

# CHARTER TOWNSHIP OF FLUSHING

6524 N. Seymour Road, Flushing, MI 48433

P (810) 659-0800 F (810) 659-4212

www.flushingtowndship.com

## REGULAR BOARD MEETING AGENDA

DATE: FEBRUARY 8TH, 2024 TIME: 7:00 P.M.

### ADMINISTRATION MEMBERS

SUPERVISOR: Frederick R. Thorsby

CLERK: Wendy D. Meinburg

TREASURER: Terry A. Peck

### TRUSTEES

William Bain

Linda Minarik

Joshua Upleger

Sharilynn K. Willette

**I. DATE AGENDA POSTED: FEBRUARY 5TH, 2024**

**II. CALL THE MEETING TO ORDER:**

ROLL CALL

PLEDGE OF ALLEGIANCE

ADOPT THE AGENDA

APPROVAL OF PREVIOUS MINUTES

APPROVE PAYMENT OF BILLS LISTED

**III. PUBLIC COMMENTS:** Pertaining to Agenda Items Only  
Each speaker limited to three minutes

**IV. UNFINISHED BUSINESS:** None

**V. NEW BUSINESS:**

1. Budget presentation – Budget of fiscal year 2024-2025 – Supervisor Thorsby
2. Motion on RESOLUTION 24-03 CHARTER TOWNSHIP OF FLUSHING GENESEE COUNTY, MICHIGAN. A RESOLUTION PERTAINING TO WATER FEE FOR THE CHARTER TOWNSHIP OF FLUSHING. – Supervisor Thorsby
3. Discussion and motion on Election Inspectors wages for Early Voting site – Clerk Meinburg
4. Motion to approve the following Genesee County Road Commission projects - Supervisor Thorsby
  - Spot Repair – Duffield Rd between Coldwater Rd to Carpenter Rd. - \$14670
  - Spot Repair – Duffield Rd between Stanley Rd to Coldwater Rd. - \$14670
  - Paving overlay – Duffield Rd between Carpenter Rd to Stanley Rd. - \$278,000
  - Milling and paving – McKinley Rd – McKinley Rd between Potter Rd and Flushing City Limits - \$111,000

5. Discussion and possible motion on Record Retention Policy – Supervisor Thorsby

**VI. REPORTS:**

1. Supervisor's Report – Supervisor  
Monthly Building Report  
Zoning and Code Enforcement Report  
Fire Department Report  
FANG Activity Report
2. Clerk's Report – Clerk
3. Treasurer's Report – Treasurer  
Financial Report  
Water Report
4. Flushing Township Police Department – Chief

**VII. PUBLIC COMMENTS:** Each speaker limited to three minutes

**VIII. BOARD COMMENTS**

**IX. NEXT REGULAR MEETING:**

MARCH 14TH, 2024 AT 7:00 P.M.

**X. ADJOURNMENT**

---

Wendy D. Meinburg, Clerk

**ATTENTION:** All requests for placing items on the agenda must be delivered to the Office of the Township Clerk no later than 6:00 p.m. on the Wednesday (one week prior) to the Charter Township of Flushing Board of Trustees Meeting. You may view the minutes online at [www.flushingtownship.com](http://www.flushingtownship.com)

# CHARTER TOWNSHIP OF FLUSHING

6524 N. Seymour Road, Flushing, MI 48433

P (810) 659-0800 F (810) 659-4212

www.flushingtowship.com

## REGULAR BOARD DRAFT MINUTES

DATE: JANUARY 11, 2024

TIME: 7:00 P.M.

### ADMINISTRATION MEMBERS

SUPERVISOR: Frederick R. Thorsby

CLERK: Wendy D. Meinburg

TREASURER: Terry A. Peck

### TRUSTEES

William Bain

Linda Minarik

Joshua Upleger

Sharilynn K. Willette

**I. DATE AGENDA POSTED: JANUARY 8, 2024**

**II. MEETING CALLED TO ORDER** at 7:04 P.M. by **SUPERVISOR THORSBY** with Roll Call and the Pledge of Allegiance to the American Flag.

**ROLL CALL:** Willette, Thorsby, Peck, Upleger, Bain, Minarik and Meinburg

**MEMBERS ABSENT:** NONE

**OTHER INDIVIDUALS PRESENT:** SIX (6)

**APPROVAL OF AGENDA FOR JANUARY 11, 2024.**

**TREASURER PECK MOVED**, supported by Clerk Meinburg to approve the amended agenda by adding V #7 – Possible Motion on RESOLUTION 2402 CHARTER OF FLUSHING GENESEE COUNTY, MICHIGAN – GENESEE COUNTY DEVELOPMENT BLOCK GRANT RESOLUTION, for January 11, 2024.

**THE MOTION CARRIED**

**APPROVAL OF DRAFT MINUTES FOR DECEMBER 14, 2024.**

**TRUSTEE WILLETTE MOVED**, supported by Trustee Bain to approve the minutes for December 14, 2024.

**THE MOTION CARRIER**

**APPROVAL OF PAYMENT OF BILLS:**

**TREASURER PECK MOVED**, Supported by Clerk Meinburg to approve the payment of bills as presented.

**ACTION ON THE MOTION:**

**ROLL CALL VOTE:**

**AYES:** Minarik, Upleger, Thorsby, Bain, Peck, Meinburg and Willette.

**NAYS:** None

**ABSENT:** None

**THE MOTION CARRIED UNANIMOUSLY.**

**III. PUBLIC COMMENTS:**

**OPENED TO PUBLIC COMMENTS** at 7:06 P.M.

No comments made.

**CLOSED PUBLIC COMMENTS** at 7:07 P.M.

**IV. UNFINISHED BUSINESS:** None

**V. NEW BUSINESS:**

1. Fund Balance Overview presentation by Plante Moran – Supervisor Thorsby

Plante Moran – Went over The Charter Township of Flushing's fund balance options and the following document was went over.

2. Budget Policy pertaining to fund requirements – Supervisor Thorsby

**TREASURER PECK MOVED**, supported by Trustee Linda to accept the Budget Policy pertaining to the fund requirements as presented.

## Fund Balance

### Fund Balance

The Township Board believes that sound financial management principles require that sufficient funds be retained by the Township to always provide a stable financial base. In order to do so, the Township needs to maintain a fund balance sufficient to fund all cash flows of the Township, to provide for financial reserves for unanticipated, one-time expenditures, to cover revenue shortfalls, and/or emergency needs.

The purpose of this policy is to identify the size and composition of the Township's desired fund balance and to identify certain requirements for classifying fund balance in accordance with Governmental Accounting Standards Board Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*.

1. **Classifications** The following individual components shall constitute *Fund Balance* for all the Township's governmental funds:

**Non-spendable:** Amounts that cannot be spent because they are either:

- (a) not in spendable form or
- (b) legally or contractually required to be maintained intact.

**Examples:**

- Inventories
- Prepaid items
- Long-term receivables

**Restricted:** Fund balance should be reported as restricted when constraints placed on the use of resources is either:

- (a) Externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or
- (b) Imposed by law through constitutional provisions or enabling legislation

**Examples:**

- Restricted by state statute
- Unspent bond proceeds
- Grants earned but not spent
- Taxes dedicated to a specific purpose
- Revenues restricted by enabling legislation

**Unrestricted:** The following three classifications of fund balance are considered to be "Unrestricted":

(a) **Committed:** Used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision-making authority. To be classified as "committed," formal action must be taken by the Township Board prior to March 31st of that fiscal year.

**Example:** Amounts the Township Board sets aside by resolution

(b) **Assigned:** Amounts that are constrained by the government's intent to be used for specific purposes but are neither restricted nor committed. These amounts can be assigned by Treasurer.

**Examples:**

- Township Board delegates the authority to assign fund balance to the Treasurer
- Future roads, non-motorized transportation

(c) **Unassigned:** Unassigned fund balance is the residual classification for the General Fund. This is fund balance that has not been reported in any other classification. The General Fund is the only fund that can report a positive unassigned fund balance. Other governmental funds would report deficit fund balances as unassigned.

**Committing Fund Balance** In order to commit fund balance, the Township Board, as the highest level of decision-making authority, must pass a resolution to commit funds for a specific purpose. These funds must be fully expended for their committed purpose. To make committed funds uncommitted, a new resolution must be passed by the board. Action must be taken before the last day of the fiscal year to commit funds for that year.

**Assigning Fund Balance** In order to assign fund balance, the Township Board designates the supervisor or his/her designee as the authority to assign fund balance.

2. **Levels of Fund Balance** The Township will establish and maintain levels of fund balance for the general fund and law enforcement fund as follows:

**Fund Balance Tier #1:** Due to the Township's fiscal year end of March 31 and the fact that property taxes, the Township's largest revenue source, are not levied until the subsequent December 1, it is imperative that the Township have 8 months (67% of a year) of operating expenditures in fund balance to begin the year just to carry the Township's operations until the next tax levy.

**Fund Balance Tier #2:** To provide funding for unanticipated one-time expenditures, revenue shortfalls, and potential emergency needs, a second tier of fund balance is needed. The Township has determined that the appropriate amount to meet the Township's needs is somewhere between 50 percent and 100 percent of a year's operating expenses.

If unrestricted fund balance of tier #2 falls below 50 percent of a year's expenditures, the fund's budget for the following year will be adjusted to restore fund balance to that minimum 50 percent level. If unrestricted fund balance exceeds 100 percent of a year's expenditures, the Township Board will consider using unrestricted fund balance for the following purposes: pay down future debt (debt/bonds), transfer funds to the capital project fund for future capital improvements or commit the excess funds toward other future obligations of the Township.

**Other Funds:**

Other governmental funds of the Township (capital projects, drug law enforcement, etc.) are excluded from this policy. These are not funds that are required to maintain a certain level of fund balance. During the annual budget process, the Township will consider the current and future activity of the funds and adjust accordingly.

The Water and Sewer Fund, Solid Waste Fund, and Custodial Fund are also excluded from this policy. The Water and Sewer and Solid Waste funds are considered "enterprise funds." Their equity (assets minus liabilities) is called "Net Position" and is treated differently than fund balance. The purpose of the Custodial Fund is to hold cash and equivalents due to other units of government (county, schools, etc....). As such, net position in this fund should normally be zero (assets equal to liabilities).

**Timing of Fund Balance Review:** Fund balance levels will be analyzed each fiscal year after the financial statement audit is completed and filed with the State of Michigan (typically in August, but no later than September 30).

After much discussion the following motion was made.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Thorsby, Willette, Minarik, Upleger, Peck, Meinburg and Bain

**NAYS:** 0

**ABSENT:** 0

**THE MOTION CARRIED UNANIMOUSLY.**

3. Possible motion on RESOLUTION 24-01 CHARTER TOWNSHIP OF FLUSHING GENESEE COUNTY, MICHIGAN - RESOLUTION TO ADOPT A FIVE-YEAR PARKS AND RECREATION PLAN FOR THE CHARTER TOWNSHIP OF FLUSHING—Supervisor Thorsby

**CLERK MEINBURG MOVED** to approve, supported by Trustee Willette to accept the motion on RESOLUTION 24-01 CHARTER TOWNSHIP OF FLUSHING GENESEE COUNTY, MICHIGAN - RESOLUTION TO ADOPT A FIVE-YEAR PARKS AND RECREATION PLAN FOR THE CHARTER TOWNSHIP OF FLUSHING.

After much discussion the following motion was made.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Bain, Willette, Minarik, Meinberg, Thorsby, Upleger and Peck

**NAYS:** 0

**ABSENT:** 0

**THE MOTION CARRIED UNANIMOUSLY.**

- 4. Proposed bids for the Flushing Nature Park board walk repair and replacement—  
Supervisor Thorsby

**TREASURER PECK MOVED**, supported by Trustee Upleger to accept the proposed bids from Matt Akin for the Flushing Nature Park Board Walk repair and replacement, not to exceed \$33,726.00.

Estimate				
Matt Akin 8105 N. Linden RD, Mt. Morris, MI 48458 Fax number: (810) 540-7312 Email: MatthewAkin@gmail.com Phone number: (810) 569-2737 Phone number: (810) 569-9842		Estimate Number: 1786 Date: 12-27-2023		
To	Flushing Township 6524 N Seymour Rd. Flushing MI 48433	Billing period		
Description	Rate	Quantity	Amount	
Remove and replace all treated wood of existing 300' of north board walk and 8x10 viewing area at river (all existing top decking and subframe), replace all rotted foundation poles with new black locust poles Rebuild 6'7" wide (currently 6' wide with a 5'5" walking area) Add 8x10 landing at board walk intersection		1	\$22,726.00~ \$33,726.00 (Not to exceed \$33,726.00 due to possible unforeseeable circumstances)	
Down Payment			\$15,000.00	
Remaining Total				TBD
Authorized Signature & Seal				

The posts needed for the project were found by Norm Goddard at a fraction of the cost. A large number of posts are being purchases and transported by Norm Goddard and Supervisor Thorsby. Supervisor Thorsby – also mentioned a possible anonymous donation to cover this project.

After much discussion. The following motion was made.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Upleger, Thorsby, Willette, Meinburg, Minarik, Peck and Bain



**NAYS: 0**

**ABSENT: 0**

**THE MOTION CARRIED UNANIMOUSLY.**

5. Motion on Genesee County Road Commission agreement for the light installation at Coldwater and Deland – Supervisor Thorsby

**CLERK MEINBURG MOVE**, supported by Supervisor Thorsby to accept the motion on Genesee County Road Commission agreement for the light installation at Coldwater and Deland for \$1250.00.

After much discussion the following motion was made.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Peck, Bain, Meinburg, Thorsby, Upleger, Minarik and Willette

**NAYS: 0**

**ABSENT: 0**

**THE MOTION CARRIED UNANIMOUSLY.**

6. Discussion and possible motion on the repair of the drainage issue on Tahquamenon with the Genesee County Road Commission – Supervisor Thorsby

**CLERK MEINBURG MOVED**, supported by Treasurer Peck to discussion and possible motion on the repair of the drainage issue on Tahquamenon with the Genesee County Road Commission up to \$20,000 not to exceed \$10,000 for the Township.

After much discussion the following motion was made.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Meinburg, Willette, Bain, Peck, Minarik, Upleger and Thorsby

**NAYS: 0**

**ABSENT: 0**

**THE MOTION CARRIED UNANIMOUSLY.**

7. Possible Motion on RESOLUTION 24-02 CHARTER OF FLUSHING GENESEE COUNTY, MICHIGAN – GENESEE COUNTY DEVELOPMENT BLOCK GRANT RESOLUTION – Supervisor Thorsby

RESOLUTION 24-02  
CHARTER TOWNSHIP OF FLUSHING  
GENESEE COUNTY, MICHIGAN

**GENESEE COUNTY DEVELOPMENT BLOCK GRANT RESOLUTION**

WHEREAS the Flushing Township Board of Trustees authorizes the use of the 2025-2027 GENESEE COUNTY DEVELOPMENT BLOCK GRANT to be used as:

• Senior Center Operating Expenses	\$5,000 per year totaling \$15,000
• Handicap Kayak Launch	\$25,000
• Senior Center Roof	\$10,000
• Senior Center Annex Roof	\$10,000
• Blight Removal	\$35,000
• Barrier Removal at Township Properties	\$0
TOTAL:	\$95,000

YES: \_\_\_\_\_

NO: \_\_\_\_\_

ABSENT: \_\_\_\_\_

THE RESOLUTION IS DECLARED \_\_\_\_\_ ADOPTED \_\_\_\_\_ NOT ADOPTED

I certify that the foregoing is true and accurate copy of a Resolution adopted by the Charter Township of Flushing Board of Trustees, Genesee County, Michigan, at its regular meeting held January 11, 2024, at the Charter Township of Flushing Hall, 6524 N. Seymour Road, Flushing, Michigan 48433.

\_\_\_\_\_  
Frederick Thorsby  
Flushing Township Supervisor

Dated: \_\_\_\_\_

\_\_\_\_\_  
Wendy Meinburg  
Flushing Township Clerk

Dated: \_\_\_\_\_

**CLERK MEINBURG MOVED**, supported by Trustee Willette to accept possible Motion on RESOLUTION 24-02 CHARTER OF FLUSHING GENESEE COUNTY, MICHIGAN – GENESEE COUNTY DEVELOPMENT BLOCK GRANT RESOLUTION – Supervisor Thorsby

After much discussion the following motion was made.

**ACTION ON THE MOTION**

**ROLL CALL VOTE:**

**AYES:** Peck, Minarik, Willette, Bain, Upleger, Thorsby and Meinburg

**NAYS:** 0

**ABSENT:** 0

**THE MOTION CARRIED UNANIMOUSLY.**

**VI. REPORTS:**

1. Supervisor's Report – Supervisor  
Monthly Building Report  
Supervisor Thorsby went over Building Report.

Zoning and Code Enforcement Report  
Zoning Administrator Czyzio went over all current and upcoming projects.

Fire Department Report  
FANG Activity Report

**Supervisor Thorsby** went over Fire Department and FANG activity Reports.

2. Clerk's Report – Clerk

**Clerk Meinburg** went over all the existing election activities that are happening.

3. Treasurer's Report – Treasurer  
Financial Report January 2024  
Water Report

**Trustee Peck** went over Financial and Water Reports in detail.

4. Flushing Township Police Department – Chief

**Chief VanAlstine** - went over the Flushing Township Police Department Report and thanked Treasurer Peck for investing for The Flushing Township Police Department.

**VII. PUBLIC COMMENTS:**

Resident – spoke about needing sign at Stanely Rd.

Supervisor Thorsby- Spoke about the street light by Township Hall needing to be brighter.

**VIII. BOARD COMMENTS**

Discussion was had pertaining to the tree on Pierson and Duffield, the upcoming cell tower, Senior Center and Solar issue with Township loss of control to the State.

**IX. NEXT REGULAR MEETING:**

FEBRURAY 8, 2024 AT 7:00 P.M.

