

CHARTER TOWNSHIP OF FLUSHING

**6524 N. SEYMOUR ROAD
FLUSHING, MICHIGAN 48433
BOARD OF TRUSTEES MINUTES**

DATE: OCTOBER 8, 2015

TIME: 7:00 P.M.

PHONE: 810-659-0800

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WEB PAGE: <http://flushingtownship.com>

ADMINISTRATION:

SUPERVISOR: Rian R. Birchmeier
CLERK: Julia A. Morford
TREASURER: Maryion T. Lee

TRUSTEES:

Shirley D. Gage
Bonnie Jean Martinson
Scott R. Matzke
Scott P. Minaudo

TOWNSHIP ATTORNEY:

STEVEN W. MOULTON PLLC
6258 W. Pierson Road
Flushing MI 48433
810-407-7658

- I. MEETING CALLED TO ORDER** at 7:00 p.m. by **SUPERVISOR RIAN BIRCHMEIER** with Roll Call and the Pledge of Allegiance to the American Flag.
- II. ROLL CALL:** Rian R. Birchmeier, Julia A. Morford, Maryion T. Lee, Shirley D. Gage, Scott Matzke, Bonnie Jean Martinson, Scott P. Minaudo, and Attorney Steve Moulton
MEMBERS ABSENT: None

OTHER INDIVIDUALS PRESENT: Fifteen (15) other individuals present

ADOPTION OF THE AGENDA FOR OCTOBER 8, 2015:

TRUSTEE GAGE MOVED, supported by Trustee Minaudo to adopt the agenda as presented.

TREASURER LEE MOVED, supported by Trustee Minaudo to add to the agenda under New Business, Item I. a resolution directing the Compensation Commission to meet in October and November, in time to make compensation recommendations for consideration by the Board at its December 10, 2015 Meeting.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Minaudo, Matzke, Martinson, Gage, Lee and Morford

NAYS: Birchmeier

MOTION CARRIED

SUPERVISOR BIRCHMEIER MOVED, supported by Trustee Martinson to have approval of minutes and payment of bills moved to New Business as items J. and K.

SUPERVISOR BIRCHMEIER FURTHER MOVED, supported by Trustee Martinson to have Trustee Gage give a report from the Planning Commission.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Birchmeier

NAYS: Matzke, Martinson, Gage, Lee, Morford and Minaudo

MOTION FAILED

TRUSTEE GAGE MOVED, supported by Trustee Matzke to remove Items A and B under Unfinished Business as these Items were not previously discussed at a Board Meeting.

TRUSTEE MARTINSON MOVED TO AMEND THE MOTION, supported by Supervisor Birchmeier to move Discussion on the Fiscal Quarterly Budget for June 2015 to Item L. under New Business and move Discussion on the Agreement between Teamsters Local 214 and the Charter Township of Flushing regarding re-opening Agreement to Item M.

Treasurer Lee stated it was vague as to what action was being requested.

TRUSTEE MARTINSON REVISED THE AMENDMENT TO THE MOTION, supported by Supervisor Birchmeier to revise or amend the Fiscal Quarterly Budget for June 2015.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Martinson, Birchmeier and Minaudo

NAYS: Gage, Lee, Matzke and Morford

MOTION FAILED

TRUSTEE MINAUDO MOVED, supported by Treasurer Lee to adopt the agenda as amended.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Gage, Lee, Matzke, Minaudo and Morford

NAYS: Martinson and Birchmeier

MOTION CARRIED

III. PUBLIC COMMENTS

7:25 P.M. OPEN FOR PUBLIC COMMENTS

One Individual gave comments

7:30 P.M. CLOSED FOR PUBLIC COMMENTS

IV. There were no items for Unfinished Business

V. NEW BUSINESS

1. The following items may be the subject and possible action of the Board:

A. Motion to approve the Timeline for the Budget Adoption for Fiscal Year 2016/2017

TREASURER LEE MOVED, supported by Trustee Gage to approve the Timeline for the Budget Adoption for Fiscal Year 2016/2017 as follows:

Oct. 8 Board Meeting – Announce beginning budget process. Township officers and employees shall submit to the township Treasurer an itemized estimate for the next fiscal year of the anticipated expenditures of the township for township activities under his or her charge by Oct. 29.

Oct.29 Itemized estimates due to Treasurer

Dec.10 Board Meeting – The Treasurer shall have prepared a complete itemized Budget proposal for the fiscal year 2016/2017 and shall submit it to the township board.

