

CHARTER TOWNSHIP OF FLUSHING

6524 N. SEYMOUR ROAD
FLUSHING, MICHIGAN 48433
BOARD OF TRUSTEES MINUTES

DATE: MARCH 9, 2023

TIME: 7:00 P.M.

PHONE: 810-659-0800

FAX: 810-659-4212

WEB PAGE: <http://flushingtowship.com>

ADMINISTRATION:

SUPERVISOR: Frederick R. Thorsby
CLERK: Wendy D. Meinburg
TREASURER: Terry A. Peck

TRUSTEES:

William Bain
Linda Minarik
William L. Westenbarger
Sharilynn K. Willette

TOWNSHIP ATTORNEY:

MATTHEW S. MCKONE PLLC
6258 W. Pierson Road
Flushing, MI 48433
810-410-4204

- I. MEETING CALLED TO ORDER** at 7:00 P.M. by **SUPERVISOR THORSBY** with Roll Call and the Pledge of Allegiance to the American Flag.
- II. ROLL CALL:** Peck, Thorsby, Willette, Bain, Minarik, and Meinburg. Attorney Matt McKone was also present.

MEMBERS ABSENT: Westenbarger

OTHER INDIVIDUALS PRESENT: Twelve (12)

APPROVAL OF AGENDA FOR MARCH 9, 2023.

CLERK MEINBURG MOVED, supported by Treasurer Peck to adopt the agenda, with the addition of approve corrected minutes for the meeting taking place October 13, 2022, for March 9, 2023.

THE MOTION CARRIED.

APPROVAL OF DRAFT MINUTES OF THE BOARD MEETING OF FEBRUARY 9, 2023.

TRUSTEE BAIN MOVED, supported by Trustee Minarik to approve the amended minutes of the February 9, 2023 Board Meeting with a correction made to Item Two of New Business.

THE MOTION CARRIED.

APPROVAL OF CORRECTED MINUTES OF THE BOARD MEETING OF OCTOBER 13, 2022.

CLERK MEINBURG MOVED, supported by Treasurer Peck to approve the corrected minutes of the October 13, 2022 Board Meeting with the typographical error made to the parcel number being corrected.

THE MOTION CARRIED.

APPROVAL OF PAYMENT OF BILLS

TREASURER PECK MOVED, supported by Clerk Meinburg to approve the payment of bills as presented.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Meinburg, Thorsby, Bain, Peck, Minarik, and Willette

NAYS: None

ABSENT: Westenbarger

THE MOTION CARRIED.

III. PUBLIC COMMENTS

OPEN FOR PUBLIC COMMENTS: 7:07 P.M.

One comment was made.

CLOSED FOR PUBLIC COMMENTS: 7:09 P.M.

IV. UNFINISHED BUSINESS

None

V. NEW BUSINESS

1. Motion to appoint Andrew Eichorn to the Zoning Board of Appeals.

SUPERVISOR THORSBY MOVED, supported by Treasurer Peck to appoint Andrew Eichorn to the Zoning Board of Appeals.

Supervisor Thorsby said he was contacted by Andrew some time ago and Andrew said he is willing to serve the community on one of the township boards. Andrew spoke to the board about himself and the following motion was made.

ACTION ON THE MOTION

AYES: 6

NAYS: 0

ABSENT: 1

THE MOTION CARRIED.

2. Motion to appoint Kim Strnad to Compensation Committee.

SUPERVISOR THORSBY MOVED, supported by Clerk Meinburg to appoint Kim Strnad to Compensation Committee.

Supervisor Thorsby stated that Kim would be a great asset to the Compensation Committee. Kim spoke to the board about herself and shared the other ways in which she serves the community. After this discussion, the following motion was made.

ACTION ON THE MOTION

AYES: 6

NAYS: 0

ABSENT: 1

THE MOTION CARRIED.

3. Motion to approve Budget Amendments for Fiscal Year 2022-2023 as presented.

TREASURER PECK MOVED, supported by Clerk Meinburg to approve Budget Amendments for Fiscal Year 2022-2023 as presented.

Trustee Minarik asked when we get our final numbers for the year to which Clerk Meinburg replied they are received after the audit that typically takes place in June or July. After more discussion, the following motion was made.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Thorsby, Bain, Minarik, Peck, Meinburg, and Willette

NAYS: None

ABSENT: Westenbarger

THE MOTION CARRIED.

4. Motion to approve the pricing for 2023 Dust Control Program (chloride application) from Genesee County Road Commission.

CLERK MEINBURG MOVED, supported by Trustee Willette to approve the pricing for 2023 Dust Control Program from Genesee County Road Commission.

Supervisor Thorsby stated that we typically do two applications and that the foreman decides if a third application is needed. Trustee Minarik and Trustee Willette had questions about the cost sharing aspect of the program and Supervisor Thorsby was able to clarify how the cost sharing is applied to the program.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Peck, Bain, Meinburg, Thorsby, Minarik, and Willette

NAYS: None

ABSENT: Westenbarger

THE MOTION CARRIED.

5. Motion to approve Roadside Mowing by Genesee County Road Commission.

TREASURER PECK MOVED, supported by Clerk Meinburg to approve Roadside Mowing by Genesee County Road Commission.

After a brief discussion, the following motion was made.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Meinburg, Willette, Bain, Peck, Minarik, and Thorsby

NAYS: None

ABSENT: Westenbarger

THE MOTION CARRIED.