**X. ADJOURNMENT:**

**TRUSTEE BAIN MOVED**, supported by Trustee Minarik to adjourn the meeting at 8:47 P.M.

---

WENDY D. MEINBURG, Clerk

---

APPROVED DATE

---

FREDERICK R. THORSBY, Supervisor

RECORDING SECRETARY: JEANETTE SIZEMORE, Recording Secretary  
01/11/2024



User: CAROLYN

Fund: 101 GENERAL OPERATING FUND

DB: Flushing

Calculations as of 01/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 01/31/24	2024-25 RECOMMENDED BUDGET
<b>APPROPRIATIONS</b>					
Dept 262 - ELECTIONS					
101-262-980.000	CAPITAL OUTLAY - OFFICE EQUIPMENT	197			
Totals for dept 262 - ELECTIONS		39,311	55,000	8,428	114,100
Dept 265 - BUILDING AND GROUNDS					
101-265-704.000	PART TIME MAINTENANCE WAGES	15,910	16,000	13,380	36,500
101-265-704.002	PART TIME WAGE- CLERICAL		1,000	698	
101-265-709.000	MEDICARE TAXES	1,217	1,600	1,031	1,200
101-265-752.000	OFFICE SUPPLIES & POSTAGE	3,046	3,000	968	3,000
101-265-752.001	OPERATING SUPPLIES	2,805	3,000	5,655	3,000
101-265-754.000	MAINTENANCE SUPPLIES	4,899	4,000	2,880	4,600
101-265-850.000	TELEPHONE EXPENSE	3,704	6,000	2,678	3,710
101-265-852.000	INTERNET	1,739	2,000	1,304	1,800
101-265-853.002	TELEPHONE LEASE	2,448	3,000	1,312	4,700
101-265-854.000	COPY MACHINE METER CHARGE	1,628	2,500	1,499	2,500
101-265-921.000	UTILITIES	16,423	20,000	11,584	18,100
101-265-930.000	BUILDING MAINTENANCE	12,363	20,000	16,670	17,000
101-265-935.000	INSURANCE- LEASED COPIER	50	250		60
101-265-948.004	COMPUTER MAINTENANCE		3,000		
101-265-955.001	MISCELLANEOUS EXPENSE		1,000	64	
101-265-975.000	BUILDING IMPROVEMENTS		7,380	7,380	
101-265-980.003	CAPITOL OUTLAY/POLICE EQUIP	228			
101-265-981.001	CAPITAL OUTLAY - EQUIPMENT		5,831	5,971	4,000
101-265-983.000	POSTAGE MACHINE RENTAL	728	1,000	364	4,000
Totals for dept 265 - BUILDING AND GROUNDS		67,188	100,561	73,438	104,170
Dept 267 - HALL RENTAL EXPENSE					
101-267-752.001	OPERATING SUPPLIES		100		100
101-267-930.000	BUILDING MAINTENANCE	1,473	1,500	1,200	1,500
101-267-955.000	MISCELLANEOUS EXPENSE	206	1,200	106	1,200
101-267-981.001	CAPITAL OUTLAY - EQUIPMENT		1,000		1,000
Totals for dept 267 - HALL RENTAL EXPENSE		1,679	3,800	1,306	3,800
Dept 443 - PUBLIC SERVICE					
101-443-801.000	FIRE CONTRACT	190,718	256,000	90,291	240,000
101-443-812.000	SENIOR CITIZENS/VAN EXPENSE	2,840	4,000	1,820	3,500
101-443-827.000	LIBRARY/SENIOR CITIZENS CNTR	12,167	24,000	10,095	24,000
101-443-926.000	LIGHTS AT LARGE	54,945	65,000	44,706	65,000
101-443-932.000	AUTO MAINTENANCE EXPENSE/GAS	2,101	4,000	793	3,500
101-443-955.001	MISCELLANEOUS EXPENSE		1,000		1,000
101-443-962.000	PEG SERVICES	5,831	10,000	6,551	9,000
101-443-967.001	DRAINS AT LARGE	29,083	35,000		35,000
101-443-988.000	ROAD IMPROVEMENTS	385,259	600,000	327,519	550,000
101-443-988.002	ROAD MAINTENANCE-DITCHING	35,056	25,000		40,000
101-443-988.004	GIS MAPPING		1,000		1,000
101-443-989.000	CHLORIDING	22,092	23,000	9,126	23,000
Totals for dept 443 - PUBLIC SERVICE		740,092	1,048,000	490,901	995,000
Dept 751 - PARKS & RECREATION					
101-751-704.004	SUMMER HELP WAGES				18,000
101-751-709.000	MEDICARE TAXES				1,300
101-751-752.001	OPERATING SUPPLIES				500
101-751-759.000	GASOLINE EXPENSE				1,000
101-751-802.000	AUDIT EXPENSE				500
101-751-802.001	MAINTENANCE SUPPLIES				3,000
101-751-802.002	CONTRACTUAL SERVICES				500
101-751-921.000	UTILITIES				4,000
101-751-935.000	INSURANCE & BONDS				1,400
101-751-948.001	EQUIP REPAIRS & MAINTENANCE				1,500
101-751-955.002	MISCELLANEOUS EXPENSE				500
101-751-975.000	BUILDING IMPROVEMENTS				500
101-751-975.002	CAPITOL OUTLAY USDA				8,200
101-751-980.000	CAPITAL OUTLAY - OFFICE EQUIPMENT				3,000
Totals for dept 751 - PARKS & RECREATION					43,900
<b>TOTAL APPROPRIATIONS</b>		<b>1,720,004</b>	<b>2,264,782</b>	<b>1,462,892</b>	<b>2,209,428</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 101</b>		<b>285,171</b>	<b>(190,852)</b>	<b>241,333</b>	<b>14,007</b>
BEGINNING FUND BALANCE		2,825,292	3,565,900	3,565,900	3,807,233
FUND BALANCE ADJUSTMENTS		455,431			
ENDING FUND BALANCE		3,565,894	3,375,048	3,807,233	3,821,240

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 01/31/24	2024-25 RECOMMENDED BUDGET
<b>APPROPRIATIONS</b>					
Dept 219 - CLERICAL-WATER DEPT					
101-219-702.000	CLERICAL- WATER SALARY	44,637	46,000	33,573	35,000
101-219-709.000	MEDICARE TAXES	3,213	4,000	2,559	4,000
101-219-717.000	PENSION EXPENSE	39,144	42,000	13,584	
101-219-717.001	PENSION EXPENSE FLAT			1,476	1,560
101-219-718.001	DISABILITY INSURANCE	528	700	509	700
101-219-718.003	HEALTH INSURANCE			2,220	2,500
101-219-724.000	DENTAL INSURANCE	960	1,500	840	1,500
101-219-725.000	VISION INSURANCE	120	400	220	300
101-219-726.000	LIFE INSURANCE	149	250	134	250
101-219-752.000	OFFICE SUPPLIES & POSTAGE	64	600	81	400
101-219-752.001	OPERATING SUPPLIES			158	200
101-219-900.000	PRINTING & PUBLISHING		250		250
101-219-935.000	INSURANCE & BONDS		100		
101-219-948.001	COMPUTER MAINTENANCE AGREEMENT	50	500	180	1,000
101-219-948.002	COMPUTER MAINTENANCE				1,000
101-219-955.001	OFFICE EQUIPMENT		100	1,250	1,000
Totals for dept 219 - CLERICAL-WATER DEPT		88,865	96,400	56,784	49,660
Dept 253 - TREASURER					
101-253-702.001	CLERICAL WAGES	43,393	46,200	49,447	
101-253-703.000	TREASURER SALARY	45,492	46,865	38,578	40,500
101-253-704.000	DEPUTY TREASURER	1,500	1,500	950	1,200
101-253-709.000	MEDICARE TAXES	3,810	7,000	4,239	3,100
101-253-717.001	PENSION EXPENSE FLAT	38,057	44,000	39,865	2,200
101-253-718.002	DISABILITY INSURANCE	573	700	641	900
101-253-718.003	HEALTH INSURANCE	8,134	10,000	8,253	15,500
101-253-724.000	DENTAL INSURANCE			180	1,200
101-253-724.001	DENTAL INSURANCE-CLERICAL	600	780	450	800
101-253-725.000	VISION INSURANCE			40	520
101-253-725.001	VISION INSURANCE-CLERICAL	120	150	90	150
101-253-726.000	LIFE INSURANCE			69	200
101-253-726.001	LIFE INSURANCE-CLERICAL	149	150	99	
101-253-752.001	OPERATING SUPPLIES	162	200	101	200
101-253-830.000	TAX ROLL EXPENSE	3,366	6,000	5,511	6,000
101-253-850.000	TELEPHONE EXPENSE		1,000	342	1,000
101-253-861.000	MILEAGE	1,936	1,500	1,255	2,000
101-253-911.000	TRAINING & CONVENTION	89	1,000	176	1,000
101-253-915.000	MEMBERSHIP DUES	99	50	114	150
101-253-948.001	COMPUTER MAINTENANCE AGREEMENT	1,214	1,500	1,640	1,500
101-253-980.000	CAPITAL OUTLAY - OFFICE EQUIPMENT		500	290	500
Totals for dept 253 - TREASURER		148,694	169,095	152,330	78,620
Dept 257 - ASSESSOR					
101-257-702.000	ASSESSOR SALARY	61,648	62,000	51,566	67,750
101-257-704.002	BOARD OF REVIEW	350	2,500	1,500	2,500
101-257-709.000	MEDICARE TAXES	4,418	5,200	3,751	5,200
101-257-717.000	PENSION EXPENSE	39,144	46,000	38,506	83,886
101-257-717.001	PENSION EXPENSE FLAT			4	
101-257-718.001	DISABILITY INSURANCE	791	1,000	698	1,000
101-257-718.003	HEALTH INSURANCE	17,700	20,500	15,605	21,000
101-257-724.000	DENTAL INSURANCE	600	1,600	874	1,600
101-257-725.000	VISION INSURANCE	120	300	271	360
101-257-726.000	LIFE INSURANCE	149	300	134	1,000
101-257-752.000	OFFICE SUPPLIES & POSTAGE	2,636	3,000	36	3,000
101-257-830.000	TAX ROLL EXPENSE	200	500	200	500
101-257-850.000	TELEPHONE EXPENSE	353	700	322	500
101-257-861.000	MILEAGE		700	252	500
101-257-900.000	PRINTING & PUBLISHING	1,531	1,500		2,000
101-257-911.000	TRAINING & CONVENTION	958	1,500	1,143	1,500
101-257-915.000	MEMBERSHIP DUES	487	400		500
101-257-935.000	INSURANCE & BONDS	206	750	402	500
101-257-948.001	COMPUTER MAINTENANCE AGREEMENT	1,457	2,000	2,092	2,500
101-257-948.004	COMPUTER MAINTENANCE	470			500
101-257-980.000	CAPITAL OUTLAY - OFFICE EQUIPMENT		100		
Totals for dept 257 - ASSESSOR		133,218	150,550	117,356	196,296
Dept 262 - ELECTIONS					
101-262-702.000	ELECTION WAGES	6,086	16,300	248	60,000
101-262-709.000	MEDICARE TAXES	549	1,200	19	1,100
101-262-752.000	OFFICE SUPPLIES & POSTAGE	1,788			16,000
101-262-752.001	OPERATING SUPPLIES	2,556	5,000	559	5,000
101-262-801.000	CONTRACTUAL SERVICES	16,215	17,500		20,000
101-262-900.000	PRINTING & PUBLISHING	7,418	5,000	4,340	6,000
101-262-948.001	COMPUTER/VOTING EXPENSES	1,000	10,000	3,262	5,000
101-262-948.004	COMPUTER MAINTENANCE	3,502			1,000

User: CAROLYN  
DB: Flushing

Fund: 101 GENERAL OPERATING FUND

Calculations as of 01/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 01/31/24	2024-25 RECOMMENDED BUDGET
<b>APPROPRIATIONS</b>					
<b>Dept 101 - TOWNSHIP BOARD</b>					
101-101-703.000	TRUSTEES SALARY	19,280	20,000	15,549	22,756
101-101-704.001	DEPUTY PAY	675	900	75	
101-101-704.002	PLANNING COMMISSION	5,925	7,400	3,175	7,000
101-101-704.003	ZONING BOARD OF APPEALS	1,100	2,000	1,600	2,000
101-101-709.000	MEDICARE TAXES	752	1,700	564	1,000
101-101-715.000	PENSION CONTRACT EXPENSE- NON UNI	60,000	91,750	91,750	
101-101-717.000	PENSION EXPENSE		100		
101-101-718.003	HEALTH INSURANCE-RETIREE	1,211	8,645	12,814	24,000
101-101-801.000	CONTRACTUAL SERVICES	11,306	16,000	24,382	20,000
101-101-804.000	BANK CHARGES	224	600	382	600
101-101-826.000	LEGAL FEES	15,948	25,000	9,125	18,000
101-101-850.000	TELEPHONE EXPENSE		445	387	500
101-101-861.000	MILEAGE		500		
101-101-900.000	PRINTING & PUBLICATIONS	4,076	5,000	2,659	4,500
101-101-911.000	TRAINING & CONVENTION	5,146	6,000	3,744	5,500
101-101-911.001	OTHER BOARDS TRAINING/CONVENTION	1,932	2,000	742	2,000
101-101-915.000	MEMBERSHIP DUES	17,154	25,000	24,999	25,000
101-101-935.000	INSURANCE & BONDS	90,397	94,000	93,898	94,000
101-101-948.001	COMPUTER EXPENSE/AGR	8,338	12,000	12,431	12,000
101-101-955.001	MISCELLANEOUS EXPENSE	39	2,500	38	1,000
<b>Totals for dept 101 - TOWNSHIP BOARD</b>		<b>243,503</b>	<b>321,540</b>	<b>298,314</b>	<b>239,856</b>
<b>Dept 171 - SUPERVISOR</b>					
101-171-703.000	SUPERVISOR SALARY	50,040	51,541	42,208	59,600
101-171-704.001	DEPUTY PAY	300	1,200	900	1,200
101-171-709.000	MEDICARE TAXES	746	1,200	674	1,000
101-171-717.001	PENSION EXPENSE FLAT	15		39	50
101-171-752.001	OPERATING SUPPLIES	97	250		110
101-171-850.000	TELEPHONE EXPENSE	726	1,200	742	1,020
101-171-861.000	MILEAGE	99	300	194	150
101-171-911.000	TRAINING & CONVENTION	340	500	492	500
101-171-915.000	MEMBERSHIP DUES		50	230	230
101-171-948.002	COMPUTER MAINTENANCE AGREEMENT		250		
101-171-981.001	CAPITAL OUTLAY - EQUIPMENT		1,000		1,000
<b>Totals for dept 171 - SUPERVISOR</b>		<b>52,363</b>	<b>57,491</b>	<b>45,479</b>	<b>64,860</b>
<b>Dept 191 - ACCOUNTING DEPT</b>					
101-191-702.000	ACCOUNTANT SALARY	55,496	57,500	64,189	54,000
101-191-709.000	MEDICARE TAXES	3,922	4,500	4,687	4,500
101-191-717.000	PENSION EXPENSE	39,120	46,000	44,056	83,886
101-191-717.001	PENSION EXPENSE FLAT			4,528	
101-191-718.001	DISABILITY INSURANCE	760	1,000	562	1,000
101-191-718.003	HEALTH INSURANCE	17,311	20,000	6,093	28,805
101-191-724.000	DENTAL INSURANCE	960	1,000	960	1,100
101-191-725.000	VISION INSURANCE	120	200	170	200
101-191-726.000	LIFE INSURANCE	149	300	134	675
101-191-752.001	OPERATING SUPPLIES		500	47	150
101-191-802.000	AUDIT EXPENSE	7,912	12,000	9,084	12,000
101-191-802.002	CONTRACTUAL SERVICES				30,000
101-191-861.000	MILEAGE		50	252	50
101-191-911.000	TRAINING & CONVENTION		4,500	1,020	4,000
101-191-948.004	COMPUTER MAINTENANCE	300	500	346	500
101-191-980.000	CAPITAL OUTLAY - OFFICE EQUIPMENT		1,160	2,120	1,000
<b>Totals for dept 191 - ACCOUNTING DEPT</b>		<b>126,050</b>	<b>149,210</b>	<b>138,248</b>	<b>221,866</b>
<b>Dept 215 - CLERK</b>					
101-215-703.000	CLERKS SALARY	47,767	49,200	40,497	41,500
101-215-704.000	DEPUTY CLERK	22,267	37,000	25,038	35,000
101-215-704.001	DEPUTY PAY	300	1,200	800	1,200
101-215-709.000	MEDICARE TAXES	2,379	6,000	2,586	3,500
101-215-717.001	PENSION EXPENSE FLAT	624	2,000	1,088	2,300
101-215-718.001	DISABILITY INSURANCE	208	700	446	800
101-215-718.003	HEALTH INS	2,864	8,500	3,215	3,500
101-215-724.000	DENTAL INSURANCE	200	780	540	750
101-215-725.000	VISION INSURANCE	40	150	140	200
101-215-726.000	LIFE INSURANCE	50	150	109	300
101-215-752.001	OPERATING SUPPLIES		300	19	200
101-215-850.000	TELEPHONE EXPENSE	440	600	382	500
101-215-861.000	MILEAGE	271	300	547	600
101-215-911.000	TRAINING & CONVENTION	1,221	3,808	4,439	5,000
101-215-915.000	MEMBERSHIP DUES	130	500	15	200
101-215-948.002	COMPUTER MAINTENANCE AGREEMENT	280	947	447	750
101-215-980.000	CAPITAL OUTLAY - OFFICE EQUIPMENT		1,000		1,000
<b>Totals for dept 215 - CLERK</b>		<b>79,041</b>	<b>113,135</b>	<b>80,308</b>	<b>97,300</b>

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 01/31/24	2024-25 RECOMMENDED BUDGET
<b>ESTIMATED REVENUES</b>					
Dept 000					
101-000-402.000	TAXES-REVENUE OP	164,933	165,000	110,374	185,970
101-000-434.000	TRAILER TAXES/FEES	3,414	3,000	2,772	4,000
101-000-446.000	REIMBURSEMENTS-SET TAX COLLECTION	885	885	50	
101-000-447.000	ADMIN TAX COLLECTION FEES	116,978	110,000	104,573	115,500
101-000-450.000	SPECIAL ASSESSMENT REVENUE	16,861	10,000	13,403	12,015
101-000-477.000	COMCAST CABLEVISION REVENUES	153,688	150,000	111,379	120,000
101-000-477.001	CELL TOWER INCOME	28,390	24,000	20,560	24,000
101-000-477.002	COMCAST PEG FEES	7,672	7,200	5,615	5,000
101-000-496.000	ENGINEER FEES	1,300			
101-000-497.000	SITE PLAN/LAND DIVISION	600	2,600	2,700	500
101-000-497.001	SIGN PERMIT		100		
101-000-498.002	EARTH REMOVAL PERMITS		100		
101-000-499.000	SPECIAL USE PERMITS	1,850	3,900	4,550	1,000
101-000-500.001	POND PERMITS	650			
101-000-546.000	PA 48 MAINT OF PUBLIC RIGHT OF WA	13,811	11,357	11,357	11,000
101-000-548.000	COMMUNITY DEVELOPMENT BLOCK GRANT	8,307	10,000	880	2,000
101-000-550.000	SITE PLAN/ENGINEERING FEE	800			
101-000-569.000	OTHER STATE GRANT			96,650	
101-000-574.000	STATE SHARED REVENUE	1,209,535	1,192,921	821,342	1,374,000
101-000-631.000	MISCELLANEOUS REVENUE	16,212	3,319	16,501	10,000
101-000-632.000	PLAT FEES/ENGINEERING FEES		625	625	
101-000-633.000	REZONING FEES	4,550	100		100
101-000-634.000	VARIANCE FEES		100		100
101-000-635.000	SPECIAL MEETING FEES	750	2,400	3,200	1,000
101-000-636.000	FREEDOM OF INFORMATION REPORTS	929	100	6	100
101-000-642.000	MISCELLANEOUS SALES & SERVICE	12	200	90	100
101-000-642.001	SIGN SALES		100		
101-000-643.000	VOTER LISTS		100		
101-000-644.000	TAX INFORMATION INCOME	899	1,000	785	900
101-000-645.001	HOME OCCUPATION	350	100		100
101-000-646.000	COPY MACHINE METER CHARGE	1	100		
101-000-665.000	INTEREST-GOVMIC	19,993	81,095	83,408	80,000
101-000-665.002	INTEREST - SPECIAL ASSESSMENTS	1,707	1,176	1,176	1,200
101-000-665.003	INTEREST FROM INVESTMENTS-TAX ROL	360		78	100
101-000-666.001	WORKMEN'S COMP DIVIDEND		100		
101-000-667.000	HALL RENTAL INCOME	4,750	4,000	4,000	4,000
101-000-667.001	PARK PAVILION RENT				750
101-000-669.000	INS DIVIDEND	3,988			
101-000-673.000	SALE OF EQUIPMENT		100		
101-000-676.003	ELECTION REIMBURSEMENT		8,152	8,151	20,000
101-000-699.001	W&S OVERHEAD ALLOCATION	221,000	280,000	280,000	250,000
Totals for dept 000 -		2,005,175	2,073,930	1,704,225	2,223,435
<b>TOTAL ESTIMATED REVENUES</b>		<b>2,005,175</b>	<b>2,073,930</b>	<b>1,704,225</b>	<b>2,223,435</b>



User: CAROLYN

Fund: 207 POLICE FUND

DB: Flushing

Calculations as of 01/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 01/31/24	2024-25 RECOMMENDED BUDGET
<b>ESTIMATED REVENUES</b>					
Dept 000					
207-000-402.000	TAXES-REVENUE OP	1,063,217	1,050,000	711,133	1,198,050
207-000-499.000	LIQUOR CONTROL	1,355	1,000	1,244	1,200
207-000-574.000	STATE SHARED REVENUE			268	
207-000-631.000	MISCELLANEOUS REVENUE	13,101	1,000	157	1,000
207-000-632.000	NOTARY FEES		300		
207-000-646.000	COPIES	813	900	519	900
207-000-657.002	ORDINANCE/FINES & COSTS	8,336	9,000	5,184	9,000
207-000-659.002	VEHICLE IMPOUND FEES	2,290	2,000	585	2,000
207-000-665.000	INTEREST-GOVMIC		10,353	14,891	15,000
207-000-669.000	UNREALIZED GAIN/LOSS FROM INVESTM	596			
207-000-676.000	GRANTS/OPIOIDS	943	2,500	3,357	2,500
207-000-676.001	FLUSHING SCH REIMBUSE-RESOURCE OF	118,174	118,000	63,136	118,000
Totals for dept 000 -		1,208,825	1,195,053	800,474	1,347,650
<b>TOTAL ESTIMATED REVENUES</b>		<b>1,208,825</b>	<b>1,195,053</b>	<b>800,474</b>	<b>1,347,650</b>

