

CHARTER TOWNSHIP OF FLUSHING

6524 N. Seymour Road, Flushing, MI 48433

P (810) 659-0800 F (810) 659-4212

www.flushingtowndship.com

REGULAR BOARD MEETING AGENDA

DATE: JUNE 8, 2023 TIME: 7:00 P.M.

ADMINISTRATION MEMBERS

SUPERVISOR: Frederick R. Thorsby

CLERK: Wendy D. Meinburg

TREASURER: Terry A. Peck

TRUSTEES

William Bain

Linda Minarik

William L. Westenbarger

Sharilynn K. Willette

I. DATE AGENDA POSTED: JUNE 5, 2023

II. CALL THE MEETING TO ORDER:

ROLL CALL

PLEDGE OF ALLEGIANCE

ADOPT THE AGENDA

APPROVAL OF PREVIOUS MINUTES

APPROVE PAYMENT OF BILLS LISTED

III. PUBLIC COMMENTS: Pertaining to Agenda Items Only

Each speaker limited to three minutes

IV. UNFINISHED BUSINESS: None

V. NEW BUSINESS:

1. First Reading of the Short-Term Rental Ordinance 23-01 – Supervisor Thorsby
2. Motion to consider the resignation of Trustee William L. Westenbarger – Supervisor Thorsby
3. Resolution in recognition of Trustee William L. Westenbarger – Supervisor Thorsby
4. Appointment of new Board of Trustees member – Supervisor Thorsby
5. Motion on the Catch Basin repairs proposed by the Genesee County Road Commission – Supervisor Thorsby
6. Motion on the renewal of the service agreement with Communications Technologies, Inc. – Supervisor Thorsby

VI. REPORTS:

1. Supervisor's Report – Supervisor
Monthly Building Report
Zoning and Code Enforcement Report
Fire Department Report
FANG Activity Report
2. Clerk's Report – Clerk
3. Treasurer's Report – Treasurer
Financial Report May 2023
Water Report
4. Flushing Township Police Department – Chief

VII. PUBLIC COMMENTS: Each speaker limited to three minutes

VIII. BOARD COMMENTS

IX. NEXT REGULAR MEETING:

JULY 13, 2023 AT 7:00 P.M.

X. ADJOURNMENT


Wendy D. Meinburg, Clerk DEPUTY CLERK

ATTENTION: All requests for placing items on the agenda must be delivered to the Office of the Township Clerk no later than 6:00 p.m. on the Wednesday (one week prior) to the Charter Township of Flushing Board of Trustees Meeting. You may view the minutes online at www.flushingtownship.com

DRAFT

CHARTER TOWNSHIP OF FLUSHING

6524 N. SEYMOUR ROAD, FLUSHING, MI 48433

P (810) 659-0800

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www.flushingtowship.com

BOARD OF TRUSTEES MINUTES

DATE: MAY 11, 2023

TIME: 7:00 P.M.

ADMINISTRATION:

SUPERVISOR: Frederick R. Thorsby

CLERK: Wendy D. Meinburg

TREASURER: Terry A. Peck

TRUSTEES:

William Bain

Linda Minarik

William L. Westenbarger

Sharilynn K. Willette

TOWNSHIP ATTORNEY:

MATTHEW S. MCKONE PLLC

117 W. Oliver Street

Owosso, MI 48867

810-410-4204

- I. MEETING CALLED TO ORDER** at 7:00 P.M. by **SUPERVISOR THORSBY** with Roll Call and the Pledge of Allegiance to the American Flag.
- II. ROLL CALL:** Thorsby, Meinburg, Peck, Bain, Minarik, and Willette. Attorney John Ryan was also present representing Attorney Matt McKone's office.

MEMBERS ABSENT: Westenbarger

OTHER INDIVIDUALS PRESENT: Seventeen (17)

APPROVAL OF AGENDA FOR MAY 11, 2023.

TREASURER PECK MOVED, supported by Trustee Bain to adopt the amended agenda for May 11, 2023, adding New Business Item 11: Motion on the Spot Repairs to be completed on Coldwater Road by the Genesee County Road Commission.

THE MOTION CARRIED.

APPROVAL OF DRAFT MINUTES OF THE BOARD MEETING OF APRIL 13, 2023.

TRUSTEE WILLETTE MOVED, supported by Clerk Meinburg to approve the minutes of the April 13, 2023 Board Meeting.

THE MOTION CARRIED.

APPROVAL OF PAYMENT OF BILLS

TREASURER PECK MOVED, supported by Clerk Meinburg to approve the payment of bills as presented.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Minarik, Thorsby, Bain, Peck, Meinburg, and Willette

NAYS: None

ABSENT: Westenbarger

THE MOTION CARRIED.

III. PUBLIC COMMENTS

OPEN FOR PUBLIC COMMENTS: 7:02 P.M.

No comments were made.

CLOSED FOR PUBLIC COMMENTS: 7:03 P.M.

IV. UNFINISHED BUSINESS

None

V. NEW BUSINESS

1. Recognition of Flushing Township Police Officers.

Chief VanAlstine wanted to recognize Officer Hatchett and Officer Owens for performing a lifesaving, survival technique when dispatched to a full arrest call. The officers arrived and performed three rounds of CPR, then used the AED, and repeated that process until the ambulance arrived. As the resident was being placed on the ambulance a pulse returned. Chief VanAlstine stated how proud he was of the officers for the way they did their job as this type of event doesn't happen every day. Chief VanAlstine presented a Certificate of Outstanding Performance to the officers and thanked their families for supporting the work they perform for the community.

NO MOTION WAS MADE.

2. Appointment of Gary Whitmire to the Compensation Committee.

TREASURER PECK MOVED, supported by Trustee Willette to appoint Gary Whitmire to the Compensation Committee.

Supervisor Thorsby would like to appoint Mr. Whitmire because of his previous experience in wage and contract negotiation across municipal government, school systems, and business management. After some discussion between the board and Mr. Whitmire, the following motion was made.

ACTION ON THE MOTION

AYES: 6

NAYS: 0

ABSENT: 1

THE MOTION CARRIED.

3. Motion on the proposed staff transitions.

TREASURER PECK MOVED, supported by Clerk Meinburg to approve the proposed staff transitions.

Supervisor Thorsby stated that the document before the board was brought to them today because the Finance Director's retirement date has been moved from February 2024 to August 2023. After further discussion, the following motion was made.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Thorsby, Willette, Minarik, Peck, Meinburg, and Bain

NAYS: None

ABSENT: Westenbarger

THE MOTION CARRIED.

4. Motion on the service agreement with Nyhart Company Inc. to perform GASB 75 for fiscal years 2023 and 2024 for a total of \$6,500.

CLERK MEINBURG MOVED, supported by Treasurer Peck to the service agreement with Nyhart Company Inc. to perform GASB 75 for fiscal years 2023 and 2024 for a total of \$6,500.

Supervisor Thorsby explained that this actuarial study on our health benefits and is mandatory to complete over the next couple of years. Thorsby stated that Nyhart has completed this for us in the past and the price listed is the total for two years, not each year individually. After further discussion, the following motion was made.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Bain, Willette, Minarik, Meinburg, Thorsby, and Peck

NAYS: None

ABSENT: Westenbarger

THE MOTION CARRIED.

5. Discussion and possible motion for RFP from H2A Architects.

TREASURER PECK MOVED, supported by Clerk Meinburg to approve the RFP from H2A Architects to send out for architectural bids.

Supervisor Thorsby stated that we had hired H2A to suggest how to renovate the offices and the next step in the process is to hire an architect. Thorsby asked the board if they were willing to move forward with this project because moving forward would mean that at the next meeting the board would be accepting bids for the work. Clerk Meinburg spoke about the options for funding outside of the township budget but how they were currently not guaranteed to receive any funding. Several board members raised their concerns about the cost and necessity of this project. After extensive discussion, the following motion was made.

ACTION ON THE MOTION

AYES: 6

NAYS: 0

ABSENT: 1

THE MOTION CARRIED.

6. Discussion and possible motion for the pavilion bid at the Township Offices.

TRUSTEE BAIN MOVED, supported by Clerk Meinburg to approve the bid for a pavilion with a metal roof at the Township Offices.

Supervisor Thorsby stated that he has been looking for someone to build a pavilion at the Township offices for over a year. The Tax Clerk recently found someone willing to bid on the project and they would be using ARPA funds to pay for the project. After further discussion, the following motion was made.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Thorsby, Willette, Meinburg, Peck, and Bain

NAYS: Minarik

ABSENT: Westenbarger

THE MOTION CARRIED.

7. Motion to amend the Township's ACH Policy.

TREASURER PECK MOVED, supported by Clerk Meinburg to amend the Township's ACH Policy.

Treasurer Peck shared that at the conference he attended in April there was a lot of information about municipal finances. Peck stated that with the information he had gathered at the conference we needed to amend our ACH Policy to better comply with the way municipal finances should be governed. After further discussion, the following motion was made.

ACTION ON THE MOTION

AYES: 6

NAYS: 0

ABSENT: 1

THE MOTION CARRIED.

8. Discussion and possible motion about new playground equipment at the Flushing Township Nature Park.

TRUSTEE WILLETTE MOVED, supported by Trustee Bain to approve applying for state grant funding to use for the purchase of new playground equipment for the Flushing Township Nature Park.

Supervisor Thorsby stated that the equipment at the park has been around since 1992 and he was looking to update it with state contract bid priced equipment. Presented to the board were three options, two different options for the playground specifically and a plan for fitness stations along the nature path. Thorsby also stated that he has been gathering information necessary to apply for a DNR Grant that may help with the cost of this project. After further discussion, the following motion was made.

ACTION ON THE MOTION

AYES: 5

NAYS: 1

ABSENT: 1

THE MOTION CARRIED.

9. Discussion on the Short-Term Rental Ordinance draft.

Supervisor Thorsby stated that the Short-Term Rental Ordinance had been recommended to the Board by the Planning Commission. Thorsby also stated that Zoning Administrator Chris Czyzio has been working on this ordinance for months to ensure that we can use this ordinance to safeguard the township and abate a nuisance if necessary. Attorney John Ryan shared some changes that he and Attorney Matt McKone thought could be made to ensure this new ordinance coordinates with pre-existing ordinances to ensure smooth enforceability. After further discussion it was decided that the board would review the documents presented to them and this would return to the agenda next month for motion of approval and first reading.