Jan.14 Board Meeting – Public Hearing on the budget shall be held before its final adoption. Board may approve 2016/2017 Fiscal Budget.

Members of the public may submit their suggestions at any time before the January 14th date.

ACTION ON THE MOTION

ROLL CALL VOTE:

MOTION CARRIED UNANIMOUSLY

B.. Motion to approve an Amendment to the Resolution Restricting Supervisor's Authority and to designate Police Chief as Township Emergency Manager – Trustee Matzke

TRUSTEE MATZKE MOVED, supported by Trustee Gage to approve an Amendment to the Resolution Restricting Supervisor's Authority and to designate Police Chief as Township Emergency Manager.

TRUSTEE MARTINSON MOVED TO AMEND THE MOTION, supported by Supervisor Birchmeier by removing the last two sentences under number 2 as follows: (In the event the responsibilities of the position of Emergency Manager should increase, the Police Chief and the Township Superintendent shall discuss possible additional compensation for the increased responsibilities. Any additional compensation shall require approval of the Board.)

**ACTION ON THE AMENDED MOTION:
ROLL CALL VOTE:
MOTION CARRIED UNANIMOUSLY**

SUPERVISOR BIRCHMEIER MOVED, supported by Trustee Martinson eliminate paragraph Two of Resolution No. 15-25.

TRUSTEE MINAUDO MOVED TO AMEND THE MOTION, supported by Trustee Matzke to change paragraph two to read as recommended by Attorney Moulton:

WHEREAS, the Supervisor has requested clarification of Resolution No. 15-21, the Board of Trustees believes the resolution Restricting Supervisor's Authority should be amended as stated below:

**ACTION ON THE AMENDED MOTION
ROLL CALL VOTE:
MOTION CARRIED UNANIMOUSLY**

TRUSTEE MINAUDO MOVED, supported by Supervisor Birchmeier approval of the amended resolution.

**ACTION ON THE MOTION
ROLL CALL VOTE:
MOTION CARRIED UNANIMOUSLY**

- C. Motion to approve the purchase of a Commercial Snow Blower from Flushing Lawn and Tractor for \$1,759.99, a Hitch Mounted Tailgate Spreader from Home Depot for \$899.00 and a Walk Behind Drop Spreader from Home Depot for \$129.00 and to re-allocate \$3,000.00 from Capital Improvements to Equipment for the Park Department – Treasurer Lee

TREASURER LEE MOVED, supported by Trustee Gage to approve the purchase of a Commercial Snow Blower from Flushing Lawn and Tractor for \$1,759.99, a Hitch Mounted Tailgate Spreader from Home Depot for \$899.00 and a Walk Behind Drop Spreader from Home Depot for \$129.00 and to re-allocate \$3,000.00 from Capital Improvements to Equipment for the Park Department.

**ACTION ON THE MOTION
ROLL CALL VOTE:
AYES: Morford, Lee, Gage, Matzke and Minaudo
NAYS: Birchmeier and Martinson
MOTION CARRIED**

- D. Motion to approve the *Farmland and Open Space Preservation Program Agreement* for William J. and Linda M. Minarik – Clerk Morford

CLERK MORFORD MOVED, supported by Trustee Gage to approve the *Farmland and Open Space Preservation Program Agreement* for William J. and Linda M. Minarik.

ACTION ON THE MOTION

ROLL CALL VOTE:

MOTION CARRIED UNANIMOUSLY

- E. Motion to approve a Resolution to designate representatives to attend Governmental Meetings on behalf of Flushing Township

TREASURER LEE MOVED, supported by Trustee Matzke to adopt the following resolution:

WHEREAS, it is necessary to the efficient administration of the township's business that representatives of the Charter Township of Flushing attend meetings of other governmental entities, including, but not limited to the monthly meetings of the Genesee County Road Commission and the Genesee County Drain Commission Division of Water and Waste;

IT IS HEREBY RESOLVED:

1. The Treasurer is designated as the representative and the Clerk is designated the alternate representative to attend on behalf of Flushing Township the regular and any special meetings of the Genesee County Road Commission. The representative or alternate shall keep the Board informed of any relevant information received from the Genesee County Road Commission.
2. The Clerk is designated as the representative and the Treasurer is designated as the alternate representative to attend on behalf of Flushing Township the regular and any special meetings of the Genesee County Drain Commission Division of Water and Waste. The representative or alternate shall keep the Board informed of any relevant information received from the Genesee County Drain Commission Division of Water and Waste.
3. To the extent the Acting Superintendent deems it advisable for a representative of Flushing Township to attend any meeting of any other governmental entity, including, but not limited to the Genesee County Board of Commissioners, the Acting Superintendent may attend such meeting on behalf of Flushing Township or may designate another elected Township official to attend such meeting.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Gage, Lee, Matzke, Minaudo and Morford

NAYS: Martinson and Birchmeier

MOTION CARRIED

- F. Motion to extend the current Emterra Contract, at the current price, through 2019
– Treasurer Lee

TREASURER LEE MOVED, supported by Trustee Minaudo to extend the current Emterra Contract, at the current price, through 2019.

