

Note **changed to** “The Clerk Stated”. **Page 4:** Question from Gardner regarding “Open For Public Comments/Closed to Public Comments,”
PURKEY MOVED, seconded by Minaudo to postpone approval of the Minutes of March 12, 2009 at 2:00 p.m. and March 12, 2009 at 7:00 p.m. until the May 14, 2009 Board of Trustees Meeting.

ACTION OF THE MOTION:

ROLL CALL VOTE:

AYES: Matzke, Minaudo, Purkey, Morford, Noecker, Schwieman, and Gardner

NAYS: 0 MOTION CARRIED.

APPROVAL OF BILLS: MINAUDO MOVED, seconded by Purkey to pay the bills as listed. Questions: 1) Is the oak paneling on the front of the counter in the Main Office paid for?

ACTION OF THE MOTION:

ROLL CALL VOTE:

AYES: Minaudo, Purkey, Morford, Noecker, Schwieman, Gardner, and Matzke,

NAYS: 0 MOTION CARRIED.

7:20 P.M. – OPEN FOR PUBLIC COMMENTS:

Two (2) individuals gave their opinions.

7:30 P.M. – CLOSED TO PUBLIC COMMENTS

UNFINISHED BUSINESS

1. Patrol Officer’s Retirement Update

ATTORNEY MOULTON stated there were two (2) options:

- a. Go into Closed Session for discussion.
- b. Go into Closed Session for a brief update and then make a decision at the next regular meeting.

PURKEY MOVED, seconded by Noecker to postpone the issue until next month.

DISCUSSION:

- 1. **SCHWIEMAN** stated an option would be to adjourn for fifteen (15) minutes, listen to Attorney Moulton and then postpone the issue for a month.
- 2. **MINAUDO** felt going into Closed Session would be more beneficial as the Board could discussion the options with Attorney Moulton.
- 3. **GARDNER** wanted to know if the intent would be to still have a Closed Session next month (May) with more detailed questions.
- 4. **GARDNER** was in favor of going into Closed Session to discuss the issue a little now and then going into Closed Session next month to further discuss the issue.

ACTION OF THE MOTION:

ROLL CALL VOTE:

AYES: Purkey, Noecker, Morford,

NAYS: Schwieman, Gardner, Matzke, and Minaudo MOTION FAILED

7:30 P.M. ADJOURNED TO GO INTO CLOSED SESSION:

MINAUDO MOVED, seconded by Matzke to go into Closed Session to discuss the Patrol Officer’s Retirement Update and return to make the Board’s decision next month.

ACTION OF THE MOTION:

ROLL CALL VOTE:

AYES: Matzke, Minaudo, Purkey, Morford, Noecker, Schwieman, and Gardner

NAYS: 0 MOTION CARRIED.

8: 03 P.M. RECONVENED TO REGULAR SESSION

2. Senior Citizen Budget Expense will be on the May Agenda.

The Senior Citizen Center Budget will be further discussed at the May 15, 2009 regular scheduled meeting.

NEW BUSINESS:

1. Approval of Second Amendment to Genesee County Phase II Regulations Storm Water Management System Contract

MINAUDO MOVED, seconded by Purkey to approve the Second Amendment to Genesee County Phase II Regulations Storm Water Management System Contract.

DISCUSSION:

1. **SCHWIEMAN** stated the issue is an unfunded mandate and the government stated that we had to have the service. The township has to pay for their own service.
2. **SCHWIEMAN** stated there were no options; the statements are paid quarterly.
3. **PURKEY** stated the Contract was for a public education program subcommittee, in moderating and mapping subcommittee, for the responsibility for the discharge program and also for the illicit discharge program and also the New Construction Standards Subcommittee, with responsibility for construction standards, redevelopment standards, oversight of all watersheds and the preparation of the pollution prevention program known as the Storm Water Pollution Prevention Initiative. After checking into the matter, it was found the Environmental Protection Authority (EPA) required the Township to take care of the issue, but since there wasn't any one at the township to take care of the implementation, the township contracted with the Genesee County Drain Commission. There are twenty-three (23) municipalities involved in the Contract.

ACTION OF THE MOTION:

ROLL CALL VOTE:

AYES: Morford, Noecker, Schwieman, Gardner, Matzke, Minaudo, and Purkey,

NAYS: 0 MOTION CARRIED.