Calculations as of 01/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 01/31/24	2024-25 RECOMMENDED BUDGET
<b>APPROPRIATIONS</b>					
Dept 000					
207-000-702.000	OFFICERS WAGES	661,087	700,000	535,745	657,000
207-000-702.001	CLERICAL WAGES	32,958	40,000	26,279	17,500
207-000-704.001	PART TIME WAGES	28,402	20,000	13,217	30,000
207-000-709.000	FICA TAXES	54,494	63,000	43,586	51,000
207-000-717.001	PENSION EXPENSE FLAT	172,486	167,000	127,197	169,500
207-000-717.002	HCSP				8,700
207-000-718.002	DISABILITY INSURANCE	7,283	8,000	6,756	9,500
207-000-718.003	HEALTH INSURANCE	64,775	90,000	52,478	77,000
207-000-718.005	HEALTH INSURANCE-RETIREES	56,564	70,000	48,426	41,000
207-000-718.006	OPEB - BRIAN FAIRCHILD	1,562	500	1,774	500
207-000-724.000	DENTAL INSURANCE	4,630	6,000	5,310	6,000
207-000-725.000	VISION INSURANCE	860	2,500	1,480	2,500
207-000-726.000	LIFE INSURANCE	1,990	3,000	1,797	3,000
207-000-752.000	OFFICE SUPPLIES & POSTAGE	4,398	6,000	988	6,000
207-000-759.000	GASOLINE EXPENSE	26,481	36,000	12,748	25,000
207-000-766.000	UNIFORM CLEANING	1,545	2,500	853	2,500
207-000-767.000	UNIFORMS	8,077	6,000	1,746	6,000
207-000-768.000	SIDEARMS	1,884	4,000	538	2,000
207-000-801.000	LEIN SERVICES	2,948	4,500	2,168	3,500
207-000-802.000	AUDIT EXPENSE	2,760	3,000	2,820	3,000
207-000-802.002	CONTRACTUAL SERVICES				10,000
207-000-826.000	LEGAL FEES	22,870	30,000	20,146	25,000
207-000-850.000	TELEPHONE EXPENSE	2,244	4,200	2,474	3,000
207-000-852.000	INTERNET	1,723	2,000	1,149	2,000
207-000-853.002	TELEPHONE LEASE	1,632	1,800	834	1,800
207-000-855.000	METER CHARGES-COPIES	312	1,200	326	850
207-000-911.000	TRAINING & CONVENTION	2,364	4,000	3,690	6,000
207-000-915.000	MEMBERSHIP DUES	1,153	1,500	225	1,200
207-000-921.000	UTILITIES	3,073	4,000	1,983	3,200
207-000-930.000	BUILDING MAINTENANCE	3,014	4,000	4,177	4,000
207-000-932.000	AUTO MAINTENANCE EXPENSE	14,724	12,000	5,239	12,000
207-000-934.000	RADIO REPAIRS/MAINTENANCE	42	2,500	440	500
207-000-935.000	INSURANCE & BONDS	11,136	20,000	20,360	15,000
207-000-935.001	WORKMENS COMP INS	9,546	13,000		9,500
207-000-948.001	COMPUTER MAINTENANCE AGREEMENT	2,286	2,600	1,660	3,000
207-000-955.001	MISCELLANEOUS EXPENSE	47	100		100
207-000-975.002	CAPITOL OUTLAY/RADIO EQUIP	720	2,500		2,500
207-000-980.000	CAPITAL OUTLAY - OFFICE EQUIPMENT	1,157	4,000	1,939	4,000
207-000-980.003	CAPITAL OUTLAY/POLICE EQUIP	2,455			
207-000-981.001	CAPITAL OUTLAY - EQUIPMENT	31,647	57,000		57,000
207-000-983.000	CAR RENTAL	2,750	3,000	2,750	3,000
Totals for dept 000 -		1,250,079	1,401,400	953,298	1,284,850
<b>TOTAL APPROPRIATIONS</b>		<b>1,250,079</b>	<b>1,401,400</b>	<b>953,298</b>	<b>1,284,850</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 207</b>		<b>(41,254)</b>	<b>(206,347)</b>	<b>(152,824)</b>	<b>62,800</b>
BEGINNING FUND BALANCE		1,293,554	1,252,297	1,252,297	1,099,473
ENDING FUND BALANCE		1,252,300	1,045,950	1,099,473	1,162,273

User: CAROLYN

Fund: 249 BUILDING INSPECTION FUND

DB: Flushing

Calculations as of 01/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 01/31/24	2024-25 RECOMMENDED BUDGET
<b>ESTIMATED REVENUES</b>					
Dept 000					
249-000-500.000	ZONING PERMITS	2,606	4,000	5,000	5,000
249-000-500.002	EARTH REMOVAL			75	75
249-000-500.003	BUILDING PERMITS	43,359	50,000	45,405	45,000
249-000-500.004	PLUMING PERMIT	8,498	8,000	6,752	8,000
249-000-500.005	MECHANICAL PERMITS	16,124	10,000	9,255	10,000
249-000-500.006	ELECTRICAL PERMITS	14,908	15,000	12,516	15,000
249-000-500.007	PLAN REVIEWS/ENGINEERING FEES	14,355	10,000	13,505	14,000
249-000-500.008	ELECTRONIC ARCHIVING	7,524	3,000	4,341	4,000
249-000-500.009	CONVENIENCE FEE			60	500
Totals for dept 000 -		107,374	100,000	96,909	101,575
<b>TOTAL ESTIMATED REVENUES</b>		107,374	100,000	96,909	101,575

Calculations as of 01/31/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 01/31/24	2024-25 RECOMMENDED BUDGET
<b>APPROPRIATIONS</b>					
Dept 000					
249-000-702.000	BLDG INSPECTOR SALARY	30,000	30,000	24,231	34,000
249-000-704.001	ZONING/CODE WAGES	28,181	42,000	36,492	45,700
249-000-709.000	MEDICARE TAXES	4,291	6,000	4,338	6,100
249-000-717.000	PENSION EXPENSE FLAT			1,224	1,400
249-000-717.001	PENSION EXPENSE FLAT	886	3,000	2,307	2,300
249-000-718.001	DISABILITY INSURANCE	303	500	640	725
249-000-718.003	HEALTH INSURANCE	10,051	22,000	17,534	22,300
249-000-724.000	DENTAL INSURANCE	300	500	866	500
249-000-725.000	VISION INSURANCE	60	150	269	150
249-000-726.000	LIFE INSURANCE	62	150	134	150
249-000-752.000	OFFICE SUPPLIES & POSTAGE	424	500	64	500
249-000-759.000	GASOLINE EXPENSE	632		43	500
249-000-801.000	CONTRACTUAL SERVICES	28,406	30,000	17,100	35,000
249-000-802.000	AUDIT EXPENSE	368	500	376	500
249-000-802.003	CODIFICATION	3,384	100	81	100
249-000-850.000	TELEPHONE EXPENSE	370	500	270	500
249-000-911.000	TRAINING & CONVENTION	145	100	241	300
249-000-915.000	MEMBERSHIP DUES		100		100
249-000-932.000	AUTO MAINTENANCE EXPENSE		2,000	707	1,000
249-000-935.000	INSURANCE & BONDS	1,202	1,200	1,434	1,500
249-000-948.001	COMPUTER MAINTENANCE AGREEMENT	2,797	3,000	5,652	2,500
249-000-980.000	CAPITAL OUTLAY - OFFICE EQUIPMENT	2,375	1,500	352	
Totals for dept 000 -		114,237	143,800	114,355	155,825
<b>TOTAL APPROPRIATIONS</b>		<b>114,237</b>	<b>143,800</b>	<b>114,355</b>	<b>155,825</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 249</b>		<b>(6,863)</b>	<b>(43,800)</b>	<b>(17,446)</b>	<b>(54,250)</b>
BEGINNING FUND BALANCE		137,163	130,302	130,302	112,856
ENDING FUND BALANCE		130,300	86,502	112,856	58,606

User: BROOK  
DB: Flushing

PERIOD ENDING 01/31/2024

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 01/31/2024	YTD BALANCE 01/31/2024	AVAILABLE BALANCE	\$ BDC
		AMENDED BUDGET	INCREASE (DECREASE)				
<b>Fund 101 - GENERAL OPERATING FUND</b>							
<b>Revenues</b>							
Dept 000							
101-000-402.000	TAXES-REVENUE OP	165,000.00	101,987.53	110,373.96	54,626.04	66.89	
101-000-434.000	TRAILER TAXES/FEES	3,000.00	292.00	2,772.00	228.00	92.40	
101-000-446.000	REIMBURSEMENTS-SET TAX COLLECTION	885.00	0.00	50.00	835.00	5.65	
101-000-447.000	ADMIN TAX COLLECTION FEES	110,000.00	30,650.71	104,573.19	5,426.81	95.07	
101-000-450.000	SPECIAL ASSESSMENT REVENUE	10,000.00	3,542.40	13,402.93	(3,402.93)	134.03	
101-000-477.000	COMCAST CABLEVISION REVENUES	150,000.00	0.00	111,379.43	38,620.57	74.25	
101-000-477.001	CELL TOWER INCOME	24,000.00	1,998.60	20,560.16	3,439.84	85.67	
101-000-477.002	COMCAST PEG FEES	7,200.00	0.00	5,615.23	1,584.77	77.99	
101-000-497.000	SITE PLAN/LAND DIVISION	2,600.00	100.00	2,700.00	(100.00)	103.85	
101-000-497.001	SIGN PERMIT	100.00	0.00	0.00	100.00	0.00	
101-000-498.002	EARTH REMOVAL PERMITS	100.00	0.00	0.00	100.00	0.00	
101-000-499.000	SPECIAL USE PERMITS	3,900.00	0.00	4,550.00	(650.00)	116.67	
101-000-546.000	PA 48 MAINT OF PUBLIC RIGHT OF WAY	11,357.00	0.00	11,357.49	(0.49)	100.00	
101-000-548.000	COMMUNITY DEVELOPMENT BLOCK GRANT	10,000.00	0.00	880.00	9,120.00	8.80	
101-000-569.000	OTHER STATE GRANT	0.00	0.00	96,650.00	(96,650.00)	100.00	
101-000-574.000	STATE SHARED REVENUE	1,192,921.00	0.00	821,342.00	371,579.00	68.85	
101-000-631.000	MISCELLANEOUS REVENUE	3,319.00	3,423.54	16,500.62	(13,181.62)	497.16	
101-000-632.000	PLAT FEES/ENGINEERING FEES	625.00	0.00	625.00	0.00	100.00	
101-000-633.000	REZONING FEES	100.00	0.00	0.00	100.00	0.00	
101-000-634.000	VARIANCE FEES	100.00	0.00	0.00	100.00	0.00	
101-000-635.000	SPECIAL MEETING FEES	2,400.00	800.00	3,200.00	(800.00)	133.33	
101-000-636.000	FREEDOM OF INFORMATION REPORTS	100.00	0.00	5.99	94.01	5.99	
101-000-642.000	MISCELLANEOUS SALES & SERVICE	200.00	0.00	90.00	110.00	45.00	
101-000-642.001	SIGN SALES	100.00	0.00	0.00	100.00	0.00	
101-000-643.000	VOTER LISTS	100.00	0.00	0.00	100.00	0.00	
101-000-644.000	TAX INFORMATION INCOME	1,000.00	35.00	785.00	215.00	78.50	
101-000-645.001	HOME OCCUPATION	100.00	0.00	0.00	100.00	0.00	
101-000-646.000	COPY MACHINE METER CHARGE	100.00	0.00	0.00	100.00	0.00	
101-000-665.000	INTEREST-GOVNMC	81,095.00	1,172.66	83,407.82	(2,312.82)	102.85	
101-000-665.002	INTEREST - SPECIAL ASSESSMENTS	1,176.00	0.00	1,175.92	0.08	99.99	
101-000-665.003	INTEREST FROM INVESTMENTS-TAX ROLL	0.00	0.00	77.54	(77.54)	100.00	
101-000-666.001	WORKMEN'S COMP DIVIDEND	100.00	0.00	0.00	100.00	0.00	
101-000-667.000	HALL RENTAL INCOME	4,000.00	650.00	4,000.00	0.00	100.00	
101-000-673.000	SALE OF EQUIPMENT	100.00	0.00	0.00	100.00	0.00	
101-000-675.003	ELECTION REIMBURSEMENT	8,152.00	0.00	8,151.42	0.58	99.99	
101-000-699.001	W&S OVERHEAD ALLOCATION	280,000.00	0.00	280,000.00	0.00	100.00	
<b>Total Dept 000</b>		<b>2,073,930.00</b>	<b>144,654.44</b>	<b>1,704,225.70</b>	<b>369,704.30</b>	<b>82.17</b>	
<b>TOTAL REVENUES</b>		<b>2,073,930.00</b>	<b>144,654.44</b>	<b>1,704,225.70</b>	<b>369,704.30</b>	<b>82.17</b>	
<b>Expenditures</b>							
<b>Dept 101 - TOWNSHIP BOARD</b>							
101-101-703.000	TRUSTEES SALARY	20,000.00	1,896.32	15,549.41	4,450.59	77.75	
101-101-704.001	DEPUTY PAY	900.00	0.00	75.00	825.00	8.33	
101-101-704.002	PLANNING COMMISSION	7,400.00	475.00	3,175.00	4,225.00	42.91	
101-101-704.003	ZONING BOARD OF APPEALS	2,000.00	0.00	1,600.00	400.00	80.00	
101-101-708.000	MEDICARE TAXES	1,700.00	59.18	563.98	1,136.02	33.18	
101-101-715.000	PENSION CONTRACT EXPENSE- NON UNION 01	91,750.00	0.00	91,750.00	0.00	100.00	
101-101-717.000	PENSION EXPENSE	100.00	0.00	0.00	100.00	0.00	
101-101-718.003	HEALTH INSURANCE-RETIREE	8,645.00	2,090.30	12,813.80	(4,168.80)	148.22	
101-101-801.000	CONTRACTUAL SERVICES	16,000.00	8,493.75	24,382.45	(8,382.45)	152.39	
101-101-804.000	BANK CHARGES	600.00	65.77	382.03	217.97	63.67	

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR		YTD BALANCE 01/31/2024	AVAILABLE		% BDGT USED	
		AMENDED BUDGET	INCREASE (DECREASE)	MONTH 01/31/2024	NORMAL (ABNORMAL)		BALANCE	NORMAL (ABNORMAL)		
Fund 101 - GENERAL OPERATING FUND										
Expenditures										
101-101-826.000	LEGAL FEES	25,000.00	1,384.37	9,125.39	15,874.61	36.50				
101-101-850.000	TELEPHONE EXPENSE	445.00	42.50	386.89	58.11	86.94				
101-101-861.000	MILEAGE	500.00	0.00	0.00	500.00	0.00				
101-101-900.000	PRINTING & PUBLICATIONS	5,000.00	100.60	2,658.92	2,341.08	53.18				
101-101-911.000	TRAINING & CONVENTION	6,000.00	0.00	3,744.08	2,255.92	62.40				
101-101-911.001	OTHER BOARDS TRAINING/CONVENTION	2,000.00	0.00	742.49	1,257.51	37.12				
101-101-915.000	MEMBERSHIP DUES	25,000.00	0.00	24,998.90	1.10	100.00				
101-101-935.000	INSURANCE & BONDS	94,000.00	0.00	93,898.25	101.75	99.89				
101-101-948.001	COMPUTER EXPENSE/AGR	12,000.00	507.88	12,430.97	(430.97)	103.59				
101-101-955.001	MISCELLANEOUS EXPENSE	2,500.00	0.00	38.00	2,462.00	1.52				
Total Dept 101 - TOWNSHIP BOARD		321,540.00	15,115.67	298,315.56	23,224.44	92.78				
Dept 171 - SUPERVISOR										
101-171-703.000	SUPERVISOR SALARY	51,541.00	4,543.54	42,208.19	9,332.81	81.89				
101-171-704.001	DEPUTY PAY	1,200.00	0.00	900.00	300.00	75.00				
101-171-709.000	MEDICARE TAXES	1,200.00	65.88	674.00	526.00	56.17				
101-171-717.001	PENSION EXPENSE FLAT	0.00	0.00	39.00	(39.00)	100.00				
101-171-752.001	OPERATING SUPPLIES	250.00	0.00	0.00	250.00	0.00				
101-171-850.000	TELEPHONE EXPENSE	1,200.00	82.51	741.98	458.02	61.83				
101-171-861.000	MILEAGE	300.00	194.30	194.30	105.70	64.77				
101-171-911.000	TRAINING & CONVENTION	500.00	492.00	492.00	8.00	98.40				
101-171-915.000	MEMBERSHIP DUES	50.00	230.00	230.00	(180.00)	460.00				
101-171-948.002	COMPUTER MAINTENANCE AGREEMENT	250.00	0.00	0.00	250.00	0.00				
101-171-981.001	CAPITAL OUTLAY - EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00				
Total Dept 171 - SUPERVISOR		57,491.00	5,608.23	45,479.47	12,011.53	79.11				
Dept 191 - ACCOUNTING DEPT										
101-191-702.000	ACCOUNTANT SALARY	57,500.00	3,576.60	64,189.15	(6,689.15)	111.63				
101-191-709.000	MEDICARE TAXES	4,500.00	4,256.79	4,686.56	(186.56)	104.15				
101-191-717.000	PENSION EXPENSE	46,000.00	4,528.00	44,056.33	1,943.67	95.77				
101-191-717.001	PENSION EXPENSE FLAT	0.00	4,528.00	4,528.00	(4,528.00)	100.00				
101-191-718.001	DISABILITY INSURANCE	1,000.00	56.39	561.54	438.46	56.15				
101-191-718.003	HEALTH INSURANCE	20,000.00	0.00	6,093.20	13,906.80	30.47				
101-191-724.000	DENTAL INSURANCE	1,000.00	90.00	960.00	40.00	96.00				
101-191-725.000	VISION INSURANCE	200.00	20.00	170.00	30.00	85.00				
101-191-726.000	LIFE INSURANCE	300.00	17.36	133.92	166.08	44.64				
101-191-752.001	OPERATING SUPPLIES	500.00	0.00	46.98	453.02	9.40				
101-191-802.000	AUDIT EXPENSE	12,000.00	0.00	9,084.00	2,916.00	75.70				
101-191-861.000	MILEAGE	4,500.00	0.00	252.18	(202.18)	504.36				
101-191-911.000	TRAINING & CONVENTION	500.00	0.00	1,019.61	3,480.39	22.66				
101-191-948.004	COMPUTER MAINTENANCE	500.00	0.00	346.00	154.00	69.20				
101-191-980.000	CAPITAL OUTLAY - OFFICE EQUIPMENT	1,160.00	0.00	2,119.98	(959.98)	182.76				
Total Dept 191 - ACCOUNTING DEPT		149,210.00	13,073.14	138,247.45	10,962.55	92.65				
Dept 215 - CLERK										
101-215-703.000	CLERKS SALARY	49,200.00	4,543.54	40,496.67	8,703.33	82.31				
101-215-704.000	DEPUTY CLERK	37,000.00	2,592.00	25,037.71	11,962.29	67.67				
101-215-704.001	DEPUTY PAY	1,200.00	0.00	800.00	400.00	66.67				
101-215-709.000	MEDICARE TAXES	6,000.00	283.86	2,585.67	3,414.33	43.09				
101-215-717.001	PENSION EXPENSE FLAT	2,000.00	142.47	1,088.27	911.73	54.41				