NO MOTION WAS MADE

10. Motion to add BS&A Building Fee to the Flushing Township Fee Schedule.

CLERK MEINBURG MOVED, supported by Treasurer Peck to add the BS&A Building Fee to the Flushing Township Fee Schedule.

Supervisor Thorsby stated that the charge needs to be added because building permits have been made available to fill out and submit online through BS&A. After further discussion, the following motion was made.

ACTION ON THE MOTION

AYES: 6

NAYS: 0

ABSENT: 1

THE MOTION CARRIED.

11. Motion on the Spot Repairs to be completed on Coldwater Road by the Genesee County Road Commission.

CLERK MEINBURG MOVED, supported by Trustee Bain to approve the Spot Repairs to be completed on Coldwater Road by the Genesee County Road Commission.

After short discussion, the following motion was made.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Peck, Minarik, Willette, Bain, Thorsby, and Meinburg

NAYS: None

ABSENT: Westenbarger

THE MOTION CARRIED.

VI. REPORTS

1. Supervisor's Report – Supervisor
Monthly Building Report
Zoning and Code Enforcement Report
Fire Department Report
FANG Activity Report

Supervisor Thorsby shared that the Tire Recycling Day will be on Saturday, June 10, 2023 and it will start at 10:00 AM. Arriving shortly after the starting time is recommended because in previous years the bins have filled up fast. Thorsby also shared that he is now Chairman of the 911 Board and was congratulated by the board members.

2. Clerk's Report – Clerk

Clerk Meinburg gave an update on the election equipment purchase that was approved last month, stating that she is waiting to see what new machines are going to be priced and available for purchase after the next meeting between the state and Hart InterCivic.

3. Treasurer's Report – Treasurer
Financial Report April 2023
Water Report

Treasurer Peck shared with the board the moves he is making to increase the balance in the township funds. Peck also stated that new Planning Commission member, Michael Moon, was the person who made the administration members aware of the funding options available for many of the projects on the agenda this evening. Peck shared that he has also joined another water committee.

4. Flushing Township Police Department – Police Chief

Chief VanAlstine stated that the department is working as hard as ever. He's continually proud of the work they do for the department and community.

VII. PUBLIC COMMENTS

OPEN FOR PUBLIC COMMENTS: 8:48 P.M.

Two comments were made, one in regards to seeking more cost-effective options for office renovation and one about the short-term rental ordinance.

CLOSED FOR PUBLIC COMMENTS: 8:51 P.M.

VIII. BOARD COMMENTS

Treasurer Peck stated how much he appreciated having Mr. Czyzio look for ways to help the township and complimented his hard work. Clerk Meinburg complimented Supervisor Thorsby and the work he does to get grants for the Township.

IX. NEXT REGULAR MEETING: June 8, 2023

X. ADJOURNMENT

TRUSTEE BAIN MOVED, supported by Trustee Minarik to adjourn the meeting at 8:54 P.M.

THE MOTION CARRIED.

WENDY D. MEINBURG, Clerk

APPROVED DATE

FREDERICK R. THORSBY, Supervisor

RECORDING SECRETARY: Makenzie Dearlove, Deputy Clerk
05/11/2023

DRAFT

Charter Township of Flushing
Genesee County, Michigan
~~Ordinance 23-01~~ **CHAPTER 16 ARTICLE 8**

THIS ORDINANCE SHALL BE KNOWN AS THE SHORT-TERM RENTAL ORDINANCE.

The Township of Flushing Ordains:

Section 1: Purpose

The Flushing Township Board finds and declares as follows:

- A. The township wishes to preserve and retain the residential community character of the Township.
- B. These standards are intended to ensure compatibility with the other permitted uses and the residential character of the neighborhoods in which rentals are located. All rentals shall meet the standards contained herein and shall be so located and constructed that the average neighbor, under normal circumstances, will not be aware of its existence. These standards are also to provide for and protect the welfare of full-time residents and to discourage the purchasing of property for vacation rental uses.
- C. It is the intent of the Flushing Township Short Term Rental Ordinance to make the Short-Term Rental activity permitted by this ordinance resemble the existing and traditional residential uses made by resident owners and lessees.
- D. The transitory nature of occupants of Short-Term Rentals makes continued enforcement against the occupants difficult.
- E. The provisions of this ordinance are necessary to prevent any burden placed upon county and township services and any impact on residential neighborhoods posed by Short Term Rental homes.

Section 2: Applicability and Exceptions

All requirements, regulations and standards imposed by this Ordinance are intended to apply in addition to any other applicable requirements, regulations and standards imposed elsewhere in other ordinances of the Township, including the Flushing Township Code of Ordinances. Further, this Ordinance does not affect additional requirements placed on use of property (or a portion thereof) imposed by deeds, restrictive covenants, association rules, regulations or bylaws, or rental agreements.

The following circumstances do not constitute a **short-term** rental:

- A. Family occupancy. Any member of a family, as well as that family member's guests, may occupy a dwelling as long as that family member's family or an entity in which the family

member has an ownership or control interest owns the dwelling and the occupancy is without remuneration to the owner. Family occupancy also exempts guest houses or similarly separate dwellings legally located on the same premises as the owner's domicile, when occupied by family guests, exchange students, visitors, medical caregivers, and child caregivers, without remuneration to the owner.

- B. House sitting. During the temporary absence of the owner and the owner's family, the owner may permit non-owner occupancy without remuneration to the owner.
- C. Dwelling sales. Occupancy of up to 90 days by a prior owner after the sale of a dwelling under a rental agreement following closing permitted.
- D. Estate representative. Occupancy by a personal representative, trustee, or guardian (including family members) of the estate, with or without remuneration is permitted. The estate shall notify the township of the owner's name, date of death, and name of the person occupying the premises.
- E. Occupancy in excess of 30 days is not a short-term rental.

Section 3: Definitions

Unless otherwise specified herein, the terms used in this ordinance shall be defined as follows:

Dwelling Unit. ~~A group of rooms located within a building and forming a single habitable unit having facilities which are used or intended to be used for sleeping, cooking, eating, and bathing purposes.~~ One (1) room, or rooms connected together, constituting a separate, independent housekeeping establishment for owner occupancy, or rental or lease on a weekly, monthly, or longer basis, and physically independent of any other group of rooms or dwelling units which may be in the same structure, and containing independent cooking and sleeping facilities.

Local contact person. A local property manager, owner, or agent of the owner, who is available to respond to tenant and neighborhood questions or concerns, or any agent of the owner authorized by the owner to take remedial action and respond to any violation of this ordinance.

Managing agency or agent. A person, firm, or agency representing the owner of the property (or portion thereof) used as a Short-Term Rental.

Operator. The person who is proprietor of a property (or portion thereof) used for a Short-Term Rental whether in the capacity of owner, lessee, mortgagee in possession, licensee, or any other capacity. Where the operator performs his their functions through a managing agent of any type or character, other than an employee, or where the operator performs his their functions through a rental agent, the managing agent or the rental agent has the same

duties as ~~his~~ **their** principal. Compliance with the provisions of this ordinance by either the principal or the managing agent or the rental agent is considered to be compliance by both.

Owner. The person or entity that holds legal or equitable title to the property (or portion thereof) used as a Short-Term Rental.

Parking space. ~~An onsite designated parking area legally available to the dwelling unit for overnight parking of a motorized vehicle or trailer.~~ **A space adequate for parking an automobile, with room for opening doors on both sides, together with properly related access to a public street or alley and maneuvering room, and located on a lot with the land use to which it is related.**

Person. An individual, a group of individuals, or an association, firm, partnership, corporation, or other private entity, public or private.

Short term rental. The commercial use of renting a dwelling unit for a period of time less than fourteen (14) consecutive calendar days. Short term rental does not include a bed and breakfast permitted and operated in accordance with the Flushing Township Zoning Ordinance. (36-1804) K

Section 4: Short Term Rental Standards

All short-term rentals must meet the following standards:

- A. Only one (1) dwelling unit per parcel shall be leased, subleased, rented or sub-rented at any given time. All lodging is to be exclusively within the dwelling unit and not in a recreational vehicle, camper, or tent.
- B. A separate permit is required for each Short-Term Rental property.
- C. Flushing Township will limit the number of Short-Term Rental Permits to **a total of fifty (50)** per calendar year. There are no restrictions on the number units operated by a single individual.
- D. Local Contact Person:
 1. Each owner of a Short-Term Rental must designate a local contact person who has access and authority to assume management of the unit and take remedial measures.
 2. The local contact person must be available twenty-four (24) hours a day during the rental period and be within thirty (30) minutes travel time of the property (or portion thereof) used for a short-term rental.
 3. ~~Upon request the Township will provide the phone number of the local contact to all the any neighbor(s) within three hundred (300) foot radius of the subject property boundaries.~~ **The phone number of the local contact shall be provided to the Flushing Township Police Department.**

4. An owner meeting the requirements of subsections (1) through (3) above may designate themselves as the local contact person.
- E. This ordinance applies to all Permitted Zoning Districts.
- F. All parking associated with the Short-Term Rental shall be out of the roadway and entirely on-site, in the garage, driveway or other improved area. No parking will be allowed on grass.
- G. Special events, outdoor events, lawn parties, weddings, or similar activities are not allowed on the site for more than the number of permitted occupants.
- H. Chapter 8 of the Flushing Township Code of Ordinances shall have authority over pets. Pets shall be secured on the Property or on a leash at all times. Dogs shall not be allowed to whine, yelp, bark, or howl for a period of ten minutes or longer.
- I. Fireworks of any kind are not allowed on rental property except in accordance with the Flushing Township Code of Ordinances Chapter 20 Article 3.
- J. No person shall start or maintain a fire except within provided devices or locations. Fires shall not be left unattended and must be fully extinguished. Only clean, dry wood may be burned. Subject of Flushing Township Code of Ordinances Chapter 5 Article 1.
- K. Provisions for trash disposal must be provided. Trash must be contained in properly sealed receptacles. There must be no overflow that will be attractive to vermin.
- L. The owner shall maintain a septic system or sewer connection that is in substantial compliance with the Genesee County Health Department standards.
- M. Noise during quiet hours must be limited to that which does not disturb the quiet, comfort or repose of a reasonable person of normal sensitivities. Quiet hours shall be from ~~10~~11:00 PM to 87:00 AM. The Flushing Township Code of Ordinances Section 18-80 shall also apply.
- N. The allowance length of stay is capped at fourteen (14) days for any guest(s).
- O. The owner shall require these standards be met by renters as part of all rental agreements.
- P. When a short-term rental property is sold, the permit will expire at sale and is not transferable; permit will revert to Flushing Township after expiration, sale, revocation or twelve (12) months of non-activity and will be redistributed according to this ordinance.
- Q. Prior to the issuance of a permit, Flushing Township Building Official or designee shall conduct an inspection of the proposed short term rental to determine compliance with the standards herein and all applicable zoning, building, health and safety codes. A permit shall not be issued without a satisfactory determination by the Building Official. A request for a renewal permit shall also require a satisfactory inspection by the Building Official.

