

CHARTER TOWNSHIP OF FLUSHING

**6524 N. SEYMOUR ROAD
FLUSHING, MICHIGAN 48433
BOARD OF TRUSTEES MINUTES**

DATE: MAY 13, 2021

TIME: 7:00 P.M.

PHONE: 810-659-0800

FAX: 810-659-4212

WEB PAGE: <http://flushingtowship.com>

ADMINISTRATION:

SUPERVISOR: Frederick R. Thorsby
CLERK: Wendy D. Meinburg
TREASURER: Terry A. Peck

TRUSTEES:

William Bain
Linda Minarik
William L. Westenbarger
Sharilynn K. Willette

TOWNSHIP ATTORNEY:

STEVEN W. MOULTON PLLC
6258 W. Pierson Road
Flushing, MI 48433
810-407-7658

- I. MEETING CALLED TO ORDER** at 7:01 P.M. by **SUPERVISOR FREDERICK R. THORSBY** with Roll Call and the Pledge of Allegiance to the American Flag.
- II. ROLL CALL:** Thorsby, Willette, Westenbarger, Bain, Minarik, Meinburg and Peck. Attorney Steven Moulton was also present.

MEMBERS ABSENT: None

OTHER INDIVIDUALS PRESENT: Twenty-four (24)

APPROVAL OF AGENDA FOR MAY 13, 2021

TREASURER PECK MOVED, supported by Trustee Westenbarger to approve the agenda.

THE MOTION CARRIED UNANIMOUSLY

APPROVAL OF DRAFT MINUTES OF THE BOARD MEETING OF APRIL 8, 2021

CLERK MEINBURG MOVED, supported by Trustee Bain to approve the Minutes of the April 8, 2021 Board Meeting.

THE MOTION CARRIED UNANIMOUSLY

APPROVAL OF PAYMENT OF BILLS

TREASURER PECK MOVED, supported by Trustee Westenbarger to approve the payment of bills.

THE MOTION CARRIED UNANIMOUSLY

Mike Stanton and Executive Director, Greg Matheson from the Flushing Area Senior Center, gave comment expressing their sincere gratitude to the Flushing Township Board for their role in helping the center obtain a new van to safely transport the seniors of our community. In addition, they are grateful for Trustee Shari Willette serving on the Senior Citizen Committee, as she is an outstanding asset to the committee and great liaison between the Flushing Area Senior Center and the Flushing Township Board.

Meredith Davis, 7th District County Commissioner for the Genesee County Board of Commissioners, was present and gave a brief introduction.

III. PUBLIC COMMENTS:

OPEN FOR PUBLIC COMMENTS: 7:12 P.M.

Eleven individuals gave comment on the Home Occupation Ordinance.

CLOSED FOR PUBLIC COMMENTS: 7:41 P.M.

IV. UNFINISHED BUSINESS: None

V. NEW BUSINESS:

1. Motion to approve amendment for employee healthcare with Bois Insurance.

Kim Strnad, from Bois Insurance, gave a detailed explanation of two recommended additions to the current employee healthcare plan, which include Cobra Insurance and a Domestic Partner Rider. After a brief discussion, the following motions were made.

TRUSTEE WESTENBARGER MOVED, supported by Trustee Willette to add Cobra Insurance to employee healthcare policy.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Meinburg, Westenbarger, Thorsby, Bain, Peck, Minarik and Willette

NAYS: None

THE MOTION CARRIED UNANIMOUSLY

CLERK MEINBURG MOVED, supported by Trustee Willette to add the Domestic Partner Rider to employee healthcare policy.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Thorsby, Bain, Minarik, Westenbarger, Peck, Meinburg and Willette

NAYS: None

THE MOTION CARRIED UNANIMOUSLY

2. Motion to approve purchase of defibrillator at cost of \$1559 for Flushing Township Office.

TREASURER PECK MOVED, supported by Clerk Meinburg to purchase a Zoll defibrillator for the Flushing Township Office.

After a lengthy discussion, the following motion was made.

TREASURER PECK MOVED, supported by Trustee Westenbarger to approve cost up to \$2000 for a Zoll defibrillator for the Flushing Township Office.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Peck, Bain, Meinburg, Thorsby, Westenbarger, Minarik and Willette

NAYS: None

THE MOTION CARRIED UNANIMOUSLY

3. Motion to approve Second Reading of Text Amendment to Section 20-1804(A) of the Zoning Ordinance of the Charter Township of Flushing to limit the construction or placement of one (1) principal structure/dwelling to each lot.

CLERK MEINBURG MOVED, supported by Treasurer Peck to approve the Second Reading of Text Amendment to Section 20-1804(A) of the Zoning Ordinance of the Charter Township of Flushing.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Meinburg, Willette, Bain, Peck, Minarik, Westenbarger and Thorsby

NAYS: None

THE MOTION CARRIED UNANIMOUSLY

4. Motion to approve purchase of Blumfield Technologies cameras and services for the price of \$2479 to increase security at Flushing Township Office.