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR		YTD BALANCE	AVAILABLE		\$ BODT	
		AMENDED BUDGET	INCREASE (DECREASE)	MONTH 01/31/2024	NORMAL (ABNORMAL)		BALANCE	NORMAL (ABNORMAL)		USED
Fund 101 - GENERAL OPERATING FUND										
Expenditures										
101-215-718.001	DISABILITY INSURANCE	700.00	66.73	445.70		254.30		63.67		
101-215-718.003	HEALTH INS	8,500.00	257.39	3,214.76		5,285.24		37.82		
101-215-724.000	DENTAL INSURANCE	780.00	90.00	540.00		240.00		69.23		
101-215-725.000	VISION INSURANCE	150.00	20.00	140.00		10.00		93.33		
101-215-726.000	LIFE INSURANCE	150.00	17.36	109.12		40.88		72.75		
101-215-752.001	OPERATING SUPPLIES	300.00	0.00	19.48		280.52		6.49		
101-215-850.000	TELEPHONE EXPENSE	300.00	42.50	381.89		218.11		63.65		
101-215-861.000	MILEAGE	3,808.00	156.67	4,439.48		(246.93)		182.31		
101-215-911.000	TRAINING & CONVENTION	500.00	0.00	546.93		(631.48)		116.58		
101-215-915.000	MEMBERSHIP DUES	947.00	0.00	15.00		485.00		3.00		
101-215-948.002	COMPUTER MAINTENANCE AGREEMENT	500.00	0.00	446.81		500.19		47.18		
101-215-980.000	CAPITAL OUTLAY - OFFICE EQUIPMENT	1,000.00	0.00	0.00		1,000.00		0.00		
Total Dept 215 - CLERK		113,135.00	8,212.52	80,307.49		32,827.51		70.98		
Dept 219 - CLERICAL-WATER DEPT										
101-219-702.000	CLERICAL- WATER SALARY	46,000.00	3,258.00	33,572.75		12,427.25		72.98		
101-219-709.000	MEDICARE TAXES	4,000.00	268.93	2,559.35		1,440.65		63.98		
101-219-717.000	PENSION EXPENSE	42,000.00	0.00	13,584.00		28,416.00		32.34		
101-219-717.001	PENSION EXPENSE FLAT	0.00	239.47	1,475.90		(1,475.90)		100.00		
101-219-718.001	DISABILITY INSURANCE	700.00	66.73	509.43		190.57		72.78		
101-219-718.003	HEALTH INSURANCE	0.00	257.39	2,220.20		(2,220.20)		100.00		
101-219-724.000	DENTAL INSURANCE	1,500.00	90.00	840.00		660.00		56.00		
101-219-725.000	VISION INSURANCE	400.00	20.00	220.00		180.00		55.00		
101-219-726.000	LIFE INSURANCE	250.00	17.36	133.92		116.08		53.57		
101-219-752.000	OFFICE SUPPLIES & POSTAGE	600.00	0.00	80.97		519.03		13.50		
101-219-752.001	OPERATING SUPPLIES	0.00	0.00	158.47		(158.47)		100.00		
101-219-900.000	PRINTING & PUBLISHING	250.00	0.00	0.00		250.00		0.00		
101-219-935.000	INSURANCE & BONDS	100.00	0.00	0.00		100.00		0.00		
101-219-948.001	COMPUTER MAINTENANCE AGREEMENT	500.00	0.00	180.00		320.00		36.00		
101-219-955.001	OFFICE EQUIPMENT	100.00	0.00	1,249.99		(1,149.99)		1,249.99		
Total Dept 219 - CLERICAL-WATER DEPT		96,400.00	4,217.88	56,784.98		39,615.02		58.91		
Dept 253 - TREASURER										
101-253-702.001	CLERICAL WAGES	46,200.00	5,767.20	49,446.73		(3,246.73)		107.03		
101-253-703.000	TREASURER SALARY	46,865.00	4,337.00	38,578.42		8,286.58		82.32		
101-253-704.000	DEPUTY TREASURER	1,500.00	0.00	950.00		550.00		63.33		
101-253-709.000	MEDICARE TAXES	7,000.00	500.45	4,239.20		2,760.80		60.56		
101-253-717.001	PENSION EXPENSE FLAT	44,000.00	4,670.47	39,864.70		4,135.30		90.60		
101-253-718.002	DISABILITY INSURANCE	700.00	129.90	641.48		58.52		91.64		
101-253-718.003	HEALTH INSURANCE	10,000.00	1,014.01	8,252.71		1,747.29		82.53		
101-253-724.000	DENTAL INSURANCE	0.00	90.00	180.00		(180.00)		100.00		
101-253-724.001	DENTAL INSURANCE-CLERICAL	780.00	50.00	450.00		330.00		57.69		
101-253-725.000	VISION INSURANCE	0.00	20.00	40.00		(40.00)		100.00		
101-253-725.001	VISION INSURANCE-CLERICAL	150.00	10.00	90.00		60.00		60.00		
101-253-726.000	LIFE INSURANCE	0.00	34.72	69.44		(69.44)		100.00		
101-253-726.001	LIFE INSURANCE-CLERICAL	150.00	0.00	99.20		50.80		66.13		
101-253-752.001	OPERATING SUPPLIES	200.00	0.00	100.95		99.05		50.48		
101-253-830.000	TAX ROLL EXPENSE	6,000.00	0.00	5,510.72		489.28		91.85		
101-253-850.000	TELEPHONE EXPENSE	1,000.00	42.50	342.08		657.92		34.21		
101-253-861.000	MILEAGE	1,500.00	98.91	1,255.10		244.90		83.67		
101-253-911.000	TRAINING & CONVENTION	1,000.00	85.00	175.59		824.41		17.56		
101-253-915.000	MEMBERSHIP DUES	50.00	0.00	114.00		(64.00)		228.00		

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR		YTD BALANCE 01/31/2024	AVAILABLE		% BDTG USED	
		AMENDED BUDGET	INCREASE (DECREASE)	MONTH 01/31/2024	NORMAL (ABNORMAL)		BALANCE	NORMAL (ABNORMAL)		
<b>Fund 101 - GENERAL OPERATING FUND</b>										
Expenditures										
101-253-948.001	COMPUTER MAINTENANCE AGREEMENT	1,500.00	0.00	0.00	1,640.00	1,640.00	(140.00)	109.33		
101-253-980.000	CAPITAL OUTLAY - OFFICE EQUIPMENT	500.00	0.00	0.00	289.99	289.99	210.01	58.00		
<b>Total Dept 253 - TREASURER</b>		<b>169,095.00</b>	<b>16,850.16</b>	<b>16,850.16</b>	<b>152,330.31</b>	<b>16,764.69</b>	<b>90.09</b>			
<b>Dept 257 - ASSESSOR</b>										
101-257-702.000	ASSESSOR SALARY	62,000.00	4,114.30	4,114.30	51,565.55	10,434.45	83.17			
101-257-704.002	BOARD OF REVIEW	2,500.00	0.00	0.00	1,500.00	1,000.00	60.00			
101-257-709.000	MEDICARE TAXES	5,200.00	286.04	286.04	3,750.89	1,449.11	72.13			
101-257-717.000	PENSION EXPENSE	46,000.00	4,528.00	4,528.00	38,505.50	7,494.50	83.71			
101-257-717.001	PENSION EXPENSE FLAT	0.00	0.00	0.00	4.00	(4.00)	100.00			
101-257-718.001	DISABILITY INSURANCE	1,000.00	85.19	85.19	697.66	302.34	69.77			
101-257-718.003	HEALTH INSURANCE	20,500.00	1,657.45	1,657.45	15,605.22	4,894.78	76.12			
101-257-724.000	DENTAL INSURANCE	1,600.00	120.00	120.00	873.84	726.16	54.62			
101-257-725.000	VISION INSURANCE	300.00	30.00	30.00	270.96	29.04	90.32			
101-257-726.000	LIFE INSURANCE	300.00	17.36	17.36	133.92	166.08	44.64			
101-257-752.000	OFFICE SUPPLIES & POSTAGE	3,000.00	0.00	0.00	36.00	300.00	1.20			
101-257-830.000	TAX ROLL EXPENSE	500.00	0.00	0.00	200.00	300.00	40.00			
101-257-850.000	TELEPHONE EXPENSE	700.00	42.50	42.50	321.89	378.11	45.98			
101-257-861.000	MILEAGE	700.00	0.00	0.00	252.18	447.82	36.03			
101-257-900.000	PRINTING & PUBLISHING	1,500.00	0.00	0.00	1,142.87	1,500.00	0.00			
101-257-911.000	TRAINING & CONVENTION	1,500.00	272.38	272.38	0.00	357.13	76.19			
101-257-915.000	MEMBERSHIP DUES	400.00	0.00	0.00	0.00	400.00	0.00			
101-257-935.000	INSURANCE & BONDS	750.00	0.00	0.00	401.50	348.50	53.53			
101-257-948.001	COMPUTER MAINTENANCE AGREEMENT	2,000.00	520.00	520.00	2,092.00	(92.00)	104.60			
101-257-980.000	CAPITAL OUTLAY - OFFICE EQUIPMENT	100.00	0.00	0.00	0.00	100.00	0.00			
<b>Total Dept 257 - ASSESSOR</b>		<b>150,550.00</b>	<b>11,673.22</b>	<b>11,673.22</b>	<b>117,353.98</b>	<b>33,196.02</b>	<b>77.95</b>			
<b>Dept 262 - ELECTIONS</b>										
101-262-702.000	ELECTION WAGES	16,300.00	0.00	0.00	248.00	16,052.00	1.52			
101-262-709.000	MEDICARE TAXES	1,200.00	0.00	0.00	18.96	1,181.04	1.56			
101-262-752.001	OPERATING SUPPLIES	5,000.00	0.00	0.00	559.02	4,440.98	11.18			
101-262-801.000	CONTRACTUAL SERVICES	17,500.00	0.00	0.00	0.00	17,500.00	0.00			
101-262-900.000	PRINTING & PUBLISHING	5,000.00	4,339.89	4,339.89	4,339.89	660.11	86.80			
101-262-948.001	COMPUTER/VOTING EXPENSES	10,000.00	2,288.58	2,288.58	3,261.54	6,738.46	32.62			
<b>Total Dept 262 - ELECTIONS</b>		<b>55,000.00</b>	<b>6,628.47</b>	<b>6,628.47</b>	<b>8,427.41</b>	<b>46,572.59</b>	<b>15.32</b>			
<b>Dept 265 - BUILDING AND GROUNDS</b>										
101-265-704.000	PART TIME MAINTENANCE WAGES	16,000.00	2,180.00	2,180.00	13,380.00	2,620.00	83.63			
101-265-704.002	PART TIME WAGE- CLERICAL	1,000.00	0.00	0.00	697.50	302.50	69.75			
101-265-709.000	MEDICARE TAXES	1,600.00	166.77	166.77	1,030.99	569.01	64.44			
101-265-752.000	OFFICE SUPPLIES & POSTAGE	3,000.00	0.00	0.00	967.99	2,032.01	32.27			
101-265-752.001	OPERATING SUPPLIES	3,000.00	0.00	0.00	5,654.64	(2,654.64)	188.49			
101-265-754.000	MAINTENANCE SUPPLIES	4,000.00	18.56	18.56	2,879.73	1,120.27	71.99			
101-265-850.000	TELEPHONE EXPENSE	6,000.00	298.60	298.60	2,976.25	3,023.75	49.60			
101-265-852.000	INTERNET	2,000.00	144.90	144.90	1,449.00	551.00	72.45			
101-265-853.002	TELEPHONE LEASE	3,000.00	233.23	233.23	1,312.22	1,687.78	43.74			
101-265-854.000	COPY MACHINE METER CHARGE	2,500.00	0.00	0.00	1,498.86	1,001.12	59.96			
101-265-921.000	UTILITIES	20,000.00	1,483.21	1,483.21	11,583.71	8,416.29	57.92			
101-265-930.000	BUILDING MAINTENANCE	20,000.00	4,881.42	4,881.42	16,670.32	3,329.68	83.35			
101-265-935.000	INSURANCE- LEASED COPIER	250.00	0.00	0.00	0.00	250.00	0.00			



GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR		YTD BALANCE		AVAILABLE		% BDC
		AMENDED BUDGET	MONTH 01/31/2024	INCREASE (DECREASE)	01/31/2024	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	BAIANCE	USED	
<b>Fund 101 - GENERAL OPERATING FUND</b>										
Expenditures										
101-265-948.004	COMPUTER MAINTENANCE	3,000.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00	0.00	0.00
101-265-955.001	MISCELLANEOUS EXPENSE	1,000.00	0.00	0.00	64.02	935.98	6.40	935.98	6.40	6.40
101-265-975.000	BUILDING IMPROVEMENTS	7,380.00	0.00	0.00	7,380.00	0.00	100.00	0.00	100.00	100.00
101-265-981.001	CAPITAL OUTLAY - EQUIPMENT	5,831.00	139.98	139.98	5,970.71	(139.71)	102.40	(139.71)	102.40	102.40
101-265-983.000	POSTAGE MACHINE RENTAL	1,000.00	0.00	0.00	363.96	636.04	36.40	636.04	36.40	36.40
<b>Total Dept 265 - BUILDING AND GROUNDS</b>		<b>100,561.00</b>	<b>9,546.67</b>	<b>9,546.67</b>	<b>73,879.92</b>	<b>26,681.08</b>	<b>73.47</b>	<b>26,681.08</b>	<b>73.47</b>	<b>73.47</b>
<b>Dept 267 - HALL RENTAL EXPENSE</b>										
101-267-752.001	OPERATING SUPPLIES	100.00	0.00	0.00	0.00	100.00	0.00	100.00	0.00	0.00
101-267-930.000	BUILDING MAINTENANCE	1,500.00	150.00	150.00	1,200.00	300.00	80.00	300.00	80.00	80.00
101-267-955.000	MISCELLANEOUS EXPENSE	1,200.00	0.00	0.00	105.94	1,094.06	8.83	1,094.06	8.83	8.83
101-267-981.001	CAPITAL OUTLAY - EQUIPMENT	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00	0.00
<b>Total Dept 267 - HALL RENTAL EXPENSE</b>		<b>3,800.00</b>	<b>150.00</b>	<b>150.00</b>	<b>1,305.94</b>	<b>2,494.06</b>	<b>34.37</b>	<b>2,494.06</b>	<b>34.37</b>	<b>34.37</b>
<b>Dept 443 - PUBLIC SERVICE</b>										
101-443-801.000	FIRE CONTRACT	256,000.00	0.00	0.00	90,291.23	165,708.77	35.27	165,708.77	35.27	35.27
101-443-812.000	SENIOR CITIZENS/VAN EXPENSE	4,000.00	0.00	0.00	1,819.84	2,180.16	45.50	2,180.16	45.50	45.50
101-443-827.000	LIBRARY/SENIOR CITIZENS CNTR	24,000.00	0.00	0.00	10,094.77	13,905.23	42.06	13,905.23	42.06	42.06
101-443-926.000	LIGHTS AT LARGE	65,000.00	5,157.77	5,157.77	44,705.96	20,294.04	68.78	20,294.04	68.78	68.78
101-443-932.000	AUTO MAINTENANCE EXPENSE/GAS	4,000.00	0.00	0.00	793.28	3,206.72	19.83	3,206.72	19.83	19.83
101-443-955.001	MISCELLANEOUS EXPENSE	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00	0.00
101-443-962.000	PEG SERVICES	10,000.00	285.00	285.00	6,551.09	3,448.91	65.51	3,448.91	65.51	65.51
101-443-967.001	DRAINS AT LARGE	35,000.00	0.00	0.00	0.00	35,000.00	0.00	35,000.00	0.00	0.00
101-443-988.000	ROAD IMPROVEMENTS	600,000.00	0.00	0.00	327,518.58	272,481.42	54.59	272,481.42	54.59	54.59
101-443-988.002	ROAD MAINTENANCE-DITCHING	25,000.00	0.00	0.00	0.00	25,000.00	0.00	25,000.00	0.00	0.00
101-443-988.004	GIS MAPPING	1,000.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00	0.00
101-443-989.000	CHLORIDING	23,000.00	0.00	0.00	9,126.49	13,873.51	39.68	13,873.51	39.68	39.68
<b>Total Dept 443 - PUBLIC SERVICE</b>		<b>1,048,000.00</b>	<b>5,442.77</b>	<b>5,442.77</b>	<b>490,901.24</b>	<b>557,098.76</b>	<b>46.84</b>	<b>557,098.76</b>	<b>46.84</b>	<b>46.84</b>
<b>TOTAL EXPENDITURES</b>		<b>2,264,782.00</b>	<b>96,518.73</b>	<b>96,518.73</b>	<b>1,463,333.75</b>	<b>801,448.25</b>	<b>64.61</b>	<b>801,448.25</b>	<b>64.61</b>	<b>64.61</b>
<b>Fund 101 - GENERAL OPERATING FUND:</b>										
<b>TOTAL REVENUES</b>		<b>2,073,930.00</b>	<b>144,654.44</b>	<b>144,654.44</b>	<b>1,704,225.70</b>	<b>369,704.30</b>	<b>82.17</b>	<b>369,704.30</b>	<b>82.17</b>	<b>82.17</b>
<b>TOTAL EXPENDITURES</b>		<b>2,264,782.00</b>	<b>96,518.73</b>	<b>96,518.73</b>	<b>1,463,333.75</b>	<b>801,448.25</b>	<b>64.61</b>	<b>801,448.25</b>	<b>64.61</b>	<b>64.61</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(190,852.00)</b>	<b>48,135.71</b>	<b>48,135.71</b>	<b>240,891.95</b>	<b>(431,743.95)</b>	<b>126.22</b>	<b>(431,743.95)</b>	<b>126.22</b>	<b>126.22</b>

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR		YTD BALANCE 01/31/2024	AVAILABLE BALANCE	% BDT USED
		AMENDED BUDGET	INCREASE (DECREASE)	MONTH 01/31/2024	NORMAL (ABNORMAL)			
Fund 207 - POLICE FUND								
Revenues								
Dept 000								
207-000-402.000	TAXES-REVENUE OP	1,050,000.00	657,099.79	711,133.43	338,866.57	67.73		
207-000-499.000	LIQUOR CONTROL	1,000.00	0.00	1,243.55	(243.55)	124.36		
207-000-574.000	STATE SHARED REVENUE	0.00	0.00	268.00	(268.00)	100.00		
207-000-631.000	MISCELLANEOUS REVENUE	1,000.00	75.50	157.00	843.00	15.70		
207-000-632.000	NOTARY FEES	300.00	0.00	0.00	300.00	0.00		
207-000-646.000	COPIES	900.00	123.00	518.50	381.50	57.61		
207-000-657.002	ORDINANCE/FINES & COSTS	9,000.00	0.00	5,184.37	3,815.63	57.60		
207-000-659.002	VEHICLE IMPOUND FEES	2,000.00	0.00	585.00	1,415.00	29.25		
207-000-665.000	INTEREST-GOVMIC	10,353.00	2,345.27	14,890.89	(4,537.89)	143.83		
207-000-676.000	GRANTS/OPIOIDS	2,500.00	0.00	3,357.14	(857.14)	134.29		
207-000-676.001	FLUSHING SCH REIMBUSE-RESOURCE OFCR	118,000.00	0.00	63,136.09	54,863.91	53.51		
Total Dept 000		1,195,053.00	659,643.56	800,473.97	394,579.03	66.98		
TOTAL REVENUES								
		1,195,053.00	659,643.56	800,473.97	394,579.03	66.98		
Expenditures								
Dept 000								
207-000-702.000	OFFICERS WAGES	700,000.00	55,185.43	535,744.91	164,255.09	76.53		
207-000-702.001	CLERICAL WAGES	40,000.00	2,452.27	26,279.29	13,720.71	65.70		
207-000-704.001	PART TIME WAGES	20,000.00	176.00	13,216.99	6,783.01	66.08		
207-000-709.000	FICA TAXES	63,000.00	4,401.31	43,586.45	19,413.55	69.18		
207-000-717.001	PENSION EXPENSE FLAT	167,000.00	13,311.94	127,197.00	39,803.00	76.17		
207-000-718.002	DISABILITY INSURANCE	8,000.00	817.28	6,755.78	1,244.22	84.45		
207-000-718.003	HEALTH INSURANCE	90,000.00	4,837.18	52,477.82	37,522.18	58.31		
207-000-718.005	HEALTH INSURANCE-RETIRES	70,000.00	4,652.75	48,426.15	21,573.85	69.18		
207-000-718.006	OPER - BRIAN FAIRCHILD	500.00	1,499.16	1,773.92	(1,273.92)	354.78		
207-000-724.000	DENTAL INSURANCE	6,000.00	690.00	5,310.00	690.00	88.50		
207-000-725.000	VISION INSURANCE	2,500.00	170.00	1,480.00	1,020.00	59.20		
207-000-726.000	LIFE INSURANCE	3,000.00	225.68	1,796.76	1,203.24	59.89		
207-000-752.000	OFFICE SUPPLIES & POSTAGE	6,000.00	156.10	987.69	5,012.31	16.46		
207-000-759.000	GASOLINE EXPENSE	36,000.00	0.00	12,747.67	23,252.33	35.41		
207-000-766.000	UNIFORM CLEANING	2,500.00	56.25	853.48	1,646.52	34.14		
207-000-767.000	UNIFORMS	6,000.00	250.00	1,745.67	4,254.33	29.09		
207-000-768.000	SIDEARMS	4,000.00	0.00	537.88	3,462.12	13.45		
207-000-801.000	LEIN SERVICES	4,500.00	0.00	2,167.82	2,332.18	48.17		
207-000-802.000	AUDIT EXPENSE	3,000.00	0.00	2,820.00	180.00	94.00		
207-000-826.000	LEGAL FEES	30,000.00	1,291.71	20,146.36	9,853.64	67.15		
207-000-850.000	TELEPHONE EXPENSE	4,200.00	301.78	2,473.56	1,726.44	58.89		
207-000-852.000	INTERNET	2,000.00	114.90	1,149.00	851.00	57.45		
207-000-853.002	TELEPHONE LEASE	1,800.00	157.00	834.00	966.00	46.33		
207-000-855.000	METER CHARGES-COPIES	1,200.00	0.00	326.12	873.88	27.18		
207-000-911.000	TRAINING & CONVENTION	4,000.00	0.00	3,690.16	309.84	92.25		
207-000-915.000	MEMBERSHIP DUES	1,500.00	0.00	225.00	1,275.00	15.00		
207-000-921.000	UTILITIES	4,000.00	315.93	1,982.76	2,017.24	49.57		
207-000-930.000	BUILDING MAINTENANCE	4,000.00	300.00	4,176.55	(176.55)	104.41		
207-000-932.000	AUTO MAINTENANCE EXPENSE	12,000.00	562.00	5,239.03	6,760.97	43.66		
207-000-934.000	RADIO REPAIRS/MAINTENANCE	2,500.00	0.00	440.00	2,060.00	17.60		
207-000-935.000	INSURANCE & BONDS	20,000.00	0.00	20,360.03	(360.03)	101.80		
207-000-935.001	WORKMENS COMP INS	13,000.00	0.00	0.00	13,000.00	0.00		
207-000-948.001	COMPUTER MAINTENANCE AGREEMENT	2,600.00	0.00	1,660.18	939.82	63.85		
207-000-955.001	MISCELLANEOUS EXPENSE	100.00	0.00	0.00	100.00	0.00		
207-000-975.002	CAPITOL OUTLAY/RADIO EQUIP	2,500.00	0.00	0.00	2,500.00	0.00		