- R. After Inspection by the Building Official, and upon determination that a short-term rental applicant has met all requirements of this ordinance, a permit shall be issued by the Zoning Administrator.

Section 5: Owner Responsibilities

- A. The owner must ensure all required standards are met.
- B. The owner must use best efforts to assure that the occupants or guests of the Short Term Rental do not create unreasonable noise or disturbances, engage in disorderly conduct, or violate provisions of this ordinance or any other local or state law pertaining to noise or disorderly conduct when notified that occupants are violating laws regarding Short Term Rentals and taking appropriate action to abate the violative conduct when notified that occupants are violating laws regarding their occupancy. It is not intended that the owner, local agent or contact person act as a peace officer or place themselves in harm's way.

Section 6: Short Term Rental Permit

- A. Any dwelling rented during a calendar year requires a permit be issued pursuant to this Ordinance.
- B. A separate permit is required for each Short-Term rental property.
- C. The following application elements are required prior to receipt of a Short-Term Rental Permit or permit renewal.
 - 1. A fully completed and signed Short Term Rental Permit Application form provided by Flushing Township including all the required supplemental documents.
 - 2. A local contact available by phone twenty-four (24) hours a day, seven (7) days a week whenever the unit is utilized as a Short-Term Rental.
 - 3. A copy of the recorded deed or land contract and a copy of any deed restrictions on the property.
 - 4. The owner will certify the presence of working smoke and carbon monoxide detectors located per manufacturers recommendations and any local governmental code or standard **by signing the initial or renewal application form.**
 - 5. The owner will consent to inspections and making the unit available for inspections upon request.
- D. A Short-Term Rental Permit shall be issued by calendar year. All Permits shall expire at the end of the calendar year and must be renewed each year. If the current owner has not violated the Ordinance, renewal for the following year is guaranteed if reapplication is applied for as provided for in the Short-Term Rental Application Policy. A fee shall be charged as per the Charter Township of Flushing's User Fees.

Section 7: Violation and Administrative Penalties

- A. Any of the following conduct is a violation of the Short-Term Rental ordinance:
 - 1. Any advertising or leasing of a short-term rental without first having obtained a short-term rental permit.
 - 2. The permit holder has failed to comply with the standard conditions specified in the Short-Term Rental Standards section of this ordinance.
 - 3. The permit holder has violated any of the provisions of this ordinance.
 - 4. Any false or misleading information was supplied in the application process.

- B. The penalties for violations specified in subsection (A) above are as follows:
 - 1. For a first violation within a calendar year, the penalty is a warning notice of violation which may be verbal and/or written.
 - 2. A second violation within the same calendar year shall be subject to a municipal civil infraction punishable by a fine of not less than two hundred fifty (250) dollars nor more than five hundred (500) dollars. All owners, regardless of their interest in the property, may be responsible for the civil infraction. The township Zoning Administrator and other officials designated by the Township Board are hereby designated as the authorized officials to issue municipal civil infraction citations directing alleged violators of this ordinance to appear in court. Each day the violation remains may be a separate offense.
 - 3. A third violation within the same calendar year shall be subject to a municipal civil infraction punishable by a fine of not less than twice the amount of any previous fine but not more than five hundred (500) dollars, and the permit shall be revoked. An owner may reapply for a permit no sooner than twelve (12) months after revocation of a permit.
 - 4. If there are one or more violations each year during three (3) consecutive year period, the permit may be revoked. An owner may appeal a decision to revoke a permit to the Flushing Township Board.

- C. A violation of this ordinance shall be a nuisance per se. The Township shall have the right to commence a civil action to enforce compliance with this ordinance.

- D. The Flushing Township Zoning Administrator is authorized to issue all permits under this Ordinance and is also authorized to issue civil infraction violation notices and/or civil infraction citations for violations of this Ordinance.

- E. It shall be unlawful for any person to operate a short-term rental while the license is suspended or revoked.

Section 8: Severability

If any section, clause, or provision of this ordinance is declared unconstitutional or otherwise invalid by a court of competent jurisdiction, said declaration shall not affect the validity of the remainder of the Ordinance as a whole or any part thereof, other than the part so declared to be unconstitutional or invalid.

DRAFT

Charter Township of Flushing Short-term Rental Permit Application

Property Owner

Name: _____

Mailing Address: _____

City, State, Zip: _____

Phone Number: _____ Email: _____

Agent Name (if applicable)

Name: _____

Mailing Address: _____

City, State, Zip: _____

Phone Number: _____ Email: _____

24-Hour Contact Person

Name: _____

Mailing Address: _____

City, State, Zip: _____

Phone Number: _____ Email: _____

Property Information

Street Address: _____

Development Name (if applicable): _____

Property Tax ID #: _____

Maximum # of occupancy: _____ Parking capacity # of vehicles: _____

The Property Owner is hereby notified that the Michigan Personal Residence Exemption status on this property may be affected by signing this Application.

It is the Property Owner's responsibility to protect themselves with the home owner's insurance coverage for short term rental activity.

It is the responsibility of the Property Owner to be aware and comply with the rules of the U.S. Internal Revenue Service with regard to Residential Rental Property.

The Township may provide the assessor and the IRS with this information.

The Short-Term Rental Permit is not transferable upon sale or transfer of the property.

The Short-Term Rental Permit may be revoked for failure to comply with the Short-Term Rental Ordinance. If revoked, reapplication for a new Short Term Rental Permit may be applied for, but no sooner than one year from the date of revocation.

With granting of a Short-Term Rental permit it is agreed that the operation will conform with the Charter Township of Flushing Short Term Rental Ordinance and that the Township shall not be held liable for any damages resulting therefrom.

The Property Owner will certify the presence of working smoke and carbon monoxide detectors located per manufacturers recommendations and any local governmental code or standard **by signing the initial or renewal application form.**

The Property Owner will consent to inspections and making the unit available for inspections upon request.

I have read the Flushing Charter Township Short Term Rental Ordinance and the information on this application and acknowledge and state that it is accurate to the best of my knowledge. If any information that I have provided as actual and truthful is indeed false and untrue I understand that this permit may be revoked, and that I may not reapply for a Short-Term Rental Permit for a one-year period.

Print name of Owner/Agent

Signature of Owner/Agent

Date: _____

Office Use

Renewal: Yes _____ No _____

Date of Application: _____ Date Issued: _____

Date of Completion: _____ Permit No.: _____

Required Attachments:

- Photocopy of recorded deed or land contract.
- Deed restrictions/home owner association documents (if applicable).
- Site plan of property (may be hand-drawn and must include measured dimensions) indicating property lines, building's driveway, parking area, drain field location and docks (if applicable).

Short Term Rental Requirements

All Short-Term Rentals must meet the following standards:

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- B. A separate permit is required for each Short-Term Rental property.
- C. Flushing Charter Township will limit the number of Short-Term Rental Permits to **a total of fifty (50)** per calendar year. There are no restrictions on the number of units operated by a single individual.
- D. Local Contact Person:
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 3. ~~Upon request the Township will provide the phone number of the local contact to all any neighbor(s) within a three hundred (300) foot radius of the subject property boundaries.~~ **The phone number of the local contact shall be provided to the Flushing Township Police Department.**
 4. An owner meeting the requirements of subsections (1) through (3) above may designate themselves as the local contact person.

- ~~E. This ordinance applies to all Permitted Zoning Districts.~~
- F. All Parking associated with a Short-Term Rental shall be out of the roadway and entirely on-site, in the garage, driveway or other improved area. No parking will be allowed on grass.
- G. Special events, outdoor events, lawn parties, weddings or similar activities are not allowed on the site for more than the number of permitted occupants.
- H. Chapter 8 of the Flushing Township Code of Ordinances shall have authority over pets. Pets shall be secured on the property or on the leash at all times. Dogs shall not be allowed to whine, yelp, bark, or howl for a period of ten minutes or longer.
- I. Fireworks of any kind are not allowed on rental property except in accordance with the Flushing Township Code of Ordinances Chapter 20 Article 3: Consumer Fireworks Ordinance.
- J. No person shall start or maintain a fire except within provided devices or locations. Fire shall not be left unattended and must be fully extinguished. Only clean, dry wood may be burned. Subject to Flushing Township Code of Ordinances Chapter 5 Article 1.
- K. Provisions for trash disposal must be provided. Trash must be contained in properly sealed receptacles. There must be no overflow that will be attractive to vermin.
- L. The owner shall maintain a septic system or sewer connection that is in substantial compliance with the Genesee County Health Department Standards.
- M. Noise during quiet hours must be limited to that which does not disturb the quiet, comfort or repose of a reasonable person of normal sensitivities. Quiet hours shall be from ~~10~~11:00 PM to ~~8~~7:00 AM. The Flushing Township Code of Ordinances Section 18-80 shall also apply.
- N. The owner shall require these standards be met by renters as part of all rental agreements.

Charter Township of Flushing

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William L. Westenbarger
7345 Gillette Road
Flushing, MI 48433


Frederick R. Thorsby, Supervisor
Flushing Township
6524 N. Seymour Rd.
Flushing, MI 48433

Dear Mr. Thorsby,

It comes with great regret that with this letter I'm submitting my resignation as Trustee. I'm grateful for the opportunity that I have served on board as a Trustee for Flushing Township. Due to unforeseen personal reasons, it's in my best interest and the interest of my family that I step down as Trustee. I'm grateful for the time I have spent on the Board for that last several years. This resignation is effective immediately.

Respectfully,

Trustee, William L. Westenbarger


5/1/2023

OFFICE OF THE SUPERVISOR



RESOLUTION

WHEREAS, William Westenbarger started his service in 2016 when he was elected as Trustee on the Board of Trustees; and

WHEREAS, Mr. Westenbarger served continually on the Board of Trustees until June 8, 2023 representing the citizens of Flushing Township; and

WHEREAS, the expertise that Mr. Westenbarger brought with him from his work as an Election Inspector for many years and service on the Election Commission was an asset to the Board of Trustees; and

WHEREAS, Mr. Westenbarger helped with various projects to help renovate and upgrade the township property for the Charter Township of Flushing; and

WHEREAS, Mr. Westenbargers' input on the Master Plan, the Ordinance Codification, the election upgrades and the development of many new ordinances was a great help to the Township;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Charter Township of Flushing and all its' citizens ask Mr. William Westenbarger to accept this Resolution in thanks for his service to the Community.

