

CHARTER TOWNSHIP OF FLUSHING

6524 N. SEYMOUR ROAD
REGULARLY SCHEDULED MEETING
OF THE
BOARD OF TRUSTEES

DATE: OCTOBER 13, 2016

TIME: 7:00 P.M.

PHONE: 810-659-0800

FAX 810-659-4212

WEB PAGE: <http://flushingtowship.com>

AGENDA

ADMINISTRATION MEMBERS

SUPERVISOR: Rian R. Birchmeier

CLERK: Julia A. Morford

TREASURER/SUPERINTENDENT: Maryion T. Lee

TRUSTEES

Shirley D. Gage

Bonnie Jean Martinson

Scott R. Matzke

Scott P. Minaudo

TOWNSHIP ATTORNEYS:

STEVEN W. MOULTON PLLC

6258 W. Pierson Road

Flushing MI 48433

810-407-7658

I. DATE AGENDA POSTED: TUESDAY, OCTOBER 11, 2016

II. 7:00 P.M. CALL THE MEETING TO ORDER:

ROLL CALL

PLEDGE OF ALLEGIANCE

CONSENT AGENDA:

1) AGENDA FOR OCTOBER 13, 2016

2) PROPOSED MINUTES FROM REGULAR MEETING HELD ON SEPTEMBER 8, 2016

3) PROPOSED MINUTES FROM SPECIAL MEETING HELD ON SEPTEMBER 22, 2016

4) PAYMENT OF BILLS

III. PUBLIC COMMENTS:

IV. UNFINISHED BUSINESS:

1. Motion to add the following policy to our *Policies and Procedures Manual*, on page 8, between "Board of Trustees" and "Planning Commission": "All members of Flushing Township Boards, Commissions and Committees shall be **qualified electors** who reside in Flushing Township at the time of their appointment and who shall continue their

residence within Flushing Township throughout their tenure on said Board, Commission, and/or Committee.” – Trustee Martinson

2. Motion to amend the motion from the Special Meeting held on September 22, 2016 regarding the preparation of the 2017/2018 Budget. The motion shall read “Motion to approve the proposed timeline for the adoption of the Fiscal Year 2017/2018 as follows: (The minutes from the Special Meeting were not available on line on Wednesday, October 5, 2016.) The complete amended motion will be read from the minutes at the Regularly Scheduled Meeting on Thursday, October 13, 2016. “Treasurer” needs to be changed to “Supervisor” after the November election. – Trustee Martinson

V. NEW BUSINESS:

1. The following items may be the subject and possible action of the Board:
 - A. Motion to approve..... 2017 Group 2 Construction Projects Application – Treasurer Lee
 - B. Motion to approve.....purchase of a new mower – Treasurer Lee
 - C. Motion to approve.....the installation of a new heating system – Treasurer Lee
 - D. Motion to consider the conversion of various files in paper form to digital images for Flushing Township – Clerk Morford
 - E. Motion to consider for approval an Ordinance to amend Sections 20-400, 20-411, and 20-404(1) of the Zoning Ordinance to: (1) Specify the foundation requirements for attached accessory structures; to specify lot coverage limitations; placement and set back requirements for accessory structures; to amend the maximum permitted square footage of temporary accessory structures; (2) establish the priority of Section 20-762 over Section 20-411; and (3) to correct a typographical error in Section 20-404(1). The proposed amendments, if adopted, would apply to all properties within the Township.
 - F. Motion to hire two (2) election inspectors for the November 8, 2016 Election due to the

VI. REPORTS:

1. Supervisor’s Report – Supervisor Birchmeier
2. Superintendent’s Report – Superintendent/Treasurer Lee
3. Flushing Township Police Department– Chief Fairchild
4. Flushing Fire Department – Clerk Morford
5. Flushing Area Senior Center – Clerk Morford

VII. COMMITTEE REPORTS:

VIII. PUBLIC COMMENTS:

IX. BOARD COMMENTS:

X. NEXT REGULAR MEETING: THURSDAY, NOVEMBER 10, 2016, AT 7:00 P.M.

XI. ADJOURNMENT

ATTENTION: All requests for placing items on the agenda must be delivered to the Office of the Township Clerk no later than 9:00 a.m. on the Thursday (one week prior) to the Charter Township of Flushing Board of Trustees Meeting. You may view the minutes on the internet at www.flushingtownship.com

Per the *Policies and Procedures Manual* which states: ITEMS PLACED UNDER NEW BUSINESS ON THE AGENDA MUST STATE ACTION BEING SOUGHT (10/09/2014). The proposed agenda shall be approved by a majority vote following the roll call of the board members at each board meeting. Additions/deletions to the proposed agenda shall require approval of a majority of the members present.

Regular meeting agenda 10 13 2016