GL NUMBER	DESCRIPTION	AMENDED BUDGET	ACTIVITY FOR		YTD BALANCE		AVAILABLE	
			2023-24	MONTH 01/31/2024	01/31/2024	BALANCE	NORMAL (ABNORMAL)	% BDT
			INCREASE (DECREASE)	NORMAL (ABNORMAL)			USED	
<b>Fund 207 - POLICE FUND</b>								
<b>Expenditures</b>								
207-000-980.000	CAPITAL OUTLAY - OFFICE EQUIPMENT	4,000.00	38.64		1,938.64	2,061.36	48.47	
207-000-981.001	CAPITAL OUTLAY - EQUIPMENT	57,000.00	0.00		0.00	57,000.00	0.00	
207-000-983.000	CAR RENTAL	3,000.00	250.00		2,750.00	250.00	91.67	
Total Dept 000		1,401,400.00	92,213.31		953,296.67	448,103.33	68.02	
TOTAL EXPENDITURES		1,401,400.00	92,213.31		953,296.67	448,103.33	68.02	
<b>Fund 207 - POLICE FUND:</b>								
TOTAL REVENUES		1,195,053.00	659,643.56		800,473.97	394,579.03	66.98	
TOTAL EXPENDITURES		1,401,400.00	92,213.31		953,296.67	448,103.33	68.02	
NET OF REVENUES & EXPENDITURES		(206,347.00)	567,430.25		(152,822.70)	(53,524.30)	74.06	

PERIOD ENDING 01/31/2024

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 01/31/2024	AVAILABLE BALANCE	% BDT
		2023-24 AMENDED BUDGET	MONTH 01/31/2024 INCREASE (DECREASE)			
			NORMAL (ABNORMAL)	NORMAL (ABNORMAL)		USED
<b>Fund 208 - PARK/RECREATION FUND</b>						
<b>Revenues</b>						
Dept 000						
208-000-667.001	PARK PAVILION RENT	1,000.00	50.00	650.00	350.00	65.00
Total Dept 000		1,000.00	50.00	650.00	350.00	65.00
<b>TOTAL REVENUES</b>						
		1,000.00	50.00	650.00	350.00	65.00
<b>Expenditures</b>						
Dept 000						
208-000-704.000	SUMMER HELP WAGES	18,000.00	900.00	12,920.00	5,080.00	71.78
208-000-709.000	MEDICARE TAXES	1,300.00	68.85	988.41	311.59	76.03
208-000-752.000	OFFICE SUPPLIES & POSTAGE	500.00	0.00	0.00	500.00	0.00
208-000-752.001	OPERATING SUPPLIES	1,000.00	0.00	287.46	712.54	28.75
208-000-759.000	GASOLINE EXPENSE	800.00	0.00	529.32	270.68	66.17
208-000-801.000	CONTRACTUAL SERVICES	1,000.00	200.00	800.00	200.00	80.00
208-000-802.000	AUDIT EXPENSE	500.00	0.00	188.00	312.00	37.60
208-000-802.001	MAINTENANCE SUPPLIES	3,000.00	0.00	752.08	2,247.92	25.07
208-000-921.000	UTILITIES	4,000.00	262.79	1,805.03	2,194.97	45.13
208-000-935.000	INSURANCE & BONDS	1,400.00	0.00	1,193.51	206.49	85.25
208-000-948.001	EQUIP REPAIRS & MAINTENANCE	1,500.00	17,000.00	17,495.03	(15,995.03)	1,166.34
208-000-955.001	MISCELLANEOUS EXPENSE	500.00	0.00	0.00	500.00	0.00
208-000-975.000	BUILDING IMPROVEMENTS	100.00	0.00	1,095.00	(995.00)	1,095.00
208-000-975.002	CAPITOL OUTLAY USDA	8,200.00	0.00	8,125.00	75.00	99.09
208-000-980.000	CAPITAL OUTLAY - OFFICE EQUIPMENT	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 000		44,800.00	18,431.64	46,178.84	(1,378.84)	103.08
<b>TOTAL EXPENDITURES</b>						
		44,800.00	18,431.64	46,178.84	(1,378.84)	103.08
<b>Fund 208 - PARK/RECREATION FUND:</b>						
<b>TOTAL REVENUES</b>						
		1,000.00	50.00	650.00	350.00	65.00
<b>TOTAL EXPENDITURES</b>						
		44,800.00	18,431.64	46,178.84	(1,378.84)	103.08
<b>NET OF REVENUES &amp; EXPENDITURES</b>						
		(43,800.00)	(18,381.64)	(45,528.84)	1,728.84	103.95

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE	AVAILABLE	
		2023-24	MONTH 01/31/2024		01/31/2024	BALANCE
		AMENDED BUDGET	INCREASE (DECREASE)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	USED
<b>Fund 226 - TRASH COLLECTION FUND</b>						
Revenues						
Dept 000						
226-000-402.000	TAXES-REVENUE OP	522,000.00	427,482.00	427,482.00	94,518.00	81.89
226-000-631.000	MISCELLANEOUS REVENUE	0.00	0.00	15.00	(15.00)	100.00
Total Dept 000		522,000.00	427,482.00	427,497.00	94,503.00	81.90
<b>TOTAL REVENUES</b>						
		522,000.00	427,482.00	427,497.00	94,503.00	81.90
Expenditures						
Dept 000						
226-000-759.000	GASOLINE EXPENSE	20,000.00	925.68	13,538.07	6,461.93	67.69
226-000-801.000	CONTRACTUAL SERVICES	694,880.00	53,329.97	447,256.15	247,623.85	64.35
226-000-802.000	AUDIT EXPENSE	900.00	0.00	752.00	148.00	83.56
226-000-802.001	MAINTENANCE SUPPLIES	3,000.00	166.34	1,497.06	1,502.94	49.90
226-000-935.000	INSURANCE & BONDS	2,500.00	0.00	2,066.00	434.00	82.64
Total Dept 000		721,280.00	54,421.99	465,109.28	256,170.72	64.48
<b>TOTAL EXPENDITURES</b>						
		721,280.00	54,421.99	465,109.28	256,170.72	64.48
<b>Fund 226 - TRASH COLLECTION FUND:</b>						
TOTAL REVENUES		522,000.00	427,482.00	427,497.00	94,503.00	81.90
TOTAL EXPENDITURES		721,280.00	54,421.99	465,109.28	256,170.72	64.48
NET OF REVENUES & EXPENDITURES		(199,280.00)	373,060.01	(37,612.28)	(161,667.72)	18.87

User: BROOK  
 DB: Flushing  
 PERIOD ENDING 01/31/2024

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR		YTD BALANCE 01/31/2024	AVAILABLE		
		AMENDED BUDGET	INCREASE (DECREASE)	MONTH 01/31/2024	NORMAL (ABNORMAL)		BALANCE	% BDGT USED	
Fund 244 - ECONOMIC DEVELOPMENT FUND									
Revenues									
Dept 000									
244-000-658.001	CDBG REIMBURSEMENT	100.00	0.00	0.00	63.72	63.72	36.28	63.72	
Total Dept 000		100.00	0.00	0.00	63.72	63.72	36.28	63.72	
TOTAL REVENUES		100.00	0.00	0.00	63.72	63.72	36.28	63.72	
Expenditures									
Dept 000									
244-000-754.000	PROJECT COSTS-SENIOR CTR	100.00	0.00	0.00	63.72	63.72	36.28	63.72	
244-000-754.002	PROJECT COSTS-LIBRARY/SENIOR ANNEX	0.00	0.00	0.00	782.99	782.99	(782.99)	100.00	
Total Dept 000		100.00	0.00	0.00	846.71	846.71	(746.71)	846.71	
TOTAL EXPENDITURES		100.00	0.00	0.00	846.71	846.71	(746.71)	846.71	
Fund 244 - ECONOMIC DEVELOPMENT FUND:									
TOTAL REVENUES		100.00	0.00	0.00	63.72	63.72	36.28	63.72	
TOTAL EXPENDITURES		100.00	0.00	0.00	846.71	846.71	(746.71)	846.71	
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	(782.99)	(782.99)	782.99	100.00	

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR		YTD BALANCE	AVAILABLE	% BDT
		AMENDED BUDGET	INCREASE (DECREASE)	MONTH 01/31/2024	01/31/2024			
<b>Fund 249 - BUILDING INSPECTION FUND</b>								
Revenues								
Dept 000								
249-000-500.000	ZONING PERMITS	4,000.00	250.00	5,000.00	(1,000.00)	125.00		
249-000-500.002	EARTH REMOVAL	0.00	0.00	75.00	(75.00)	100.00		
249-000-500.003	BUILDING PERMITS	50,000.00	7,775.00	45,405.00	4,595.00	90.81		
249-000-500.004	PLUMBING PERMIT	8,000.00	465.00	6,752.00	1,248.00	84.40		
249-000-500.005	MECHANICAL PERMITS	10,000.00	845.00	9,255.00	745.00	92.55		
249-000-500.006	ELECTRICAL PERMITS	15,000.00	1,479.00	12,516.00	2,484.00	83.44		
249-000-500.007	PLAN REVIEWS/ENGINEERING FEES	10,000.00	1,686.00	13,505.00	(3,505.00)	135.05		
249-000-500.008	ELECTRONIC ARCHIVING	3,000.00	603.00	4,340.98	(1,340.98)	144.70		
249-000-500.009	CONVENIENCE FEE	0.00	(33.00)	60.00	(60.00)	100.00		
Total Dept 000		100,000.00	13,070.00	96,908.98	3,091.02	96.91		
<b>TOTAL REVENUES</b>								
		100,000.00	13,070.00	96,908.98	3,091.02	96.91		
Expenditures								
Dept 000								
249-000-702.000	BLDG INSPECTOR SALARY	30,000.00	2,307.70	24,230.85	5,769.15	80.77		
249-000-704.001	ZONING/CODE WAGES	42,000.00	3,024.00	36,492.05	5,507.95	86.89		
249-000-709.000	MEDICARE TAXES	6,000.00	377.23	4,337.62	1,662.38	72.29		
249-000-717.000	PENSION EXPENSE FLAT	0.00	0.00	1,223.67	(1,223.67)	100.00		
249-000-717.001	PENSION EXPENSE FLAT	3,000.00	241.92	2,307.40	692.60	76.91		
249-000-718.001	DISABILITY INSURANCE	500.00	77.67	639.66	(139.66)	127.93		
249-000-718.003	HEALTH INSURANCE	22,000.00	1,769.00	17,533.78	4,466.22	79.70		
249-000-724.000	DENTAL INSURANCE	500.00	120.00	866.16	(366.16)	173.23		
249-000-725.000	VISION INSURANCE	150.00	30.00	269.04	(119.04)	179.36		
249-000-726.000	LIFE INSURANCE	150.00	17.36	133.92	16.08	89.28		
249-000-752.000	OFFICE SUPPLIES & POSTAGE	500.00	0.00	63.98	436.02	12.80		
249-000-759.000	GASOLINE EXPENSE	0.00	0.00	43.24	(43.24)	100.00		
249-000-801.000	CONTRACTUAL SERVICES	30,000.00	7,680.00	17,100.00	12,900.00	57.00		
249-000-802.000	AUDIT EXPENSE	500.00	0.00	376.00	124.00	75.20		
249-000-802.003	CODIFICATION	100.00	0.00	81.25	18.75	81.25		
249-000-850.000	TELEPHONE EXPENSE	500.00	30.02	270.18	229.82	54.04		
249-000-911.000	TRAINING & CONVENTION	100.00	85.00	241.00	(141.00)	241.00		
249-000-915.000	MEMBERSHIP DUES	100.00	0.00	0.00	100.00	0.00		
249-000-932.000	AUTO MAINTENANCE EXPENSE	2,000.00	0.00	706.87	1,293.13	35.34		
249-000-935.000	INSURANCE & BONDS	1,200.00	0.00	1,433.78	(233.78)	119.48		
249-000-948.001	COMPUTER MAINTENANCE AGREEMENT	3,000.00	0.00	5,652.36	(2,652.36)	188.41		
249-000-980.000	CAPITAL OUTLAY - OFFICE EQUIPMENT	1,500.00	0.00	352.16	1,147.84	23.48		
Total Dept 000		143,800.00	15,759.90	114,354.97	29,445.03	79.52		
<b>TOTAL EXPENDITURES</b>								
		143,800.00	15,759.90	114,354.97	29,445.03	79.52		
<b>Fund 249 - BUILDING INSPECTION FUND:</b>								
TOTAL REVENUES		100,000.00	13,070.00	96,908.98	3,091.02	96.91		
TOTAL EXPENDITURES		143,800.00	15,759.90	114,354.97	29,445.03	79.52		
NET OF REVENUES & EXPENDITURES		(43,800.00)	(2,689.90)	(17,445.99)	(26,354.01)	39.63		

PERIOD ENDING 01/31/2024

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR		YTD BALANCE 01/31/2024	AVAILABLE		% BDDT USED
		AMENDED BUDGET	INCREASE (DECREASE)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)		BALANCE		
Fund 301 - ARPA									
Revenues									
Dept 000	OTHER FEDERAL GRANTS	370,000.00	0.00	0.00	0.00	370,000.00		0.00	0.00
301-000-528.000									
Total Dept 000		370,000.00	0.00	0.00	0.00	370,000.00		0.00	0.00
TOTAL REVENUES		370,000.00	0.00	0.00	0.00	370,000.00		0.00	0.00
Expenditures									
Dept 000									
301-000-702.000	SALARIES & WAGES	80,000.00	768.00	768.00	70,863.00	9,137.00		88.58	
301-000-709.000	MEDICARE TAXES	6,500.00	58.76	58.76	5,421.05	1,078.95		83.40	
301-000-717.001	PENSION EXPENSE FLAT	15,000.00	0.00	0.00	1,160.00	13,840.00		7.73	
301-000-752.001	OFFICE SUPPLIES	6,000.00	0.00	0.00	0.00	6,000.00		0.00	
301-000-801.000	CONTRACTUAL SERVICES	140,000.00	0.00	0.00	61,742.25	78,257.75		44.10	
301-000-930.000	BUILDING MAINTENANCE	10,000.00	0.00	0.00	0.00	10,000.00		0.00	
301-000-949.002	COMPUTER MAINTENANCE	5,000.00	0.00	0.00	2,471.26	2,528.74		49.43	
301-000-955.000	MISCELLANEOUS EXPENSE	5,000.00	0.00	0.00	700.00	4,300.00		14.00	
301-000-975.000	BUILDING IMPROVEMENTS	60,000.00	0.00	0.00	0.00	60,000.00		0.00	
301-000-980.003	CAPITOL OUTLAY/POLICE EQUIP	30,000.00	0.00	0.00	0.00	30,000.00		0.00	
301-000-981.001	CAPITAL OUTLAY - EQUIPMENT	12,500.00	1,669.70	1,669.70		10,830.30		13.36	
Total Dept 000		370,000.00	2,496.46	2,496.46	144,027.26	225,972.74		38.93	
TOTAL EXPENDITURES		370,000.00	2,496.46	2,496.46	144,027.26	225,972.74		38.93	
Fund 301 - ARPA:									
TOTAL REVENUES		370,000.00	0.00	0.00	0.00	370,000.00		0.00	
TOTAL EXPENDITURES		370,000.00	2,496.46	2,496.46	144,027.26	225,972.74		38.93	
NET OF REVENUES & EXPENDITURES		0.00	(2,496.46)	(2,496.46)	(144,027.26)	144,027.26		100.00	



User: BROOK  
DB: Flushing

PERIOD ENDING 01/31/2024

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR		YTD BALANCE 01/31/2024	AVAILABLE BALANCE	% BDT USED
		AMENDED BUDGET	INCREASE (DECREASE)	MONTH 01/31/2024	NORMAL (ABNORMAL)			
Fund 401 - CAPITAL PROJECT FUND								
Revenues								
Dept 000								
401-000-456.000	BRENTWOOD SPECIAL ASSESSMENT	0.00	13,705.60	48,650.86	(48,650.86)	100.00		
401-000-459.000	MEADOW BROOK SPECICAL ASSEMT	0.00	6,287.90	28,749.24	(28,749.24)	100.00		
401-000-665.001	INTEREST INCOME- SPEC ASS BRENTWOOD	0.00	0.00	7,848.69	(7,848.69)	100.00		
401-000-665.003	INTEREST INCOME - SPEC ASSES MEADOWBROO	0.00	52.97	3,576.90	(3,576.90)	100.00		
Total Dept 000		0.00	20,046.47	88,825.69	(88,825.69)	100.00		
TOTAL REVENUES		0.00	20,046.47	88,825.69	(88,825.69)	100.00		
Expenditures								
Dept 000								
401-000-991.000	BOND PRINCIPAL	0.00	0.00	85,000.00	(85,000.00)	100.00		
401-000-992.000	BOND INTEREST	0.00	0.00	10,187.46	(10,187.46)	100.00		
Total Dept 000		0.00	0.00	95,187.46	(95,187.46)	100.00		
TOTAL EXPENDITURES		0.00	0.00	95,187.46	(95,187.46)	100.00		
Fund 401 - CAPITAL PROJECT FUND:								
TOTAL REVENUES		0.00	20,046.47	88,825.69	(88,825.69)	100.00		
TOTAL EXPENDITURES		0.00	0.00	95,187.46	(95,187.46)	100.00		
NET OF REVENUES & EXPENDITURES		0.00	20,046.47	(6,361.77)	6,361.77	100.00		

REVENUE AND EXPENDITURE REPORT FOR FLUSHING TOWNSHIP  
 PERIOD ENDING 01/31/2024

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 01/31/2024	YTD BALANCE 01/31/2024	AVAILABLE BALANCE		% BDTG USED
		AMENDED BUDGET	INCREASE (DECREASE)			NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	
Fund 592 - WATER AND SEWER FUND								
Revenues								
Dept 000								
592-000-628.000	SEWER USAGE FEES	0.00	29,940.93	244,667.22	(244,667.22)		100.00	
592-000-630.000	LATE CHARGES	0.00	3,818.10	50,407.17	(50,407.17)		100.00	
592-000-631.000	MISC REVENUE OVER/SHORT	0.00	0.00	0.21	(0.21)		100.00	
592-000-631.001	MISC REVENUE	0.00	35.00	35.00	(35.00)		100.00	
592-000-633.000	WATER USAGE FEES	0.00	151,756.96	1,388,569.76	(1,388,569.76)		100.00	
592-000-648.000	TAP IN FEES - WATER	0.00	0.00	27,000.00	(27,000.00)		100.00	
592-000-649.000	TAP IN FEES - SEWER	0.00	0.00	7,000.00	(7,000.00)		100.00	
592-000-665.000	INTEREST-GOVMIC	0.00	1,172.66	153,811.00	(153,811.00)		100.00	
592-000-670.000	INTEREST ON TAP-IN CONTRACTS	0.00	0.00	730.40	(730.40)		100.00	
Total Dept 000		0.00	186,723.65	1,872,220.76	(1,872,220.76)		100.00	
TOTAL REVENUES								
		0.00	186,723.65	1,872,220.76	(1,872,220.76)		100.00	
Expenditures								
Dept 000								
592-000-715.000	BILLING CHARGES	0.00	1,033.29	8,611.20	(8,611.20)		100.00	
592-000-752.001	OPERATING SUPPLIES	0.00	0.00	81.83	(81.83)		100.00	
592-000-801.000	CONTRACTUAL SERVICES	0.00	3,016.05	32,865.98	(32,865.98)		100.00	
592-000-802.000	AUDIT EXPENSE	0.00	0.00	6,580.00	(6,580.00)		100.00	
592-000-810.000	TURN ON/OFF CHARGES	0.00	18.00	(192.40)	192.40		100.00	
592-000-917.000	USAGE COSTS-SEWER	0.00	18,592.54	153,298.20	(153,298.20)		100.00	
592-000-918.000	USAGE WATER COSTS	0.00	133,132.71	1,216,221.93	(1,216,221.93)		100.00	
592-000-930.000	BUILDING MAINTENANCE	0.00	4,315.00	12,295.33	(12,295.33)		100.00	
592-000-955.001	MISCELLANEOUS EXPENSE	0.00	0.00	0.01	(0.01)		100.00	
592-000-955.003	REIMBURSEMENT TO GENERAL FUND	0.00	0.00	280,000.00	(280,000.00)		100.00	
Total Dept 000		0.00	160,107.59	1,709,762.08	(1,709,762.08)		100.00	
TOTAL EXPENDITURES								
		0.00	160,107.59	1,709,762.08	(1,709,762.08)		100.00	
Fund 592 - WATER AND SEWER FUND:								
TOTAL REVENUES								
		0.00	186,723.65	1,872,220.76	(1,872,220.76)		100.00	
TOTAL EXPENDITURES								
		0.00	160,107.59	1,709,762.08	(1,709,762.08)		100.00	
NET OF REVENUES & EXPENDITURES								
		0.00	26,616.06	162,458.68	(162,458.68)		100.00	