TRUSTEE WESTENBARGER MOVED, supported by Clerk Meinburg to approve the purchase of Blumfield Technologies cameras and services for the price of \$2479 to increase security at the Flushing Township Office

5. Motion to approve Genesee County State of Emergency policy to allow Zoom meetings when necessary.

TRUSTEE WILLETTE MOVED, supported by Clerk Meinburg to approve Genesee County State of Emergency policy to allow Zoom meetings when necessary.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Meinburg, Willette, Bain, Peck, Minarik and Thorsby

NAYS: Westenbarger

THE MOTION CARRIED

6. Motion to approve the Records Management Service Contract for the Police Department through Genesee County 911.

TRUSTEE WESTENBARGER MOVED, supported by Trustee Willette to approve the Records Management Service Contract for the Police Department through Genesee County 911 at the annual cost of \$2573.

THE MOTION CARRIED UNANIMOUSLY

7. Motion to approve purchase of new flagpole from Klee Mfg. & Dist. Co., Inc. at the cost of \$690 for Flushing Township Office.

TREASURER PECK MOVED, supported by Trustee Westenbarger to approve purchase of new flagpole from Klee Mfg. & Dist. Co., Inc. at the cost of \$690 for the Flushing Township Office.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Thorsby, Westenbarger, Meinburg, Bain, Peck, Willette and Minarik

NAYS: None

THE MOTION CARRIED UNANIMOUSLY

8. First Reading of Text Amendment to Home Occupation Ordinance No. 2021-01 AN ORDINANCE TO AMEND (1) ARTICLE II DEFINITIONS, (2) ARTICLE IV SITE REGULATIONS TO ADD SEC.20-421 HOME OCCUPATION, (3) ARTICLE VII DISTRICT REGULATIONS SECTION 20-701 ZONING DISTRICT USES, AND (4) ARTICLE XVIII SPECIAL USE PERMITS SEC.20-1803

STANDARDS FOR NON-DISCRETIONARY SPECIAL LAND
USE PERMITS (A)HOME OCCUPATION.

TRUSTEE WESTENBARGER MOVED, supported by Trustee Peck to approve the Text Amendment to Home Occupation Ordinance No. 2021-01.

A very lengthy discussion ensued.

Attorney Steven Moulton gave a detailed explanation of how text amendments are made and the process in which they go through before being made into an ordinance.

After further discussion, the following motion was made.

TREASURER PECK MOVED, supported by Clerk Meinburg to approve the amended Text Amendment to Home Occupation Ordinance for its first reading with the following changes:

ARTICLE IV SITE REGULATIONS

Sec 20-421 (A)

(6) *The hours of operation for all home occupations shall not exceed 9:00 am-9:00pm* **will now read:**

(6) Traffic to and from the property for purposes of the home occupation shall only occur between 9:00 am - 9:00 pm.

Sec 20-421 (B)

(2) *Shall have a minimum lot size of two (2) acres* **is eliminated.**

Sec 20-421 (B)

(4) *Conducting a primary caregiver home occupation shall not require and there shall not be installed to the principal residence electric service of more than two hundred 200-amp service* **is eliminated completely.**

Sec 20-421 (B)

(7) *When deemed necessary, township staff, including but not limited to the building inspector, code enforcement officer and police personnel or other township staff, as determined by the Board, are permitted to conduct inspections of the property and home occupation to ensure that all operations are compliant with the zoning ordinance and applicable local and state laws. Inspection shall be at the time it is first establishment, as part of the annual renewal, and if there are complaints* **shall now read:**

When deemed necessary, Township staff, including but not limited to, the building inspector, code enforcement officer, and police personnel, are permitted to conduct inspections of the property and home occupation to ensure that all operations are compliant with the zoning ordinance and applicable local and state laws. Inspection shall be at the time it is first established, as part of the annual renewal, and if there are complaints.

Renumbering of Sec 20-421 (B), changing 5, 6, and 7 to 4, 5, and 6.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Meinburg, Westenbarger, Thorsby, Bain, Peck, Minarik and Willette

NAYS: None

THE MOTION CARRIED UNANIMOUSLY

VI. REPORTS:

1. Supervisor's Report – Supervisor
Monthly Building Report
Monthly Code Enforcement Report
Fire Department Report
2. Clerk's Report – Clerk
3. Treasurer's Report – Treasurer
Water Report
4. Flushing Township Police Department – Chief Bolin

Chief Bolin introduced new Flushing Township Police Officer, Daren Hawley.

VII. PUBLIC COMMENTS

OPEN FOR PUBLIC COMMENTS: 9:21 P.M.

Seven individuals gave comment.

CLOSED FOR PUBLIC COMMENTS: 9:41 P.M.

VIII. BOARD COMMENTS:

IX. NEXT REGULAR MEETING: June 10, 2021

X. ADJOURNMENT

TREASURER PECK MOVED, supported by Trustee Minarik to adjourn the meeting at 9:43 P.M.

THE MOTION CARRIED UNANIMOUSLY

WENDY D. MEINBURG, Clerk

FREDERICK R. THORSBY, Supervisor

APPROVED DATE _____

RECORDING SECRETARY: Mandy Hemingway, Deputy Clerk
5/13/2021