Description: Delivered/Open Market Lead Time: 6 - 8 Weeks; Ships from GREEN BAY, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.			
3.6	SIFTUAA	1	\$688.69	\$688.69	
		Sift Task 4D Adjustable T-Arm Chair,Upholstered Seat Base Finish Black plastic base /P Casters Carpet casters /C Upholstery Grade/Color Compliance to TB 117-2013 /NFR Sift Upholstery NFR Pallas Fabric Group P1 GRPP1 P1 Pallas Fabric To Be Determined TBD<< Price Description: Delivered/Open Market Lead Time: 6 - 8 Weeks; Ships from GREEN BAY, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.			



QUOTATION

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Line	Model	Qty.	Sell Price	Extended Total	TBD Options
3.7	U2W9040 	Unite 2-Way 90 Deg "L" Corner,40"H 2 Trim Color To Be Determined TBD<<	\$111.02	\$222.04	
Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from MANITOWOC, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.					
3.8	U2W9064 	Unite 2-Way 90 Deg "L" Corner,64"H 3 Trim Color To Be Determined TBD<<	\$133.59	\$400.77	
Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from MANITOWOC, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.					
3.9	U3W9040 	Unite 3-Way 90 Deg "T" Corner,40"H 2 Trim Color To Be Determined TBD<<	\$113.46	\$226.92	
Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from MANITOWOC, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.					
3.10	U4W902W4064 	Unite 4-Way "X" Intersection,Trim 2 Sides,40-64"H 1 Trim Color To Be Determined TBD<<	\$165.92	\$165.92	
Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from MANITOWOC, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.					
3.11	UCANTST.L 	Unite Standard Cantilever Bracket,Left 6 Trim Color To Be Determined TBD<<	\$22.57	\$135.42	
Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from MANITOWOC, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.					
3.12	UCANTST.R 	Unite Standard Cantilever Bracket,Right 5 Trim Color To Be Determined TBD<<	\$22.57	\$112.85	
Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from MANITOWOC, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.					
3.13	UEOR40 	Unite End-Of-Run Condition,40"H 4 Trim Color To Be Determined TBD<<	\$44.53	\$178.12	
Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from MANITOWOC, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.					

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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
3.14	ULP24MBBF	U-Series Mobile Pedestal,Box/Box/File,24" Nominal Depth	4		\$326.96	\$1,307.84	
		Paint Color Black /BL Lock Option To Be Determined TBD<< Pull Style To Be Determined TBD<<					
		Price Description: Delivered/Open Market Lead Time: 5 - 7 Weeks; Ships from PEMBROKE, ONT Please Note: Leadtime calculated on 6/27/2023 and is subject to change.					
3.15	UMFR2440	Unite Mono Fabric Panel,Standard Base Raceway,24Wx40"H	5		\$301.95	\$1,509.75	
		Top Cap Flat trim (std) /F Trim Color To Be Determined TBD<< Panel Fabric Side 1 Pallas Vertical Fabric Grade PV GRPV PV Fabric To Be Determined TBD<< Panel Fabric Side 2 Pallas Vertical Fabric Grade PV GRPV PV Fabric To Be Determined TBD<< Electrical Code Domestic - with cutouts /DP					
		Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from MANITOWOC, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.					
3.16	UMFR2464	Unite Mono Fabric Panel,Standard Base Raceway,24Wx64"H	1		\$376.98	\$376.98	
		Top Cap Flat trim (std) /F Trim Color To Be Determined TBD<< Panel Fabric Side 1 Pallas Vertical Fabric Grade PV GRPV PV Fabric To Be Determined TBD<< Panel Fabric Side 2 Pallas Vertical Fabric Grade PV GRPV PV Fabric To Be Determined TBD<< Electrical Code Domestic - with cutouts /DP					
		Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from MANITOWOC, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.					
3.17	UMFR3064	Unite Mono Fabric Panel,Standard Base Raceway,30Wx64"H	1		\$441.64	\$441.64	
		Top Cap Flat trim (std) /F Trim Color To Be Determined TBD<< Panel Fabric Side 1 Pallas Vertical Fabric Grade PV GRPV PV Fabric To Be Determined TBD<< Panel Fabric Side 2 Pallas Vertical Fabric Grade PV GRPV PV Fabric To Be Determined TBD<< Electrical Code Domestic - with cutouts /DP					
		Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from MANITOWOC, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.					
3.18	UMFR3664	Unite Mono Fabric Panel,Standard Base Raceway,36Wx64"H	4		\$481.29	\$1,925.16	
		Top Cap Flat trim (std) /F Trim Color To Be Determined TBD<< Panel Fabric Side 1 Pallas Vertical Fabric Grade PV GRPV PV Fabric To Be Determined TBD<< Panel Fabric Side 2 Pallas Vertical Fabric Grade PV GRPV PV Fabric To Be Determined TBD<< Electrical Code Domestic - with cutouts /DP					
		Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from MANITOWOC, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.					

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Line	Model		Qty.		Sell Price	Extended Total	TBD Options	
3.19	UMFR4240	Unite Mono Fabric Panel, Standard Base Raceway, 42Wx40"H	2		\$422.73	\$845.46	?	
		Top Cap Trim Color Panel Fabric Side 1 PV Fabric Panel Fabric Side 2 PV Fabric Electrical Code		Flat trim (std) To Be Determined Pallas Vertical Fabric Grade PV To Be Determined Pallas Vertical Fabric Grade PV Domestic - with cutouts	/F TBD<< GRPV TBD<< GRPV TBD<<			
		Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from MANITOWOC, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.						
3.20	UMFR4264	Unite Mono Fabric Panel, Standard Base Raceway, 42Wx64"H	1		\$527.65	\$527.65	?	
		Top Cap Trim Color Panel Fabric Side 1 PV Fabric Panel Fabric Side 2 PV Fabric Electrical Code		Flat trim (std) To Be Determined Pallas Vertical Fabric Grade PV To Be Determined Pallas Vertical Fabric Grade PV Domestic - with cutouts	/F TBD<< GRPV TBD<< GRPV TBD<<			
		Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from MANITOWOC, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.						
3.21	UMFR4840	Unite Mono Fabric Panel, Standard Base Raceway, 48Wx40"H	3		\$437.98	\$1,313.94	?	
		Top Cap Trim Color Panel Fabric Side 1 PV Fabric Panel Fabric Side 2 PV Fabric Electrical Code		Flat trim (std) To Be Determined Pallas Vertical Fabric Grade PV To Be Determined Pallas Vertical Fabric Grade PV Domestic - with cutouts	/F TBD<< GRPV TBD<< GRPV TBD<<			
		Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from MANITOWOC, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.						
3.22	UMFR4864	Unite Mono Fabric Panel, Standard Base Raceway, 48Wx64"H	1		\$567.91	\$567.91	?	
		Top Cap Trim Color Panel Fabric Side 1 PV Fabric Panel Fabric Side 2 PV Fabric Electrical Code		Flat trim (std) To Be Determined Pallas Vertical Fabric Grade PV To Be Determined Pallas Vertical Fabric Grade PV Domestic - with cutouts	/F TBD<< GRPV TBD<< GRPV TBD<<			
		Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from MANITOWOC, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.						
3.23	UMFR7240	Unite Mono Fabric Panel, Standard Base Raceway, 72Wx40"H	3		\$688.08	\$2,064.24	?	
		Top Cap Trim Color Panel Fabric Side 1 PV Fabric Panel Fabric Side 2 PV Fabric Electrical Code		Flat trim (std) To Be Determined Pallas Vertical Fabric Grade PV To Be Determined Pallas Vertical Fabric Grade PV Domestic - with cutouts	/F TBD<< GRPV TBD<< GRPV TBD<<			
		Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from MANITOWOC, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.						

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Line	Model	Qty.	Sell Price	Extended Total	TBD Options
3 24	UPSLO2429	1	\$154.33	\$154.33	
	Unite Support Leg,Panel Mounted,Open,24x27-3/4"H 				
	Orientation	Left	/L		
	Edge Style	74P edge	/74P		
	Trim Color	To Be Determined	TBD<<		
	Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from MANITOWOC, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.				
3 25	UPSLO2429	3	\$154.33	\$462.99	
	Unite Support Leg,Panel Mounted,Open,24x27-3/4"H 				
	Orientation	Right	/R		
	Edge Style	74P edge	/74P		
	Trim Color	To Be Determined	TBD<<		
	Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from MANITOWOC, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.				
3 26	URD1803664	1	\$1,446.92	\$1,446.92	
	Unite Rolling Door,180 Degree Inline Condition,36x64"H 				
	Core Type	Fluted Clear Plastic Core	/CP		
	Trim Color	To Be Determined	TBD<<		
	Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from MANITOWOC, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.				
3 27	USGR2464	1	\$656.36	\$656.36	
	Unite Seg Fabric w/Glass Top Tile,Rcwy Base,24Wx64"H 				
	Top Cap	Flat trim (std)	/F		
	Electrical Code	Domestic - with cutouts	/DP		
	Trim Color	To Be Determined	TBD<<		
	Panel Fabric Side 1	Pallas Vertical Fabric Grade PV	GRPV		
	PV Fabric	To Be Determined	TBD<<		
	Panel Fabric Side 2	Pallas Vertical Fabric Grade PV	GRPV		
	PV Fabric	To Be Determined	TBD<<		
	Glass Color	Clear (std)	/GLA		
	Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from MANITOWOC, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.				
3 28	USGR4264	2	\$836.31	\$1,672.62	
	Unite Seg Fabric w/Glass Top Tile,Rcwy Base,42Wx64"H 				
	Top Cap	Flat trim (std)	/F		
	Electrical Code	Domestic - with cutouts	/DP		
	Trim Color	To Be Determined	TBD<<		
	Panel Fabric Side 1	Pallas Vertical Fabric Grade PV	GRPV		
	PV Fabric	To Be Determined	TBD<<		
	Panel Fabric Side 2	Pallas Vertical Fabric Grade PV	GRPV		
	PV Fabric	To Be Determined	TBD<<		
	Glass Color	Clear (std)	/GLA		
	Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from MANITOWOC, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.				
3 29	USPLPL	4	\$5.49	\$21.96	
	Unite Splice Plate,For 24 & 30" Deep Worksurfaces 				
	Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from MANITOWOC, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.				



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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
3 30	UWR2448-74P	Unite Rectangular Worksurface,74P Edge,24x48"W	4		\$247.66	\$990.64	
		Edge Color To Be Determined TBD<< Grommet Option Grommet : Center /C Grommet Color To Be Determined TBD<< Laminate Color To Be Determined TBD<< Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from MANITOWOC, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.					
3 31	UWR2472-74P	Unite Rectangular Worksurface,74P Edge,24x72"W	4		\$281.21	\$1,124.84	
		Edge Color To Be Determined TBD<< Grommet Option Grommet : Center /C Grommet Color To Be Determined TBD<< Laminate Color To Be Determined TBD<< Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from MANITOWOC, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.					
3 32	UWSES.L	Unite Worksurface Edge Support w/Lock,Left	4		\$24.40	\$97.60	
		Trim Color To Be Determined TBD<< Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from MANITOWOC, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.					
Tag 1: BROOK & 4 WRKSTNS						WorkGroup Product Subtotal	\$26,166.56



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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: BUILDING DEPT.							
4.1	7D/D2460-74P-P	700 Series Desk,Partial Modesty Panel,74P Edge,24x60"W	2		\$821.67	\$1,643.34	
		Grommets		Grommets - left and right	/G		
		Grommet Color		To Be Determined	TBD<<		
		Enamel Color		To Be Determined	TBD<<		
		Surface Finish		To Be Determined	TBD<<		
		Edge Color		To Be Determined	TBD<<		
		Price Description: Delivered/Open Market					
		Lead Time: 4 - 6 Weeks; Ships from PEMBROKE, ONT					
		Please Note: Leadtime calculated on 6/27/2023 and is subject to change.					
4.2	S7P/1524MBBF	700 Series Files Mobile Ped-Box/Box/File-24" Nominal Depth	2		\$720.41	\$1,440.82	
		Pull Options		To Be Determined	TBD<<		
		Unit Color		To Be Determined	TBD<<		
		Lock Option		To Be Determined	TBD<<		
		Price Description: Delivered/Open Market					
		Lead Time: 5 - 7 Weeks; Ships from PEMBROKE, ONT					
		Please Note: Leadtime calculated on 6/27/2023 and is subject to change.					
4.3	SIFTUAA	Sift Task 4D Adjustable T-Arm Chair,Upholstered Seat	2		\$688.69	\$1,377.38	
		Base Finish		Black plastic base	/P		
		Casters		Carpet casters	/C		
		Upholstery Grade/Color		Compliance to TB 117-2013	/NFR		
		Sift Upholstery NFR		Pallas Fabric Group P1	GRPP1		
		P1 Pallas Fabric		To Be Determined	TBD<<		
		Price Description: Delivered/Open Market					
		Lead Time: 6 - 8 Weeks; Ships from GREEN BAY, WI					
		Please Note: Leadtime calculated on 6/27/2023 and is subject to change.					
Tag 1: BUILDING DEPT.						WorkGroup Product Subtotal	\$4,461.54