User: BROOK  
 DB: Flushing  
 PERIOD ENDING 01/31/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	ACTIVITY FOR		YTD BALANCE 01/31/2024	AVAILABLE	
			MONTH 01/31/2024 INCREASE (DECREASE)	NORMAL (ABNORMAL)		BALANCE NORMAL (ABNORMAL)	% BDT USED
Fund 677 - DENTAL FUND							
Revenues							
Dept 000	EMPLOYEE TRANSFER "IN"	10,000.00	1,340.00		10,020.00	(20.00)	100.20
Total Dept 000		10,000.00	1,340.00		10,020.00	(20.00)	100.20
TOTAL REVENUES							
		10,000.00	1,340.00		10,020.00	(20.00)	100.20
Expenditures							
Dept 000	CONTRACTUAL SERVICES	17,800.00	1,593.95		14,009.37	3,790.63	78.70
Total Dept 000		17,800.00	1,593.95		14,009.37	3,790.63	78.70
TOTAL EXPENDITURES							
		17,800.00	1,593.95		14,009.37	3,790.63	78.70
Fund 677 - DENTAL FUND:							
TOTAL REVENUES							
		10,000.00	1,340.00		10,020.00	(20.00)	100.20
TOTAL EXPENDITURES							
		17,800.00	1,593.95		14,009.37	3,790.63	78.70
NET OF REVENUES & EXPENDITURES							
		(7,800.00)	(253.95)		(3,989.37)	(3,810.63)	51.15

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 01/31/2024	AVAILABLE	
		2023-24 AMENDED BUDGET	MONTH 01/31/2024 INCREASE (DECREASE)		NORMAL	ABNORMAL
Fund 678 - VISION FUND						
Revenues						
Dept 000						
678-000-631.000	EMPLOYEE TRANSFERS "IN"	2,500.00	320.00	2,680.00	(180.00)	107.20
Total Dept 000		2,500.00	320.00	2,680.00	(180.00)	107.20
TOTAL REVENUES		2,500.00	320.00	2,680.00	(180.00)	107.20
Expenditures						
Dept 000						
678-000-801.000	CONTRACTUAL SERVICES	4,000.00	300.00	1,490.40	2,509.60	37.26
Total Dept 000		4,000.00	300.00	1,490.40	2,509.60	37.26
TOTAL EXPENDITURES		4,000.00	300.00	1,490.40	2,509.60	37.26
Fund 678 - VISION FUND:						
TOTAL REVENUES		2,500.00	320.00	2,680.00	(180.00)	107.20
TOTAL EXPENDITURES		4,000.00	300.00	1,490.40	2,509.60	37.26
NET OF REVENUES & EXPENDITURES		(1,500.00)	20.00	1,189.60	(2,689.60)	79.31
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		4,274,583.00	1,453,330.12	5,003,565.82	(728,982.82)	117.05
NET OF REVENUES & EXPENDITURES		4,967,962.00	441,843.57	5,007,596.79	(39,634.79)	100.80
		(693,379.00)	1,011,486.55	(4,030.97)	(689,348.03)	0.58

**RESOLUTION 24-03**  
**CHARTER TOWNSHIP OF FLUSHING**  
**GENESEE COUNTY, MICHIGAN**

**A RESOLUTION PERTAINING TO WATER FEE FOR THE CHARTER TOWNSHIP OF FLUSHING.**

Moved by \_\_\_\_\_, supported by \_\_\_\_\_ offered the following resolution and moved its adoption:

Approve and authorize the Charter Township of Flushing, by and through the Township Board, hereby opposes any fees (or taxes) as proposed under SB549 and HB5089 of 2023 or any similar legislation that places an unnecessary, undue burden upon the township's residents, its water customers, and the Township itself. The Charter Township of Flushing hereby opposes these bills to such degree that we request Representative Jaspur Martus and Senator John Cherry not only presenting this resolution in written form but stand before each vote of this type of fee on water and present it verbally, so it may be entered into their perspective legislative records.

AYES:  
NAYS:

\_\_\_\_\_  
Frederick Thorsby, Supervisor

\_\_\_\_\_  
Wendy D. Meinburg, Township Clerk

I, Wendy D. Meinburg, Township Clerk of the Charter Township of Flushing, hereby certify the foregoing to be a true and complete copy of a resolution adopted by the Charter Township of Flushing Council at a regular meeting held on Thursday, February 8th, 2024.

\_\_\_\_\_  
Wendy D. Meinburg, Township Clerk

\_\_\_\_\_  
Date





# GENESEE COUNTY ROAD COMMISSION MAINTENANCE DEPARTMENT

211 West Oakley Street  
Flint, Michigan 48503-3995

## COST FOR SPOT REPAIRS

DATE 01/03/2024

TOWNSHIP OF Flushing

ROAD NAME: Duffield Rd - Coldwater Rd to Carpenter Rd

LENGTH: 5000' Miles: 0.95

TYPE OF WORK: Spot Repairs

ADDITIONAL \*Prices good for the 2023/2024 FY\* Final accounting will be based on actual cost

COMMENTS Local Road Improvement Project. Work will be done on straight time. GCRC will cover 100% of the cost for labor and equipment.

### SUMMARY OF ESTIMATED TOWNSHIP COST

Estimated Time Needed to Complete Work

Day/Days 4

GRAND TOTAL \$14,670.00

Township Participation \$14,670.00

GCRC Allocation Funds \_\_\_\_\_

Participation by Others \_\_\_\_\_ Source: \_\_\_\_\_

Community Development Block Grant (CDBG)  Yes  No

Please sign below and return to the Maintenance Department, if your Township would like the Genesee County Road Commission to proceed with this work. **It is agreed that in the event the cost exceeds more than 10% of above estimate, the Road Commission will consult with the Township prior to final billing.**

Township's Board Approval \_\_\_\_\_

Supervisor

Date

ad Commission's Board Appro \_\_\_\_\_

Chairperson

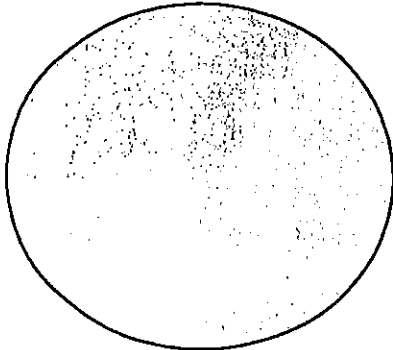
Date

Work Order Number \_\_\_\_\_

Work Completed \_\_\_\_\_

District Supervisor

Date



Engineering Dept. Fund Verification	Matching Allocation
Signature	Date
Balance of Available Funds	



# GENESEE COUNTY ROAD COMMISSION MAINTENANCE DEPARTMENT

211 West Oakley Street  
Flint, Michigan 48503-3995

## COST FOR SPOT REPAIRS

DATE 01/03/2024 TOWNSHIP OF Flushing

ROAD NAME: Duffield Rd - Stanley Rd to Coldwater Rd

LENGTH: 5000' Miles: 0.95

TYPE OF WORK: Spot Repairs

ADDITIONAL \*Prices good for the 2023/2024 FY\* Final accounting will be based on actual cost

COMMENTS Local Road Improvement Project. Work will be done on straight time. GCRC will cover 100% of the cost for labor and equipment.

### SUMMARY OF ESTIMATED TOWNSHIP COST

Estimated Time Needed to Complete Work

Day/Days 4

GRAND TOTAL \$14,670.00

Township Participation \$14,670.00

GCRC Allocation Funds \_\_\_\_\_

Participation by Others \_\_\_\_\_

Community Development Block Grant (CDBG)  Yes  No

Please sign below and return to the Maintenance Department; If your Township would like the Genesee County Road Commission to proceed with this work. It is agreed that in the event the cost exceeds more than 10% of above estimate, the Road Commission will consult with the Township prior to final billing.

Township's Board Approval \_\_\_\_\_

Supervisor Date

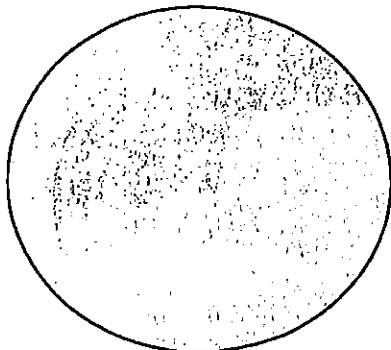
Road Commission's Board Approval \_\_\_\_\_

Chairperson Date

Work Order Number \_\_\_\_\_

Work Completed \_\_\_\_\_

District Supervisor Date



Engineering Dept. Fund Verification	Matching Allocation
Signature	Date
Balance of Available Funds	





# GENESEE COUNTY ROAD COMMISSION MAINTENANCE DEPARTMENT

211 West Oakley Street  
Flint, Michigan 48503-3995

## COST FOR HMA RESURFACING

DATE 01/03/2024 TOWNSHIP OF Flushing

ROAD NAME: Duffield Rd - Carpenter Road to Stanley Road

LENGTH: 10560' Miles: 2.00

TYPE OF WORK: Paving Overlay (2" inches)

ADDITIONAL COMMENTS: \*Prices good for the 2024 paving season\* Final accounting will be based on actual cost

COMMENTS: Local Road Improvement Project

### SUMMARY OF ESTIMATED COST

Estimated Time Needed to Complete Work

Day/Days 1

GRAND TOTAL \$420,000.00

Township Participation \$278,000.00

GCRC Allocation Funds \$142,000.00

Participation by Others \_\_\_\_\_ Source: \_\_\_\_\_

Community Development Block Grant (CDBG)  Yes  No

Please sign below and return to the Maintenance Department, if your Township would like the Genesee County Road Commission to proceed with this work. It is agreed that in the event the cost exceeds more than 10% of above estimate, the Road Commission will consult with the Township prior to final billing.

Township's Board Approval \_\_\_\_\_

Supervisor \_\_\_\_\_ Date \_\_\_\_\_

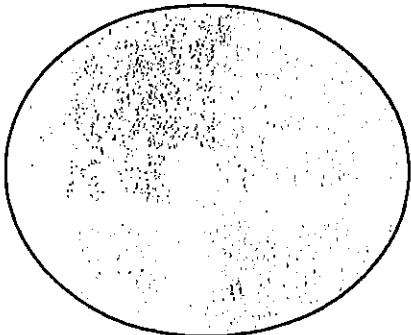
Road Commission's Board Approval \_\_\_\_\_

Chairperson \_\_\_\_\_ Date \_\_\_\_\_

Work Order Number \_\_\_\_\_

Work Completed \_\_\_\_\_

District Supervisor \_\_\_\_\_ Date \_\_\_\_\_



Engineering Dept Fund Verification	Matching Allocation
Signature	Date
Balance of Available Funds	\$



# GENESEE COUNTY ROAD COMMISSION MAINTENANCE DEPARTMENT

211 West Oakley Street  
Flint, Michigan 48503-3995

## COST FOR MILLING AND PAVING

DATE 01/03/2024

TOWNSHIP OF Flushing

ROAD NAME: McKinley Rd - Potter Rd to Flushing City Limits

LENGTH: 2650' Miles: 0.50

TYPE OF WORK: Milling and Paving (2" Inches)

ADDITIONAL COMMENTS \*Prices good for the 2024 paving season\* Final accounting will be based on actual cost

Local Road Improvement Project

### SUMMARY OF ESTIMATED COST

Estimated Time Needed to Complete Work

Day/Days \_\_\_\_\_

**GRAND TOTAL** \$111,000.00

Township Participation \$111,000.00

GCRC Allocation Funds \_\_\_\_\_

Participation by Others \_\_\_\_\_ Source: \_\_\_\_\_

Community Development Block Grant (CDBG)  Yes  No

Please sign below and return to the Maintenance Department, if your Township would like the Genesee County Road Commission to proceed with this work. **It is agreed that in the event the cost exceeds more than 10% of above estimate, the Road Commission will consult with the Township prior to final billing.**

Township's Board Approval \_\_\_\_\_

Supervisor

Date

Road Commission's Board Approval \_\_\_\_\_

Chairperson

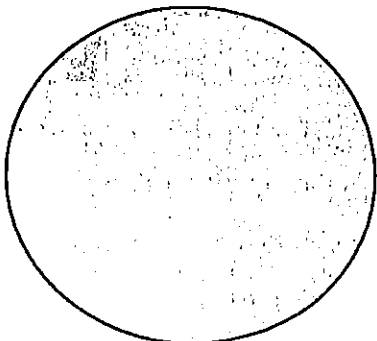
Date

Work Order Number \_\_\_\_\_






Work Completed \_\_\_\_\_

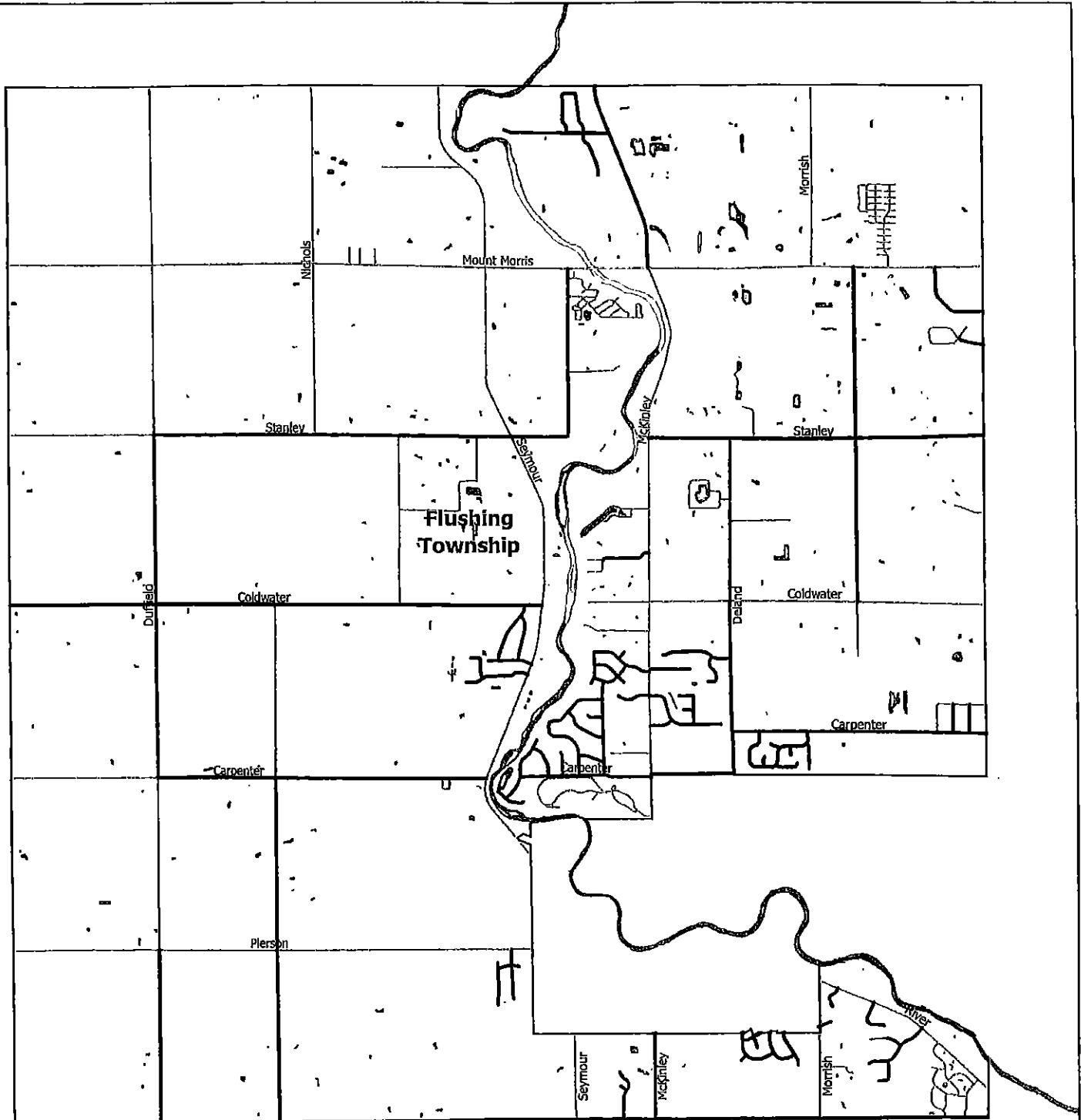
District Supervisor

Date



Engineering Dept. Fund Verification	Matching Allocation
Signature	Date
Balance of Available Funds	\$

-  Rating 8-10 (Good, 13.09 lane miles)
-  Rating 5-7 (Fair, 36.23 lane miles)
-  Rating 1-4 (Poor, 39.35 lane miles)
-  Interstate System
-  Local Road





# Charter Township of Flushing

(Approved 02/08/2024. 1 of 6 pages)

## **Document Retention and Records Management Policy**

Flushing Township hereby establishes a policy and related procedures to assure compliance with legal requirements for the management and retention of township documents and records, ACT 271 of 2013, MCL 399.5 and ACT 228, MCL750.491. Township Personnel must fulfill their respective responsibilities in such ways as to assure compliance with these requirements. This policy will not exempt the Township from fully complying with all provisions of the body of related case law and Michigan Attorney General Opinions interpreting these statutes and other related law.

### **Township Personnel Defined-**

Individuals who, as a regular part of their responsibilities, process Township business are included among those who are to comply with these policies and procedures. These include all elected and appointed officials; all personnel who are paid wages and stipends, or expenses for Township work; all outside consultants; representatives of outside agencies; attorneys; assessors; individuals providing contracted services to the Township; and, all members of ad hoc, advisory and sub-committees.

### **Applicability**

This records management policy shall apply to all Township Personnel. Each individual who creates, sends or receives official records is responsible for retaining those records in accordance with this policy.

### **Records Management Responsibilities**

The Clerk and the Deputy Clerk shall be responsible for coordinating all records management procedures and activities for Township offices, departments or services. Duties include:

- Distribution of approved general record retention schedules;

- Development, review and approval of Township-specific record retention schedules;
- Distribution of policies, guidelines and standards published by the State of Michigan, and the Township (Appendix A);
- Arranging off-site storage facilities for inactive records;
- Arranging microfilm and digital imaging services;
- Arranging the destruction of confidential records with a vendor;
- Coordinating all litigation "holds" to prevent the destruction of records that are relevant to a Freedom of Information Act request, investigation or litigation.

### **Enforcement Responsibility**

Beginning in March, 2024, the township will dispose of documents whose retention is no longer required. It is the responsibility of the Supervisor, Clerk, Treasurer, Zoning Administrator, Assessor and Police Chief to submit such documents for disposal. It is their responsibility to see that those documents under their direct responsibility are properly filed and stored as required under this policy. At the time of disposal, they will submit a signed Document Disposal Record (Appendix 8) to the Clerk of the documents they have submitted for disposal. This disposal record will also contain a statement about any documents that are being retained contrary to the retention schedule of this policy. These are documents that require further evaluation as to their subject and filing/ storage requirements; that are documents which may need additional consideration due to age, content and form. It is noted in this policy, that if there is any doubt or reluctance about the disposal of documents, such uncertainty should be resolved with the township Clerk.

### **Procedures**

#### **1. E-Mail Addresses to be Assigned:**

All current and future Township Personnel will be assigned a Township e-mail address. This is to be used for all Township correspondence and business. It is not to be used for personal e-mail business. The address will

by an elected official or appointee. Further, the removal, mutilation or destruction of public records may result in civil and criminal liability, up to and including a penalty of not more than two years in state prison or a fine of not more than \$1,000 (Act 328 of 1931, MCL 750.491).

**5. Records Are Maintained and Stored to Ensure Township Compliance with Law:** Township Personnel shall create, develop, organize, maintain, retain and store all Township records to accommodate public inspection, FOIA compliance, record retention requirements, and minimize the Township's exposure to litigation and risk.

**6. Document Retention Schedules** The Township will follow the document retention periods recommended by the Michigan Department of Management and Budget. These schedules found Appendix A will be updated when necessary and will follow the guidelines recommended by the state.

APPROVED ON FEBRUARY 8, 2024

TOWNSHIP CLERK \_\_\_\_\_

TOWNSHIP SUPERVISOR \_\_\_\_\_

be by Township title (i.e. Supervisor, Fire Chief, etc.). This e-mail address will remain constant and carry over to the next person as officials and personnel leave the Township and are replaced with new people. All e-mail correspondence used under this system will be archived and stored for future reference.

## **2. Training and Educating Current and Future Township Personnel**

All current and future Township Personnel will be trained as to the requirements of document retention. This training will occur no less than every four (4) years in the year of Presidential elections, or as needed to update all departments on this policy including any changes in the laws and/or related policies. Training will include what is expected with regards to document retention.