2. Approval of Insurance Carrier for Flushing Township

SCHWIEMAN stated the Flushing Township Administration has worked with all three (3) township unions to reduce the Health Insurance costs by a savings of \$46,128.00 for this year. All employees have signed the Contract; the new carrier (Blue Care Network of Michigan) will start April 1, 2009.

PURKEY MOVED, seconded by Noecker to approve the Health Care insurance. (Blue Care Network of Michigan)

ACTION OF THE MOTION:

ROLL CALL VOTE:

AYES: Gardner, Matzke, Minaudo, Purkey, Morford, Noecker, and Schwieman,

NAYS: 0 MOTION CARRIED.

3. Discussion and Possible Action Regarding a Grounds and Maintenance Person

NOECKER stated ads have been published in the Flushing Observer for a Grounds/Maintenance Position; the deadline for sending in a resume would be April 16, 2009. Qualifications for the Grounds/Maintenance Position would be: yard work, welding, torch work, building maintenance, gasoline and diesel engine repair, electronics,

hydraulic and electrical repair, some snow plowing in the winter; approximately twenty (20) hours per week, April through November.

ISSUES:

- There could be a problem with the Union. There are some part time employees who are not members of a Union.
- There could be an option to hire someone on a 1099 Basis.
- The grass has to be mowed.
- A signed Agreement with the Teamsters stated that certain duties or any thing done at the Nature Park needed to be done by a Union employee.
- A meeting will be held on Tuesday to discuss the issues with the Union. The Board will abide by the Union rules and proceed through the proper channels so as to not be in conflict with the Union.
- How was the lawn taken care of in the past.
- The Board needed to hire someone to do the mowing.

4. Discussion and Possible Action Regarding Bids for Electrical Improvements to Township Hall

NOECKER stated April 16, 2009 was also the deadline for submitting an application for bids on the Electrical Improvements.

SCHWIEMAN stated the proper procedure had not been taken from a Board standpoint. The approval by the Board to publish the advertisement was supposed to be done first. The same procedure needed to be done for both the Grounds and Maintenance Person and the Electrical Improvements Bid. The procedure should be as follows:

- a. the Bids Notice should be advertised in the newspaper.
- b. the Bids Committee would review the bids and bring them (bids) to the Board.
- c. the Personnel Committee will review the bids/resumes and bring the recommendations to the Board.

MINAUDO MOVED, seconded by Matzke to accept bids for the Electrical Remodeling for Flushing Township Hall with the ads to be placed in the paper.

PURKEY MOVED, seconded by Matzke to proceed with the bidding process.

ACTION OF THE MOTION:

ROLL CALL VOTE:

AYES: Noecker, Purkey, Minaudo, Matzke, Gardner, Schwieman, and Morford,

NAYS: 0 MOTION CARRIED.

5. Discussion and Possible Action Regarding the Local Road Agreement – Carpenter Road (McKinley Road West to End)

Originally Carpenter Road was scheduled to be repaired in 2010. As more facts were available from the Genesee County Road Commission (Road Commission) it was determined the Township’s share would be \$192,000 for the repair. It was determined by the Road Committee that if Carpenter Road wasn’t done soon, it would get to the point where it would have to be completely redone. The Flushing Township Road Committee recommended the Township Board wait two (2) months; a definite decision could be made at the June 2009 Board of Trustees Meeting. The Flushing Township Road Committee would be reviewing Carpenter Road this fall, and if all the Board agreed the road could be repaired next spring. With the delay, there could be thirty (30) repairs and another mile of paved road and there could still be substantial money in the budget. Also there could still possibly be more stimulus money; the recommendation would be to wait. There would be 50/50 money from the County.

PURKEY MOVED, seconded by Matzke to put off any action for two (2) months in order to have a better handle on the Carpenter Road situation.