Supervisor, Frederick R. Thorsby



GENESEE COUNTY ROAD COMMISSION

MAINTENANCE DEPARTMENT

211 West Oakley Street
Flint, Michigan 48503-3995

CATCH BASIN COST ESTIMATE

DATE 05/17/2023 TOWNSHIP OF Flushing

TYPE OF WORK: Catch Basin Repair

LOCATIONS: Jamie Lane

ADDITIONAL COMMENTS: Catch Basin Repair

ESTIMATED COST

CATCH BASIN REPAIR \$10,000.00

NUMBER OF DAY(S) FOR REPAIR n/a

TOTAL COST \$10,000.00

TOTAL TOWNSHIP COST \$ 5,000.00
(50% of total cost)

Please sign below and return to the Maintenance Department, if your Township would like the Genesee County Road Commission to proceed with this work. **It is agreed that in the event the cost exceeds more than 10% of above estimate, the Road Commission will consult with the Township prior to final billing**

Township's Board Approval _____
Supervisor Date

Road Commission's Board Approval _____
Chairperson Date

Work Order Number _____

Work Completed _____
District Supervisor Date





GENESEE COUNTY ROAD COMMISSION MAINTENANCE DEPARTMENT

211 West Oakley Street
Flint, Michigan 48503-3995

CATCH BASIN COST ESTIMATE

DATE 05/17/2023 TOWNSHIP OF Flushing

TYPE OF WORK: Catch Basin Repair

LOCATIONS: 3090 Beech Tree Drive

ADDITIONAL COMMENTS: Catch Basin Repair

ESTIMATED COST

CATCH BASIN REPAIR \$13,000.00

NUMBER OF DAY(S) FOR REPAIR n/a

TOTAL COST \$13,000.00

TOTAL TOWNSHIP COST \$ 6,500.00
(50% of total cost)

Please sign below and return to the Maintenance Department, if your Township would like the Genesee County Road Commission to proceed with this work. **It is agreed that in the event the cost exceeds more than 10% of above estimate, the Road Commission will consult with the Township prior to final billing**

Township's Board Approval _____
Supervisor Date

Road Commission's Board Approval _____
Chairperson Date

Work Order Number _____

Work Completed _____
District Supervisor Date





GENESEE COUNTY ROAD COMMISSION MAINTENANCE DEPARTMENT

211 West Oakley Street
Flint, Michigan 48503-3995

CATCH BASIN COST ESTIMATE

DATE 05/17/2023 TOWNSHIP OF Flushing

TYPE OF WORK: Catch Basin Repair

LOCATIONS: 3151 Woodvalley Drive

ADDITIONAL COMMENTS: Catch Basin Repair

ESTIMATED COST

CATCH BASIN REPAIR \$8,000.00

NUMBER OF DAY(S) FOR REPAIR n/a

TOTAL COST \$8,000.00

TOTAL TOWNSHIP COST \$ 4,000.00
(50% of total cost)

Please sign below and return to the Maintenance Department, if your Township would like the Genesee County Road Commission to proceed with this work. **It is agreed that in the event the cost exceeds more than 10% of above estimate, the Road Commission will consult with the Township prior to final billing**

Township's Board Approval _____
Supervisor Date

Road Commission's Board Approval _____
Chairperson Date

Work Order Number _____

Work Completed _____
District Supervisor Date





Communications Technologies, Inc.
5479 Lapeer Road, Burton, MI 48509
Telephone: (810) 743-6900
Facsimile: (810) 743-2139
www.cti4u.com

PREMIER PARTNER PROGRAM AGREEMENT

FOR

CHARTER TOWNSHIP OF FLUSHING

2023 – 2024 CONTRACT

In consideration of the mutual agreement herein contained, **COMMUNICATIONS TECHNOLOGIES, INC.**, herein referred to as “CTI” agrees to service the “SYSTEM” described in Paragraphs 1 and 2, and **CHARTER TOWNSHIP OF FLUSHING**, herein referred to as “CUSTOMER” agrees to provide payment to CTI in accordance with the following terms & conditions.

1. The following items make up the SYSTEM: NEC SV9100 with Inmail.
2. INSTALLATION ADDRESS: 6524 N Seymour, Flushing Mi 48433
3. RENEWAL: This agreement is renewable. When so renewed, the PAYMENT and any further charges pursuant hereto will be at CTI’s then current rate.
4. PAYMENT and TERM: This agreement shall commence on the date and be effective for the period pursuant to the information stated below. The CUSTOMER agrees to pay CTI the total initialed amount below herein referred to as the “PAYMENT”.

Coverage dates: June 5, 2023, through June 4, 2024.

Length of Agreement: 1 Year

Monthly Agreement Amount: \$140.00

5. CUSTOMER SERVICE PROVISIONS: Subject to the conditions hereof, CTI shall, without additional charge to the CUSTOMER, furnish the following services. CTI shall provide regular service on the average within twenty-four (24) hours of receipt of notice from CUSTOMER. Emergency Service, however, will be rendered on average within two (2) hours of CUSTOMER’S request being received by CTI. For the purpose hereof, an emergency is defined as Twenty-five (25) percent outage of lines or stations or the inability to initiate incoming or outgoing calls. Regular service will be provided during normal business hours (8:00 a.m. to 5:00 p.m., except holidays). Emergency service outside of normal business hours will be

provided seven (7) days a week & twenty-four (24) hours a day when an advance agreement is made.

6. Subject to the conditions hereof, CTI shall, without additional charge to the CUSTOMER, furnish the following services.

- Preferred service and replacement of defective equipment per factory recommendations
- Priority dispatch on all service calls
- Priority scheduling for Adds, Moves, and Changes
- Waiver of labor charges for Moves, Adds and Changes made during normal business hours
- Waiver of labor charges for remote programming changes during normal business hours
- No charge for "no trouble found" service calls or carrier related issues
- User guides upon request
- Designation/key strips as needed (labels)
- Periodic replacement of handset and station cords
- Annual audit of connectivity charges upon request
- Guarantee of "Inventory On Hand"
- Annual preventative maintenance visit
- Backup and archiving of system databases where applicable
- Unlimited end user training
- Information on advanced and emerging business applications.

7. ASSIGNMENT: This agreement may not be transferred or assigned to any third party without the written consent of CTI.

8. ADDITIONS: If new or additional equipment is added to the SYSTEM subsequent to the date of this agreement, those additions will not increase the payment during the current contract term.

9. PERFORMANCE: In the event of material breach of this agreement, either party may cancel this agreement upon 60 days' written notice, this being the exclusive remedy available. CTI does not make any warranties in respect to the equipment either express or implied, except as provided in this agreement. All warranties shall be void as to equipment damage, or rendered unserviceable by negligence, misuse, theft, vandalism, fire, water, Acts of God or other peril, or by moving, repair, relocation, or alteration not authorized by CTI. It is agreed that CTI is not an insurer and will not be liable for, and Customer agrees to indemnify and hold CTI harmless in respect of any claim regarding injury or damage to persons or property, that may arise through the operation or maintenance of the Equipment or lack or failure thereof. In no event will CTI be liable for any indirect, incidental, or consequential damage, including but not limited to, loss of business, loss of use, and loss of profits. In no event shall CTI's liability hereunder exceed the amount of the current year's maintenance charge. Customer hereby grants CTI full and unrestricted access to the premises on which the SYSTEM is located for maintenance purposes.

10. PERIPHERAL EQUIPMENT: Peripheral "plug in" items such as headsets, dialers, UPS equipment, answering machines, cordless/wireless telephones etc., and any equipment not provided by CTI, are not covered by this agreement.

11. MISCELLANEOUS: Paragraph headings are only for the fulfillment of the parties hereto and shall not invalidate the remaining provisions thereof.

12. ENTIRE AGREEMENT: The provisions contained in this agreement, when approved, accepted, and executed, constitute the entire agreement between CTI and the CUSTOMER with regard to the subject matter hereof and any alterations or modifications hereto must be in writing, referring to this agreement, and must be executed by CTI and CUSTOMER.

If any of the provisions of this agreement are held to be illegal, invalid, or unenforceable, such shall not invalidate the remaining provisions thereof.

CTI shall have the right to delegate the performance of warranty work to subcontractors, but in any event shall remain responsible to the customer for the performance thereof.

CUSTOMER acknowledges having read the terms and conditions listed herein and agrees to abide by them.

Communications Technologies, Inc.

Acceptance By:

Jeff Allen

(Signature)

President

(Title)

(Date)

Charter Township of Flushing

Acceptance By:

(Signature)

(Title)

(Date)



CTAP Current Technology Assurance Program Quote

Date: May 22, 2023

<p>Customer Name: CHARTER TOWNSHIP OF FLUSHING Address: 6524 N. SEYMOUR, FLUSHING, MI 48433 Phone Number: 810-659-0800 Website: Contact Name: WENDY MEINBURG</p>	<p>Vendor: CTI Rep: JEFF ALLEN</p>
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System Description: MIGRATED NEC SV-9100

Purchase Total:

Program Term	Monthly Payment	Deposit
60 Months	\$292.59	\$585.18
60 Months	\$295.41	\$0.00

