

# **CHARTER TOWNSHIP OF FLUSHING**

**6524 N. Seymour Road, Flushing, MI 48433**

**P (810) 659-0800      F (810) 659-4212**

**www.flushingtowship.com**

## **REGULAR BOARD DRAFT MEETING MINUTES**

**DATE DECEMBER 9<sup>TH</sup>, 2025      TIME: 6:00 P.M.**

**MEETING LOCATION: FLUSHING AREA SENIOR CENTER**

**106 ELM ST., FLUSHING, MI 48433**

### **ADMINISTRATION MEMBERS**

**SUPERVISOR:** Frederick R. Thorsby

**CLERK:** Wendy D. Meinburg

**TREASURER:** Terry A. Peck

### **TRUSTEES**

**William Bain**

**Linda Minarik**

**Joshua Upleger**

**Andrew Eichorn**

### **TOWNSHIP ATTORNEY**

**Amanda Odette**

#### **I.      DATE AGENDA POSTED: DECEMBER 4<sup>TH</sup>, 2025**

#### **II.     MEETING CALLED TO ORDER at 6:00 P.M. by SUPERVISOR THORSBY followed by The Pledge of Allegiance to the American Flag and Roll Call.**

**ROLL CALL:** Eichorn, Thorsby, Peck, Upleger, Bain, Minarik, Meinburg

**MEMBERS ABSENT:** None

**OTHER INDIVIDUALS PRESENT:** Twelve (12) others present.

#### **APPROVAL OF AGENDA FOR DECEMBER 9<sup>TH</sup>, 2025.**

**TREASURER PECK MOVED, supported by Clerk Meinburg** to approve DECEMBER 9<sup>th</sup> Agenda.

#### **THE MOTION CARRIED**

#### **APPROVAL OF PREVIOUS MINUTES for NOVEMBER 18<sup>TH</sup>, 2025.**

**CLERK MEINBURG MOVED, supported by Treasurer Peck** to approve NOVEMBER 18<sup>th</sup>, 2025 minutes as presented.

#### **THE MOTION CARRIED.**

#### **APPROVE PAYMENT OF BILLS LISTED**

**TREASURER PECK MOVED, supported by Clerk Meinburg** to approve the payment of bills as presented.

After no discussion the following motion was made.

## **ACTION ON MOTION**

### **ROLL CALL VOTE**

**AYES:** Peck, Bain, Meinburg, Thorsby, Upleger, Minarik and Eichorn

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED**

### **III. PUBLIC COMMENTS:**

**OPEN TO PUBLIC COMMENT** at 6:02 P.M.

No comments.

**CLOSED TO PUBLIC COMMENT** at 6:02 P.M.

### **IV. UNFINISHED BUSINESS:**

None

### **V. NEW BUSINESS:**

1. Presentation of the Flushing Area Senior Center by the Greg Matheson Executive Director.

Greg Matheson (Flushing Area Senior Center Executive Director) welcomed everyone to the Senior Center. He also went over a few of the activities and services they offer, and how they are funded. Including but not limited to the following:

- Funding comes from multiple different places
  1. Senior Mileage
  2. City of Flushing
  3. Charter Township of Flushing
  4. Clayton Township
  5. Fundraisers
  6. Grants
  7. Donations
- Activities
  1. Games
  2. Crafts
  3. Exercise classes

They also provide transportation.

2. Reading on Chapter 36 Article 17 Signs – Update to comprehend most recent United States Supreme Court Decision – Can only control Location, Size and Lighting

After some discussion on:

- Setbacks
- What can or can't be on signs
- Reason for updating ordinance
- Language required by law
- Why some verbiage needed to be eliminated. Required by law.

**TREASURER PECK MOTIONED, supported by Clerk Meinburg** to approve First Reading on Chapter 36 Article 17 Signs – Update to comprehend most recent United States Supreme Court Decision – Can only control Location, Size and Lighting

- Much discussion was had on location and setbacks.
- Attorney Odette mentioned *section 35-6 (L) political signs* should be removed to follow new State requirements.

**TREASURER PECK MOTIONED, supported by Clerk Meinburg** to approve amended First Reading on Chapter 36 Article 17 Signs – Update to comprehend most recent United States Supreme Court Decision – Can only control Location, Size and Lighting by removing *section 35-6 (L) political signs* to follow new State requirements.

After no further discussion the following motion was made.

#### **ACTION ON MOTION**

##### **ROLL CALL VOTE:**

**AYES:** Meinburg, Minarik, Peck and Thorsby

**NAYS:** Bain, Upleger and Eichorn

**ABSENT:** None

#### **THE MOTION CARRIED.**

3. First Reading on Chapter 19 Nuisances Article 3 Section 65 RV's.

After some discussion on tabling this ordinance.