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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: CLERK DEPT.							
5.1	AH3R3029P-74P	 Athens Round Table,3"Column,22" Base,Powdercoat,29"H,30"Dia,74P Edge Edge Color Surface Finish Base/Column Finish Price Description: Delivered/Open Market Lead Time: 7 - 9 Weeks; Ships from BONDUEL, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.	1		\$517.89	\$517.89	?
		To Be Determined To Be Determined To Be Determined			TBD<<	TBD<<	TBD<<
5.2	DNW200	 Doni Tapered Wood Leg Armless Chair,Uph Seat,Solid Color Poly Seat & Back Color Wood Finish Glide Option Seat Upholstery Doni Upholstery NFR P1 Pallas Fabric Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from GREEN BAY, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.	6		\$615.49	\$3,692.94	?
		To Be Determined To Be Determined To Be Determined Compliance to TB 117-2013 Pallas Fabric Group P1 To Be Determined			TBD<<	TBD<<	TBD<<
5.3	KDA6630.H	 Aristotle Rect Desk Shell,2 Full End Panels,66x30" Laminate (Horizontal) Laminate Base (Vertical) Back Panel Option Grommet Option Price Description: Delivered/Open Market Lead Time: 8 - 10 Weeks; Ships from BRAMPTON, ON Please Note: Leadtime calculated on 6/27/2023 and is subject to change.	1		\$644.16	\$644.16	?
		To Be Determined To Be Determined Full height (standard) Grommet			TBD<<	TBD<<	/FULL /G
5.4	KDB5424.H	 Aristotle Rect Desk Shell,1 Full & 1 Recess End Panl,54x24" Laminate (Horizontal) Laminate Base (Vertical) Back Panel Option Grommet Option Price Description: Delivered/Open Market Lead Time: 8 - 10 Weeks; Ships from BRAMPTON, ON Please Note: Leadtime calculated on 6/27/2023 and is subject to change.	1		\$538.63	\$538.63	?
		To Be Determined To Be Determined 1/2 height back panel Grommet			TBD<<	TBD<<	/2Q /G
5.5	KM2F.H	 Aristotle Mobile Pedestal,File/File,15.5x19x27.75" Laminate (Horizontal) Laminate Base (Vertical) File Pull Key Option Price Description: Delivered/Open Market Lead Time: 8 - 10 Weeks; Ships from BRAMPTON, ON Please Note: Leadtime calculated on 6/27/2023 and is subject to change.	1		\$728.34	\$728.34	?
		To Be Determined To Be Determined Standard integral pull To Be Determined			TBD<<	TBD<<	/NP TBD<<
5.6	SIFTUAA	 Sift Task 4D Adjustable T-Arm Chair,Upholstered Seat Base Finish Casters Upholstery Grade/Color Sift Upholstery NFR P1 Pallas Fabric Price Description: Delivered/Open Market Lead Time: 6 - 8 Weeks; Ships from GREEN BAY, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.	1		\$688.69	\$688.69	?
		Black plastic base Carpet casters Compliance to TB 117-2013 Pallas Fabric Group P1 To Be Determined			/P /C /NFR GRPP1 TBD<<		
Tag 1: CLERK DEPT.						WorkGroup Product Subtotal	\$6,810.65

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Line	Model	Qty.	Sell Price	Extended Total	TBD Options
Tag 1: TWP. SUPERVISOR					
6.1	DNW200	3	\$615.49	\$1,846.47	
	Doni Tapered Wood Leg Armless Chair,Uph Seat,Solid Color Poly Seat & Back Color To Be Determined TBD<< Wood Finish To Be Determined TBD<< Glide Option To Be Determined TBD<< Seat Upholstery Compliance to TB 117-2013 /NFR Doni Upholstery NFR Pallas Fabric Group P1 GRPP1 P1 Pallas Fabric To Be Determined TBD<< Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from GREEN BAY, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.				
6.2	KBSPR6636B.H	1	\$1,360.30	\$1,360.30	
	Aristotle Bow Fr Single Ped Desk,Full MP,BBF Ped RT,66x36" Laminate (Horizontal) To Be Determined TBD<< Laminate Base (Vertical) To Be Determined TBD<< File Pull Standard integral pull /NP Key Option To Be Determined TBD<< Price Description: Delivered/Open Market Lead Time: 8 - 10 Weeks; Ships from BRAMPTON, ON Please Note: Leadtime calculated on 6/27/2023 and is subject to change.				
6.3	KDB5424.H	1	\$538.63	\$538.63	
	Aristotle Rect Desk Shell,1 Full & 1 Recess End Panl,54x24" Laminate (Horizontal) To Be Determined TBD<< Laminate Base (Vertical) To Be Determined TBD<< Back Panel Option 1/2 height back panel /2Q Grommet Option Grommet /G Price Description: Delivered/Open Market Lead Time: 8 - 10 Weeks; Ships from BRAMPTON, ON Please Note: Leadtime calculated on 6/27/2023 and is subject to change.				
6.4	KM2F.H	1	\$728.34	\$728.34	
	Aristotle Mobile Pedestal,File/File,15.5x19x27.75" Laminate (Horizontal) To Be Determined TBD<< Laminate Base (Vertical) To Be Determined TBD<< File Pull Standard integral pull /NP Key Option To Be Determined TBD<< Price Description: Delivered/Open Market Lead Time: 8 - 10 Weeks; Ships from BRAMPTON, ON Please Note: Leadtime calculated on 6/27/2023 and is subject to change.				
6.5	S7L/363603D	1	\$1,233.42	\$1,233.42	
	700 Series Files Lat File,3H-36Wx18Dx39-1/4"H Pull Options To Be Determined TBD<< Unit Color To Be Determined TBD<< Counterbalance Option With Counterbalance /CBW Lock Option To Be Determined TBD<< Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from PEMBROKE, ONT Please Note: Leadtime calculated on 6/27/2023 and is subject to change.				
6.6	S7L/364804D	3	\$1,520.12	\$4,560.36	
	700 Series Files Lat File,4H-36Wx18Dx51-1/2"H Pull Options To Be Determined TBD<< Unit Color To Be Determined TBD<< Counterbalance Option With Counterbalance /CBW Lock Option To Be Determined TBD<< Price Description: Delivered/Open Market Lead Time: 4 - 6 Weeks; Ships from PEMBROKE, ONT Please Note: Leadtime calculated on 6/27/2023 and is subject to change.				



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Line	Model	Qty.	Sell Price	Extended Total	TBD Options
6.7	SIFTUAA 	1	\$688.69	\$688.69	
Sift Task 4D Adjustable T-Arm Chair,Upholstered Seat Base Finish Black plastic base /P Casters Carpet casters /C Upholstery Grade/Color Compliance to TB 117-2013 /NFR Sift Upholstery NFR Pallas Fabric Group P1 GRPP1 P1 Pallas Fabric To Be Determined TBD<<					
Price Description: Delivered/Open Market Lead Time: 6 - 8 Weeks; Ships from GREEN BAY, WI Please Note: Leadtime calculated on 6/27/2023 and is subject to change.					
Tag 1: TWP. SUPERVISOR			WorkGroup Product Subtotal	\$10,956.21	

Quote Summary

Product SubTotal: \$54,702.36
Estimated Sales Tax: See Notes
Quote Total: \$54,702.36

NOTES:

- Images shown above are intended for approximate visual reference only and may not represent the exact models, numbers, descriptions or options selected. Refer to the model number/description/options shown for full product specifications.
- Sales Tax (For Shipment within the United States Only): Estimated sales/use tax will be calculated when order is entered. It is the customer's responsibility to pay any applicable sales/use tax due upon invoicing. A customer will not be charged sales tax if (1) a Resale Certificate, (2) an Exempt Organization Certificate, or (3) a Direct Pay permit is on file with KI's Finance Department. If no certificate is on file, the appropriate sales/use tax rate in effect at shipment will be applied and tax will be added to the customer's invoice.

PROJECT LEAD TIME SUMMARY:

- Manufacturing lead time begins once the order is complete and acknowledged. Delivery dates are determined per order based on the longest lead time per shipping location and are confirmed on the order acknowledgement.

<u>Shipping Location</u>	<u>MFG Lead Time Range</u>
MANITOWOC, WI	4 - 6 Weeks
PEMBROKE, ONT	5 - 7 Weeks
GREEN BAY, WI	6 - 8 Weeks
BONDUEL, WI	7 - 9 Weeks
BRAMPTON, ON	8 - 10 Weeks

- Lead times are subject to change based on quantities, manufacturing capacity and surface material selections. Laminate and/or fabrics outside the standard KI ingrade program may have extended lead time.
- For more information or questions regarding delivery consolidation, contact KI Customer Service.

Customer represents that the product information contained within this quote is complete and accurate. Changes to quantities and/or options/finishes will affect this quote. If applicable, other charges such as freight, tax, installation and/or delivery fees may be added at time of order.

Sales resulting from purchase orders issued by the customer to KI (Whether related to this quotation or otherwise) are governed and controlled by the Terms and Conditions found at www.KI.com/terms

Prepared by Daryl Wendt
Market Code: 9=9=State/Local Gov't

Opportunity #: 616546

Quote Filename: Genesee County Town Hall - Jun 27 -
23ddw-616546

Final Considerations:

To ensure your Purchase Order (PO) is processed quickly and efficiently, please adhere to the following requirements:

1. All purchase orders must be issued to KI or KI c/o the dealer with this address:
KI
1330 Bellevue Street
Green Bay, WI 54302
2. The following items must be included on all purchase orders:
 - Sold To/Bill To Information: complete legal name, address, telephone number and fax number
 - Ship To Information: complete legal name, address, contact name, contact phone number
 - Purchase Order Number: a customer-specific identifier, typically a sequential purchase order number or requisition number
 - Issue Date: date the purchase order was issued
 - Sales Tax: applicable sales tax will be added upon KI invoicing. If tax exempt, customer must provide or have the tax exempt certificate on file at KI
 - Purchase Order Total: total of all items and services included on the purchase order
 - Authorization: signature of authorized purchasing agent or buying entity
 - Order Details: reference a fully optioned KI quote (ex: 11KGH-85432) or include all the information listed below
 - Quantity of each item
 - Complete model number, including all finish and option information (by line item)
 - Net purchase price (by line item)
 - Extended net purchase price (all line items)
 - Any additional applicable charges (ex: installation and/or delivery charges)
 - Contract name and/or number if pricing is based on a contract reference
3. Signatures on a quote or a worksheet cannot be accepted as a purchase order.
4. In the event that you do not have a formal Purchase Order process, please contact your KI Sales Representative or call 1-800-424-2432, and we will assist you with creating a PO.

We appreciate your cooperation in providing us with all the required information listed above on your Purchase Order. Complete information helps us serve you better. Thank you for your order.

Purchase Orders that do not meet these requirements will be placed on hold until complete information is received by KI. Purchase orders on hold are not released to manufacturing or assigned a delivery date. KI order lead times begin once the order is released to manufacturing.

Q U O T A T I O N

Gross Mower Sales
2314 Ditch Rd
New Lothrop, MI 48460
Phone #: 8106385146

PHONE #:
CELL #:
ALT. #:
P.O.#:
TERMS: **Net 10th EOM**
SALES TYPE: **Quote**

DATE: **6/28/2023**
ORDER #: **922**
CUSTOMER #: **100566**
CP: **KevinG**
LOCATION: **1**
STATUS: **Active**

BILL TO 100566
FLUSHING TOWNSHIP

SHIP TO
FLUSHING TOWNSHIP

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
SCA	STTII-61V-38CV-EFI	61" Vel. Plus, 38hp Kohler Command EFI	1	\$17,567.00	\$14,054.00	\$14,054.00

Prices reflected on this quote are valid for 30 days and while current supplies last. However, prices are subject to change if the program or promotion the prices were quoted under is no longer in effect.