Quote subject to Credit Grade and Credit Decision

Quote Valid Until:
7/22/2023

BUILDING

Permit #	Applicant	Job Address	Fee Total	Const. Value
PB20-0083	CARTER BUILDERS	12070 W CARPENTER RD	\$300.00	\$0
PB21-0260	EICHORN, ANDREW	5198 DILLON RD	\$310.00	\$35,000
PB22-0047	STEPHEN K CONSTRUCTION I	10252 W STANLEY RD	\$360.00	\$45,000
PB22-0072	THOMAS, JOHN B	10109 W FRANCES RD	\$385.00	\$50,000
PB22-0115	MIDWEST POOLS, INC	3101 OXFORD LN	\$305.00	\$0
PB22-0128	ALLEN EDWIN HOMES	3157 COVENTRY CT	\$1,237.25	\$214,921
PB22-0134	TREBOSKE BUILDING CONS	7137 N MCKINLEY RD	\$450.00	\$60,000
PB22-0146	FLUSHING ESTATES	131 APOLLO	\$170.00	\$7,000
PB22-0152	FLUSHING ESTATES	203 BORMAN	\$160.00	\$4,090
PB22-0153	ANDY'S ROOFING	8214 W POTTER RD	\$200.00	\$12,980
PB22-0156	ALLEN EDWIN HOMES	3049 TRAFALGAR DR	\$1,166.55	\$200,795
PB22-0157	RENEWAL BY ANDERSEN	7205 GILLETTE RD	\$205.00	\$0
PB23-0013	FONGER, GERALD	11270 W STANLEY RD	\$170.00	\$7,000
PB23-0017	C&L WARD BROTHERS	10385 W PIERSON RD	\$210.00	\$0
PB23-0020	VETTEL, ANDREW J	3057 STRATFORD LN	\$160.00	\$4,500
PB23-0023	NORTH COAST SOLAR	7290 W CARPENTER RD	\$320.00	\$36,103
PB23-0030	GRAND BLANC CONCRETE C	36 SHEPPARD	\$150.00	\$2,500
PB23-0031	GRAND BLANC CONCRETE C	34 SHEPPARD	\$150.00	\$2,500
PB23-0051	TREE HOUSE CONSTRUCTION	7395 GILLETTE RD	\$165.00	\$5,900

Total Permits For Type: 19
Total Fees For Type: \$6,573.80
Total Const. Value For Type: \$688,289

ELECTRICAL

Permit #	Applicant	Job Address	Fee Total	Const. Value
PE22-0062	B & W ELECTRIC, INC	10252 W STANLEY RD	\$183.00	\$0
PE22-0114	THOMAS, JOHN B	10109 W FRANCES RD	\$290.00	\$0
PE22-0121	DHW ELECTRIC	3101 OXFORD LN	\$274.00	\$0
PE22-0145	RANDAZZO MECHANICAL	6199 DUFFIELD RD	\$114.00	\$0
PE23-0020	NORTH COAST SOLAR	7290 W CARPENTER RD	\$416.00	\$0
PE23-0024	CAPITOL SUPPLY & SERVICE	43 ARMSTRONG	\$100.00	\$0
PE23-0026	GOYETTE MECHANICAL	9471 HEDDY DR	\$182.00	\$0

Total Permits For Type: 7
Total Fees For Type: \$1,559.00
Total Const. Value For Type: \$0

MECHANICAL

Permit #	Applicant	Job Address	Fee Total	Const. Value
PM22-0134	LJ ELECTRIC	9451 W COLDWATER RD	\$120.00	\$0
PM22-0146	RANDAZZO MECHANICAL	6199 DUFFIELD RD	\$150.00	\$0
PM22-0161	THOMAS, JOHN B	10109 W FRANCES RD	\$275.00	\$0
PM22-0163	CAPITOL SUPPLY & SERVICE	122 GLENN	\$120.00	\$0
PM22-0164	CAPITOL SUPPLY & SERVICE	181 APOLLO	\$120.00	\$0
PM23-0034	GOYETTE MECHANICAL	7345 GILLETTE RD	\$120.00	\$0
PM23-0035	CAPITOL SUPPLY & SERVICE	43 ARMSTRONG	\$120.00	\$0
PM23-0038	GOYETTE MECHANICAL	9471 HEDDY DR	\$178.00	\$0
PM23-0041	THREE T'S PLUMBING INC	7148 PARTRIDGE DR	\$120.00	\$0

Total Permits For Type: 9
Total Fees For Type: \$1,323.00
Total Const. Value For Type: \$0

PLUMBING

Permit #	Applicant	Job Address	Fee Total	Const. Value
PP22-0076	RAL PLUMBING LTD	4216 DILLON RD	\$174.00	\$0
PP22-0079	THOMAS, JOHN B	10109 W FRANCES RD	\$215.00	\$0
PP23-0002	BOIS PLUMBING	3049 TRAFALGAR DR	\$255.00	\$0

Total Permits For Type: 3
Total Fees For Type: \$644.00
Total Const. Value For Type: \$0

ZONING

Permit #	Applicant	Job Address	Fee Total	Const. Value
PZ23-0017	BLASZKOWSKI, MICHAEL J	3107 N SEYMOUR RD	\$50.00	\$52,000
PZ23-0022	KIM, AMY S	8484 W STANLEY RD	\$50.00	\$135,000
PZ23-0024	WESTVIEW CAPITAL, LLC	3021 OXFORD LN	\$50.00	\$191,384
PZ23-0025	WOOD, CARL	6149 JOHNSON RD	\$50.00	\$48,000
PZ23-0026	O'DELL, REBECCA	3090 BEECH TREE LN	\$50.00	\$3,500
PZ23-0027	PRESBYTERIAN CH, FLUSHING	5010 N MCKINLEY RD	\$0.00	\$1
PZ23-0028	WESTVIEW CAPITAL, LLC	3165 COVENTRY CT	\$50.00	\$209,409
PZ23-0029	WESTVIEW CAPITAL, LLC	3037 OXFORD LN	\$50.00	\$186,540
PZ23-0030	ATHERTON, RAYMOND L	5488 DUFFIELD RD	\$50.00	\$16,200
PZ23-0032	BLACKWELL, AARON M	3033 TRAFALGAR DR	\$50.00	\$4,921
PZ23-0033	LUCAS, KYLE	7221 NICHOLS RD	\$50.00	\$2,000
PZ23-0034	WELCH, STEVEN	8074 MORRISH RD	\$50.00	\$1,000
PZ23-0035	WELCH, MARK	8320 N MCKINLEY RD	\$50.00	\$5,000
PZ23-0036	HOWE, STEVEN E	3414 WOODRIDGE DR	\$50.00	\$30,000
PZ23-0037	HILLARD, LLOYD	8509 N SEYMOUR RD	\$50.00	\$3,000
PZ23-0039	TRANHAM, MEGHAN	3173 N MCKINLEY RD	\$50.00	\$8,000
PZ23-0040	MCMURPHY, DEBORAH	7395 GILLETTE RD	\$50.00	\$5,900
PZ23-0042	TRIPLE LEE PROPERTIES, LLC	3008 WYNDHAM DR	\$50.00	\$150,000
PZ23-0043	TRIPLE LEE PROPERTIES, LLC	3010 WYNDHAM DR	\$50.00	\$150,000

Total Permits For Type: 20

Total Fees For Type: \$950.00

Total Const. Value For Type: \$1,213,055

Report Summary

Population: All Records
Permit.DateFinaled Between
5/1/2023 12:00:00 AM AND
5/31/2023 11:59:59 PM

Grand Total Fees: \$11,049.80

Grand Total Permits: 58

Grand Total Const. Value: \$1,901,344

Monthly Zoning and Code Enforcement Report

Chris Czyzio – Flushing Township Zoning Administrator

Meeting Date: June 8, 2023

Brief Summary of Code Enforcement and Zoning Activities for the month of May 2023

- Zoning – Pole Barn Addition Johnson Rd
- Zoning combination of lots to build pole barn Morrish Rd
- Zoning – Property use for equipment storage Carpenter Rd
- Zoning – new use at existing building McKinley Rd
- Zoning – Storage container in rear yard question
- Zoning – Family Promise of GC – Temp Trailer Permit
- Zoning – Rear shed Beech Tree
- Zoning – Questions for changes to existing sign Stanley Rd
- Zoning – Manufactured home Gillette
- Zoning – Shed Hyde Park
- Zoning – Deck questions
- Zoning – Set back requirements for 3 season room Pierson Rd
- Zoning – Garage addition questions
- Zoning – Fence Permit Morrish Rd
- Rework Short Term Rental per Trustees
- Zoning – Fence permit questions, N Seymour RD
- Zoning – Special use approval Barn in front N Seymour
- Supplied Flushing BiBi Villa's info to 1 resident
- Zoning – Special use application McKinley Rd
- Zoning – Shed Permit Nicholas Rd
- Zoning – Shed Height Potter Rd
- Zoning – Fence permit denied Seymour Rd
- Zoning – Special use application Seymour Rd
- Zoning – Fence Permit Morrish Rd
- Zoning – Grass alternative Carpenter Rd
- Zoning – Initial discussion site Plan Elms/Mt Morris
- Zoning – Solar roof mounted questions
- Zoning – Deck Permit Woodridge
- Zoning – Variance questions for parking lot
- Zoning – Pool permit questions
- Zoning – Fence Permit N Seymour
- Zoning – Mtg Business plans existing Stanley Rd
- Zoning – Permit awning porch and slab
- Zoning – Farm animal questions Partridge Rd

-
- Zoning – Farm animal questions Frances Rd
 - Zoning – Duplex questions Nicholas Rd
 - Zoning – Code questions – Wrong Twp
 - Zoning – Future business project Mt Morris Rd
 - Zoning – Pond Pool questions Seymour Rd
 - Zoning – Kennel questions Field stone
 - Zoning – Check zoning for potential business Mt Morris Rd
 - Zoning – Flood Plain Mc Kinley Rd
 - Zoning – 4-foot decorative fence Turner Rd
 - Zoning – Fence Questions Mc Kinley
 - Zoning – Fence Permit Chickasaw
 - Zoning – Business proposal McKinley/Mt Morris

Enforcement List

06/05/2023

Enforcement Number	Address/ Parcel Number	Category	Date Filed	Status	Next Action	Next Action Date	Date Closed
EN23-0036		GRASS/LAWN	05/15/2023	CLOSED - ABATED	FOLLOW-UP IN	05/22/2023	05/18/2023
EN23-0040		GRASS/LAWN	05/17/2023	OPEN - COMPLAINT	FOLLOW-UP IN	05/29/2023	
EN23-0044		GRASS/LAWN	05/25/2023	CLOSED - ABATED	FOLLOW-UP IN	06/05/2023	05/23/2023
EN23-0033		GRASS/LAWN	05/11/2023	CLOSED - ABATED	FOLLOW-UP IN	05/22/2023	05/24/2023
EN23-0028		GRASS/LAWN	05/11/2023	OPEN - COMPLAINT	FOLLOW-UP IN	05/22/2023	
EN23-0023		FARM ANIMALS	05/09/2023	OPEN - COMPLAINT	FOLLOW-UP IN	06/08/2023	
EN23-0037		GRASS/LAWN	05/15/2023	CLOSED - ABATED	FOLLOW-UP IN	05/26/2023	05/25/2023
EN23-0038		VEHICLES	05/15/2023	OPEN - COMPLAINT	FOLLOW-UP IN	06/15/2023	
EN23-0030		GRASS/LAWN	05/11/2023	OPEN - COMPLAINT	FOLLOW-UP IN	05/22/2023	
EN23-0032		GRASS/LAWN	05/11/2023	CLOSED - ABATED	INSPECTION	05/22/2023	05/24/2023
EN23-0042		VEHICLES	05/17/2023	CLOSED-UNFOUNDE		05/17/2023	05/17/2023
EN23-0047		GRASS/LAWN	05/30/2023	OPEN - COMPLAINT	FOLLOW-UP IN	06/12/2023	
EN23-0041		GRASS/LAWN	05/17/2023	CLOSED - ABATED	FOLLOW-UP IN	06/05/2023	06/01/2023
EN23-0043		GRASS/LAWN	05/25/2023	CLOSED - ABATED	FOLLOW-UP IN	06/05/2023	06/01/2023
EN23-0031		GRASS/LAWN	05/11/2023	CLOSED - ABATED	FOLLOW-UP IN	05/22/2023	05/24/2023
EN23-0034		GRASS/LAWN	05/11/2023	CLOSED - ABATED	FOLLOW-UP IN	05/22/2023	05/24/2023