6. Motion to approve the pricing for 2023 Crack Sealant Program (MDOT Program).

CLERK MEINBURG MOVED, supported by Treasurer Peck to approve the pricing for 2023 Crack Sealant Program.

After a brief discussion, the following motion was made.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Peck, Minarik, Willette, Bain, Thorsby, and Meinburg

NAYS: None

ABSENT: Westenbarger

THE MOTION CARRIED.

7. Motion to approve the pricing for installation of streetlights on Carpenter Rd. between N. McKinley Road and Deland Road.

CLERK MEINBURG MOVED, supported by Trustee Minarik to approve the pricing for installation of streetlights on Carpenter Rd. between N. McKinley Road and Deland Road.

Supervisor Thorsby stated that the original invoice for the lights was incorrect and that a secondary invoice was issued and it states the correct price of \$500 for the installation.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Peck, Meinburg, Minarik, Bain, Willette, and Thorsby

NAYS: None

ABSENT: Westenbarger

THE MOTION CARRIED.

8. Discussion and motion to approve Election Emergency Response Plan.

CLERK MEINBURG MOVED, supported by Treasurer Peck to discuss and approve the Election Emergency Response Plan.

Clerk Meinburg stated that this plan was presented to the clerks by the state to be introduced during training to the election inspectors. After a brief discussion, the following motion was made.

ACTION ON THE MOTION

AYES: 5

NAYS: 1

ABSENT: 1

THE MOTION CARRIED.

9. Motion to approve Resolution 23-03 RESOLUTION TO APPROVE LOCAL RESIDENTIAL APPEALS BY MAIL.

TREASURER PECK MOVED, supported by Clerk Meinburg to approve Resolution 23-03 RESOLUTION TO APPROVE LOCAL RESIDENTIAL APPEALS BY MAIL.

Supervisor Thorsby stated that the previous resolution for write-in appeals had expired, as its original purpose was to provide a way to appeal to the Board of Review during COVID. Dennis, our assessor, would like this reinstated because so many residents found it helpful.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Thorsby, Meinburg, Bain, Peck, Willette, and Minarik

NAYS: None

ABSENT: Westenbarger

THE MOTION CARRIED.

10. Discussion and motion to approve the purchase of Colortrac SmartLF 36” Scanner.

CLERK MEINBURG MOVED, supported by Trustee Willette to discuss and approve the purchase of Colortrac SmartLF 36” Scanner.

Supervisor Thorsby stated that the digitalization of the building department records can currently only handle small documents and with the purchase of this printer we’d be able to scan and preserve all of our larger documents. Clerk Meinburg commented that she has been asking around at to use another township’s machine, but they are currently in the middle of their digitalization processes as well, and we would not be able to. After further discussion, the following motion was made.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Willette, Thorsby, Peck, Bain, Minarik, and Meinburg

NAYS: None

ABSENT: Westenbarger

THE MOTION CARRIED.

VI. REPORTS

1. Supervisor’s Report – Supervisor
Monthly Building Report
Monthly Code Enforcement Report
Fire Department Report
FANG Activity Report

Chris Czyzio gave a thorough report of all the activities he’s overseeing as the Zoning Administrator and answered questions for the board members. Trustee Willette asked a question in regard to the fire report.

2. Clerk’s Report – Clerk

Clerk Meinburg announced that the Deputy Clerk recently passed the Election Accreditation test. Clerk Meinburg also updated the board on the May election, saying that she will be assisting the Hazelton Township Clerk as she is new to the role. Clerk

Meinburg also informed the board that she is currently working to get more information, directly from a legislative floor representative, about the legislation in discussion as a result of Prop 22-2.

3. Treasurer's Report – Treasurer
Financial Report February 2023

Treasurer Peck announced that the Water and Sewer Committee will be meeting next week. Treasurer Peck also said he has been having discussions surrounding the finances of re-doing the roads and running sewer hook-ups for the Tahquamenon and Ponderosa subdivisions.

4. Flushing Township Police Department – Police Chief

Sergeant Jim Hough gave the police report, as Chief VanAlstine was not able to be in attendance. Trustee Minarik asked a question about an item on the FANG Report. Sergeant Hough also reported on the support that the Township Police are providing to the school for an upcoming basketball game.

VII. PUBLIC COMMENTS

OPEN FOR PUBLIC COMMENTS: 7:57 P.M.

Three (3) comments were made.

CLOSED FOR PUBLIC COMMENTS: 8:04 P.M.

VIII. BOARD COMMENTS

Treasurer Peck commented on the recent ending of tax collection at the township and that he was able to help four residents avoid late penalties by going to their house and notifying them of a problem with their payment. He said it was quite rewarding to be able to help residents in this way. Trustee Minarik asked if the streetlight and near Dillion and Pierson had been repaired. Trustee Willette welcomed the appointees.

IX. NEXT REGULAR MEETING: April 13, 2023

X. ADJOURNMENT

TREASURER PECK MOVED, supported by Trustee Minarik to adjourn the meeting at 8:09 P.M.

THE MOTION CARRIED.

WENDY D. MEINBURG, Clerk

FREDERICK R. THORSBY, Supervisor

APPROVED DATE: April 13, 2023

RECORDING SECRETARY: Makenzie Dearlove, Deputy Clerk
03/09/2023