

GUIDELINES FOR OBTAINING BUILDING PERMITS

A BUILDING PERMIT **WILL NOT BE ISSUED** UNTIL THE FOLLOWING **(CHECK LIST)** INFORMATION IS PROVIDED AND RETURNED WITH THE BUILDING PERMIT APPLICATION.

- ___ 1. A **PROPERTY ADDRESS** ASSIGNED BY GENESEE COUNTY ROAD COMMISSION.
PH. 810-767-4920.

- ___ 2. **SEPTIC SYSTEM PERMIT: (FOR NEW HOUSE)** MUST BE ISSUED BY THE GENESEE COUNTY HEALTH DEPARTMENT. PH, 810-257-3612 (YOU MUST CONNECT TO CITY SEWER, IF AVAILABLE). **A COPY OF THE SEWER PERMIT IS REQUIRED FROM GENESEE COUNTY WATER & WASTE.** PH. 810-732-7870. CHECK WITH FLUSHING TOWNSHIP TO SEE IF PROPERTY WAS SPECIAL ASSESSED.

- ___ 3. **WELL PERMIT: (FOR NEW HOUSE)** MUST BE ISSUED BY THE GENESEE COUNTY HEALTH DEPARTMENT. PH. 810-257-3612 (YOU MUST CONNECT TO CITY WATER, IF AVAILABLE). **A COPY OF THE WATER PERMIT IS REQUIRED FROM GENESEE COUNTY WATER & WASTE.** PH. 810-732-7870. CHECK WITH FLUSHING TOWNSHIP TO SEE IF PROPERTY WAS SPECIAL ASSESSED.

- ___ 4. **DRIVEWAY PERMIT:** MUST BE ISSUED BY THE GENESEE COUNTY ROAD COMMISSION PH. 810-767-4920. THE DRIVEWAY APPROACH MUST BE APPROVED BY THE GENESEE COUNTY ROAD COMMISSION AND WORK COMPLETED PRIOR TO THE START OF HOUSE CONSTRUCTION.

- ___ 5. **SOIL EROSION PERMIT:** IS REQUIRED BY THE GENESEE COUNTY DRAIN.
PH. 810-732-1590

- ___ 6. **(MDEQ) FILL PERMIT:** IS REQUIRED BY THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY PH. 1-800-662-9278. IF THE PROPERTY IS IN THE FLOOD PLAIN.

- ___ 7. A DRAINAGE PLAN IS REQUIRED, SHOWING WHERE WATER RUN OFF IS DIRECTED. RUN OFF CANNOT GO TO OR AFFECT A NEIGHBORING PROPERTY.

- ___ 10. THIS DOCUMENT MUST BE SIGNED AND DATED AND RETURNED WITH BUILDING PERMIT APPLICATION.

SIGNATURE OF APPLICANT

DATE