Enforcement List

06/05/2023

Enforcement Number	Address/ Parcel Number	Category	Date Filed	Status	Next Action	Next Action Date	Date Closed
EN23-0045		GRASS/LAWN	05/25/2023	OPEN - COMPLAINT	FOLLOW-UP IN	06/05/2023	
EN23-0029		GRASS/LAWN	05/11/2023	CLOSED-UNFOUNDE	FOLLOW-UP IN	05/22/2023	05/11/2023
EN23-0046		STORAGE IN FRONT Y	05/30/2023	OPEN - COMPLAINT	FOLLOW-UP IN	06/12/2023	
EN23-0024		VEHICLES	05/09/2023	CLOSED - ABATED	FOLLOW-UP IN	06/09/2023	05/23/2023
EN23-0027		VEHICLES	05/10/2023	OPEN - COMPLAINT	FOLLOW-UP IN	06/16/2023	
EN23-0035		GRASS/LAWN	05/15/2023	CLOSED - ABATED	FOLLOW-UP IN	05/26/2023	05/23/2023
EN23-0025		GRASS/LAWN	05/10/2023	OPEN - COMPLAINT	FOLLOW-UP IN	05/22/2023	
EN23-0026		PROPERTY MAINT.	05/10/2023	OPEN - COMPLAINT	FOLLOW-UP IN	06/10/2023	
EN23-0039		GRASS/LAWN	05/16/2023	CLOSED - ABATED	FOLLOW-UP IN	05/29/2023	05/23/2023

Records: 25

Population: All Records

Enforcement.DateFiled Between 5/1/2023 12:00:00 AM AND 5/31/2023 11:59:59 PM

CHARTER TOWNSHIP OF FLUSHING FINANCIAL REPORT FOR MAY 2023

GENERAL FUND FOR MAY 2023

CHECKS IN TRANSIT:

TOTAL	-1,492.19	PREVIOUS BALANCE	\$ 2,755,324.58
		INTEREST	\$267.18
ACH IN TRANSIT:		GF REGISTER CHECKS:	(\$7,545.92)
BCN	(19,347.45)	PAYROLL CHECKS	(\$65,247.79)
BALBOA	(39.09)	BLDG RECEIPTS:	\$15,710.95
		RECEIPTS	\$307,180.09
		SSR	
		MERS DC	(\$2,223.82)
		EFTPS- IRS	(\$20,260.90)
		JOHN HANCOCK	(\$3,385.80)
		MERS DB MANDATORY %	(\$27,175.41)
	\$ (19,386.54)	DD ERROR	\$88.10

DEPOSITS IN TRANSIT:

BLDG		SOM - SITW	(\$3,574.14)
		HEALTH CARE SAVINGS	(\$750.00)
	3,759.91	COLONIAL LIFE	(\$422.94)
	3,759.91	BP BILLS PAID:	(\$1,068,502.13)
			\$ 1,879,482.05

BANK CHECKING BALANCE

\$1,896,600.87

ACH IN TRANSIT

\$ (19,386.54)

DEPOSIT IN TRANSIT

\$3,759.91

CHECKS TRANSIT

(\$1,492.19)

CASH IN BANK

\$1,879,482.05

101	GENERAL/PARK/DENTAL/VISION	\$418,151.18
207	POLICE FUND	\$578,930.87
249	BUILDING/ORD FUND	\$133,028.15
226	TRASH FUND	\$152,667.25
212	DRUG ENF FUND	\$5,351.04
274	CDBG	\$88.10
301	ARPA	\$414,654.44
401	BOND	\$176,611.02

TOTAL \$1,879,482.05

PURCHASE DATE:

GF	2/23/2022	WILDFIRE		2/23/2024	0.80%	\$250,000.00
GF	10/18/2022	GOVMIC	TERM	10/18/2023	4.52%	\$1,000,000.00
GF	12/14/2022	GOVMIC	TERM	9/14/2023	5.02%	\$500,000.00

TRASH	5/17/2023	GOVMIC	TERM	8/15/2023	5.30%	\$450,000.00
POLICE	5/20/2023	GOVMIC	TERM	9/20/2023	5.45%	\$500,000.00
GF	1/12/2023	GOVMIC	TERM	6/12/2023	4.82%	\$250,000.00
GF CHK/SAV GRAND TOTAL					1.06%	\$2,950,000.00

WATER FUND FOR MAY 2023

<u>CHECK</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3125	5/8/2023	GENESEE CTY DC	MONTHLY BILLING	\$149,699.20

\$149,699.20

<u>BP</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
17101	5/1/2023	GC DRAIN COM	MAINTENANCE	2,965.45
17201	5/30/2023	GC DRAIN COM	FIRE HYDRANT	6,180.18

9,145.63

PREVIOUS MONTH ENDING BALANCE	\$ 1,460,248.25
INTEREST	
RECEIPTS	\$406,473.79
CREDIT CARD PAYMENTS RECEIVED	\$26,731.52
GOVMIC INVEST	(\$1,000,000.00)
REGISTER CHECKS	(\$149,699.20)
BP BILLS PAID:	(\$9,145.63)
	\$ 734,608.73

BANK CHECKING BALANCE	\$734,608.73
DEPOSIT ERROR	
CHECKS TRANSIT	

\$734,608.73

WATER FUND
INVESTMENT SCHEDULE

		<u>PURCHASE</u>	<u>RENEWAL</u>		
		<u>DATE</u>	<u>DATE</u>		
GOVMIC	TERM	10/18/2022	10/18/2022	4.52%	\$1,000,000.00
GOVMIC	TERM	12/14/2022	9/14/2023	5.02%	\$2,000,000.00
GOVMIC	TERM	1/12/2023	6/12/2023	4.82%	\$250,000.00
GOVMIC	TERM	5/17/2023	9/13/2023	5.40%	\$1,000,000.00

CD'S TOTAL	2.39%	\$4,250,000.00
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TAX ACCOUNT FUND FOR APR 2023

<u>DATE</u>	<u>CHECK</u>	<u>PAYEE</u>	<u>AMOUNT</u>
			0.00
		PREVIOUS MONTH ENDING BALANCE	\$ 3,923.10
		CREDIT CARD PAYMENTS RECEIVED	
		RECEIPTS	
		CHECKS	\$ 3,923.10
		BANK CHECKING BALANCE	\$4,041.73
		DEPOSIT IN TRANSIT	
		BANK ENCODE ERROR	
		CHECKS TRANSIT	(\$118.63)
			\$3,923.10



CHARTER TOWNSHIP OF FLUSHING POLICE DEPARTMENT

Chief of Police – Dennie VanAlstine

6524 N. Seymour Road. Flushing, MI 48433
 Phone: (810) 659-0809 Fax: (810) 605-0218

MAY 2023 Police Department Statistics

2023		MAY			
<u>Activity / Date</u>		<u>Activity / Date</u>			
Calls for Service	177	OWI/OUID		0	
Total Complaints Taken	90				
Suspicious Situations	7				
Family Trouble	9				
Felony Arrests	0				
Misd. Arrests	1				
Juv.Felony Arrest	3				
Juv.Misd.Arrest	6				
Business Checks	388	<u>VEHICLE</u>		<u>MILEAGE</u>	<u>USED</u>
Vacation Checks	29	Patrol Car 27-1	2021	53625	483
Subdivision Checks	462	Patrol Car 27-2	2017	161432	451
Traffic Stops	11	Patrol Car 27-3	2018	56565	806
Traffic Citations	10	Patrol Car 27-4	2017	76065	372
Traffic Warnings	14	Patrol Car 27-5	2020	83268	2388
Medicals	1	Patrol Car 27-6	2022	19525	3121
Alarms	10	Det's Car	2019	150176	1046
Reports Completed	86	Chief's Car	2019	61730	614

- 9 - Assault and Battery/Simple Assault
- 1 - Larceny - Personal Property from Vehicle (1) - From Yard (0) - Other (1)
- 0 - Fraud - Identity Theft (0) -
- 1 - Damage to Property - Private Property (1) - Other (0)
- 0 - Cruelty/Neglect
- 0 - Contempt of Court
- 1 - Resist Officer
- 0 - Obstruct (Other)
- 1 - Motor Vehicle Accident - Failed to Stop and Identify (1)
- 0 - Operating Under the Influence of Intoxicating Liquor
- 3 - Aggravated Assault - Other Weapon (3)
- 1 - Traffic - Other Non-Hazardous Violations
- 0 - Traffic - Driving on Susp/Revoked License
- 7 - Traffic - Non-Criminal, Accidents
- 0 - Lost and Found Property
- 0 - Natural Death
- 19 - Assists - Fire Department(1) - Other Police Department(13) - EMS (5)

Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/04/2023	GEN	340298	AUSTIN & REID DDS PLLC	DENTAL SERVICES	677-000-801.000	620.00
05/04/2023	GEN	340299	GRASEL GRAPHICS	POLICE CAPS EMBROIDERED	207-000-767.000	266.06
05/04/2023	GEN	340300	LORI CHRISTOPHER	HALL DEP REFUND-CHRISTOPHER	101-000-202.003	100.00
05/04/2023	GEN	340301	MARK ST JOHN	COLDWATER EXT GRADING	101-000-045.000	150.00
05/04/2023	GEN	340302	TERRY PECK	REIMBURSE MILEAGE	101-101-911.000	24.74
		340302		REIMBURSE MILEAGE	101-253-861.000	364.18
						<u>388.92</u>
05/11/2023	GEN	340305	DR JASON H CARLSON DDS	DENTAL EXPENSE	677-000-801.000	328.00
05/11/2023	GEN	340306	H2A ARCHITECTS, INC	FLUSH TWP ASSESSMENT FINAL BILL	301-000-801.000	216.25
05/11/2023	GEN	340307	JIM HOUGH	VISION EXPENSE	678-000-801.000	100.00
05/11/2023	GEN	340308	KIMBERLY GODDARD	CLEANING SERVICES	101-265-930.000	150.00
		340308		CLEANING SERVICES	101-267-930.000	50.00
		340308		CLEANING SERVICES	207-000-930.000	100.00
						<u>300.00</u>
05/18/2023	GEN	340309	AZALIA GLICK	CANCELLED- HALL RENTAL -GLICK	101-000-202.003	100.00
05/18/2023	GEN	340310	DENISE EGGERT	HALL DEP REFUND-EGGERT	101-000-202.003	100.00
05/18/2023	GEN	340311	DICK WILLIAMS GUN SHOP, INC	AMMO POLICE DEPT	207-000-768.000	497.50
05/18/2023	GEN	340312	DR DAVID SLEZAK DDS	DENTAL SERVICES	677-000-801.000	146.00
05/18/2023	GEN	340313	FREDERICK THORSBY	MILEAGE REMBUR ZONING/MERS	101-101-911.000	98.25
05/18/2023	GEN	340314	MCKONE LAW FIRM, PLLC	APRIL LEGAL FEES	101-101-826.000	658.35
		340314		APRIL LEGAL FEES	207-000-826.000	1,583.40
						<u>2,241.75</u>
05/25/2023	GEN	340315	DR JASON H CARLSON DDS	DENTAL SERVICES	677-000-801.000	201.00
05/25/2023	GEN	340316	JENNIFER DAVIDEK	HALL DEP REFUND-DRAHEIM	101-000-202.003	100.00
05/25/2023	GEN	340317	KIMBERLY GODDARD	CLEANING SERVICES	101-265-930.000	150.00
		340317		CLEANING SERVICES	101-267-930.000	50.00
		340317		CLEANING SERVICES	207-000-930.000	100.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						300.00
05/25/2023	GEN	340318	POSTMASTER	POSTAGE -TWP NEWSLETTER	101-443-962.000	1,292.19
			TOTAL - ALL FUNDS	TOTAL OF 19 CHECKS		7,545.92

--- GL TOTALS ---

101-000-045.000	A/R COLDWATER ROAD EXTENSION	150.00
101-000-202.003	HALL DEPOSITS PAYABLE	400.00
101-101-826.000	LEGAL FEES	658.35
101-101-911.000	TRAINING & CONVENTION	122.99
101-253-861.000	MILEAGE	364.18
101-265-930.000	BUILDING MAINTENANCE	300.00
101-267-930.000	BUILDING MAINTENANCE	100.00
101-443-962.000	PEG SERVICES	1,292.19
207-000-767.000	UNIFORMS	266.06
207-000-768.000	SIDEARMS	497.50
207-000-826.000	LEGAL FEES	1,583.40
207-000-930.000	BUILDING MAINTENANCE	200.00
301-000-801.000	CONTRACTUAL SERVICES	216.25
677-000-801.000	CONTRACTUAL SERVICES	1,295.00
678-000-801.000	CONTRACTUAL SERVICES	100.00
	TOTAL	7,545.92

Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
17098 POSTED BY KARLA 207-000-001.100 207-000-766.000	05/01/2023 CASH 2 UNIFORM CLEANING	BP	CHAMPS - UNIFORM CLEANING	KARLA		75.00
					75.00	75.00
17099 POSTED BY KARLA 208-000-001.100 208-000-975.002	05/01/2023 CASH 2 CAPITOL OUTLAY USDA	BP	PLANTWISE	KARLA		8,125.00
					8,125.00	8,125.00
17100 POSTED BY KARLA 208-000-001.100 208-000-801.000	05/01/2023 CASH 2 CONTRACTUAL SERVICES	BP	RB CITY SEWER	KARLA		100.00
					100.00	100.00
17105 POSTED BY KARLA 101-000-001.100 101-265-981.001	05/03/2023 CASH 2 CAPITAL OUTLAY - EQUIPMENT	BP	CTI	KARLA		367.00
					367.00	367.00
17106 POSTED BY KARLA 207-000-001.100 207-000-850.000 101-000-001.100 101-257-850.000 101-171-850.000 249-000-001.100 249-000-850.000 101-000-001.100 101-215-850.000 101-101-850.000	05/03/2023 CASH 2 TELEPHONE EXPENSE CASH 2 TELEPHONE EXPENSE TELEPHONE EXPENSE CASH 2 TELEPHONE EXPENSE CASH 2 TELEPHONE EXPENSE TELEPHONE EXPENSE	BP	VERIZON- CELL PHONE	KARLA		42.38 124.77 82.39 30.02 84.76
					281.93	281.93
17107 POSTED BY KARLA 207-000-001.100 207-000-983.000	05/03/2023 CASH SUSKI CHEVY- LEASE	BP	SUSKI CHEVY- LEASE	KARLA		250.00
					250.00	250.00
17111 POSTED BY KARLA 101-000-001.100 101-101-718.003	05/04/2023 CASH 2 HEALTH INSURANCE	BP	SMALL BUSINESS ASSOC OF MI	KARLA		129.00
					129.00	129.00
17112 POSTED BY KARLA 101-000-001.100 101-101-900.000	05/04/2023 CASH 2 PRINTING & PUBLISHING	BP	VIEW NEWSPAPER- PUBLICATION	KARLA		50.30
					50.30	50.30
17124 POSTED BY KARLA 101-000-001.100 101-443-926.000 101-443-926.000 101-443-926.000	05/08/2023 CASH 2 LIGHTS AT LARGE LIGHTS AT LARGE LIGHTS AT LARGE	BP	CONSUMERS- LIGHTS AT LARGE	KARLA		4,973.28
					4,973.28	4,973.28
17125 POSTED BY KARLA 207-000-001.100 207-000-932.000	05/08/2023 CASH 2 CAR REPAIR MAINTENANCE	BP	LOUIES TOWING- VEHICLE MAINT	KARLA		47.00
					47.00	47.00

Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
					47.00	47.00
17129 POSTED BY KARLA	05/08/2023	BP	FLUSHING TWP - WATER	KARLA		
101-000-001.100	CASH 2					88.55
101-265-921.000	UTILITIES			88.55		
207-000-001.100	CASH 2					87.58
207-000-921.000	UTILITIES			87.58		
					176.13	176.13
17157 POSTED BY KARLA	05/08/2023	BP	TO REVERSE MANUAL JOURNAL ENTRY: 17129	KARLA		
101-000-001.100	CASH 2				88.55	
101-265-921.000	UTILITIES					88.55
207-000-001.100	CASH 2				87.58	
207-000-921.000	UTILITIES			87.58		
					176.13	176.13
17142 NOT POSTED	05/10/2023	BP	HEALTH ALLIANCE- MEDICARE PART B SUPP	KARLA		
101-000-001.100	CASH 2					99.00
101-101-718.003	HEALTH INSURANCE			99.00		
					99.00	99.00
17144 POSTED BY KARLA	05/11/2023	BP	RICOH - COPIER METER FEES	KARLA		
207-000-001.100	CASH 2					149.10
207-000-855.000	METER CHARGES-COPIES			149.10		
					149.10	149.10
17145 POSTED BY KARLA	05/11/2023	BP	MUNICIPAL WEB SERVICE - COMPUTER	KARLA		
101-000-001.100	CASH 2					291.00
101-443-962.000	PEG SERVICES			291.00		
					291.00	291.00
17152 POSTED BY KARLA	05/11/2023	BP	CONSUMERS - ELECTRIC BILL	KARLA		
207-000-001.100	CASH 2					187.58
207-000-921.000	UTILITIES			187.58		
101-000-001.100	CASH 2					1,021.70
101-265-921.000	UTILITIES			1,021.70		
208-000-001.100	CASH 2					145.67
208-000-921.000	UTILITIES			145.67		
					1,354.95	1,354.95
17153 POSTED BY KARLA	05/11/2023	BP	COMAST - INTERNET POLICE	KARLA		
207-000-001.100	CASH 2					277.41
207-000-852.000	INTERNET SERVICES			114.90		
207-000-850.000	TELEPHONE EXPENSE			162.51		
					277.41	277.41
17143 POSTED BY KARLA	05/12/2023	BP	GOVMIC-INVEST TRANSFER	KARLA		
592-000-001.100	CASH 2					1,000,000.00
592-000-004.000	GOVMIC			1,000,000.00		
					1,000,000.00	1,000,000.00
17154 POSTED BY KARLA	05/12/2023	BP	TRANSFER GOVMIC FROM POLICE	KARLA		
207-000-001.100	CASH 2					500,000.00
207-000-004.000	GOVMIC			500,000.00		
					500,000.00	500,000.00
17155 POSTED BY KARLA	05/12/2023	BP	TRANSFER GOVMIC FROM TRASH	KARLA		
226-000-001.100	CASH 2					450,000.00
226-000-004.000	GOVMIC			450,000.00		