- **MINAUDO** wanted to know if the township waited too long would it be damaged so the road would have to be replaced. Are there other roads in the township that have had a similar situation happen to them.
- **SCHWIEMAN** stated if \$37,000 was appropriated, the Board could approve the contract and the Road Commission could pave this summer. The procedure would be to take up four (4) inches and put down three (3) inches so that the pavement would not be over the curb. Any curb areas would also be fixed.
- **MINAUDO** wanted to know if Johnson Road or any other road was at a point that it was impairable.
- **SCHWIEMAN** stated that Johnson Road and Deland Road between Stanley Road and Coldwater Road was almost to the point of “no return”.
- **MINAUDO** wanted to know if the amount was the best deal that the Township could get.
- **SCHWIEMAN** stated there was only so much stimulus money. The reason for the delay was because such streets as Chickasaw, Prestonwood, Apple Blossom, and Pine Bluff had a lot of infrastructure work that could be done with the 50/50 money plus there was some County money. The County has already started the drainage work on Tahquamenon Trail and if the repairs were fixed before Carpenter Road was fixed, then it (Carpenter Road) would not have to be torn up. The underground work should be done first. Carpenter Road serves more homes than any other road in a subdivision in Flushing Township.

ACTION OF THE MOTION:

ROLL CALL VOTE:

AYES: Schwieman, Morford, Noecker, Gardner, Matzke, Minaudo, and Purkey

NAYS: 0 MOTION CARRIED.

6. Discussion and Possible Action Regarding Selection of Compensation Commission Members.

PURKEY MOVED, seconded by Noecker to approve the Compensation Commission Members.

DISCUSSION:

1. **MORFORD** stated the newly formed Compensation Commission consisted of:
 - 1) Terry Bigelow, Principal at Montrose Schools, 2) Annette Marsh, an Election Inspector for Flushing Township, 3) Mike Glover, 4) Terry Peck, who was on the previous Compensation Committee prior to its disbandment in 2006, and 5) Gary Whitmire, former Principal at Flushing High School.

ACTION OF THE MOTION:

ROLL CALL VOTE:

AYES: Gardner, Matzke, Minaudo, Purkey, Morford, Noecker, and Schwieman

NAYS: 0 MOTION CARRIED.

7. Petty Cash Report

NOECKER stated at a previous Board Meeting, there had been a request for petty cash expenses to be reported to the Board at each meeting. The Police Department has eliminated their petty cash. With the change in the township’s insurance policy, there will no longer be a need for co-pay reimbursement from the petty cash fund. Since the last Board Meeting, there has been ten (10) petty cash entries, six (6) were for co-pay reimbursement which would be the last of the co-pay procedures, and only four (4) actual petty cash expenses. The petty cash fund is almost non-existence.

NOECKER MOVED, seconded by Purkey that the Treasurer be relieved from the necessity to approve, if any petty cash report, as part of a regular report each month.

DISCUSSION:

1. **GARDNER** stated that, as a Trustee, it was his (Gardner) duty to see where the money was being spent. The Supervisor, Clerk, and Treasurer were at the office day in and day out and he (Gardner) felt it was a way for him to see what was going on. He (Gardner) was opposed to the motion.
2. **SCHWIEMAN** stated the total of the petty cash was \$30 and he (Schwieman) trusted the Treasurer especially since he deals with millions every day. He (Schwieman) does see where the money comes from.
3. **GARDNER** stated that with the small amount of expenses, it would be easy for the Treasurer to report the amount. It was not a matter of trust in the Treasurer, but he was only trying to be diligent as a Trustee.

ACTION OF THE MOTION:

ROLL CALL VOTE:

AYES: Matzke, Minaudo, Purkey, Morford, Noecker, Schwieman

NAYS: Gardner **MOTION CARRIED.**

COMMITTEE REPORTS:

1. Parks and Recreation Committee

- A. Per the Parks and Recreation Sub Committee the wages for the Parks and Recreation Committee will be eliminated.
- B. The River Trail Clean Up will be Saturday April 12, 2009 at the Flushing Township Nature Park.
- C. The Park Coordinator is doing a great job.

2. Road Committee:

The Genesee County Road Commission will be grading and chloriding eleven (11) miles of dirt roads in Flushing Township. The dates are: May, July, and September. The first application in May will be paid by the County; the second application in July will be \$11, 200. And the third application in September, if the township wants it will be \$11, 200.00.

3. Ditching/Culverts (Flushing Township Road Committee)

The township has been split up into three (3) sections. Roads have been sorted by importance and with Board approval, there will be overband crack and seal on some of the newer roads to keep them from getting worst; there will be storm sewer repairs on Chickasaw, Pine Bluff, Apple Blossom, Krystal Wood, Shady Brook and Bending Brook. Contracts are being prepared by the County.