Department heads will be asked to ensure that such training occurs as needed for personnel in their departments. The following persons are responsible for the training: Township Supervisor, Clerk and Treasurer; the chairpersons of the Planning Commission and Zoning Board of Appeals and Police Chief.

All contracted consultants, except the township attorney, will receive a copy of this policy and be offered the same training as Township Personnel and, as part of any contractual agreement with the township, will be required to sign a form that their work and services will comply with the requirements of this policy. In addition they must agree that once they are no longer contracted with the township, they will turn over a copy of all documents in their possession related to Township business.

**3. Separation from Township:** Township officials, appointees, employees, volunteers and consultants/contractors shall not take public records with them when they terminate office, employment or contract with the Township, and they shall not destroy records that have not yet fulfilled their approved retention period. The Supervisor, Clerk, Treasurer, Zoning Administrator, Assessor, and Police Chief are responsible for ensuring that the records, including e-mail and other digital records, of employees who are separating from the Township are retained in accordance with the Township's record retention policies.

**4. Failure to Adhere to This Records Management Policy:** Failure to adhere to the Township's records management policies may result in applicable discipline, up to and including discharge from employment, termination of the contractor status, termination of a volunteer relationship or nonfeasance



Appendix B  
Flushing Township  
Disposal Record

Date \_\_\_\_\_

Department \_\_\_\_\_

Record Disposal (Name and Year)

---

---

---

---

---

---

---

---

---

---

Retained Records- Disposal Yet to be Determined (Name and Year)

---

---

---

---

Department /Office Head Signature \_\_\_\_\_ Date \_\_\_\_\_

## APPENDIX A

The following State of Michigan Document Retention Schedules are recommended for this policy:

1. Schedule#18 Local Fire and Ambulance Departments
2. Schedule #23 Election Records
3. Schedule# 25 Township Clerks
4. Schedule #29 Township Treasurers
5. Schedule 30 Information Technology
6. Schedule# 31 Local Government Financial Records
7. Schedule #32 Parks and Recreation Departments

Schedules are available at:

<https://www.michigan.gov/dtmb/services/recordsmanagement/schedules>

**BUILDING**

Permit #	Applicant	Job Address	Fee Total	Const. Value
PB21-0007	JERRYS MANUFACTURED HO	7278 107TH ST	\$205.00	\$10,000
PB21-0194	JERRYS MANUFACTURED HO	7275 109TH ST	\$185.00	\$10,000
PB22-0120	MILLS, MICHAEL E JR	9591 PINE NEEDLE TRL	\$2,262.40	\$417,200
PB23-0055	STALEY'S PLUMBING	5294 DUFFIELD RD	\$455.00	\$60,000
PB23-0068	LOCKHART ROOFING	7213 W STANLEY RD	\$220.00	\$16,230
PB23-0070	1-800-HANSONS LLC	3112 N MCKINLEY RD	\$173.00	\$3,939
PB23-0072	KOON, JEFF	6395 TURNER RD	\$235.00	\$20,000
PB23-0073	KUCHAR, KENNETH G	8280 SHERIDAN RD	\$170.00	\$6,500
PB23-0074	MICHIGAN HOMES SOLUTION	6211 DELAND RD	\$173.00	\$6,800
PB23-0075	OGRODNIK, VICTOR F	9090 W MT MORRIS RD	\$160.00	\$4,500
PB23-0084	WATSON, MICHAEL	8110 SHERIDAN RD	\$350.00	\$43,000
PB23-0091	BALJINDER PROPERTIES, LLC	5519 N ELMS RD	\$515.00	\$40,000
PB23-0112	CREATIVE DECKS AND FINIS	3439 WOODRIDGE DR	\$225.00	\$14,829
PB23-0117	C&L WARD BROTHERS	8075 PRESTONWOOD CT	\$208.00	\$9,703
PB23-0134	FOUNDATION SYSTEMS OF MI	6444 SHERIDAN RD	\$303.00	\$28,247

**Total Permits For Type: 15**  
**Total Fees For Type: \$5,839.40**  
**Total Const. Value For Type: \$690,948**

**ELECTRICAL**

Permit #	Applicant	Job Address	Fee Total	Const. Value
PE23-0012	MILLS, MICHAEL E JR	9591 PINE NEEDLE TRL	\$420.00	\$0
PE23-0077	BALJINDER PROPERTIES, LLC	5519 N ELMS RD	\$444.00	\$0
PE23-0082	FOUNDATION SYSTEMS OF MI	6444 SHERIDAN RD	\$127.00	\$0
PE23-0086	CAPITOL SUPPLY & SERVICE	25 ARMSTRONG AVE	\$183.00	\$0
PE24-0001	HOLLAND HEATING	5430 DELAND RD	\$157.00	\$0
PE24-0008	STATE ELECTRIC COMPANY	5324 CONESTOGA DR	\$120.00	\$0

**Total Permits For Type: 6**  
**Total Fees For Type: \$1,451.00**  
**Total Const. Value For Type: \$0**

**MECHANICAL**

Permit #	Applicant	Job Address	Fee Total	Const. Value
PM23-0015	HAWKINS HEATING & COOLI	5327 CONESTOGA DR	\$175.00	\$0
PM23-0030	LJ ELECTRIC	11481 W COLDWATER RD	\$120.00	\$0
PM23-0074	D-R SET UP INC	30 ARMSTRONG	\$140.00	\$0
PM23-0077	STALEY'S PLUMBING	5519 N ELMS RD	\$243.00	\$0

PM23-0080	GOYETTE MECHANICAL	7119 W MT MORRIS RD	\$140.00	\$0
PM23-0087	CAPITOL SUPPLY & SERVICE	25 ARMSTRONG AVE	\$143.00	\$0
PM24-0002	D-R SET UP INC	182 APOLLO CIR	\$140.00	\$0

**Total Permits For Type:** 7  
**Total Fees For Type:** \$1,101.00  
**Total Const. Value For Type:** \$0

## PLUMBING

Permit #	Applicant	Job Address	Fee Total	Const. Value
PP23-0026	BATH WORKS INC	8101 NICHOLS RD	\$111.00	\$0
PP23-0038	D-R SET UP INC	30 ARMSTRONG	\$155.00	\$0
PP23-0041	BALJINDER PROPERTIES, LLC	5519 N ELMS RD	\$600.00	\$0
PP23-0047	FOUNDATION SYSTEMS OF MI	6444 SHERIDAN RD	\$143.00	\$0

**Total Permits For Type:** 4  
**Total Fees For Type:** \$1,009.00  
**Total Const. Value For Type:** \$0

## ZONING

Permit #	Applicant	Job Address	Fee Total	Const. Value
PZ23-0092	KENDALL, PERRY TRUST	5020 MEADOWBROOK LN	\$100.00	\$1
PZ23-0093	KENDALL, PERRY TRUST	5024 MEADOWBROOK LN	\$100.00	\$1

**Total Permits For Type:** 2  
**Total Fees For Type:** \$200.00  
**Total Const. Value For Type:** \$2

# Report Summary

Population: All Records  
 Permit.DateFinaled Between  
 1/1/2024 12:00:00 AM AND  
 1/31/2024 11:59:59 PM

<b>Grand Total Fees:</b>	<b>\$9,600.40</b>
<b>Grand Total Permits:</b>	<b>34</b>
<b>Grand Total Const. Value:</b>	<b>\$690,950</b>

# Enforcement List

01/31/2024

Enforcement Number	Address/ Parcel Number	Category	Date Filed	Status	Next Action	Next Action Date	Date Closed
EN24-0001		DRAINAGE	01/17/2024	CLOSED - ABATED	FOLLOW-UP IN	02/19/2024	01/29/2024
EN24-0004		WORK WITHOUT PER	01/30/2024	OPEN - COMPLAINT	FOLLOW-UP IN	02/08/2024	
EN24-0003		WORK WITHOUT PER	01/29/2024	OPEN - COMPLAINT	FOLLOW-UP IN	02/15/2024	

## Records: 3

Population: All Records

Enforcement.DateFiled Between 1/1/2024 12:00:00 AM AND 1/31/2024 11:59:59 PM



GENERAL FUND FOR JANUARY 2024

**CHECKS IN TRANSIT:**

TOTAL -18,611.19 PREVIOUS BALANCE \$ 1,959,241.91  
SERVICE FEE (\$65.77)

**ACH IN TRANSIT:**

GF REGISTER CHECKS: (\$51,613.75)

PAYROLL CHECKS (\$73,679.14)

BUILDING DEP/CC \$13,687.00

RECEIPTS \$1,261,293.40

TRANS TO WATER ACCT (\$273.96)

MERS DC (\$5,151.00)

EFTPS- IRS (\$22,431.40)

JOHN HANCOCK (\$3,289.23)

MERS DB MANDATORY % (\$54,716.34)

\$ - GOV MIC TRANS

ELEC HAVA GRANT \$0.00

POLICE LIQUOR CONTROL

DEPOSITS IN TRANSIT SOM - SITW (\$3,936.90)

HEALTH CARE SAVINGS (\$750.00)

COLONIAL LIFE (\$368.94)

0.00 BP BILLS PAID: (\$91,709.87)

**\$ 2,926,236.01**

**BANK CHECKING BALANCE**

\$2,944,847.20

CC DOUBLE POST

ACH IN TRANSIT

\$ -

DEPOSIT IN TRANSIT

\$0.00

CHECKS TRANSIT

(\$18,611.19)

**\$2,926,236.01**

**CASH IN BANK**

101 GENERAL/PARK/DENTAL/VISION \$961,616.65

207 POLICE FUND \$586,586.97

249 BUILDING/ORD FUND \$112,090.52

226 TRASH FUND \$686,031.31

212 DRUG ENF FUND \$5,351.04

274 CDBG (\$782.99)

301 ARPA \$315,871.22

401 BOND \$259,471.29

**TOTAL \$2,926,236.01**

**WATER FUND FOR JAN 2024**

<u>DATE</u>	<u>CHECK</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
1/4/24	3138	GENESEE COUNTY	ANNUAL HYDRANT FLUSH-WATER US.	4,315.00
1/9/24	3139	GENESEE COUNTY DRAIN COMM	MONTHLY WATER/SEWER BILLING JA	152,804.54
		TOTAL - ALL FUNDS	TOTAL OF 2 CHECKS	157,119.54

<u>BP</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
18087	1/4/2024	GENESEE CO DRAIN COM	MAINTENANCE	3,016.05
				3,016.05

PREVIOUS MONTH ENDING BALANCE	\$	872,857.95
INTEREST		
RECEIPTS		\$234,072.76
CREDIT CARDS		
NSF		
REGISTER CHECKS		(\$157,119.54)
BP BILLS PAID:		(\$3,016.05)
	\$	946,795.12
BANK CHECKING BALANCE		\$951,110.12
DEPOSIT TRANSFER		\$0.00
CHECKS TRANSIT		(\$4,315.00)
		946,795.12



**TAX ACCOUNT FUND FOR JAN 2024**

<u>DATE</u>	<u>CHECK</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Check Date	Check #	Payee	Description	Amount
01/04/202	7219	CORELOGIC CENTRALIZED REFUNDS	TAX OVER PAYMENTS	3,735.18
01/08/202	7220	BISHOP INTER AIRPORT AUTHORITY	WINTER 2023 TAX ROLL PAYOUT #2	75,260.01
01/08/202	7221	CLIO SCHOOL DISTRICT	WINTER 2023 TAX ROLL PAYOUT #2	980.39
01/08/202	7222	FLUSHING COMMUNITY SCHOOLS	WINTER 2023 TAX PAYOUT #2	3,779.96
01/08/202	7223	FLUSHING TOWNSHIP - GENERAL FUN	WINTER 2023 TAX ROLL PAYOUT #2	976,057.50
01/08/202	7224	FLUSHING TOWNSHIP- WATER	WINTER 2023 TAX ROLL PAYOUT #2	48,682.42
01/08/202	7225	GENESEE CTY TREASURER	WINTER 2023 TAX ROLL PAYOUT #2	993,809.86
01/08/202	7226	GENESEE INTERMEDIATE SCHOOL	WINTER 2023 TAX ROLL PAYOUT #2	39,677.83
01/08/202	7227	MASS TRANSPORTATION AUTHORITY	WINTER 2023 TAX ROLL PAYOUT #2	191,932.38
01/08/202	7228	MONTROSE SCHOOL DISTRICT	WINTER 2023 TAX ROLL PAYOUT #2	86,698.39
01/08/202	7229	MOTT COLLEGE	WINTER 2023 TAX ROLL PAYOUT #2	403,670.93
01/08/202	7230	NEW LOTHROP AREA PUBLIC SCHOOL	WINTER 2023 TAX ROLL PAYOUT #2	994.81
		TOTAL - ALL FUNDS	TOTAL OF 12 CHECKS	2,825,279.66

PREVIOUS MONTH ENDING BALANCE	\$ 2,304,915.50
CREDIT CARD PAYMENTS RECEIVED	
RECEIPTS	\$1,030,077.77
INTERNAL TRANS	
NSF	(\$1,943.69)
CHECKS	(\$2,825,279.66)
	\$403,749.92
BANK CHECKING BALANCE	\$1,505,314.96
DEPOSIT IN TRANSIT	(\$997,545.04)
BANK ENCODE ERROR	
CHECKS TRANSIT	\$0.00
	<u>\$507,769.92</u>

# GOVMIC TRANSFER

---

## WATER

10/20/2023	liquid	est 5.00%	250,000.00
9/18/2023	6/7/2024	5.79%	3,000,000.00
10/17/2023	7/8/2024	5.82%	1,000,000.00

TOTAL 

---

 4,250,000.00

## GENERAL FUND

10/20/2023	liquid	est 5.00%	250,000.00
9/18/2023	6/7/2024	5.79%	500,000.00
10/17/2023	7/8/2024	5.82%	1,000,000.00

WILDFIRE CD 2/23/2024 250,000.00  
TOTAL 

---

 1,750,000.00

## POLICE FUND

11/2/2023 liquid est 5.00% 500,000.00

---

500,000.00

## TRASH FUND

# GOVMIC INTEREST

## WATER

6/21/23	5,476.23
9/18/23	92,426.54
10/17/23	48,376.69
10/26/23	4,109.59
11/2/23	936.85
12/4/23	1,133.99
1/3/24	1,172.66
2/5/24	1,160.45

## GENERAL FUND

6/21/23	5,876.22
9/18/23	18,976.32
10/17/23	44,952.33 *
10/26/23	4,109.59 *
11/2/23	2,079.31 *
12/4/23	1,133.99 *
1/3/24	1,172.66 *
2/5/24	1,160.45 *

TOTAL 154,793.00

TOTAL 79,460.87

## POLICE FUND

10/16/23	10,532.94
12/4/23	2,192.68
1/3/24	2,345.27
2/5/24	2,320.90

## TRASH FUND

8/21/23	6,072.12	GF acct
---------	----------	---------

TOTAL 17,391.79

TOTAL 6,072.12

\* RESTRICTED

CHECK DISBURSEMENT REPORT FOR FLUSHING TOWNSHIP  
 CHECK DATE FROM 01/01/2024 - 01/31/2024  
 Banks: GEN 2

02/01/2024 09:04 AM  
 User: BROOK  
 DB: Flushing

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/04/2024	GEN	340496	CITY OF FENTON	PORTION OF 67TH DISTRICT COURT ATTORN	101-101-826.000	711.00
01/04/2024	GEN	340497	GENESEEE COUNTY TREASURER	MEADOWBROOK-OCT,NOV, DEC FLUSH ESTATE	101-000-222.000	3,722.50
01/04/2024	GEN	340498	JACKIE LANE	HALL DEP REFUND-LANE	101-000-202.003	100.00
01/04/2024	GEN	340499	JEFFREY STRALEY DDS	DENTAL SERVICES	677-000-801.000	27.50
01/04/2024	GEN	340500	JOHN ELIAS	HALL DEP REFUND-ELIAS	101-000-202.003	100.00
01/04/2024	GEN	340501	KIMBERLY GODDARD	CLEANING SERVICES	101-265-930.000	150.00
		340501		CLEANING SERVICES	101-267-930.000	50.00
		340501		CLEANING SERVICES	207-000-930.000	100.00
						300.00
01/04/2024	GEN	340502	PLANTE & MORAN	PROFESSIONAL SERVICES THRU NOVEMBER 2	101-101-801.000	5,959.75
01/04/2024	GEN	340503	STALEYS PLUMBING & HEATING	DRINKING FOUNTAIN REPLACEMENT	101-265-930.000	3,138.00
01/04/2024	GEN	340504	TERRY PECK	MILEAGE	101-253-861.000	98.91
01/04/2024	GEN	340505	TRINA CHAPPELL	HALL DEP REFUND-CHAPPELL	101-000-202.003	100.00
01/04/2024	GEN	340506	KEVIN TOLGER	FTNP-100 BLACK LOCUST POLES	208-000-948.001	2,000.00
01/09/2024	GEN	340507	APEX SOFTWARE	APEX SKETCHING SOFTWARE MAINTENANCE R	101-257-948.001	520.00
01/09/2024	GEN	340508	JAMES K CANTWIL DDS	DENTAL SERVICES	677-000-801.000	139.00
01/09/2024	GEN	340509	JEANETTE SIZEMORE	VISION SERVICES	678-000-801.000	300.00
01/09/2024	GEN	340510	MELISSA WILLIAMS	HALL DEP REFUND-WILLIAMS	101-000-202.003	100.00
01/09/2024	GEN	340511	PLANTE MORAN	PROFESSIONAL SERVICES THRU 12/15/2023	101-101-801.000	2,534.00
01/09/2024	GEN	340512	STEVE WELCH	HALL DEP-CANCELLED-WELCH	101-000-202.003	100.00
01/09/2024	GEN	340513	THOMAS L PASCOE DDS	DENTAL SERVICES	677-000-801.000	285.00
01/09/2024	GEN	340514	FOUNDATION SYSTEMS OF MI	CANCELLED PERMIT-3101 N SEYMOUR RD-HI	249-000-500.003	280.00
01/09/2024	GEN	340515	FREDERICK THORSEY	MILEAGE	101-171-861.000	120.60
01/11/2024	GEN	340516	JEFFREY STRALEY DDS	DENTAL SERVICES	677-000-801.000	119.20
01/11/2024	GEN	340517	JRL INSPECTIONS	ELECTRICAL INSPECTIONS	249-000-801.000	3,200.00
01/11/2024	GEN	340518	MERLE E WEST II	PLUMBING-MECHANICAL INSPECTIONS	249-000-801.000	4,480.00
01/18/2024	GEN	340519	KIMBERLY GODDARD	CLEANING SERVICES	101-265-930.000	150.00
		340519		CLEANING SERVICES	101-267-930.000	50.00
		340519		CLEANING SERVICES	207-000-930.000	100.00
						300.00
01/18/2024	GEN	340520	LISA CLARK	HALL REFUND-CLARK	101-000-202.003	100.00

02/01/2024 09:04 AM  
 User: BROOK  
 DB: Flushing  
 CHECK DISBURSEMENT REPORT FOR FLUSHING TOWNSHIP  
 CHECK DATE FROM 01/01/2024 - 01/31/2024  
 Banks: GEN 2