Journal Number JL Number	Date Description	JNL	Description	User	DR	CR
					450,000.00	450,000.00
17156 POSTED BY KARLA	05/15/2023	BP	MATTIS-VEHICLE WASH	KARLA		
207-000-001.100	CASH 2					84.00
207-000-932.000	CAR REPAIR MAINTENANCE				84.00	
					84.00	84.00
17160 POSTED BY KARLA	05/16/2023	BP	BALBOA- PHONE LEASE	KARLA		
207-000-001.100	CASH 2					136.00
207-000-853.002	TELEPHONE LEASE				136.00	
101-000-001.100	CASH 2					204.00
101-265-853.002	TELEPHONE LEASE				204.00	
					340.00	340.00
17161 POSTED BY KARLA	05/16/2023	BP	BALBOA PH MAINT	KARLA		
101-000-001.100	CASH 2					39.09
101-265-850.000	TELEPHONE EXPENSE				39.09	
					39.09	39.09
17162 POSTED BY KARLA	05/16/2023	BP	HARTFORD INS	KARLA		
207-000-726.000	LIFE INSURANCE				161.20	
207-000-718.002	DISABILITY INSURANCE				608.01	
207-000-001.100	CASH 2					769.21
101-191-726.000	LIFE INSURANCE				12.40	
101-257-726.000	LIFE INSURANCE				12.40	
101-219-726.000	LIFE INSURANCE				12.40	
101-253-726.001	LIFE INSURANCE-CLERICAL				12.40	
101-191-718.001	DISABILITY INSURANCE				63.37	
101-257-718.001	DISABILITY INSURANCE				65.91	
101-253-718.002	DISABILITY INSURANCE				47.71	
101-219-718.001	DISABILITY INSURANCE				43.97	
101-000-001.100	CASH 2					270.56
249-000-001.100	CASH 2					72.94
249-000-726.000	LIFE INSURANCE				12.40	
249-000-718.001	DISABILITY INSURANCE				60.54	
101-000-001.100	CASH 2					64.44
101-215-726.000	LIFE INSURANCE				12.40	
101-215-718.001	DISABILITY INSURANCE				52.04	
					1,177.15	1,177.15
17163 POSTED BY KARLA	05/17/2023	BP	IVERSONS-BOARD UP TWP HOUSE	KARLA		
101-000-001.100	CASH 2					53.77
101-265-754.000	MAINTENANCE SUPPLIES				53.77	
					53.77	53.77
17164 POSTED BY KARLA	05/17/2023	BP	RAPID SHRED-TWP SHREDDING	KARLA		
101-000-001.100	CASH 2					237.50
101-265-754.000	MAINTENANCE SUPPLIES				237.50	
					237.50	237.50
17165 POSTED BY KARLA	05/17/2023	BP	COMCAST - INTERNET/PHONE	KARLA		
101-000-001.100	CASH 2					438.50
101-265-850.000	TELEPHONE EXPENSE				293.60	
101-265-852.000	INTERNET				144.90	
					438.50	438.50
17166 POSTED BY KARLA	05/17/2023	BP	FIRST NATIONAL BANK OF OMAHA-CC	KARLA		
101-000-001.100	CASH 2					4,808.51
101-101-911.000	TRAINING & CONVENTION				2,758.12	
101-265-752.000	OFFICE SUPPLIES & POSTAGE				97.27	
101-265-752.001	OPERATING SUPPLIES				199.79	
101-215-911.000	TRAINING & CONVENTION				575.00	

Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
101-101-801.000	CONTRACTUAL SERVICES				511.44	
101-101-948.001	COMPUTER MANAGEMENT AGR				158.89	
101-101-911.001	OTHER BOARDS TRAINING/CONVENTION				508.00	
249-000-001.100	CASH 2					156.00
249-000-911.000	TRAINING & CONVENTION				156.00	
207-000-001.100	CASH 2					524.17
207-000-915.000	MEMBERSHIP DUES				115.00	
207-000-911.000	TRAINING & CONVENTION				159.17	
207-000-932.000	AUTO MAINTENANCE EXPENSE				250.00	
208-000-001.100	CASH 2					179.51
208-000-802.001	MAINTENANCE SUPPLIES				179.51	
					<hr/>	
					5,668.19	5,668.19
17183	05/18/2023	BP	ELITE LAWN CARE	KARLA		
POSTED BY KARLA						
101-000-001.100	CASH 2					125.60
101-265-930.000	BUILDING MAINTENANCE				125.60	
					<hr/>	
					125.60	125.60
17184	05/18/2023	BP	LOUIES TOWING	KARLA		
POSTED BY KARLA						
207-000-001.100	CASH 2					92.00
207-000-932.000	AUTO MAINTENANCE EXPENSE				92.00	
					<hr/>	
					92.00	92.00
17185	05/18/2023	BP	BCN- HEALTH INSURANCE	KARLA		
POSTED BY KARLA						
207-000-001.100	CASH 2					11,086.86
207-000-718.003	HEALTH INSURANCE				7,438.17	
101-191-718.003	HEALTH INSURANCE				1,980.30	
101-257-718.003	HEALTH INSURANCE				2,032.71	
101-253-718.003	HEALTH INSURANCE				927.94	
101-000-001.100	CASH 2					5,671.05
207-000-718.005	HEALTH INSURANCE-RETIREMENT BENEFIT				3,641.19	
207-000-718.003	HEALTH INSURANCE				7.50	
249-000-001.100	CASH 2					2,169.54
249-000-718.003	HEALTH INSURANCE				2,169.54	
101-215-718.003	HEALTH INS				730.10	
101-000-001.100	CASH 2					420.00
101-101-915.000	MEMBERSHIP DUES				420.00	
					<hr/>	
					19,347.45	19,347.45
17187	05/23/2023	BP	TERMINIX- PEST CONTROL	KARLA		
POSTED BY KARLA						
101-000-001.100	CASH 2					102.00
101-265-930.000	BLDG MAINTENANCE				102.00	
					<hr/>	
					102.00	102.00
17188	05/23/2023	BP	FLUSHING COMM SCH - GAS	KARLA		
POSTED BY KARLA						
207-000-001.100	CASH 2					1,657.59
207-000-759.000	GASOLINE EXPENSE				1,657.59	
101-000-001.100	CASH 2					168.58
101-443-812.000	SENIOR CITIZENS/VAN EXPENSE				134.01	
101-443-932.000	AUTO MAINTENANCE EXPENSE				34.57	
208-000-001.100	CASH 2					34.57
208-000-759.000	GASOLINE EXPENSE				34.57	
249-000-001.100	CASH 2					28.55
249-000-759.000	GASOLINE EXPENSE				28.55	
					<hr/>	
					1,889.29	1,889.29
17189	05/23/2023	BP	TRICITY - COMPUTER SERVICES	KARLA		
POSTED BY KARLA						
101-000-001.100	CASH 2					710.18
101-101-948.001	COMPUTER EXPENSE/AGR				82.00	
101-219-948.001	COMPUTER MAINTENANCE AGREEMENT				60.00	
101-262-948.001	VOTING BOOTH SETUP COSTS				568.18	
					<hr/>	
					710.18	710.18
17197	05/25/2023	BP	TRICITY	KARLA		
POSTED BY KARLA						

Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
101-000-001.100	CASH 2					1,350.80
101-191-948.004	COMPUTER MAINTENANCE				60.00	
101-101-948.001	COMPUTER EXPENSE/AGR				753.00	
101-000-123.000	PREPAID EXPENSES				537.80	
					1,350.80	1,350.80
17198	05/30/2023	BP	NYE UNIFORM	KARLA		
POSTED BY KARLA						
207-000-001.100	CASH 2					124.93
207-000-767.000	UNIFORMS				124.93	
					124.93	124.93
17199	05/30/2023	BP	EMTERRA - TRASH SERVICES	KARLA		
POSTED BY KARLA						
226-000-001.100	CASH 2					48,652.26
226-000-801.000	CONTRACTUAL SERVICES				47,328.82	
226-000-802.001	MISCELLANEOUS EXPENSE				166.34	
226-000-759.000	GASOLINE EXPENSE				1,157.10	
					48,652.26	48,652.26
17200	05/30/2023	BP	GENESEE CTY 911 DISPATCH	KARLA		
POSTED BY KARLA						
207-000-001.100	CASH 2					1,167.82
207-000-801.000	LEIN SERVICES				1,167.82	
					1,167.82	1,167.82
17202	05/30/2023	BP	ROWE ENG	KARLA		
POSTED BY KARLA						
101-000-001.100	CASH 2					250.00
101-101-801.000	CONTRACTUAL SERVICES				125.00	
101-000-214.016	DUE TO ESCROW				125.00	
249-000-001.100	CASH 2					52.50
249-000-802.003	CODIFICATION				52.50	
					302.50	302.50
17203	05/30/2023	BP	MICH TWP ASSOC	KARLA		
POSTED BY KARLA						
101-000-001.100	CASH 2					9,218.00
101-101-911.000	TRAINING & CONVENTION				1,900.00	
101-101-915.000	MEMBERSHIP DUES				5,489.00	
101-000-123.000	PREPAID EXPENSES				1,829.00	
					9,218.00	9,218.00
17204	05/30/2023	BP	MICHIGAN MUNICIPAL LEAGUE-MML	KARLA		
POSTED BY KARLA						
101-000-001.100	CASH 2					4,306.00
101-101-935.000	INSURANCE & BONDS				3,031.00	
101-257-935.000	INSURANCE & BONDS				199.00	
101-000-123.000	PREPAID EXPENSES				1,076.00	
207-000-001.100	CASH 2					5,957.00
207-000-935.000	INSURANCE & BONDS				4,468.00	
207-000-123.000	PREPAID EXPENSES				1,489.00	
208-000-001.100	CASH 2					107.00
208-000-935.000	INSURANCE & BONDS				80.00	
208-000-123.000	PREPAID EXPENSES				27.00	
249-000-001.100	CASH 2					265.00
249-000-935.000	INSURANCE & BONDS				199.00	
249-000-123.000	PREPAID EXPENSES				66.00	
					10,635.00	10,635.00
Total:					2,068,678.26	2,068,678.26

Check Register Report For Charter Township Of Flushing
For Check Dates 05/01/2023 to 05/31/2023

Check Date	Bank	Check Number	Name	Check Gross
05/10/2023	GEN 2	340303	TEAMSTERS LOCAL 214	445.00
05/10/2023	GEN 2	340304	POLICE OFFICERS LABOR COUNCIL	402.00
Totals:				847.00
Total Physical Checks:		Number of Checks: 002		
Total Check Stubs:		2		

Check Register Report For Charter Township Of Flushing
For Check Dates 05/01/2023 to 05/31/2023

Check Date	Bank	Check Number	Name	Check Gross
05/24/2023	GEN 2	EFT1569	HEALTH CARE SAVINGS	750.00
05/24/2023	GEN 2	EFT1570	FEDERAL TAX DEPOSIT	10,124.49
05/24/2023	GEN 2	EFT1571	JON HANCOCK	1,744.92
05/24/2023	GEN 2	EFT1572	MICHIGAN DEPT OF TREASURY	3,574.14
05/24/2023	GEN 2	EFT1573	MERS DC PAYMENT	2,223.82
05/10/2023	GEN 2	EFT1565	MUNICIPAL EMPLOYEES RETIREMENT SYSTEM	27,175.41
05/10/2023	GEN 2	EFT1567	FEDERAL TAX DEPOSIT	10,136.41
05/10/2023	GEN 2	EFT1568	JON HANCOCK	1,640.88
05/08/2023	GEN 2	EFT1566	COLONIALLIFE	422.94
Totals:				57,793.01
Total Physical Checks:		Number of Checks: 009		
Total Check Stubs:		9		

Totals:	Direct Deposit MAY	94,168.64	64,400.79
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