SUBTOTAL: \$14,054.00
TAX: \$0.00
ORDER TOTAL: \$14,054.00

Authorized By: get Today

Charter Township of Flushing
Genesee County, Michigan
~~Ordinance 23-01~~ **CHAPTER 16 ARTICLE 8**

THIS ORDINANCE SHALL BE KNOWN AS THE SHORT-TERM RENTAL ORDINANCE.

The Township of Flushing Ordains:

Section 1: Purpose

The Flushing Township Board finds and declares as follows:

- A. The township wishes to preserve and retain the residential community character of the Township.
- B. These standards are intended to ensure compatibility with the other permitted uses and the residential character of the neighborhoods in which rentals are located. All rentals shall meet the standards contained herein and shall be so located and constructed that the average neighbor, under normal circumstances, will not be aware of its existence. These standards are also to provide for and protect the welfare of full-time residents and to discourage the purchasing of property for vacation rental uses.
- C. It is the intent of the Flushing Township Short Term Rental Ordinance to make the Short-Term Rental activity permitted by this ordinance resemble the existing and traditional residential uses made by resident owners and lessees.
- D. The transitory nature of occupants of Short-Term Rentals makes continued enforcement against the occupants difficult.
- E. The provisions of this ordinance are necessary to prevent any burden placed upon county and township services and any impact on residential neighborhoods posed by Short Term Rental homes.

Section 2: Applicability and Exceptions

All requirements, regulations and standards imposed by this Ordinance are intended to apply in addition to any other applicable requirements, regulations and standards imposed elsewhere in other ordinances of the Township, including the Flushing Township Code of Ordinances. Further, this Ordinance does not affect additional requirements placed on use of property (or a portion thereof) imposed by deeds, restrictive covenants, association rules, regulations or bylaws, or rental agreements.

The following circumstances do not constitute a **short-term** rental:

- A. Family occupancy. Any member of a family, as well as that family member's guests, may occupy a dwelling as long as that family member's family or an entity in which the family

member has an ownership or control interest owns the dwelling and the occupancy is without remuneration to the owner. Family occupancy also exempts guest houses or similarly separate dwellings legally located on the same premises as the owner's domicile, when occupied by family guests, exchange students, visitors, medical caregivers, and child caregivers, without remuneration to the owner.

- B. House sitting. During the temporary absence of the owner and the owner's family, the owner may permit non-owner occupancy without remuneration to the owner.
- C. Dwelling sales. Occupancy of up to 90 days by a prior owner after the sale of a dwelling under a rental agreement following closing permitted.
- D. Estate representative. Occupancy by a personal representative, trustee, or guardian (including family members) of the estate, with or without remuneration is permitted. The estate shall notify the township of the owner's name, date of death, and name of the person occupying the premises.
- E. Occupancy in excess of 30 days is not a short-term rental.

Section 3: Definitions

Unless otherwise specified herein, the terms used in this ordinance shall be defined as follows:

Dwelling Unit. ~~A group of rooms located within a building and forming a single habitable unit having facilities which are used or intended to be used for sleeping, cooking, eating, and bathing purposes.~~ One (1) room, or rooms connected together, constituting a separate, independent housekeeping establishment for owner occupancy, or rental or lease on a weekly, monthly, or longer basis, and physically independent of any other group of rooms or dwelling units which may be in the same structure, and containing independent cooking and sleeping facilities.

Local contact person. A local property manager, owner, or agent of the owner, who is available to respond to tenant and neighborhood questions or concerns, or any agent of the owner authorized by the owner to take remedial action and respond to any violation of this ordinance.

Managing agency or agent. A person, firm, or agency representing the owner of the property (or portion thereof) used as a Short-Term Rental.

Operator. The person who is proprietor of a property (or portion thereof) used for a Short-Term Rental whether in the capacity of owner, lessee, mortgagee in possession, licensee, or any other capacity. Where the operator performs his **their** functions through a managing agent of any type or character, other than an employee, or where the operator performs ~~his~~ **their** functions through a rental agent, the managing agent or the rental agent has the same

duties as ~~his~~ **their** principal. Compliance with the provisions of this ordinance by either the principal or the managing agent or the rental agent is considered to be compliance by both.

Owner. The person or entity that holds legal or equitable title to the property (or portion thereof) used as a Short-Term Rental.

Parking space. ~~An onsite designated parking area legally available to the dwelling unit for overnight parking of a motorized vehicle or trailer.~~ **A space adequate for parking an automobile, with room for opening doors on both sides, together with properly related access to a public street or alley and maneuvering room, and located on a lot with the land use to which it is related.**

Person. An individual, a group of individuals, or an association, firm, partnership, corporation, or other private entity, public or private.

Short term rental. The commercial use of renting a dwelling unit for a period of time less than fourteen (14) consecutive calendar days. Short term rental does not include a bed and breakfast permitted and operated in accordance with the Flushing Township Zoning Ordinance. (36-1804) K

Section 4: Short Term Rental Standards

All short-term rentals must meet the following standards:

- A. Only one (1) dwelling unit per parcel shall be leased, subleased, rented or sub-rented at any given time. All lodging is to be exclusively within the dwelling unit and not in a recreational vehicle, camper, or tent.
- B. A separate permit is required for each Short-Term Rental property.
- C. Flushing Township will limit the number of Short-Term Rental Permits to **a total of fifty (50)** per calendar year. There are no restrictions on the number units operated by a single individual.
- D. Local Contact Person:
 1. Each owner of a Short-Term Rental must designate a local contact person who has access and authority to assume management of the unit and take remedial measures.
 2. The local contact person must be available twenty-four (24) hours a day during the rental period and be within thirty (30) minutes travel time of the property (or portion thereof) used for a short-term rental.
 3. ~~Upon request the Township will provide the phone number of the local contact to all the any neighbor(s) within three hundred (300) foot radius of the subject property boundaries.~~ **The phone number of the local contact shall be provided to the Flushing Township Police Department.**

4. An owner meeting the requirements of subsections (1) through (3) above may designate themselves as the local contact person.

~~E. This ordinance applies to all Permitted Zoning Districts.~~

- F. All parking associated with the Short-Term Rental shall be out of the roadway and entirely on-site, in the garage, driveway or other improved area. No parking will be allowed on grass.
- G. Special events, outdoor events, lawn parties, weddings, or similar activities are not allowed on the site for more than the number of permitted occupants.
- H. Chapter 8 of the Flushing Township Code of Ordinances shall have authority over pets. Pets shall be secured on the Property or on a leash at all times. Dogs shall not be allowed to whine, yelp, bark, or howl for a period of ten minutes or longer.
- I. Fireworks of any kind are not allowed on rental property except in accordance with the Flushing Township Code of Ordinances Chapter 20 Article 3.
- J. No person shall start or maintain a fire except within provided devices or locations. Fires shall not be left unattended and must be fully extinguished. Only clean, dry wood may be burned. Subject of Flushing Township Code of Ordinances Chapter 5 Article 1.
- K. Provisions for trash disposal must be provided. Trash must be contained in properly sealed receptacles. There must be no overflow that will be attractive to vermin.
- L. The owner shall maintain a septic system or sewer connection that is in substantial compliance with the Genesee County Health Department standards.
- M. Noise during quiet hours must be limited to that which does not disturb the quiet, comfort or repose of a reasonable person of normal sensitivities. Quiet hours shall be from ~~10~~11:00 PM to ~~8~~7:00 AM. The Flushing Township Code of Ordinances Section 18-80 shall also apply.
- N. The allowance length of stay is capped at fourteen (14) days for any guest(s).
- O. The owner shall require these standards be met by renters as part of all rental agreements.
- P. When a short-term rental property is sold, the permit will expire at sale and is not transferable; permit will revert to Flushing Township after expiration, sale, revocation or twelve (12) months of non-activity and will be redistributed according to this ordinance.
- Q. Prior to the issuance of a permit, Flushing Township Building Official or designee shall conduct an inspection of the proposed short term rental to determine compliance with the standards herein and all applicable zoning, building, health and safety codes. A permit shall not be issued without a satisfactory determination by the Building Official. A request for a renewal permit shall also require a satisfactory inspection by the Building Official.

- R. After Inspection by the Building Official, and upon determination that a short-term rental applicant has met all requirements of this ordinance, a permit shall be issued by the Zoning Administrator.

Section 5: Owner Responsibilities

- A. The owner must ensure all required standards are met.
- B. The owner must use best efforts to assure that the occupants or guests of the Short Term Rental do not create unreasonable noise or disturbances, engage in disorderly conduct, or violate provisions of this ordinance or any other local or state law pertaining to noise or disorderly conduct when notified that occupants are violating laws regarding Short Term Rentals and taking appropriate action to abate the violative conduct when notified that occupants are violating laws regarding their occupancy. It is not intended that the owner, local agent or contact person act as a peace officer or place themselves in harm's way.

Section 6: Short Term Rental Permit

- A. Any dwelling rented during a calendar year requires a permit be issued pursuant to this Ordinance.
- B. A separate permit is required for each Short-Term rental property.
- C. The following application elements are required prior to receipt of a Short-Term Rental Permit or permit renewal.
 - 1. A fully completed and signed Short Term Rental Permit Application form provided by Flushing Township including all the required supplemental documents.
 - 2. A local contact available by phone twenty-four (24) hours a day, seven (7) days a week whenever the unit is utilized as a Short-Term Rental.
 - 3. A copy of the recorded deed or land contract and a copy of any deed restrictions on the property.
 - 4. The owner will certify the presence of working smoke and carbon monoxide detectors located per manufacturers recommendations and any local governmental code or standard **by signing the initial or renewal application form.**
 - 5. The owner will consent to inspections and making the unit available for inspections upon request.
- D. A Short-Term Rental Permit shall be issued by calendar year. All Permits shall expire at the end of the calendar year and must be renewed each year. If the current owner has not violated the Ordinance, renewal for the following year is guaranteed if reapplication is applied for as provided for in the Short-Term Rental Application Policy. A fee shall be charged as per the Charter Township of Flushing's User Fees.

Section 7: Violation and Administrative Penalties

- A. Any of the following conduct is a violation of the Short-Term Rental ordinance:
 - 1. Any advertising or leasing of a short-term rental without first having obtained a short-term rental permit.
 - 2. The permit holder has failed to comply with the standard conditions specified in the Short-Term Rental Standards section of this ordinance.
 - 3. The permit holder has violated any of the provisions of this ordinance.
 - 4. Any false or misleading information was supplied in the application process.

- B. The penalties for violations specified in subsection (A) above are as follows:
 - 1. For a first violation within a calendar year, the penalty is a warning notice of violation which may be verbal and/or written.
 - 2. A second violation within the same calendar year shall be subject to a municipal civil infraction punishable by a fine of not less than two hundred fifty (250) dollars nor more than five hundred (500) dollars. All owners, regardless of their interest in the property, may be responsible for the civil infraction. The township Zoning Administrator and other officials designated by the Township Board are hereby designated as the authorized officials to issue municipal civil infraction citations directing alleged violators of this ordinance to appear in court. Each day the violation remains may be a separate offense.
 - 3. A third violation within the same calendar year shall be subject to a municipal civil infraction punishable by a fine of not less than twice the amount of any previous fine but not more than five hundred (500) dollars, and the permit shall be revoked. An owner may reapply for a permit no sooner than twelve (12) months after revocation of a permit.
 - 4. If there are one or more violations each year during three (3) consecutive year period, the permit may be revoked. An owner may appeal a decision to revoke a permit to the Flushing Township Board.

- C. A violation of this ordinance shall be a nuisance per se. The Township shall have the right to commence a civil action to enforce compliance with this ordinance.

- D. The Flushing Township Zoning Administrator is authorized to issue all permits under this Ordinance and is also authorized to issue civil infraction violation notices and/or civil infraction citations for violations of this Ordinance.

- E. It shall be unlawful for any person to operate a short-term rental while the license is suspended or revoked.

Section 8: Severability

If any section, clause, or provision of this ordinance is declared unconstitutional or otherwise invalid by a court of competent jurisdiction, said declaration shall not affect the validity of the remainder of the Ordinance as a whole or any part thereof, other than the part so declared to be unconstitutional or invalid.

