

# CHARTER TOWNSHIP OF FLUSHING

6524 N. Seymour Road, Flushing, MI 48433

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## REGULAR BOARD MEETING MINUTES

DATE JUNE 9<sup>TH</sup>, 2026 TIME: 6:00 P.M.

### ADMINISTRATION MEMBERS

SUPERVISOR: Frederick R. Thorsby

CLERK: Wendy D. Meinburg

TREASURER: Terry A. Peck

### TRUSTEES

William Bain

Linda Minarik

Joshua Upleger

Andrew Eichorn

### TOWNSHIP ATTORNEY

Amanda Odette

**I. DATE AGENDA POSTED: JUNE 4<sup>TH</sup>, 2026**

**II. MEETING CALLED TO ORDER** at 6:00 P.M. by **SUPERVISOR THORSBY** followed by The Pledge of Allegiance to the American Flag and Roll Call.

**ROLL CALL:** Eichorn, Thorsby, Peck, Upleger, Bain, Minarik and Meinburg

**MEMBERS ABSENT:** None

**OTHER INDIVIDUALS PRESENT:** Sixteen (16) others present.

### APPROVAL OF AGENDA FOR JUNE 9<sup>TH</sup>, 2026.

**Supervisor Thorsby** – recommended amending the agenda by adding a time sensitive agreement needed by Flushing Schools.

**CLERK MEINBURG MOVED, supported by Treasurer Peck** to approve amended agenda for June 9<sup>th</sup>, by adding item number 7. Discussion and possible motion on the school waste water service agreement. Trustee Andrew Eichorn interrupted asking to also amend the agenda by adding item number 8 to discuss the previous criminal lawsuit that was dropped by the Flushing Township.

**TRUSTEE EICHORN MOVED, supported by Trustee Upleger** to amend the agenda by also adding item number 8 to discuss the previous criminal lawsuit that was dropped by the Flushing Township.

**AYES: 5**

**NAYS: 2**

**THE MOTION CARRIED**

**APPROVAL OF PREVIOUS MINUTES** for May 12<sup>TH</sup>, 2026.

**TREASURER PECK MOVED, supported by Clerk Meinburg** to approve May 12<sup>th</sup>, 2026 minutes.

**THE MOTION CARRIED.**

**APPROVE PAYMENT OF BILLS LISTED**

**TREASURER PECK MOVED, supported by Clerk Meinburg** to approve the payment of bills as presented.

After little discussion.

**ACTION ON MOTION**

**ROLL CALL VOTE**

**AYES:** Peck, Bain, Meinburg, Thorsby, Upleger, Minarik and Eichorn

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED**

**III. PUBLIC COMMENTS:**

**OPEN TO PUBLIC COMMENT** at 6:06 P.M.

1 comment made.

**CLOSED TO PUBLIC COMMENT** at 6:06 P.M.

**IV. UNFINISHED BUSINESS:**

None

**V. NEW BUSINESS:**

1. (Postponed from last month's meeting) decision on H2A roof bid process on Flushing Township to take roof bids for Township Roof

Discussion on why or why not having an architectural company is necessary, how much money we could save and when closed bids are actually needed.

**CLERK MEINBURG MOVED, supported by Treasurer Peck** to approve getting another bid with reduced services from NJB Architect, Inc

After some discussion on NJB Architect, Inc. and how they are also local. The following motion was made.

**ACTION ON MOTION**

**ROLL CALL VOTE:**

**AYES:** Bain, Meinburg, Minarik, Peck, Thorsby, Upleger and Eichorn

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED.**

2. PUBLIC HEARING pertaining to approve the SPECIAL ASSESSMENT ROLL TO COLLECT FUNDS TO REPAIR AND MAINTAIN THE COLDWATER ROAD EXTENSION; TO LEVY SPECIAL ASSESSMENT; TO BE COLLECTED AND DISBURSED OVER TEN (10) YEARS

Supervisor Thorsby went over Special Assessment and the reason for the Public Hearing.

**OPEN PUBLIC HEARING 6:30 P.M.**

Mr. Meredith – Submitted a letter to step down from his current position, but will stay for a little while longer until someone else takes over. He also agreed with everything Supervisor Thorsby explained about assessment. He also mentioned how much Mr. St. John does for the road.

**CLOSED PUBLIC HEARING 6:34 P.M.**

3. Discussion and possible motion to approve Resolution 26-06 A RESOLUTION PURSUANT TO MCL 41.724 (1) TO CONFIRM THE SPECIAL ASSESSMENT ROLL TO COLLECT FUNDS TO REPAIR AND MAINTAIN THE COLDWATER ROAD EXTENSION; TO LEVY SPECIAL ASSESSMENT; TO BE COLLECTED AND DISBURSED OVER TEN (10) YEARS

Little discussion was made.

**TREASURER PECK MOVED, supported by Clerk Meinburg** to approve Resolution 26-06 A RESOLUTION PURSUANT TO STATE LAW TO CONFIRM THE SPECIAL ASSESSMENT ROLL TO COLLECT FUNDS TO REPAIR AND MAINTAIN THE COLDWATER ROAD EXTENSION; TO LEVY SPECIAL ASSESSMENT; TO BE COLLECTED AND DISBURSED OVER TEN (10) YEARS

After no discussion the following motion was made.