REPORTS:

1. **Treasurer's Report:** **PURKEY MOVED**, seconded by Morford to accept the Treasurer's Report.

DISCUSSION:

1. **NOECKER** stated the Terminix Services were now on a bi-monthly or stand-by basis.
2. **SCHWIEMAN** stated the Main Office and Police Department Cleaning Services have been reduced to every other month; **SCHWIEMAN** and his son clean the building the opposite weeks from which the Cleaning Service cleans in order to save \$400 a month.

ACTION OF THE MOTION:

ROLL CALL VOTE:

AYES: Minaudo, Purkey, Morford, Noecker, Schwie, Gardner, and Matzke.

NAYS: 0 **MOTION CARRIED.**

3. **Building Inspector’s Report: MORFORD MOVED**, seconded by Purkey to approve the March 2009 Building Inspector’s Report.

BUILDING PERMITS ISSUED FOR MARCH:

NEW HOMES	1
ACCESSORY BUILDINGS	2
DECKS	2
REMODELING	0
ADDITIONS	1
GARAGES	0
FENCE PERMITS	0
ROOF REPAIR	0
POOL	0
COMMERCIAL	0
SIGN	0
TOTAL PERMITS ISSUED	6
PERMIT VALUATION FOR MARCH 2008	\$ 64,360
PERMIT VALUATION FOR MARCH 2009	236,016
PERMIT FEES COLLECTED FOR MARCH 2009	\$ 1,251
TRAILER INSPECTIONS (2)	100
TRASH AND RECYCLING CHARGES	0
SPECIAL USE PERMIT	100
HOME OCCUPATION PERMIT	0
EARTH REMOVAL PERMIT	0
VARIANCE REQUEST	0
REZONING REQUEST	0
CODE BOOKS	0
FOR A TOTAL OF	\$ 1,451
CONSTRUCTION TO DATE MARCH 2008	163,360
CONSTRUCTION TO DATE MARCH 2009	302,816
FOR AN INCREASE OF	\$ 139,456

ACTION OF THE MOTION:

ROLL CALL VOTE:

AYES: Purkey, Morford, Noecker, Schw, Gardner, Matzke, and Minaudo
 NAYS: 0 MOTION CARRIED.

8:50 P.M. PUBLIC COMMENTS OPEN:

Two (2) people gave Comments.

8:55 P.M. PUBLIC COMMENTS CLOSED

BOARD COMMENTS:

1. **PURKEY** stated there was an editorial in the Flint Journal today that stated the Police Department issue had been a done deal, it wasn’t completed and there was a long way to go.
2. **GARDNER** stated most everyone had their suit on due to group pictures that would be taken by Rousseau Portraits after the meeting. He felt the township

could not afford the cost so volunteered to pay one-seventh (1/7) of the cost of group picture.

- 3. **NOECKER** stated for the record, that when he was a candidate, there would not be “rubber stamping”. Sometimes, concerning the electrical, he felt the issue needed to be taken care of so the ad had been reviewed before it was published in the paper; the job description had been reviewed for the ground/maintenance position. The position would be discussed at the May 14, 2009 meeting. As far as everything having Board Approval, the Supervisor made a great decision as far as safety sake when he decided to block off the swing gate in the main office. Without notice, someone could be in the office before anyone knew it. The swing gate did not get Board approval. The Supervisor did pay for the wood on the front of the counter, the swing gate, and his (Schwieman) office. There needed to be more cooperation between the Board when things are done for the best interest of the township.

The Board needed to come up with a set of rules for the employees regarding the operation of all mechanical equipment.

A big thanks to Ron Hammond and Tom Staley for their dedication to the Flushing Township Road Committee.

- 4. **SCHWIEMAN** stated he has certain monetary rules to follow when things had to be done which he thought was \$2,500 to be used for things such as the roof.

THE NEXT BOARD OF TRUSTEES MEETING IS SCHEDULED FOR THURSDAY, MAY 14, 2009 AT 7:00 P.M.

ADJOURNMENT: Due to lack of further business, **SCHWIEMAN** adjourned the meeting at 9:01 p.m. so the Board could have the group Board picture made.

JULIA A. MORFORD, Clerk

DONALD A SCHWIEMAN, Supervisor

APPROVED DATE: _____