DRAFT

**Charter Township of Flushing
Short-term Rental Permit Application**

Property Owner

Name: _____

Mailing Address: _____

City, State, Zip: _____

Phone Number: _____ Email: _____

Agent Name (if applicable)

Name: _____

Mailing Address: _____

City, State, Zip: _____

Phone Number: _____ Email: _____

24-Hour Contact Person

Name: _____

Mailing Address: _____

City, State, Zip: _____

Phone Number: _____ Email: _____

Property Information

Street Address: _____

Development Name (if applicable): _____

Property Tax ID #: _____

Maximum # of occupancy: _____ Parking capacity # of vehicles: _____

The Property Owner is hereby notified that the Michigan Personal Residence Exemption status on this property may be affected by signing this Application.

It is the Property Owner's responsibility to protect themselves with the home owner's insurance coverage for short term rental activity.

It is the responsibility of the Property Owner to be aware and comply with the rules of the U.S. Internal Revenue Service with regard to Residential Rental Property.

The Township may provide the assessor and the IRS with this information.

The Short-Term Rental Permit is not transferable upon sale or transfer of the property.

The Short-Term Rental Permit may be revoked for failure to comply with the Short-Term Rental Ordinance. If revoked, reapplication for a new Short Term Rental Permit may be applied for, but no sooner than one year from the date of revocation.

With granting of a Short-Term Rental permit it is agreed that the operation will conform with the Charter Township of Flushing Short Term Rental Ordinance and that the Township shall not be held liable for any damages resulting therefrom.

The Property Owner will certify the presence of working smoke and carbon monoxide detectors located per manufacturers recommendations and any local governmental code or standard **by signing the initial or renewal application form.**

The Property Owner will consent to inspections and making the unit available for inspections upon request.

I have read the Flushing Charter Township Short Term Rental Ordinance and the information on this application and acknowledge and state that it is accurate to the best of my knowledge. If any information that I have provided as actual and truthful is indeed false and untrue I understand that this permit may be revoked, and that I may not reapply for a Short-Term Rental Permit for a one-year period.

Print name of Owner/Agent

Signature of Owner/Agent

Date: _____

Office Use

Renewal: Yes _____ No _____

Date of Application: _____ Date Issued: _____

Date of Completion: _____ Permit No.: _____

Required Attachments:

- Photocopy of recorded deed or land contract.
- Deed restrictions/home owner association documents (if applicable).
- Site plan of property (may be hand-drawn and must include measured dimensions) indicating property lines, building's driveway, parking area, drain field location and docks (if applicable).

Short Term Rental Requirements

All Short-Term Rentals must meet the following standards:

- A. Only one (1) dwelling unit per parcel shall be leased, subleased, rented or sub-rented at any given time. All lodging is to be exclusively within the dwelling unit and not in a recreational vehicle, camper, or tent.
- B. A separate permit is required for each Short-Term Rental property.
- C. Flushing Charter Township will limit the number of Short-Term Rental Permits to **a total of fifty (50)** per calendar year. There are no restrictions on the number of units operated by a single individual.
- D. Local Contact Person:
 1. Each owner of a Short-Term Rental must designate a local contact person who has access and authority to assume management of the unit and take remedial measures.
 2. The local contact person must be available twenty-four (24) hours a day during the rental period and be within thirty (30) minutes travel time of the property (or portion thereof) used for a Short-Term Rental.
 3. ~~Upon request the Township will provide the phone number of the local contact to all any neighbor(s) within a three hundred (300) foot radius of the subject property boundaries.~~ **The phone number of the local contact shall be provided to the Flushing Township Police Department.**
 4. An owner meeting the requirements of subsections (1) through (3) above may designate themselves as the local contact person.

- ~~E. This ordinance applies to all Permitted Zoning Districts.~~
- F. All Parking associated with a Short-Term Rental shall be out of the roadway and entirely on-site, in the garage, driveway or other improved area. No parking will be allowed on grass.
- G. Special events, outdoor events, lawn parties, weddings or similar activities are not allowed on the site for more than the number of permitted occupants.
- H. Chapter 8 of the Flushing Township Code of Ordinances shall have authority over pets. Pets shall be secured on the property or on the leash at all times. Dogs shall not be allowed to whine, yelp, bark, or howl for a period of ten minutes or longer.
- I. Fireworks of any kind are not allowed on rental property except in accordance with the Flushing Township Code of Ordinances Chapter 20 Article 3: Consumer Fireworks Ordinance.
- J. No person shall start or maintain a fire except within provided devices or locations. Fire shall not be left unattended and must be fully extinguished. Only clean, dry wood may be burned. Subject to Flushing Township Code of Ordinances Chapter 5 Article 1.
- K. Provisions for trash disposal must be provided. Trash must be contained in properly sealed receptacles. There must be no overflow that will be attractive to vermin.
- L. The owner shall maintain a septic system or sewer connection that is in substantial compliance with the Genesee County Health Department Standards.
- M. Noise during quiet hours must be limited to that which does not disturb the quiet, comfort or repose of a reasonable person of normal sensitivities. Quiet hours shall be from ~~10~~11:00 PM to ~~8~~7:00 AM. The Flushing Township Code of Ordinances Section 18-80 shall also apply.
- N. The owner shall require these standards be met by renters as part of all rental agreements.

Charter Township of Flushing

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RESOLUTION 23—06
CHARTER TOWNSHIP OF FLUSHING
GENESEE COUNTY, FLUSHING, MICHIGAN
RESOLUTION FOR THE ACCEPTANCE OF CREDIT CARD PAYMENTS

THEREAS, Public Act 280 of 1995, MCL 129.221, et seq., authorizes a township board to adopt a resolution authorizing the acceptance of payments by financial transaction devices; and

AND WHEREAS, It has been determined by the treasurer of the Charter Township of Flushing that acceptable financial transaction devices include:

- VISA
- MASTERCARD
- DISCOVER CARD
- AMERICAN EXPRESS
- DEBIT CARDS

AND WHEREAS, the financial transaction devices that may be accepted comply with the Township's depository resolution under MCL 129.12 of the Michigan Compiled Laws,

NOW THEREFORE BE IT RESOLVED, that effective July 13, 2023, the Charter Township of Flushing Board of Trustees authorizes the use of financial transaction devices and authorizes the treasurer to proceed to implement their use according to the following policy:

Financial transactions that may be made by a financial transmission device shall include

- Real and personal property taxes
- Water payments
- Zoning permits
- Building permits
- Hall and pavilion rental payments
- FOIA request
- Garbage bags
- Real estate information

All personal that are approved and bonded are authorized to accept such payments by financial transaction devices.

The foregoing resolution was offered at the Township Board of Trustees meeting on Thursday, July 13, 2023 by _____ and supported by _____.

Upon roll call vote, the following voted

AYE: _____

NAY: _____

ABSENT: _____

Frederick Thorsby
Flushing Township Supervisor

Dated: _____

Wendy D. Meinburg
Flushing Township Clerk

Dated: _____

RESOLUTION 23—07
CHARTER TOWNSHIP OF FLUSHING
GENESEE COUNTY, MICHIGAN
APPROVING A FARMLAND AND OPEN SPACE PRESERVATION APPLICATION

WHEREAS, Charter Township of Flushing Township received an application for Farmland and Open Space Preservation (formerly known as the PA 116 program) from applicant Raymon Birchmeier applicable to parcel no. 08-06-400-014, address 12180 W. Mt. Morris Road, Flushing, MI 48433.

WHEREAS, the Township Board finds the request for this parcel to be proper;

THEREFORE, be It resolved, that the Charter Township of Flushing hereby approves the request for the enrollment of parcel no. 08-06-400-014 into the State of Michigan Farmland and Open Space Preservation program.

The Township Clerk is hereby directed to transmit the application and send it and the Township Board of Trustees approval to the State of Michigan.

The Foregoing resolution was offered by _____ and supported by _____.

Upon roll call vote, the following voted:

AYE:

NAY:

ABSENT:

THE RESOLUTION DECLARED _____ ADOPTED _____ NOT ADOPTED

Passed and approved by the Charter Township of Flushing Board of Trustees, on the 13th day of July, 2023.

Frederick Thorsby
Flushing Township Supervisor

Dated: _____

Wendy D. Meinburg
Flushing Township Clerk

Dated: _____

**RESOLUTION 23—08
CHARTER TOWNSHIP OF FLUSHING
GENESEE COUNTY, MICHIGAN
APPROVING A FARMLAND AND OPEN SPACE PRESERVATION APPLICATION**

WHEREAS, Charter Township of Flushing Township received an applications for Farmland and Open Space Preservation (formerly known as the PA 116 program) from applicant Arthur Birchmeier applicable to parcel no.

- 08-08-400-018, address W. Stanley Rd., Flushing, MI 48433
- 08-32-100-029, address 11331 W. Pierson Rd., Flushing, MI 48433
- 08-08-300-006, address 11306 W. Stanley Rd., Flushing, MI 48433

WHEREAS, the Township Board finds the request for these parcels to be proper;

THEREFORE, be It resolved, that the Charter Township of Flushing hereby approves the requests for the enrollment of parcel no. 08-08-400-018, 08-32-100-029, and 08-08-300-006 into the State of Michigan Farmland and Open Space Preservation program.

The Township Clerk is hereby directed to transmit the applications and send them and the Township Board of Trustees approval to the State of Michigan.

The Foregoing resolution was offered by _____ and supported by _____.

Upon roll call vote, the following voted:

AYE:

NAY:

ABSENT:

THE RESOLUTION DECLARED _____ ADOPTED _____ NOT ADOPTED

Passed and approved by the Charter Township of Flushing Board of Trustees, on the 13th day of July, 2023.

Frederick Thorsby
Flushing Township Supervisor

Dated: _____

Wendy D. Meinburg
Flushing Township Clerk

Dated: _____

TO: Genesee County Municipalities

RE: Changes to the Economy that has Affected Pricing

The waste market has had massive increases to almost every department since 2020 and they continue to get worse every week. With no end to the increases in sight, Emterra is asking that as a good partner we look at making some small adjustments to the contract moving forward. Below is a list of the topics that have affected the market most.

Most of the increases in the past three years are in direct relation with the pandemic.

LABOR SHORTAGES. In 2020 a truck driver shortage started that continues to this day. Due to this shortage, Emterra has increased wages twice by over 31% to entice and maintain skilled workers.

WASTE & RECYCLING VOLUMES. During the pandemic, waste volumes increased by more than 19%. It has continued to increase over the past three years as a result of the number of people working from home. The material increases are still 9% over pre pandemic volumes.

SUPPLIES. The supplies required to collect and process waste and recycling have increased. Cart and bin prices have increased 25%. Truck parts and maintenance has increase 32%. A garbage truck cost, on average, \$217,000 pre-pandemic and were readily available. Today that same truck can cost over \$285,000 and can take months to deliver. The availabilities of supplies is also a major issue. Currently have 10 trucks waiting delivery, a year after the purchase. The cost of insurance for the trucks has also increase over 18.5% since 2020.

FUEL. Fuel is a major factor in contract price increase. The price of fuel drives the price for all products and diesel fuel has increased more than 45% in the past 2 years. Diesel prices have increased as shown:

2017	\$2.52/gallon	2020	\$2.34/gallon
2018	\$3.01/gallon	2021	\$3.06/gallon
2019	\$3.02/gallon	2022	\$4.94/gallon

This is an increase of 49.03%

DISPOSAL/Processing. Since 2020 disposal rates at landfill have increases over 25% and processing rates at recycling centers more than 40%. State of Michigan Part 155 solid waste rule rewrites have affected operating costs, as well as an increase of Local and State fees.

TO: Genesee County Municipalities

RE: Changes to the Economy that has Affected Pricing

MARKET COMPARISON. Please note that the bid price is higher for many communities, even though the increase percentage is lower. The other communities had increases to their contract in previous years , prior to the latest bids.

*- one issued Cart (Recycling) **- Two issued Carts (1– Trash 1– Recycling)

	Current	Bid Price	Increase
**Macomb Twp	\$15.90	\$16.90	16.3%
**Washington Twp	\$16.85	\$19.75	17.2%
**Van Buren Twp	\$15.01	\$17.70	18.0%
**Bloomfield Twp	\$16.55	\$17.95	8.5%
**Bloomfield Hills	\$17.76	\$19.90	12.75%
*Lake Orion Village	\$13.75	\$17.19	25.0%

Other Current Contracts

**City of Grand Blanc	\$17.50 (2023)	\$18.29 (2024)
**City of Flushing	\$16.90 (2023)	\$17.75 (2024)
Mt Clemens	\$13.18	
City of Burton	\$13.84 (2023)	\$14.26 (2024)
City of Flint	\$15.93 (2023)	\$16.42 (2024)
*Rochester City	\$18.36	
*West Bloomfield Twp	\$18.61	
*Commerce Twp	\$17.51	
*Orion Twp	\$18.25	
**Rochester Hills	\$20.22	
**Oxford Township	\$17.33 (latest bid)	
*Oxford Village	\$15.37 (In 3rd year of a 5 year extension)	

-City of Port Huron was bid in early 2023, which after going out to bid, their contract pricing increased by over 38%.