**TRUSTEE MINARIK MOTIONED, supported by Trustee Eichorn** to approve tabling First Reading on Chapter 19 Nuisances Article 3 Section 65 RV's to January meeting.

All in Favor.

#### **THE MOTION CARRIED.**

4. Construction Update.

After some discussion on construction progress and the new bid for the front doors.

**TRUSTEE BAIN MOTIONED, supported by Clerk Meinburg** to approve bid of \$10,973 for Township entrance doors as presented.

After little discussion.

**ACTION ON MOTION**

**ROLL CALL VOTE:**

**AYES:** Minarik, Upleger, Thorsby, Bain, Peck, Meinburg and Eichorn

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED.**

5. Discussion on tax reverted property.

After some discussion on tax reverted properties in the Township.  
Attorney Odette updated Trustees on Coldwater Rd tax reverted properties.

6. Discussion and possible motion of 2026 Fee Schedule.

After some discussion on reason for changes on the fee schedule.

**CLERK MEINBURG MOTIONED, supported by Treasurer Peck** to approve the 2026 Fee Schedule as presented.

All in favor.

**THE MOTION CARRIED.**

7. Compensation Commission Report.

After some discussion on the Compensation Commission Report.

**TRUSTEE BAIN MOTIONED, supported by Trustee Minarik** to turn down Compensation Commission Report.

After little discussion the following motion was made.

**ACTION ON MOTION**

**ROLL CALL VOTE:**

**AYES:** Eichorn, Bain, Minarik and Upleger

**NAYS:** Meinburg, Peck and Thorsby

**ABSENT:** None

**THE MOTION FAILED.**

8. Discussion and possible motion on Genesee County Drain Commission Sanitary Sewer Operating Agreement.

After some discussion.

**CLERK MEINBURG MOTIONED, supported by Treasurer Peck** to approve the Genesee County Drain Commission Sanitary Sewer Operating Agreement.

After no further discussion the following motion was made.

**ACTION ON MOTION**

**ROLL CALL VOTE:**

**AYES:** Eichorn, Upleger, Thorsby, Peck, Minarik, Meinburg and Bain

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED.**

**VI. REPORTS:**

1. Supervisor's Report – Supervisor  
Monthly Building Report  
FANG Activity Report

**Supervisor Thorsby**

- Mentioned that the reports were all in the packets.

2. Clerk's Report – Clerk

**Clerk Meinburg**

- Went over Conference updates on elections from last week.
- Renovations are moving along in a timely manner.

3. Treasurer's Report – Treasurer  
Financial Report March 2024  
Water Report

**Treasurer Peck**

- Went over the water affordability package.
- Went over reports.

4. Zoning Administrator  
Zoning and Code Enforcement Report

**Zoning Administrator Czyzio**

- Zoning Map has been completed. Should be available soon.
- Went over ordinances that will be coming up in the near future.

5. Flushing Township Police Department – Chief

**Chief VanAlstine**

- Went over STATS
- 6 of our Officers took chosen kids to shop for Christmas.
- Teddy Bear Patrol

**VII. PUBLIC COMMENTS:**

**Opened for public comment at 7:57 P.M.**

One Flushing City resident spoke during public comments regarding zoning violations.

**Closed for public comment at 8:02 P.M.**

## **VIII. BOARD COMMENTS**

### **Opened for board comments at 8:02 P.M.**

Trustee Bain – Thanked Supervisor Thorsby for taking care of issues in the Township quickly.

Supervisor Thorsby – Mentioned an intersection with lots of brush on it that the Genesee County Road Commission will be cleaning out.

Trustee Minarik – Mentioned another intersection that should be looked at as well.

Trustee Minarik – Asked Attorney Odette if there anything she can comment on about the public comment made.

Attorney Odette – There is an ongoing legal dispute, a citation. That is all I know.

Clerk Meinburg – Invited the Trustees to stop by the Township to checkout the progress of the renovations.

### **Closed for board comments at 8:09 P.M.**

## **IX. NEXT REGULAR MEETING:**

JANUARY 13<sup>th</sup>, 2025 AT 6:00 P.M.

(Meeting location @ Flushing Senior Center 106 Elm St, Flushing, MI 48433)

## **X. ADJOURNMENT**

**TRUSTEE BAIN MOVED, supported by Trustee Minarik** to adjourn the meeting at **8:09 P.M.**

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WENDY D. MEINBURG, Clerk

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APPROVED DATE

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FREDERICK R. THORSBY, Supervisor