**ACTION ON MOTION**

**ROLL CALL VOTE:**

**AYES:** Minarik, Upleger, Thorsby, Bain, Peck, Meinburg and Eichorn

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED.**

4. Discussion and possible motion on MMR Ambulance Service contract for Flushing Township

Some discussion was made about MMR, services in the area, how a contract may benefit us and there is no cost to the Township.

**TREASURER PECK MOVED, supported by Clerk Meinburg** to proceed with possible preferred MMR contract.

**ACTION ON MOTION**

**ROLL CALL VOTE:**

**AYES:** 7

**NAYS:** 0

**ABSENT:** None

**THE MOTION CARRIED.**

5. **FIRST READING** on Amendment to Roof Mounted Solar Zoning Ordinance 36-420. (B)  
4. Be installed in a manner that maintains required roof access, clearances and emergency access, in compliance with applicable building code and fire code requirements -  
Supervisor Thorsby

Supervisor Thorsby went over Amended Roof Mounted Solar Zoning Ordinance. Zoning Administrator Czyzio explained that the international fire code is not as strict as ours, this is the reason for the changes.

**CLERK MEINBURG MOVED, supported by Treasurer Peck** to approve Amendment to Roof Mounted Solar Zoning Ordinance 36-420. (B) 4. Be installed in a manner that maintains required roof access, clearances and emergency access, in compliance with applicable building code and fire code requirements.

After some discussion.

**ACTION ON MOTION**

**ROLL CALL VOTE:**

**AYES:** Meinburg, Eichorn, Bain, Peck, Minarik, Upleger and Thorsby

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED.**

6. Discussion and possible motion on RESOLUTION 26-07 A RESOLUTION FOR REIMBURSEMENT FOR BEECHTREE SPECIAL ASSESSMENT

Supervisor Thorsby went over Beechtree Special Assessment that is coming up. And spoke about a reimbursement option we have as long as the Board of Trustees approve it.

**TREASURER PECK MOVED, supported by Trustee Eichorn** to approve RESOLUTION 26-07 A RESOLUTION FOR REIMBURSEMENT FOR BEECHTREE SPECIAL ASSESSMENT.

After little discussion.

**ACTION ON MOTION**

**ROLL CALL VOTE:**

**AYES:** Eichorn, Upleger, Thorsby, Peck, Minarik, Meinburg and Bain

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED.**

7. Discussion and possible motion on school waste water agreement.

**CLERK MEINBURG MOVED, supported by Treasurer Peck** to approve school waste water service agreement between Flushing City, Flushing School District and Flushing Township.

After some discussion.

**ACTION ON MOTION**

**ROLL CALL VOTE:**

**AYES:** Thorsby, Eichorn, Minarik, Upleger, Peck, Meinburg and Bain

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED.**

8. Discussion on previous criminal lawsuit that was dropped by Flushing Township.

Some discussion was had pertaining to the Eichorn case. Attorney Odette provided some clarification of the legal process

**VI. REPORTS:**

1. Supervisor's Report – Supervisor  
Monthly Building Report  
FANG Activity Report

**Supervisor Thorsby**

- Kayake launch
- 250<sup>th</sup> Birthday flags for Township
- Reports in packet

2. Clerk's Report – Clerk

**Clerk Meinburg**

- BOE election training was done by Clerk and Deputy Clerk
- Lots of job opportunities at county office and state wide in Clerks departments.

3. Treasurer's Report – Treasurer  
Financial Report March 2024  
Water Report

**Treasurer Peck**

- Went over reports
- County allocation cancelled until September
- Parking lot holes repaired, cracks will be filled soon and paint as well
- Since 2023 the interest earned from investments has been \$1,500,000

4. Zoning Administrator  
Zoning and Code Enforcement Reports.

**Zoning Administrator Czyzio**

- ZBA meeting set for June 23<sup>rd</sup> for property on Mt. Morris and McKinely Rd
- Reports in packet

5. Flushing Township Police Department – Chief

**Chief VanAlstine**

- Thanked the Board of Trustees
- Happy 4<sup>th</sup> of July
- Police vehicle is in and getting updates
- Went over STATS

**VII. PUBLIC COMMENTS:**

**Opened for public comment at 7:30 P.M.**

2 comments made.

**Closed for public comment at 7:38 P.M.**

**VIII. BOARD COMMENTS**

**Opened for board comments at 7:38 P.M.**

2 comments made.

**Closed for board comments at 7:41 P.M.**

**IX. NEXT REGULAR MEETING:**

July 14<sup>th</sup>, 2026 AT 6:00 P.M.

**X. ADJOURNMENT**

**TRUSTEE BAIL MOVED, supported by Trustee Minarik to adjourn the meeting at 7:48 P.M.**

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WENDY D. MEINBURG, Clerk

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APPROVED DATE

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FREDERICK R. THORSBY, Supervisor

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