Increase per household per month cost for all three services weekly \$3.94

Increase per household per month cost for two services weekly one bi- weekly \$3.41

Increase per household per month cost for one weekly service and two bi-weekly (leaf vac) \$3.30

Great Lakes Gutters

Seamless Gutters and Exteriors

Frank McCloskey

(989) 239-3287 or (989) 992-0279

7020 Ronald Dr.
Saginaw MIchigan

http://glgutters.com
glgutters@gmail.com

Customer *Christer Turp of Flushing*
 Address *10524 N Seymour Rd*
 City, Zip *Flushing Twp MI*
 Phone # XXXXXXXXXX
 E-mail _____ @ _____
 Referral client referral web site search other

Date of Bid *7/5/23*
 Deposit Paid \$ _____
 Check Cash # _____
 Contact Date */ /*
 Promise Start */ /*

Color	<i>Tert</i>		
Downspout	<i>3x4</i>	<i>11</i>	
Elbow		<i>A</i>	<i>B</i>
Gutter Runout Footage <i>(5" 6")</i>	<i>358</i>		
Hangers	<i>179</i>		
Outlets	<i>11</i>		
Removal & Disposal			
Miter	<i>2</i>	<i>1</i>	<i>5</i> <i>0</i>
End Caps	<i>5</i>	<i>L</i>	<i>5</i> <i>R</i>

Gutter Cost \$

Wood Work

Fascia (W) (M) size:

Extra Work Cost

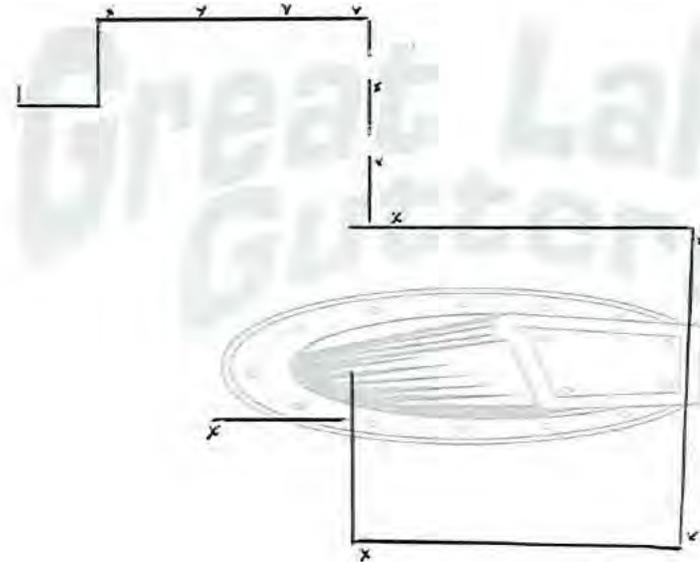
No-CLog Gutter Options

Leaf Guards (for over the gutters)

Options Cost

Total Bid \$ *3816.00*

Building diagram and measurements



Acceptance of proposal

Signature _____

BUILDING

Permit #	Applicant	Job Address	Fee Total	Const. Value
PB22-0063	MAKI, KEVIN	3369 AMBLESIDE DR	\$195.00	\$9,000
PB22-0121	LALONE, TRACY	4484 CEDARDALE LN	\$235.00	\$20,000
PB22-0161	HANSEN, RICKY	9396 W STANLEY RD	\$140.00	\$0
PB22-0162	GR COON CONSTRUCTION	4216 DILLON RD	\$470.00	\$60,000
PB22-0165	FOUNDATION SYSTEMS OF MI	8545 N MCKINLEY RD	\$225.00	\$17,360
PB23-0011	SERVPRO OF N W GENESEE	7148 PARTRIDGE DR	\$415.00	\$0
PB23-0015	RENEWAL BY ANDERSEN	5423 RIVER RIDGE DR	\$240.00	\$20,816
PB23-0018	1-800-HANSONS LLC	5162 N SEYMOUR RD	\$175.00	\$0
PB23-0033	BCM HOME IMPROVEMENT	11199 W FRANCES RD	\$225.00	\$14,900
PB23-0036	HARDROCK CONSTRUCTION S	9469 PINE NEEDLE TRL	\$435.00	\$59,500
PB23-0038	C&L WARD BROTHERS	3161 DILLON RD	\$208.00	\$13,441
PB23-0039	HOME DEPOT USA INC	8571 N SEYMOUR RD	\$158.00	\$3,142
PB23-0047	WELCH, MARK	8320 N MCKINLEY RD	\$165.00	\$5,900
PB23-0050	TREE HOUSE CONSTRUCTION	7360 NICHOLS RD	\$200.00	\$10,000
PB23-0061	D-R SET UP INC	38 W SHEPPARD	\$170.00	\$2,500
PB23-0062	D-R SET UP INC	34 SHEPPARD	\$170.00	\$2,500
PB23-0064	BLUEBIRD CFW LLC	10026 W MT MORRIS RD	\$180.00	\$5,869
PB23-0065	BLUEBIRD CFW LLC	10036 W MT MORRIS RD	\$145.00	\$1,559
PB23-0069	STOHOLM, ERIC	3030 N SEYMOUR RD	\$150.00	\$3,000

Total Permits For Type: 19

Total Fees For Type: \$4,301.00

Total Const. Value For Type: \$249,487

ELECTRICAL

Permit #	Applicant	Job Address	Fee Total	Const. Value
PE22-0159	COON ELECTRIC	4216 DILLON RD	\$143.00	\$0
PE23-0027	GILLIS, SCOTT	9469 PINE NEEDLE TRL	\$157.00	\$0
PE23-0030	CAPITOL SUPPLY & SERVICE	34 SHEPPARD	\$100.00	\$0
PE23-0035	CAPITOL SUPPLY & SERVICE	38 W SHEPPARD	\$100.00	\$0
PE23-0036	FLUSHING ESTATES PROPERT	38 W SHEPPARD	\$105.00	\$2,500
PE23-0037	JOHN MARCH	34 SHEPPARD	\$105.00	\$0
PE23-0040	ALLEN, AARON	11330 W CARPENTER RD	\$150.00	\$0

Total Permits For Type: 7

Total Fees For Type: \$860.00

Total Const. Value For Type: \$2,500

MECHANICAL

Permit #	Applicant	Job Address	Fee Total	Const. Value
PM23-0003	THREE T'S PLUMBING INC	3162 BEECH TREE LN	\$235.00	\$0
PM23-0021	P&H PLUMBING HEATING	5130 MEADOWBROOK LN	\$165.00	\$0
PM23-0036	STEVES PLUMBING & HEATIN	9469 PINE NEEDLE TRL	\$130.00	\$0
PM23-0042	CAPITOL SUPPLY & SERVICE	34 SHEPPARD	\$120.00	\$0
PM23-0044	DRF INSTALLATIONS	8158 W COLDWATER RD	\$105.00	\$0
PM23-0045	CAPITOL SUPPLY & SERVICE	38 W SHEPPARD	\$120.00	\$0
PM23-0046	D-R SET UP INC	34 SHEPPARD	\$120.00	\$0
PM23-0047	D-R SET UP INC	38 W SHEPPARD	\$120.00	\$0

Total Permits For Type: 8
Total Fees For Type: \$1,115.00
Total Const. Value For Type: \$0

PLUMBING

Permit #	Applicant	Job Address	Fee Total	Const. Value
PP22-0074	FOUNDATION SYSTEMS OF MI	8545 N MCKINLEY RD	\$180.00	\$0
PP22-0080	AMERICAN PLUMBING CONTR	5034 N MCKINLEY RD A11	\$105.00	\$0
PP22-0081	AMERICAN PLUMBING CONTR	5034 N MCKINLEY RD A9	\$105.00	\$0
PP23-0015	STEVES PLUMBING & HEATIN	9469 PINE NEEDLE TRL	\$296.00	\$0
PP23-0018	AMERICAN PLUMBING CONTR	5044 N MCKINLEY RD B9	\$108.00	\$0
PP23-0022	D-R SET UP INC	38 W SHEPPARD	\$135.00	\$0
PP23-0023	D-R SET UP INC	34 SHEPPARD	\$135.00	\$0

Total Permits For Type: 7
Total Fees For Type: \$1,064.00
Total Const. Value For Type: \$0

ZONING

Permit #	Applicant	Job Address	Fee Total	Const. Value
PZ23-0041	SOPCZYNSKI, JACOB	5294 DUFFIELD RD	\$50.00	\$76,800
PZ23-0045	CONFER, KEITH	6277 DELAND RD	\$50.00	\$6,000
PZ23-0046	WESTVIEW CAPITAL, LLC	3133 STRATFORD LN	\$50.00	\$197,645
PZ23-0048	TINIK, ALBERT J	10076 W CARPENTER RD	\$50.00	\$9,022
PZ23-0049	STOHOLM, ERIC	3030 N SEYMOUR RD	\$50.00	\$3,000
PZ23-0051	REDMOND, MARK	5068 PARKWOOD CT	\$50.00	\$4,100

Total Permits For Type: 6
Total Fees For Type: \$300.00
Total Const. Value For Type: \$296,567

Report Summary

Population: All Records
Permit.DateFinaled Between
6/1/2023 12:00:00 AM AND
6/30/2023 11:59:59 PM

Grand Total Fees:

\$7,640.00

Grand Total Permits:

47

Grand Total Const. Value:

\$548,554

Monthly Zoning and Code Enforcement Report

Chris Czyzio – Flushing Township Zoning Administrator

Meeting Date: July 13, 2023

Brief Summary of Code Enforcement and Zoning Activities for the month of June 2023

- Zoning – Fence permit Chickasaw Tr
- Zoning – Commercial site plan checklist to potential new business Mt Morris Rd
- Zoning – Updated status of Flushing BiBi Villas to adjacent resident McKinley Rd
- Zoning – Questions for min SqFt for new home
- Zoning – Pool Permit Pierson Rd
- Zoning – 2 Single family new build permits Stafford Ln
- Zoning – Shed Permit Deland Rd
- Zoning – Reviewed sign ordinance with ZBA
- Zoning – Discussion on timing to file site plan for new business Mt Morris rd
- Zoning – questions for special use permit pool in front setback Deland Rd.
- Zoning – Response to Flushing BiBi Villas
- Zoning – Question, demolish house and leave pole bldg.
- Zoning – Resident complaint on roof mounted solar ordinance and setbacks
- Zoning – Met with fire chief to discuss Int. Fire Code regarding setbacks for roof mounted solar
- Zoning – Contact with current business owner regarding requirement of commercial driveway
- Zoning – Met with resident regarding starting a local farm market for 2024
- Zoning – Issued roof mounted solar permit Carpenter Rd
- Zoning – Question about pole barn Potawami
- Zoning – Update from owner of old Gas Station McKinley Mt Morris
- Zoning – Pond permit questions

-
- Zoning – Fence permit questions
 - Zoning – Review old fencing Seymour Rd.
 - Zoning – Shed permit Parkwood
 - Zoning – Deck permit questions
 - Zoning- Industrial rock crusher Sheridan Rd
 - Zoning – Review existing fence violation Turner Rd
 - Zoning – Rowe Eng regarding new gas station Mt Morris
 - Zoning – Property combination Potter Rd
 - Zoning – C2 zoning for rummage sale Mt Morris Rd
 - Zoning – Rowe Eng Review of initial site plan
 - Zoning – PC Chair regarding commercial driveways
 - Zoning – Resident comments about short term rental ordinance
 - Zoning – Info for ZBA parking variance
 - Zoning – Information to adjacent resident Family Dollar Elms
 - Zoning – Deck Permit
 - Zoning – Questions about moving manufactured home to Flushing Township
 - Zoning – Rowe Review of gas station site plans
 - Zoning - Information to adjacent resident Family Dollar Elms
 - Zoning – Fence Permit Jacklyn Ann