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/18/2024	GEN	340521	MCKONE LAW FIRM, PLLC	LEGAL FEES DEC 2023	101-101-826.000	673.37
		340521		LEGAL FEES DEC 2023	207-000-826.000	1,291.71
						<u>1,965.08</u>
01/18/2024	GEN	340522	TRICITY COMPUTER SERVICES LLC	COMPUTER SERVICES	101-101-948.001	507.88
01/18/2024	GEN	340523	DAREN HAWLEY	CLOTHING ALLOWANCE	207-000-767.000	250.00
01/18/2024	GEN	340524	FLUSHING TWP	POSTAGE DUE-PRESIDENTIAL ELECTION	101-262-948.001	69.96
01/22/2024	GEN	340525	CARDIO PARTNERS	ZOLL AED- CO.SOLD FROM ALLIED 100 TO	301-000-981.001	1,669.70
01/22/2024	GEN	340526	LUIS A PEREX DDS MS	DENTAL SERVICES	677-000-801.000	131.00
01/22/2024	GEN	340527	MATHEW J AKIN	EQUIP REPAIRS & MAINTENANCE		** VOIDED **
01/22/2024	GEN	340528	MATHEW J AKIN	NP BOARDWALK-REPAIR AND REPLACE-DOWNP	208-000-948.001	15,000.00
01/23/2024	GEN	340529	BS&A SOFTWARE	SERVICE FEE FOR ONLINE PERMIT APPLICA	249-000-500.009	57.00
01/23/2024	GEN	340530	ERIC ROMANO DDS	DENTAL SERVICES	677-000-801.000	222.00
01/23/2024	GEN	340531	FLUSHING TWP	POSTAGE REIMBURSEMENT APPS-*PRESIDENT	101-262-948.001	9.90
01/23/2024	GEN	340532	TRINA CHAPPELL	1/2 DEP REFUND-CHAPPELL	101-000-667.000	50.00
01/30/2024	GEN	340535	BRIAN FAIRCHILD	HEALTHCARE REIMBURSEMENT	207-000-718.006	1,499.16
		340535		HEALTHCARE REIMBURSEMENT	677-000-801.000	640.05
						<u>2,139.21</u>
01/30/2024	GEN	340536	FREDERICK THORSBY	MILEAGE	101-171-861.000	73.70
01/30/2024	GEN	340537	GENESEE COUNTY CLERK-ELECT DIVIS	BALLOT PROGRAMMING	101-262-900.000	300.00
01/30/2024	GEN	340538	KIMBERLY GODDARD	CLEANING SERVICES	101-265-930.000	150.00
		340538		CLEANING SERVICES	101-267-930.000	50.00
		340538		CLEANING SERVICES	207-000-930.000	100.00
						<u>300.00</u>
01/30/2024	GEN	340539	TOWN CENTER FAMILY DENTAL	DENTAL SERVICES	677-000-801.000	30.20
01/30/2024	GEN	340540	FLUSHING TWP	POSTAGE REIMBURSEMENT-1ST CLASS APPS	101-262-948.001	2.66
				TOTAL OF 43 CHECKS (1 voided)		<u>51,613.75</u>
--- GL TOTALS ---						
				HALL DEPOSITS PAYABLE		600.00
				SCHOOL/CNTY TRAILER FEES PAYABLE		3,722.50
				HALL RENTAL INCOME		50.00
				CONTRACTUAL SERVICES		8,493.75
				LEGAL FEES		1,384.37
				COMPUTER EXPENSE/AGR		507.88

CHECK DISBURSEMENT REPORT FOR FLUSHING TOWNSHIP  
 CHECK DATE FROM 01/01/2024 - 01/31/2024  
 Banks: GEN 2

02/01/2024 09:04 AM  
 User: BROOK  
 DB: Flushing

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-171-861.000			MILEAGE			194.30
101-253-861.000			MILEAGE			98.91
101-257-948.001			COMPUTER MAINTENANCE AGREEMENT			520.00
101-262-900.000			PRINTING & PUBLISHING			300.00
101-262-948.001			COMPUTER/VOTING EXPENSES			82.52
101-265-930.000			BUILDING MAINTENANCE			3,598.00
101-267-930.000			BUILDING MAINTENANCE			150.00
207-000-718.006			OPEB - BRIAN FAIRCHILD			1,499.16
207-000-767.000			UNIFORMS			250.00
207-000-826.000			LEGAL FEES			1,291.71
207-000-930.000			BUILDING MAINTENANCE			300.00
208-000-948.001			EQUIP REPAIRS & MAINTENANCE			17,000.00
249-000-500.003			BUILDING PERMITS			280.00
249-000-500.009			CONVENIENCE FEE			57.00
249-000-801.000			CONTRACTUAL SERVICES			7,680.00
301-000-981.001			CAPITAL OUTLAY - EQUIPMENT			1,669.70
677-000-801.000			CONTRACTUAL SERVICES			1,593.95
678-000-801.000			CONTRACTUAL SERVICES			300.00
			TOTAL			51,613.75

Check Register Report For Charter Township Of Flushing  
For Check Dates 01/01/2024 to 01/31/2024

Check Date	Bank	Check Number	Check Number Name	Check Gross	Physical Check Amount	Direct Deposit	Check Status
01/29/2024	GEN 2	EFT1654	MUNICIPAL EMPLOYEES RETIREMENT SYSTEM	27,244.61	27,244.61	0.00	Cleared
01/18/2024	GEN 2	EFT1649	HEALTH CARE SAVINGS	750.00	750.00	0.00	Cleared
01/18/2024	GEN 2	EFT1650	FEDERAL TAX DEPOSIT	11,545.79	11,545.79	0.00	Cleared
01/18/2024	GEN 2	EFT1651	JON HANCOCK	1,679.20	1,679.20	0.00	Cleared
01/18/2024	GEN 2	EFT1652	MICHIGAN DEPT OF TREASURY	3,936.90	3,936.90	0.00	Cleared
01/18/2024	GEN 2	EFT1653	MERS DC PAYMENT	5,151.00	5,151.00	0.00	Cleared
01/04/2024	GEN 2	EFT1646	FEDERAL TAX DEPOSIT	10,885.61	10,885.61	0.00	Cleared
01/04/2024	GEN 2	EFT1647	JON HANCOCK	1,610.03	1,610.03	0.00	Cleared
01/04/2024	GEN 2	EFT1648	COLONIAL LIFE	368.94	368.94	0.00	Cleared
01/02/2024	GEN 2	EFT1645	MUNICIPAL EMPLOYEES RETIREMENT SYSTEM	27,471.73	27,471.73	0.00	Cleared

Totals: Total Physical Checks: 10 Total Check Stubs: 10 Number of Checks: 010 90,643.81 90,643.81 0.00

02/01/2024 Check Register Report For Charter Township Of Flushing  
For Check Dates 01/01/2024 to 01/31/2024

Check Date	Bank	Check Number	Check Number Name	Check Gross	Physical Check Amount	Direct Deposit	Check Status
Totals:				103,702.41	72,838.14		

Total Physical C  
Total Check Stu 61

Check Register Report For Charter Township Of Flushing  
For Check Dates 01/01/2024 to 01/31/2024

Check Date	Bank	Check Number	Check Number Name	Check Gross	Physical Check Amount	Direct Deposit	Check Status
01/04/2024	GEN 2	340494	TEAMSTERS LOCAL 214	417.00	417.00	0.00	Open
01/04/2024	GEN 2	340495	POLICE OFFICERS LABOR COUNCIL	424.00	424.00	0.00	Open

Totals: Total Physical Checks: 2 Total Check Stubs: 2 Number of Checks: 002 841.00 841.00 0.00

Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
18078 POSTED BY BROOK 101-000-001.100 101-265-930.000	01/04/2024 CASH 2 BLDG MAINTENANCE	BP	GOYETTE MECHANICAL - BLDG MAINT	BROOK	605.00	605.00
					605.00	605.00
18079 POSTED BY BROOK 101-000-001.100 101-101-718.003	01/04/2024 CASH 2 HEALTH INSURANCE	BP	HEALTH ALLIANCE- MEDICARE PART B SUPP	BROOK	110.00	110.00
					110.00	110.00
18080 POSTED BY BROOK 101-000-001.100 101-265-754.000	01/04/2024 CASH 2 MAINTENANCE SUPPLIES	BP	GILROYS - SUPPLIES	BROOK	18.56	18.56
					18.56	18.56
18081 POSTED BY BROOK 207-000-001.100 207-000-932.000	01/04/2024 CASH 2 CAR REPAIR MAINTENANCE	BP	LOUIES TOWING- VEHICLE MAINT	BROOK	139.00	139.00
					139.00	139.00
18082 POSTED BY BROOK 207-000-001.100 207-000-766.000	01/04/2024 CASH 2 UNIFORM CLEANING	BP	CHAMPS - UNIFORM CLEANING	BROOK	56.25	56.25
					56.25	56.25
18083 POSTED BY BROOK 101-000-001.100 101-265-921.000	01/04/2024 CASH 2 UTILITIES	BP	FLUSHING TWP - WATER	BROOK	87.90	87.90
					87.90	87.90
18084 POSTED BY BROOK 101-000-001.100 101-262-948.001	01/04/2024 CASH 2 COMPUTER/VOTING EXPENSES	BP	KCI-VOTING POST CARDS-POSTAGE	BROOK	2,206.06	2,206.06
					2,206.06	2,206.06
18085 POSTED BY BROOK 207-000-001.100 207-000-850.000 101-000-001.100 101-171-850.000 101-257-850.000 101-101-850.000 101-215-850.000 249-000-001.100 249-000-850.000 101-253-850.000	01/04/2024 CASH 2 TELEPHONE EXPENSE CASH 2 TELEPHONE EXPENSE TELEPHONE EXPENSE TELEPHONE EXPENSE TELEPHONE EXPENSE CASH 2 TELEPHONE EXPENSE TELEPHONE EXPENSE	BP	VERIZON- CELL PHONE	BROOK	42.50 82.51 42.50 42.50 42.50 30.02 30.02 42.50	42.50 252.51 30.02
					325.03	325.03
18086 POSTED BY BROOK 207-000-001.100 207-000-983.000	01/04/2024 CASH 2 CAR RENTAL	BP	SUSKI CHEVY- LEASE JAN 2024	BROOK	250.00	250.00
					250.00	250.00
18088 POSTED BY BROOK 207-000-001.100 207-000-726.000 207-000-718.002 101-000-001.100 101-253-726.000	01/04/2024 CASH 2 LIFE INSURANCE DISABILITY INSURANCE CASH 2 LIFE INSURANCE	BP	HARTFORD INS	BROOK	225.68 817.28 34.72	1,042.96 509.10



Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
101-253-718.002	DISABILITY INSURANCE				129.90	
101-219-726.000	LIFE INSURANCE				17.36	
101-219-718.001	DISABILITY INSURANCE				66.73	
101-257-726.000	LIFE INSURANCE				17.36	
101-257-718.001	DISABILITY INSURANCE				85.19	
101-215-726.000	LIFE INSURANCE				17.36	
101-215-718.001	DISABILITY INSURANCE				66.73	
101-191-726.000	LIFE INSURANCE				17.36	
101-191-718.001	DISABILITY INSURANCE				56.39	
249-000-001.100	CASH 2					95.03
249-000-726.000	LIFE INSURANCE				17.36	
249-000-718.001	DISABILITY INSURANCE				77.67	
					<hr/>	
					1,647.09	1,647.09
18089	01/04/2024	BP	BALBOA- PHONE LEASE	BROOK		
POSTED BY BROOK						
207-000-001.100	CASH 2					157.00
207-000-853.002	TELEPHONE LEASE				157.00	
101-000-001.100	CASH 2					233.23
101-265-853.002	TELEPHONE LEASE				233.23	
					<hr/>	
					390.23	390.23
18103	01/09/2024	BP	CONSUMERS- LIGHTS AT LARGE	BROOK		
POSTED BY BROOK						
101-000-001.100	CASH 2					5,157.77
101-443-926.000	LIGHTS AT LARGE				4,587.70	
101-443-926.000	LIGHTS AT LARGE				544.91	
101-443-926.000	LIGHTS AT LARGE				25.16	
					<hr/>	
					5,157.77	5,157.77
18104	01/09/2024	BP	LOUIES TOWING- VEHICLE MAINT	BROOK		
POSTED BY BROOK						
207-000-001.100	CASH 2					65.00
207-000-932.000	CAR REPAIR MAINTENANCE				65.00	
					<hr/>	
					65.00	65.00
18105	01/09/2024	BP	EMTERRA - TRASH SERVICES	BROOK		
POSTED BY BROOK						
226-000-001.100	CASH 2					54,421.99
226-000-801.000	CONTRACTUAL SERVICES				53,329.97	
226-000-802.001	MISCELLANEOUS EXPENSE				166.34	
226-000-759.000	GASOLINE EXPENSE				925.68	
					<hr/>	
					54,421.99	54,421.99
18106	01/09/2024	BP	COMAST - INTERNET POLICE	BROOK		
POSTED BY BROOK						
207-000-001.100	CASH 2					374.18
207-000-852.000	INTERNET SERVICES				114.90	
207-000-850.000	TELEPHONE EXPENSE				259.28	
					<hr/>	
					374.18	374.18
18107	01/09/2024	BP	MATTIS-VEHICLE WASH	BROOK		
POSTED BY BROOK						
207-000-001.100	CASH 2					54.00
207-000-932.000	CAR REPAIR MAINTENANCE				54.00	
					<hr/>	
					54.00	54.00
18108	01/09/2024	BP	FLUSHING TWP - WATER	BROOK		
POSTED BY BROOK						
207-000-001.100	CASH 2					87.02
207-000-921.000	UTILITIES				87.02	
					<hr/>	
					87.02	87.02
18109	01/09/2024	BP	BCN- HEALTH INSURANCE-FEBRUARY	BROOK		
POSTED BY BROOK						
207-000-001.100	CASH 2					9,000.11
207-000-718.003	HEALTH INSURANCE				5,923.20	
101-101-718.003	HEALTH INSURANCE-RETIREE				1,980.30	
101-257-718.003	HEALTH INSURANCE				2,032.71	
101-253-718.003	HEALTH INSURANCE				927.94	

Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
101-000-001.100	CASH 2					4,940.95
207-000-718.005	HEALTH INSURANCE-RETIREMENT BENEFIT			3,069.41		
207-000-718.003	HEALTH INSURANCE			7.50		
249-000-001.100	CASH 2					2,169.54
249-000-718.003	HEALTH INSURANCE			2,169.54		
				16,110.60		16,110.60
18110 POSTED BY BROOK	01/09/2024	BP	VIEW NEWSPAPER- PUBLICATION BCH TREE SUB	BROOK		
101-000-001.100	CASH 2					100.60
101-101-900.000	PRINTING & PUBLISHING			100.60		
				100.60		100.60
18111 POSTED BY BROOK	01/09/2024	BP	KCI-AV BALLOT APPLICATION-POSTAGE	BROOK		
101-000-001.100	CASH 2					2,043.45
101-262-900.000	PRINTING & PUBLISHING			2,043.45		
				2,043.45		2,043.45
18124 POSTED BY BROOK	01/10/2024	BP	RB CITY SEWER-1223-332 PORTA POTTY	BROOK		
208-000-001.100	CASH 2					200.00
208-000-801.000	CONTRACTUAL SERVICES			200.00		
				200.00		200.00
18125 POSTED BY BROOK	01/10/2024	BP	MUNICIPAL WEB SERVICE - COMPUTER	BROOK		
101-000-001.100	CASH 2					285.00
101-443-962.000	PEG SERVICES			285.00		
				285.00		285.00
18126 POSTED BY BROOK	01/10/2024	BP	CONSUMERS - ELECTRIC BILL	BROOK		
207-000-001.100	CASH 2					228.91
207-000-921.000	UTILITIES			228.91		
101-000-001.100	CASH 2					1,395.31
101-265-921.000	UTILITIES			1,395.31		
208-000-001.100	CASH 2					262.79
208-000-921.000	UTILITIES			262.79		
				1,887.01		1,887.01
18127 POSTED BY BROOK	01/10/2024	BP	GENESEE COUNTY - TICKET BOOKS	BROOK		
207-000-001.100	CASH 2					12.00
207-000-752.000	OFFICE SUPPLIES & POSTAGE			12.00		
				12.00		12.00
18128 NOT POSTED	01/18/2024	BP	COMCAST - INTERNET/PHONE	BROOK		
101-000-001.100	CASH 2					443.50
101-265-850.000	TELEPHONE EXPENSE			298.60		
101-265-852.000	INTERNET			144.90		
				443.50		443.50
18129 POSTED BY BROOK	01/18/2024	BP	FIRST NATIONAL BANK OF OMAHA-CREDIT CARD	BROOK		
207-000-001.100	CASH 2					432.74
207-000-752.000	OFFICE SUPPLIES & POSTAGE			144.10		
207-000-932.000	AUTO MAINTENANCE EXPENSE			250.00		
207-000-980.000	CAPITOL OUTLAY/OFFICE EQUIPMENT			38.64		
101-000-001.100	CASH 2					3,135.78
101-257-911.000	TRAINING & CONVENTION			272.38		
101-265-930.000	BUILDING MAINTENANCE			579.42		
101-171-911.000	TRAINING & CONVENTION			492.00		
101-265-981.001	CAPITAL OUTLAY - EQUIPMENT			139.98		
101-171-915.000	MEMBERSHIP DUES			230.00		
101-215-911.000	TRAINING & CONVENTION			156.67		
101-262-900.000	PRINTING & PUBLISHING			1,180.33		
101-253-911.000	TRAINING & CONVENTION			85.00		
249-000-001.100	CASH 2					85.00

Journal Number GL Number	Date Description	JNL	Description	User	DR	CR
249-000-911.000	TRAINING & CONVENTION				85.00	
					3,653.52	3,653.52
18143 POSTED BY BROOK	01/23/2024	BP	TERMINIX- PEST CONTROL	BROOK		
101-000-001.100 101-265-930.000	CASH 2 BLDG MAINTENANCE				109.00	109.00
					109.00	109.00
18144 POSTED BY BROOK	01/23/2024	BP	KCI-AV APPLICATIONS	BROOK		
101-000-001.100 101-262-900.000	CASH 2 PRINTING & PUBLISHING				816.11	816.11
					816.11	816.11
18145 POSTED BY BROOK	01/25/2024	BP	LOUIES TOWING-- VEHICLE MAINT	BROOK		
207-000-001.100 207-000-932.000	CASH 2 CAR REPAIR MAINTENANCE				54.00	54.00
					54.00	54.00
Total:					91,709.87	91,709.87





# CHARTER TOWNSHIP OF FLUSHING POLICE DEPARTMENT

Chief of Police – Dennie VanAlstine

6524 N. Seymour Road. Flushing, MI 48433  
 Phone: (810) 659-0809 Fax: (810) 605-0218

## JANUARY 2024 Police Department Statistics

2024	<u>JAN</u>		<u>JAN</u>	
<u>Activity / Date</u>			<u>Activity / Date</u>	
Calls for Service	129		OWI/OUID	0
Total Complaints Taken	83			
Suspicious Situations	5			
Family Trouble	7			
Felony Arrests	0			
Misd. Arrests	3			
Juv.Felony Arrest	0			
Juv.Misd.Arrest	0			
Business Checks	243	<u>VEHICLE</u>	<u>MILEAGE</u>	<u>USED</u>
Vacation Checks	53	Patrol Car 27-1	2021	67076
Subdivision Checks	280	Patrol Car 27-2	2017	167441
Traffic Stops	7	Patrol Car 27-3	2018	62509
Traffic Citations	10	Patrol Car 27-4	2017	84416
Traffic Warnings	6	Patrol Car 27-5	2020	88220
Medicals	0	Patrol Car 27-6	2020	37769
Alarms	2	Det's Car	2013	155411
Reports Completed	58	Chief's Car	2019	66590

1 - Robbery

1 - Aggravated/Felonious Assault - Family - (0) Non-Family (1)

5 - Assault and Battery/Simple Assault

1 - Mail and Mail Depository Protection Act, Mail Theft

1 - Larceny - Personal Property from Vehicle (0) - From Yard (0) - Other (1 (Mail))

1 - Burglary - Forced Entry

0 - Damage to Property - Public Property (0) Private Property (1)

1 - Retail Fraud - Theft 3<sup>rd</sup> Degree

1 - Dog Law Violations

11 - Miscellaneous/Non-Criminal

17 - Traffic - Non-Criminal, Accidents

1 - Traffic Driving on Susp/revoked/Refused License

2 - Motor Vehicle Violation

1 - Suicide

3 - Natural Death

12 - Assists - General Assist (2) - Fire Dept (0) - Other Police Department (4) - EMS (6)

5 - Miscellaneous - Residential/Business/Bank Alarm - False



## Deputy Clerk

---

**From:** Zoning - Chris Czyzio <zoning@flushingtwp.org>  
**Sent:** Wednesday, January 31, 2024 4:15 PM  
**To:** 'Deputy Clerk'  
**Subject:** Zoning Report for December 2023 - Flushing Township

### Zoning Report for December 2023 - Flushing Township

- Cell Tower Project Info Request
- ZBA info request
- Zoning Modular home questions Carpenter
- Pole barn questions McKinley
- Single family Home build questions Johnson
- Zoning update on Valero tank install
- Fence questions Seymour
- Zoning farm animal questions
- Zoning cell tower project updates to applicant
- Cell tower project review ROWE
- Cell tower citizen comments taken
- Cell Tower review with applicant
- Commercial solar questions carpenter
- Cell tower citizen comments taken
- Commercial solar ordinance questions
- Cell tower question distance to tower from residence
- Deck permit Coldwater
- Commercial solar questions Carpenter
- Farm animal questions Seymour
- Zoning set back questions Seymour
- MTA Virtual Conf Solar
- Permit review Valero GCRC
- Short Term Rental Permit notices
- Zoning new single family build Johnson
- Zoning sun room Johnson
- Pole barn questions Johnson
- Zoning Demo Permit questions
- Resident Bi Bi Villas info request
- Zoning beer/wine sales Elms
- Zoning horses Coldwater
- Zoning Cell Tower Property Split
- Zoning signs for Dollar Tree questions
- Review location for single family home Mt Morris
- Zoning use of property Mt Morris
- Zoning Mtg/review for Mt Morris property use
- Zoning Infrastructure questions Meadowbrook
- ZBA Mtg fencing Mt Morris Rd
- Zoning Home Occupation permit Partridge

Flushing Township Zoning Administrator  
(810) 659-0800 X110  
Mon – Thurs  
8am – 5pm