SUPERVISOR BIRCHMEIER MOVED TO AMEND THE MOTION, supported by Trustee Martinson to extend the contract with Emterra with the 30 day out clause and have the Contract Negotiation Committee or the Building, Grounds and Bid Committee review the other two options with Republic and Waste Management and have them attend the Board Meeting to give presentations.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Martinson and Birchmeier

NAYS: Matzke, Minaudo, Morford, Lee and Gage

MOTION FAILED

ACTION ON ORIGINAL MOTION

ROLL CALL VOTE:

AYES: Morford, Minaudo, Matzke, Martinson, Gage and Lee

NAYS: Birchmeier

MOTION CARRIED

- G. Motion to approve Tricity Computer Services LLC to: 1) replace the existing ten (10) year old server, 2) install a new back-up system, and 3) add more memory at a cost of \$4,460 – Clerk Morford

CLERK MORFORD MOVED, supported by Trustee Gage to 1. Replace the existing ten (10) year old server, 2. Install a new back-up system, and 3. Add more memory at a cost of \$4,460

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Minaudo, Matzke, Gage, Lee and Morford

NAYS: Birchmeier and Martinson

MOTION CARRIED

- H. Motion to approve the registration and housing for the 2016 MTA Conference per the new procedure which has been adopted by MTA – Clerk Morford

CLERK MORFORD MOVED, supported by Trustee Gage to approve the registration and housing for the 2016 MTA Conference per the new procedure which has been adopted by MTA with the understanding that those who register and do not attend must reimburse the township.

ACTION ON THE MOTION

ROLL CALL VOTE:

MOTION CARRIED UNANIMOUSLY

- I. Motion to consider a resolution directing the Compensation Commission to meet in October and November in time to make compensation recommendations for consideration by the Board at its December 12, 2015 meeting.

TREASURER LEE MOVED, supported by Trustee Minaudo to adopt a resolution directing the Compensation Commission to meet in October and November in time to make compensation recommendations for consideration by the Board at its December 12, 2015 meeting.

ACTION ON THE MOTION

ROLL CALL VOTE:

MOTION CARRIED UNANIMOUSLY

- J. Approval of Minutes

TRUSTEE MATZKE MOVED, supported by Supervisor Birchmeier to approve the minutes of the September 10, 2015 Board of Trustees Meeting.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Matzke, Minaudo, Morford, Lee and Gage

NAYS: Birchmeier and Martinson

MOTION CARRIED

- K. Payment of Bills

TRUSTEE MATZKE MOVED, supported by Trustee Gage to approve the payment of bills as presented.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Birchmeier, Morford, Lee, Gage, Matzke and Minaudo

NAYS: Martinson

MOTION CARRIED

VI. REPORTS:

1. Supervisor's Report – Supervisor Birchmeier
2. Flushing Township Police Department – Chief Fairchild
3. Flushing Fire Department – Supervisor Birchmeier
4. Genesee County Road Commission – Treasurer Lee
5. Flushing Area Senior Center – Clerk Morford
6. Genesee County Water and Waste – Clerk Morford
7. Superintendent's Report – Superintendent/Treasurer Lee

VII. COMMITTEE REPORTS:

1. Flushing Township Nature Park Advisory Committee – Treasurer Lee

VIII. PUBLIC COMMENTS

9:20 PM – OPEN FOR PUBLIC COMMENTS

One individual gave comments

9:23 PM – CLOSED FOR PUBLIC COMMENTS

XI. BOARD COMMENTS

Five Board Members gave comments

X. NEXT REGULAR MEETING: THURSDAY, NOVEMBER 12, 2015 at 7:00 P.M.

XI. ADJOURNMENT: Meeting adjourned at 9:45 PM

JOYCE A. WILSON, Deputy Clerk

RIAN R. BIRCHMEIER, Supervisor

APPROVED DATE _____

10/08/2015 Regular Min