Enforcement List

07/06/2023

Enforcement Number	Address/ Parcel Number	Category	Date Filed	Status	Next Action	Next Action Date	Date Closed
EN23-0064		GENERAL	06/26/2023	CLOSED - COMPLIAN	OBSERVATION	06/29/2023	06/29/2023
EN23-0049		VEHICLES	06/01/2023	OPEN - COMPLAINT	FOLLOW-UP IN	07/03/2023	
EN23-0051		RUBBISH	06/01/2023	OPEN - COMPLAINT	FOLLOW-UP IN	07/03/2023	
EN23-0055		GRASS/LAWN	06/01/2023	CLOSED - COMPLIAN	FOLLOW-UP IN	06/12/2023	06/12/2023
EN23-0056		VEHICLES	06/01/2023	OPEN - COMPLAINT	FOLLOW-UP IN	08/03/2023	
EN23-0057		VERMIN	06/01/2023	OPEN - COMPLAINT	FOLLOW-UP IN	08/03/2023	
EN23-0053		GRASS/LAWN	06/01/2023	CLOSED - ABATED	FOLLOW-UP IN	06/12/2023	06/12/2023
EN23-0065		RECREATIONAL VEHI	06/26/2023	OPEN - COMPLAINT	FOLLOW-UP IN	07/06/2023	
EN23-0059		GRASS/LAWN	06/13/2023	CLOSED - COMPLIAN	FOLLOW-UP IN	06/23/2023	06/21/2023
EN23-0054		GRASS/LAWN	06/01/2023	CLOSED - ABATED	FOLLOW-UP IN	06/12/2023	06/08/2023
EN23-0062		RUMMAGE SALE	06/26/2023	CLOSED-UNFOUNDE	OBSERVATION	06/26/2023	06/26/2023
EN23-0052		VEHICLES	06/01/2023	OPEN - COMPLAINT	FOLLOW-UP IN	07/03/2023	
EN23-0066		STORAGE IN FRONT Y	06/28/2023	OPEN - COMPLAINT	FOLLOW-UP IN	07/10/2023	
EN23-0050		RUBBISH	06/01/2023	CLOSED - COMPLIAN	FOLLOW-UP IN	06/06/2023	06/22/2023
EN23-0060		VEHICLES	06/15/2023	CLOSED-UNFOUNDE		06/15/2023	06/15/2023
EN23-0063		GENERAL	06/26/2023	CLOSED-UNFOUNDE			06/26/2023

Enforcement List

07/06/2023

Enforcement Number	Address/ Parcel Number	Category	Date Filed	Status	Next Action	Next Action Date	Date Closed
EN23-0061		RUBBISH	06/19/2023	OPEN - COMPLAINT	FOLLOW-UP IN	07/19/2023	
EN23-0067		DRAINAGE	06/29/2023	OPEN - COMPLAINT	FOLLOW-UP IN	07/29/2023	
EN23-0048		FENCE	06/01/2023	CLOSED-UNFOUNDE	LETTER SENT	06/01/2023	06/01/2023
EN23-0058		FENCE	06/08/2023	OPEN - COMPLAINT	FOLLOW-UP IN	07/10/2023	

Records: 20

Population: All Records

Enforcement.DateFiled Between 6/1/2023 12:00:00 AM AND 6/30/2023 11:59:59 PM

FANG ACTIVITY REPORT

JUNE 2023

06/01 – FANG detectives assisted the ATF with a controlled purchase of narcotics from a known dealer in the Flint area.

FANG detectives utilized a confidential informant to purchase crack cocaine from a narcotics dealer in the Flint area.

06/02 – FANG detectives assisted Metro PD with enforcement efforts at Hometown Days in Swartz Creek.

06/03 – FANG detectives assisted Metro PD for a second day with enforcement efforts at Hometown Days in Swartz Creek.

06/06 – FANG detectives assisted MCU with the execution of a search warrant in the City of Flint.

06/08 – FANG detectives assisted the ATF with a controlled purchase of auto sears which are used to make handguns fully automatic.

FANG detectives utilized a confidential informant to purchase crack cocaine from a narcotics dealer in the Flint area.

06/12 – FANG detectives assisted MDOC with a parole search at a residence in Burton.

06/14 – After several months of investigation, FANG detectives conducted a buy/bust of a dealer who attempted to sell a kilo of crystal meth to an undercover officer. With the assistance of the MSP ES Team, a traffic stop was conducted on the suspect vehicle before it arrived at the meet spot. 1,333 grams of crystal meth was recovered from the suspect vehicle.

06/15– FANG detectives utilized a confidential informant to purchase heroin from a known dealer in the Flint area.

06/20 – FANG detectives utilized confidential informants to conduct 2 separate controlled purchases of crystal meth. Both dealers were identified, and the investigations are ongoing.

06/21 – FANG detectives executed a search warrant in Mundy Twp. at the site of an illegal marijuana grow. The residence was set up for an extremely large grow but at the time of the search warrant there were only 40 plants.

Also on this date, FANG detectives assisted MDOC with a parole search at a residence in the City of Flint. FANG detectives recovered 1 assault rifle, 4 grams of meth and arrested one felony fugitive. The parolee was also arrested.

06/26 – FANG detectives assisted MAGNET with the execution of a controlled purchase of cocaine in the Flint area. After the purchase was made, a traffic stop was conducted, and the dealer was arrested. ½ ounce of cocaine was seized.

06/27- FANG detectives assisted Flint Twp. PD with surveillance on a homicide suspect.

06/29- FANG detectives executed a search warrant in the Flint area. As a result 1 ounce of fentanyl was seized and the suspect was arrested.

GOVMIC

X-FER

<u>WATER</u>	
9/8/2022	250,000.00
9/15/2022	250,000.00
10/6/2022	250,000.00
10/17/2022	250,000.00
TERM 1 YEAR 4.52%	1,000,000.00
12/14/2022	2,000,000.00
TERM 9/14/23 5.02%	
6/22/2023	250,000.00
TERM 10/20/2023 5.00%	
5/12/2023	1,000,000.00
TERM 9/13/23 5.40%	

<u>GENERAL FUND</u>	
9/8/2022	250,000.00
9/15/2022	250,000.00
10/6/2022	250,000.00
10/17/2022	250,000.00
TERM 1 YEAR 4.52%	1,000,000.00
12/14/2022	500,000.00
TERM 9/14/23 5.02%	
6/22/2023	250,000.00
TERM 10/20/2023 5.00%	
<hr/> <hr/>	
TOTAL	1,750,000.00

<u>POLICE FUND</u>	
5/12/2023	500,000.00
TERM 9/20/23 5.45%	

<u>TRASH FUND</u>	
5/12/2023	450,000.00
TERM 8/15/23 5.3%	

**Statutory Revenue Sharing - City, Village, and Township Revenue Sharing (CVTRS)
Projected Fiscal Year 2023 and Fiscal Year 2024 - Conference Committee Report**

Revshare Code	Local Unit Name	Local Unit Type	County	FY 2023			FY 2024				FY 2024	
				CVTRS Ongoing	CVTRS One-Time	CVTRS Total	CVTRS - Standard 4% Ongoing	CLFRF 1% Ongoing	CVTRS - Public Safety (PS) 2% One-Time	CVTRS Total	Total Increase Over FY 2023 Ongoing	Total % Increase Over FY 2023 Ongoing
25-1060	Fenton	Township	Genesee	58,891	561	59,452	61,247	589	1,178	63,014	\$4,123	7.00%
25-1070	Flint	Township	Genesee	120,907	1,152	122,059	125,743	1,209	2,418	129,370	\$8,463	7.00%
25-1080	Flushing	Township	Genesee	41,902	384	40,674	41,902	403	806	43,111	\$2,821	7.00%
25-1110	Genesee	Township	Genesee	279,655	2,663	282,318	290,841	2,797	5,593	299,231	\$19,576	7.00%
25-1120	Grand Blanc	Township	Genesee	142,033	1,353	143,386	147,714	1,420	2,841	151,975	\$9,942	7.00%
25-1140	Mt Morris	Township	Genesee	391,262	3,726	394,988	406,912	3,913	7,825	418,650	\$27,388	7.00%
25-1150	Mundy	Township	Genesee	57,113	544	57,657	59,398	571	1,142	61,111	\$3,998	7.00%
25-1160	Richfield	Township	Genesee	33,058	315	33,373	34,380	331	661	35,372	\$2,314	7.00%
25-1180	Vienna	Township	Genesee	50,193	478	50,671	52,201	502	1,004	53,707	\$3,514	7.00%
25-2005	Burton City	City	Genesee	242,364	2,308	244,672	252,059	2,424	4,847	259,330	\$16,966	7.00%
25-2010	Clio	City	Genesee	71,612	682	72,294	74,476	716	1,432	76,624	\$5,012	7.00%
25-2020	Davison	City	Genesee	138,230	1,316	139,546	143,759	1,382	2,765	147,906	\$9,672	7.00%
25-2030	Fenton	City	Genesee	53,347	508	53,855	55,481	533	1,067	57,081	\$3,734	7.00%
25-2040	Flint	City	Genesee	7,407,562	70,550	7,478,112	7,703,864	74,076	148,151	7,926,091	\$518,529	7.00%
25-2050	Flushing	City	Genesee	73,551	701	74,252	76,493	736	1,471	78,700	\$5,149	7.00%
25-2060	Grand Blanc	City	Genesee	55,844	532	56,376	58,078	558	1,117	59,753	\$3,909	7.00%
25-2065	Montrose	City	Genesee	50,728	483	51,211	52,757	507	1,015	54,279	\$3,551	7.00%
25-2070	Mt Morris	City	Genesee	118,342	1,127	119,469	123,076	1,183	2,367	126,626	\$8,284	7.00%
25-2080	Swartz Creek	City	Genesee	56,922	542	57,464	59,199	569	1,138	60,906	\$3,984	7.00%
25-2085	Linden	City	Genesee	19,519	186	19,705	20,300	195	390	20,885	\$1,366	7.00%
25-3010	Gaines	Village	Genesee	8,558	82	8,640	8,900	86	171	9,157	\$599	7.00%
25-3050	Otisville	Village	Genesee	19,676	187	19,863	20,463	197	394	21,054	\$1,378	7.00%
26-2010	Beaverton	City	Gladwin	41,037	391	41,428	42,678	410	821	43,909	\$2,872	7.00%
26-2020	Gladwin	City	Gladwin	82,476	786	83,262	85,775	825	1,650	88,250	\$5,774	7.00%
27-1010	Bessemer	Township	Gogebic	6,706	64	6,770	6,974	67	134	7,175	\$469	7.00%
27-1020	Erwin	Township	Gogebic	3,129	30	3,159	3,254	31	63	3,348	\$219	7.00%
27-2010	Bessemer	City	Gogebic	79,417	756	80,173	82,594	794	1,588	84,976	\$5,559	7.00%
27-2020	Ironwood	City	Gogebic	311,838	2,970	314,808	324,312	3,118	6,237	333,667	\$21,829	7.00%
27-2030	Wakefield	City	Gogebic	91,318	870	92,188	94,971	913	1,826	97,710	\$6,392	7.00%
28-1020	Blair	Township	Grand Traverse	31,086	296	31,382	32,329	311	622	33,262	\$2,176	7.00%
28-1030	East Bay	Township	Grand Traverse	40,378	385	40,763	41,993	404	808	43,205	\$2,827	7.00%
28-1050	Garfield	Township	Grand Traverse	61,559	586	62,145	64,021	616	1,231	65,868	\$4,309	7.00%
28-1080	Long Lake	Township	Grand Traverse	32,802	312	33,114	34,114	328	656	35,098	\$2,296	7.00%
28-2010	Traverse City	City	Grand Traverse	196,282	1,869	198,151	204,133	1,963	3,926	210,022	\$13,740	7.00%
28-3010	Fife Lake	Village	Grand Traverse	4,465	43	4,508	4,644	45	89	4,778	\$313	7.00%
28-3020	Kingsley	Village	Grand Traverse	16,051	153	16,204	16,693	161	321	17,175	\$1,124	7.00%
29-2010	Alma	City	Gratiot	334,729	3,188	337,917	348,118	3,347	6,695	358,160	\$23,431	7.00%
29-2020	Ithaca	City	Gratiot	94,557	901	95,458	98,339	946	1,891	101,176	\$6,619	7.00%
29-2030	St Louis	City	Gratiot	131,443	1,252	132,695	136,701	1,314	2,629	140,644	\$9,201	7.00%
29-3010	Ashley	Village	Gratiot	11,920	114	12,034	12,397	119	238	12,754	\$834	7.00%
29-3020	Breckenridge	Village	Gratiot	40,299	384	40,683	41,911	403	806	43,120	\$2,821	7.00%
29-3030	Perrinton	Village	Gratiot	6,930	66	6,996	7,207	69	139	7,415	\$485	7.00%
30-2010	Hillsdale	City	Hillsdale	232,491	2,214	234,705	241,791	2,325	4,650	248,766	\$16,275	7.00%

