

# CHARTER TOWNSHIP OF FLUSHING

6524 N. Seymour Road, Flushing, MI 48433

P (810) 659-0800 F (810) 659-4212

www.flushingtowship.com

## REGULAR BOARD MEETING MINUTES

DATE FEBRUARY 11<sup>TH</sup>, 2025 TIME: 6:00 P.M.

### ADMINISTRATION MEMBERS

SUPERVISOR: Frederick R. Thorsby

CLERK: Wendy D. Meinburg

TREASURER: Terry A. Peck

### TRUSTEES

William Bain

Linda Minarik

Joshua Upleger

Andrew Eichorn

### I. DATE AGENDA POSTED: FEBRUARY 6<sup>TH</sup>, 2025

### II. MEETING CALLED TO ORDER at 6:00 P.M. by CLERK MEINBURG followed by The Pledge of Allegiance to the American Flag and Roll Call.

**ROLL CALL:** Eichorn, Peck, Bain, Minarik and Meinburg

**MEMBERS ABSENT:** Thorsby and Upleger

**OTHER INDIVIDUALS PRESENT:** seven (7) others present.

**TREASURER PECK MOVED, supported by** Trustee Bain to appoint Clerk Meinburg as Chair for Township Board Meeting for 2-11-2025.

**THE MOTION CARRIED.**

### APPROVAL OF AGENDA FOR FEBRUARY 11<sup>TH</sup>, 2025.

**TREASURER PECK MOVED, supported by** Trustee Eichorn to approve February 11<sup>TH</sup>, 2025 Agenda.

**THE MOTION CARRIED.**

### APPROVAL OF PREVIOUS MINUTES for January 14<sup>TH</sup>, 2025.

**TRUSTEE PECK MOVED, supported by** Trustee Minarik to approve January 14<sup>th</sup>, 2025 minutes as presented.

**THE MOTION CARRIED.**

### APPROVE PAYMENT OF BILLS LISTED

**TREASURER PECK MOVED, supported by** Trustee Bain to approve the payment of bills as presented.

After some discussion the following motion was made.

**ACTION ON MOTION**

**ROLL CALL VOTE**

**AYES:** Minarik, Bain, Peck, Meinburg and Eichorn

**NAYS:** None

**ABSENT:** Upleger and Thorsby

**THE MOTION CARRIED**

**III. PUBLIC COMMENTS:**

**OPEN TO PUBLIC COMMENT** at 6:03 P.M.

No Public Comments.

**CLOSED TO PUBLIC COMMENT** at 6:03 P.M.

**IV. UNFINISHED BUSINESS:**

None.

**V. NEW BUSINESS:**

1. Motion to approve the appointments of Board of Review– Supervisor Thorsby

**TRUSTEE BAIN MOTIONED, supported by** Trustee Eichorn to approve the appointments of Chris Czyzio, Kyle Raup, Bill Mills and Diane Bruner to the Board of Review

After little discussion the following motion was made.

**ACTION ON MOTION**

**ROLL CALL VOTE:**

**AYES:** Eichorn, Minarik, Peck, Meinburg and Bain

**NAYS:** None

**ABSENT:** Thorsby and Upleger

**THE MOTION CARRIED.**

2. Discussion and possible motion on 25-02 A RESOLUTION FOR FLUSHING TOWNSHIP POVERTY TAX EXEMPTION GUIDELINES FOR ASSESSMENT/TAX YEAR 2025 – Supervisor Thorsby

**TRUSTEE PECK MOTIONED, supported by** Trustee Minarik to approve 25-02 A RESOLUTION FOR FLUSHING TOWNSHIP POVERTY TAX EXEMPTION GUIDELINES FOR ASSESSMENT/TAX YEAR 2025.

After some discussion the following motion was made.

**ACTION ON MOTION**

**ROLL CALL VOTE:**

**AYES:** Bain, Eichorn, Minarik, Meinburg and Peck

**NAYS:** None

**ABSENT:** Thorsby and Upleger

**THE MOTION CARRIED.**

3. 2024 Planning Commission Annual Report.

Clerk Meinburg made sure Board of Trustees all had the report. No discussion on Report. No Roll Call or vote needed.

4. Discussion and possible motion on Township Administration Policy

**TRUSTEE MINARIK MOTIONED, supported by** Trustee Eichorn to adopt Township Administration Policy as presented.

After some discussion on Township Administration Policy the following motion was made.

**ACTION ON MOTION**

**ROLL CALL VOTE:**

**AYES:** Eichorn, Meinburg, Minarik, Peck and Bain

**NAYS:** None

**ABSENT:** Upleger and Thorsby

**THE MOTION CARRIED.**

5. Discussion and possible motion on Township Board Meeting Policy

**TRUSTEE PECK MOTIONED, supported by** Trustee Bain to adopt Township Board Meeting Policy

After some discussion the following motion was made.

**ACTION ON MOTION**

**ROLL CALL VOTE:**

**AYES:** Peck, Bain, Meinburg, Minarik and Eichorn

**NAYS:** None

**ABSENT:** Thorsby and Upleger

**THE MOTION CARRIED.**

6. Discussion and possible motion on Temporary Precinct Location for May 5<sup>th</sup>, 2025 Special Election

Clerk Meinburg explained the reason for Temporary Precinct Locations.

No Roll Call or vote needed on this item at this time.

## **VI. REPORTS:**

1. Supervisor's Report – Supervisor  
Monthly Building Report  
FANG Activity Report

### **Supervisor Thorsby**

- Reports were provided in Board of Trustee packet. No questions asked about Reports.

2. Clerk's Report – Clerk

### **Clerk Meinburg**

- School Election Co-ordination agreements in Genesee County and Shiawassee County are finished, waiting on Saginaw County

3. Treasurer's Report – Treasurer  
Financial Report March 2024  
Water Report

### **Treasurer Peck**

- Briefly went over reports.

4. Zoning Administrator  
Zoning and Code Enforcement Report

### **Zoning Administrator Czyzio**

- Went over reports, projects in Township and Ordinances that are being worked on with Planning Commission and Rowe Engineering.

5. Flushing Township Police Department – Chief

### **Chief VanAlstine**

- Reports were gone over.
- Officer Farlin will be back toward the end of this month.
- Attorney Odette has been easy to work with and punctual.

## **VII. PUBLIC COMMENTS:**

**Opened for public comment at 6:22 P.M.**

One comment was made on road repairs.

**Closed for public comment at 6:23 P.M.**

## **VIII. BOARD COMMENTS**

**Opened for board comments at 6:23 P.M.**

- There was talk about items being brought up in the legislature.
- How much our Township Finance Clerk is learning. She is doing really good.

**Closed for board comments at 6:25 P.M.**

**IX. NEXT REGULAR MEETING:**

MARCH 11<sup>th</sup>, 2025 AT 6:00 P.M.

**X. ADJOURNMENT**

**TRUSTEE BAIN MOVED, supported by** Trustee Minarik to adjourn the meeting at 6:25 P.M.

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WENDY D. MEINBURG, Clerk

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APPROVED DATE

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FREDERICK R. THORSBY, Supervisor