<u>Assessment</u>	<u>Taxable Value</u>	<u>% Change</u>
<u>Year</u>		
2007	295,462,459	
2008	300,431,067	1.68%
2009	294,665,915	-1.92%
2010	260,719,387	-11.52%
2011	254,990,084	-2.20%
2012	253,209,784	-0.70%
2013	255,445,414	0.88%
2014	257,984,025	0.99%
2015	264,991,664	2.72%
2016	267,594,378	0.98%
2017	271,427,372	1.43%
2018	281,549,900	3.73%
2019	294,100,531	4.46%
2020	304,709,931	3.61%
2021	314,553,956	3.23%
2022	330,842,725	5.18%
2023	354,248,616	7.07%

<u>Year</u>	<u>Assessed Value</u>	<u>% Change</u>
2018 Assessed Value	\$318,019,900	
2019 Assessed Value	\$345,719,500	8.71%
2020 Assessed Value	\$372,660,100	7.79%
2021 Assessed Value	\$391,185,600	4.97%
2022 Assessed Value	\$414,980,433	6.08%
2023 Assessed Value	\$461,183,900	11.13%

<u>Assessment</u>	<u>CPI Multiplier</u>
<u>Year</u>	
1995	1.026
1996	1.028
1997	1.028
1998	1.027
1999	1.016
2000	1.019
2001	1.032
2002	1.032
2003	1.015
2004	1.023
2005	1.023
2006	1.033
2007	1.037
2008	1.023
2009	1.044
2010	0.997
2011	1.017
2012	1.027
2013	1.024
2014	1.016
2015	1.016
2016	1.003
2017	1.009
2018	1.021
2019	1.024
2020	1.019
2021	1.014
2022	1.033
2023	1.079 (1.050 Capped)

The Final Meeting Of The 2023 March Board Of Review Adjourned 3/15/2023.

Appeals Heard: 77

Poverty/Veterans Exemptions Granted: 37

Final Assessment Roll and Required Reports Were Turned In To County Equalization Dept March 20.

April 1, 2023 Work On The 2024 Assessment Roll Begins!



CHARTER TOWNSHIP OF FLUSHING POLICE DEPARTMENT

Chief of Police – Dennie VanAlstine

6524 N. Seymour Road. Flushing, MI 48433
Phone: (810) 659-0809 Fax: (810) 605-0218

JUNE 2023 Police Department Statistics

2023		JUNE			
<u>Activity / Date</u>		<u>Activity / Date</u>			
Calls for Service	255	OWI/OUID		1	
Total Complaints Taken	95				
Suspicious Situations	10				
Family Trouble	9				
Felony Arrests	1				
Misd. Arrests	4				
Juv.Felony Arrest	0				
Juv.Misd.Arrest	2				
Business Checks	323	<u>VEHICLE</u>		<u>MILEAGE</u>	<u>USED</u>
Vacation Checks	16	Patrol Car 27-1	2021	55660	2035
Subdivision Checks	525	Patrol Car 27-2	2017	162689	1257
Traffic Stops	17	Patrol Car 27-3	2018	57553	988
Traffic Citations	8	Patrol Car 27-4	2017	76877	812
Traffic Warnings	19	Patrol Car 27-5	2020	84498	1230
Medicals	0	Patrol Car 27-6	2022	21374	1849
Alarms	10	Det's Car	2019	151028	852
Reports Completed	86	Chief's Car	2019	63064	1334

- 7 - Assault and Battery/Simple Assault
- 2 - Larceny - Personal Property from Vehicle (0) - From Yard (0) - Other (2)
- 2 - Fraud - Identity Theft (0) - Other (2)
- 1 - Damage to Property - Private Property (1) - Other (0)
- 2 - Cruelty/Neglect
- 0 - Contempt of Court
- 0 - Resist Officer
- 0 - Obstruct (Other)
- 0 - Motor Vehicle Accident - Failed to Stop and Identify (1)
- 1 - Bribe (Other)
- 1 - Weapons Discharge - Reckless
- 0 - Traffic - Other Non-Hazardous Violations
- 0 - Traffic - Driving on Susp/Revoked License
- 11 - Traffic - Non-Criminal, Accidents
- 1 - Homicide (1)
- 0 - Natural Death (0)
- 7 - Assists - Fire Department(1) - Other Police Department(4) - EMS (2)

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/01/2023	GEN	340319	CATHY VELAT	MILEAGE-NOTARY	101-253-861.000	20.99
06/01/2023	GEN	340320	CHRIS CZYZIO	VISION EXPENSE	678-000-801.000	275.00
06/01/2023	GEN	340321	GENESEE COUNTY	MOBILE HOME TAX	101-000-222.000	2,950.00
06/01/2023	GEN	340322	NICKOLAS DRAHEIM	NP PAV REFUND ERROR	208-000-667.001	50.00
06/01/2023	GEN	340323	STATE OF MICHIGAN	NOTARY COM FEES-TERRIAH/VELAT	101-101-915.000	20.00
06/01/2023	GEN	340324	SUSAN ARMOUR	HAAL DEP REFUND-ARMOUR	101-000-202.003	100.00
06/01/2023	GEN	340325	TOWN CENTER FAMILY DENTAL	DENTAL SERVICES	677-000-801.000	159.00
06/08/2023	GEN	340328	DR JASON H CARLSON DDS	DENTAL SERVICES	677-000-801.000	164.00
06/08/2023	GEN	340329	FLUSHING AREA SENIOR CENTER	CBDG REIMBURSEMENT	244-000-754.000	63.72
06/08/2023	GEN	340330	GCGC	CLERK DEPUTY SUMMER MEETING	101-215-911.000	40.00
06/08/2023	GEN	340331	JUSTIN GRENINGER	UNIFORM REIMBURSEMENT	207-000-767.000	153.65
06/08/2023	GEN	340332	KIMBERLY GODDARD	CLEANING SERVICE	101-265-930.000	150.00
		340332		CLEANING SERVICE	101-267-930.000	50.00
		340332		CLEANING SERVICE	207-000-930.000	100.00
						300.00
06/08/2023	GEN	340333	MICHELLE DELAROSA	HALL DEP REFUND-DELAROSA	101-000-202.003	100.00
06/15/2023	GEN	340334	BARBARA PRIM	HALL DEP REFUND-PRIM	101-000-202.003	50.00
06/15/2023	GEN	340335	BUECHE CORP	COLDWATER RD-NATURAL STONE MIX	101-000-045.000	793.00
06/15/2023	GEN	340336	GC ASSOC CHIEFS OF POLICE	MEMBERSHIP DUES	207-000-915.000	50.00
06/15/2023	GEN	340337	HOME DEPOT USA INC	12418 CARPENTER RD REFUND-CANCEL PER	249-000-500.003	150.00
06/15/2023	GEN	340338	IAN KIRK	TIRE RECYCLING WAGE	101-265-704.002	100.00
06/15/2023	GEN	340339	JAYDYN DELORENZO	TIRE RECYLING WAGE	101-265-704.002	100.00
06/15/2023	GEN	340340	KARLA CARPENTER	VISION SERVICES	678-000-801.000	200.00
06/15/2023	GEN	340341	LIQUID CALCIUM CHLORIDE SALES	COLDWATER RD-LIQUID CALCIUM	101-000-045.000	1,764.00
06/15/2023	GEN	340342	MARK ST JOHN	COLDWATER RD-GRADING	101-000-045.000	900.00
06/15/2023	GEN	340343	MAX BAXTER	TIRE RECYLING WAGE	101-265-704.002	100.00
06/15/2023	GEN	340344	PEYTON GILLEAN	TIRE RECYLING WAGE	101-265-704.002	100.00
06/15/2023	GEN	340345	REECE JONES	TIRE RECYLING WAGE	101-265-704.002	100.00
06/15/2023	GEN	340346	STEVEN W MOULTON	DD RETURNED	101-101-704.003	88.10
06/15/2023	GEN	340347	TYLER BRADOW	TIRE RECYLING WAGE	101-265-704.002	100.00
06/20/2023	GEN	340348	MATTHEW J. AKIN	TB APPROVED PAVILLION CONTRACT 1/2 DW	301-000-801.000	18,100.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/21/2023	GEN	340349	DR JASON H CARLSON DDS	DENTAL SERVICES	677-000-801.000	594.00
06/21/2023	GEN	340350	GENESEEE COUNTY	GIS AERIAL	101-101-900.000	997.60
06/21/2023	GEN	340351	KIMBERLY GODDARD	CLEANING SERVICES	101-265-930.000	150.00
		340351		CLEANING SERVICES	101-267-930.000	50.00
		340351		CLEANING SERVICES	207-000-930.000	100.00
						<u>300.00</u>
06/21/2023	GEN	340352	MISTY ANDERSON	HALL DEP REFUND-ANDERSON	101-000-202.003	100.00
06/21/2023	GEN	340353	WENDY MEINBURG	REIMBURSE APR-JUNE 2023	101-215-911.000	217.19
06/28/2023	GEN	340354	DEANNA HUBER	HALL DEP REFUND-HUBER	101-000-202.003	100.00
06/28/2023	GEN	340355	DR LARRY BUSH DDS	DENTAL SERVICES	677-000-801.000	315.00
06/28/2023	GEN	340356	GENESEEE COUNTY TREASURER	MEADOWBROOK/FLUSHING EST TAX	101-000-222.000	1,475.00
06/28/2023	GEN	340357	TOWN CENTER FAMILY DENTAL	DENTAL SERVICES	678-000-801.000	33.40
			TOTAL - ALL FUNDS	TOTAL OF 37 CHECKS		31,223.65

--- GL TOTALS ---

101-000-045.000	A/R COLDWATER ROAD EXTENSION	3,457.00
101-000-202.003	HALL DEPOSITS PAYABLE	450.00
101-000-222.000	SCHOOL/CNTY TRAILER FEES PAYABLE	4,425.00
101-101-704.003	ZONING BOARD OF APPEALS	88.10
101-101-900.000	PRINTING & PUBLISHING	997.60
101-101-915.000	MEMBERSHIP DUES	20.00
101-215-911.000	TRAINING & CONVENTION	257.19
101-253-861.000	MILEAGE	20.99
101-265-704.002	PART TIME WAGE- CLERICAL	600.00
101-265-930.000	BUILDING MAINTENANCE	300.00
101-267-930.000	BUILDING MAINTENANCE	100.00
207-000-767.000	UNIFORMS	153.65
207-000-915.000	MEMBERSHIP DUES	50.00
207-000-930.000	BUILDING MAINTENANCE	200.00
208-000-667.001	PARK PAVILION RENT	50.00
244-000-754.000	PROJECT COSTS-SENIOR CTR	63.72
249-000-500.003	BUILDING PERMITS	150.00
301-000-801.000	CONTRACTUAL SERVICES	18,100.00
677-000-801.000	CONTRACTUAL SERVICES	1,232.00
678-000-801.000	CONTRACTUAL SERVICES	508.40
	TOTAL	31,223.65

Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
17222 POSTED BY KARLA 101-000-001.100 101-101-718.003	06/05/2023 CASH 2 HEALTH INSURANCE	BP	HEALTH ALLIANCE- MEDICARE PART B SUPP	KARLA		99.00
					99.00	99.00
17223 POSTED BY KARLA 207-000-001.100 207-000-766.000	06/05/2023 CASH 2 UNIFORM CLEANING	BP	CHAMPS - UNIFORM CLEANING	KARLA		82.50
					82.50	82.50
17224 POSTED BY KARLA 101-000-001.100 101-265-930.000	06/05/2023 CASH 2 BLDG MAINTENANCE	BP	GOYETTE MECHANICAL - BLDG MAINT	KARLA		550.00
					550.00	550.00
17225 POSTED BY KARLA 207-000-001.100 207-000-850.000 101-000-001.100 101-257-850.000 101-171-850.000 249-000-001.100 249-000-850.000 101-000-001.100 101-215-850.000 101-101-850.000	06/05/2023 CASH 2 TELEPHONE EXPENSE CASH 2 TELEPHONE EXPENSE TELEPHONE EXPENSE CASH 2 TELEPHONE EXPENSE CASH 2 TELEPHONE EXPENSE TELEPHONE EXPENSE	BP	VERIZON- CELL PHONE	KARLA		42.38
					42.38	124.77
					42.38	
					82.39	
						30.02
					30.02	
						84.76
					42.38	
					42.38	
					281.93	281.93
17231 POSTED BY KARLA 101-000-001.100 101-265-854.000	06/07/2023 CASH 2 COPY MACHINE METER CHARGE	BP	RICOH - COPIER METER FEES	KARLA		391.28
					391.28	391.28
17232 POSTED BY KARLA 101-000-001.100 101-443-926.000 101-443-926.000 101-443-926.000	06/07/2023 CASH 2 LIGHTS AT LARGE LIGHTS AT LARGE LIGHTS AT LARGE	BP	CONSUMERS- LIGHTS AT LARGE	KARLA		4,957.37
					23.04	
					4,511.64	
					422.69	
					4,957.37	4,957.37
17233 POSTED BY KARLA 101-000-001.100 101-101-900.000	06/07/2023 CASH 2 PRINTING & PUBLISHING	BP	ADS PLUS	KARLA		54.00
					54.00	54.00
17234 POSTED BY KARLA 207-000-001.100 207-000-932.000	06/07/2023 CASH 2 AUTO MAINTENANCE EXPENSE	BP	CAPITAL TIRE, INC	KARLA		591.65
					591.65	591.65
17235 POSTED BY KARLA 101-000-001.100 101-253-830.000	06/07/2023 CASH 2 TAX ROLL EXPENSE	BP	KCI	KARLA		905.00
					905.00	905.00
17251 POSTED BY KARLA 208-000-001.100 208-000-802.001	06/12/2023 CASH 2 MAINTENANCE SUPPLIES	BP	GILROYS - SUPPLIES	KARLA		25.95
					25.95	25.95

Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
					25.95	25.95
17252 POSTED BY KARLA	06/12/2023	BP	LOUIES TOWING- VEHICLE MAINT	KARLA		
207-000-001.100	CASH 2					47.00
207-000-932.000	CAR REPAIR MAINTENANCE				47.00	
					<u>47.00</u>	<u>47.00</u>
17253 POSTED BY KARLA	06/12/2023	BP	VIEW NEWSPAPER- PUBLICATION	KARLA		
101-000-001.100	CASH 2					50.30
101-101-900.000	PRINTING & PUBLISHING				50.30	
					<u>50.30</u>	<u>50.30</u>
17254 POSTED BY KARLA	06/12/2023	BP	PITNEY BOWES - 2693	KARLA		
101-000-001.100	CASH 2					181.98
101-265-983.000	POSTAGE MACHINE RENTAL				181.98	
					<u>181.98</u>	<u>181.98</u>
17255 POSTED BY KARLA	06/12/2023	BP	EMTERRA - TRASH SERVICES	KARLA		
226-000-001.100	CASH 2					48,305.13
226-000-801.000	CONTRACTUAL SERVICES			47,328.82		
226-000-802.001	MISCELLANEOUS EXPENSE			166.34		
226-000-759.000	GASOLINE EXPENSE			809.97		
					<u>48,305.13</u>	<u>48,305.13</u>
17256 POSTED BY KARLA	06/12/2023	BP	COMAST - INTERNET POLICE	KARLA		
207-000-001.100	CASH 2					277.41
207-000-852.000	INTERNET SERVICES			114.90		
207-000-850.000	TELEPHONE EXPENSE			162.51		
					<u>277.41</u>	<u>277.41</u>
17257 POSTED BY KARLA	06/12/2023	BP	CONSUMERS - ELECTRIC BILL	KARLA		
207-000-001.100	CASH 2					158.85
207-000-921.000	UTILITIES			158.85		
101-000-001.100	CASH 2					969.19
101-265-921.000	UTILITIES			969.19		
208-000-001.100	CASH 2					158.17
208-000-921.000	UTILITIES			158.17		
					<u>1,286.21</u>	<u>1,286.21</u>
17258 POSTED BY KARLA	06/12/2023	BP	MUNICIPAL WEB SERVICE - COMPUTER	KARLA		
101-000-001.100	CASH 2					243.00
101-443-962.000	PEG SERVICES				243.00	
					<u>243.00</u>	<u>243.00</u>
17259 POSTED BY KARLA	06/12/2023	BP	FLUSHING COMM SCH - GAS	KARLA		
207-000-001.100	CASH 2					1,651.73
207-000-759.000	GASOLINE EXPENSE			1,651.73		
101-000-001.100	CASH 2					290.87
101-443-812.000	SENIOR CITIZENS/VAN EXPENSE			225.27		
101-443-932.000	GAS/OIL/ AUTO MAINTENANCE EXPENSE			65.60		
208-000-001.100	CASH 2					65.60
208-000-759.000	GASOLINE EXPENSE			65.60		
249-000-001.100	CASH 2					30.49
249-000-759.000	GASOLINE EXPENSE			30.49		
					<u>2,038.69</u>	<u>2,038.69</u>
17260 POSTED BY KARLA	06/12/2023	BP	BS&A BUILDING SETUP-TRAINING	KARLA		
249-000-001.100	CASH 2					3,000.00
249-000-948.001	COMPUTER MAINTENANCE AGREEMENT			3,000.00		
					<u>3,000.00</u>	<u>3,000.00</u>

Journal Number JL Number	Date Description	JNL	Description	User	DR	CR
17261 POSTED BY KARLA	06/13/2023	BP	MATTIS-VEHICLE WASH	KARLA		
207-000-001.100	CASH 2					149.01
207-000-932.000	CAR REPAIR MAINTENANCE				149.01	
					149.01	149.01
17266 POSTED BY KARLA	06/14/2023	BP	LOUIES TOWING- VEHICLE MAINT	KARLA		
207-000-001.100	CASH 2					299.45
207-000-932.000	CAR REPAIR MAINTENANCE				299.45	
					299.45	299.45
17267 POSTED BY KARLA	06/14/2023	BP	FIRST NATION BANK OF OMAHA-FNBO	KARLA		
101-000-001.100	CASH 2					1,852.74
101-265-754.000	MAINTENANCE SUPPLIES				32.98	
101-101-915.000	MEMBERSHIP DUES				39.99	
101-191-752.001	OPERATING SUPPLIES				46.98	
101-219-752.001	OPERATING SUPPLIES				36.99	
101-443-962.000	PEG SERVICES				1,119.99	
101-265-752.001	OPERATING SUPPLIES				524.82	
101-253-752.001	OPERATING SUPPLIES				50.99	
208-000-001.100	CASH 2					230.00
208-000-752.001	OPERATING SUPPLIES				230.00	
207-000-001.100	CASH 2					330.19
207-000-911.000	TRAINING & CONVENTION				280.00	
207-000-752.000	OFFICE SUPPLIES & POSTAGE				50.19	
					2,412.93	2,412.93
17293 POSTED BY KARLA	06/14/2023	BP	GF TRANS TO WATER-CTY SETTLEMENT TAX 22	KARLA		
101-000-001.100	CASH 2					35,908.94
101-000-214.002	DUE TO OTHER -				35,908.94	
					35,908.94	35,908.94
17295 POSTED BY KARLA	06/15/2023	BP	NYHART-GASB 75	KARLA		
101-000-001.100	CASH 2					1,975.00
101-101-801.000	CONTRACTUAL SERVICES				1,975.00	
					1,975.00	1,975.00
17296 POSTED BY KARLA	06/15/2023	BP	GENESEE COUNTY ROAD COMM	KARLA		
101-000-001.100	CASH 2					6,535.00
101-443-988.000	ROAD IMPROVEMENTS				6,535.00	
					6,535.00	6,535.00
17297 POSTED BY KARLA	06/15/2023	BP	COMCAST - INTERNET/PHONE	KARLA		
101-000-001.100	CASH 2					438.50
101-265-850.000	TELEPHONE EXPENSE				293.60	
101-265-852.000	INTERNET				144.90	
					438.50	438.50
17298 POSTED BY KARLA	06/15/2023	BP	FLUSHING LAWN & TRACTOR	KARLA		
101-000-001.100	CASH 2					58.21
101-265-754.000	MAINTENANCE SUPPLIES				58.21	
					58.21	58.21
17304 POSTED BY KARLA	06/19/2023	BP	FLINT CLEANING SUPPLIES	KARLA		
101-000-001.100	CASH 2					429.54
101-265-754.000	MAINTENANCE SUPPLIES				429.54	
					429.54	429.54
17305 POSTED BY KARLA	06/19/2023	BP	BS&A-FINANCE CLERK TRAINING	KARLA		
101-000-001.100	CASH 2					150.00

Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
101-191-911.000	TRAINING & CONVENTION				150.00	
					150.00	150.00
17306 POSTED BY KARLA	06/19/2023	BP	IVERSONS- SUPPLIES	KARLA		
208-000-001.100	CASH 2					155.05
208-000-802.001	MAINTENANCE SUPPLIES				155.05	
					155.05	155.05
17307 POSTED BY KARLA	06/19/2023	BP	BCN- HEALTH INSURANCE	KARLA		
207-000-001.100	CASH 2					11,086.86
207-000-718.003	HEALTH INSURANCE				7,438.17	
101-191-718.003	HEALTH INSURANCE				1,980.30	
101-257-718.003	HEALTH INSURANCE				2,032.71	
101-253-718.003	HEALTH INSURANCE				927.94	
101-000-001.100	CASH 2					5,671.05
207-000-718.005	HEALTH INSURANCE-RETIREMENT BENEFIT				3,641.19	
207-000-718.003	HEALTH INSURANCE				7.50	
249-000-001.100	CASH 2					2,169.54
249-000-718.003	HEALTH INSURANCE				2,169.54	
101-215-718.003	HEALTH INS				730.10	
					18,927.45	18,927.45
17308 POSTED BY KARLA	06/19/2023	BP	HARTFORD INS	KARLA		
207-000-726.000	LIFE INSURANCE				161.20	
207-000-718.002	DISABILITY INSURANCE				608.01	
207-000-001.100	CASH 2					769.21
101-191-726.000	LIFE INSURANCE				12.40	
101-257-726.000	LIFE INSURANCE				12.40	
101-219-726.000	LIFE INSURANCE				12.40	
101-253-726.001	LIFE INSURANCE-CLERICAL				12.40	
101-191-718.001	DISABILITY INSURANCE				63.37	
101-257-718.001	DISABILITY INSURANCE				65.91	
101-253-718.002	DISABILITY INSURANCE				47.71	
101-219-718.001	DISABILITY INSURANCE				43.97	
101-000-001.100	CASH 2					270.56
249-000-001.100	CASH 2					72.94
249-000-726.000	LIFE INSURANCE				12.40	
249-000-718.001	DISABILITY INSURANCE				60.54	
101-000-001.100	CASH 2					64.44
101-215-726.000	LIFE INSURANCE				12.40	
101-215-718.001	DISABILITY INSURANCE				52.04	
					1,177.15	1,177.15
17320 POSTED BY KARLA	06/26/2023	BP	TRICITY	KARLA		
101-000-001.100	CASH 2					1,159.99
101-191-980.000	CAPITOL OUTLAY/OFFICE EQUIPMENT				1,159.99	
301-000-001.100	CASH 2					220.14
301-000-948.002	COMPUTER MAINTENANCE				220.14	
249-000-001.100	CASH 2					432.36
249-000-948.001	COMPUTER MAINTENANCE AGREEMENT				432.36	
					1,812.49	1,812.49
17322 POSTED BY KARLA	06/26/2023	BP	BALBOA- PHONE LEASE	KARLA		
207-000-001.100	CASH 2					136.00
207-000-853.002	TELEPHONE LEASE				136.00	
101-000-001.100	CASH 2					204.00
101-265-853.002	TELEPHONE LEASE				204.00	
					340.00	340.00
17335 POSTED BY KARLA	06/26/2023	BP	BS&A	KARLA		
101-000-001.100	CASH 2					150.00
101-191-911.000	TRAINING & CONVENTION				150.00	
					150.00	150.00

