

CHARTER TOWNSHIP OF FLUSHING

**6524 N. SEYMOUR ROAD
FLUSHING, MICHIGAN 48433
BOARD OF TRUSTEES MINUTES**

DATE: JULY 8, 2021

TIME: 7:00 P.M.

PHONE: 810-659-0800

FAX 810-659-4212

WEB PAGE: <http://flushingtowship.com>

ADMINISTRATION:

SUPERVISOR: Frederick R. Thorsby
CLERK: Wendy D. Meinburg
TREASURER: Terry A. Peck

TRUSTEES:

William Bain
Linda Minarik
William L. Westenbarger
Sharilynn K. Willette

TOWNSHIP ATTORNEY:

STEVEN W. MOULTON PLLC
6258 W. Pierson Road
Flushing MI 48433
810-407-7658

- I. MEETING CALLED TO ORDER** at 7:00 P.M. by **SUPERVISOR FREDERICK R. THORSBY** with Roll Call and the Pledge of Allegiance to the American Flag.
- II. ROLL CALL:** Peck, Thorsby, Willette, Westenbarger, Bain, Minarik and Meinburg. Attorney Steven Moulton was also present.

MEMBERS ABSENT: None

OTHER INDIVIDUALS PRESENT: Twenty (20)

APPROVAL OF AGENDA FOR JULY 8, 2021:

TREASURER PECK, supported by Trustee Westenbarger to approve the agenda as submitted for the July 8, 2021 meeting.

THE MOTION CARRIED UNANIMOUSLY.

APPROVAL OF DRAFT MINUTES OF THE BOARD MEETING OF JUNE 10, 2021

CLERK MEINBURG MOVED, supported by Treasurer Peck to approve the minutes of the June 10, 2021 Board Meeting.

THE MOTION CARRIED UNANIMOUSLY.

APPROVAL OF AMENDED MINUTES OF THE BOARD MEETING OF MAY 13, 2021

CLERK MEINBURG MOVED, supported by Trustee Willette to approve the amended minutes of the May 13, 2021 Board Meeting.

THE MOTION CARRIED UNANIMOUSLY.

APPROVAL OF PAYMENT OF BILLS

TREASURER PECK MOVED, supported by Trustee Willette to approve the payment of bills.

THE MOTION CARRIED UNANIMOUSLY.

III. PUBLIC COMMENTS:

OPEN FOR PUBLIC COMMENTS: 7:03 P.M.

Four individuals made comment.

CLOSED FOR PUBLIC COMMENTS: 7:13 P.M.

IV. UNFINISHED BUSINESS:

None

V: NEW BUSINESS:

1. PUBLIC HEARING - NOTICE OF PUBLIC HEARING TO CONSIDER SPECIAL ASSESSMENT FOR REPAIR AND MAINTENANCE OF THE COLDWATER ROAD EXTENSION FOR FLUSHING, MICHIGAN.

PUBLIC HEARING OPENED AT 7:14 PM.

Mr. Fred Meredith, a resident of Coldwater Road Extension, gave comment on the need for a special assessment for the repair and maintenance of the Coldwater Road Extension. He gave explanation as to the township's sole role of collecting funds, holding funds and then paying the bills. Mr. Meredith gave further clarification as to the duration of the assessment, which will be for a 5-year period instead of a 10-year period; the cost will also increase from \$200 to \$300 for each of the fifteen homeowners. Mr. Meredith has already circulated a petition and obtained 14 of the 15 signatures needed in in order to move forward with this special assessment.

PUBLIC HEARING CLOSED AT 7:21 PM.

Attorney Steve Moulton will amend Resolution 21-05 to reflect the aforementioned specifications regarding duration of the assessment and increase of cost to homeowners from

\$200-\$300. There will be a second public hearing held on August 12, 2021 at the Board of Trustees meeting.

TRUSTEE WILLETTE MOVED, supported by Trustee Minarik, to adopt Resolution 21-05 A RESOLUTION PURSUANT TO MCL 41.724 (1) TO TENTATIVELY CREATE A SPECIAL ASSESSMENT DISTRICT FOR THE MAINTENANCE AND REPAIR OF THE COLDWATER ROAD EXTENSION as contained in the board packet amending the duration of the assessment to 5 years and cost to homeowners from \$200 to \$300.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Meinburg, Westenbarger, Thorsby, Bain, Peck, Minarik and Willette

NAYS: None

THE MOTION CARRIED UNANIMOUSLY.

2. Motion to approve the First Reading of Text Amendment to Home Occupation Ordinance No. 2021-01 AN ORDINANCE TO AMEND (1) ARTICLE II DEFINITIONS, (2) ARTICLE IV SITE REGULATIONS TO ADD SEC.20-421 HOME OCCUPATION, (3) ARTICLE VII DISTRICT REGULATIONS SECTION 20-701 ZONING DISTRICT USES, AND (4) ARTICLE XVIII SPECIAL USE PERMITS SEC. 20-1803 STANDARDS FOR NON-DISCRETIONARY SPECIAL LAND USE PERMITS (A)HOME OCCUPATION.

CLERK MEINBURG MOVED, supported by Trustee Bain to approve the First Reading of Text Amendment to Home Occupation Ordinance 21-01.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Thorsby, Bain, Minarik, Westenbarger, Peck, Meinburg and Willette

NAYS: None

THE MOTION CARRIED UNANIMOUSLY.

3. Motion to approve the Second Reading of Garage Sale Ordinance 21-03 AN ORDINANCE TO AMEND THE ZONING ORDINANCE TO REGULATE RUMMAGE SALES, TO REQUIRE A PERMIT FOR OPERATING A RUMMAGE SALE; TO LIMIT THE NUMBER OF AND DURATION OF RUMMAGE SALES WITHIN FLUSHING TOWNSHIP.

TREASURER PECK MOVED, supported by Trustee Willette to approve the Second Reading of Garage Sale Ordinance 21-03.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Peck, Bain, Meinburg, Thorsby, and Willette

NAYS: Westenbarger, Minarik

THE MOTION CARRIED.

4. Motion to approve Resolution 21-06, A RESOLUTION TO ADOPT THE MICHIGAN TOWNSHIP ASSOCIATION'S PRINCIPLES OF GOVERNANCE.

CLERK MEINBURG MOVED, supported by Treasurer Peck to approve Resolution 21-06 to adopt the Michigan Township Association's Principles of Governance.

THE MOTION CARRIED UNANIMOUSLY.

5. Motion to approve the purchase of two radar speed signs for the Flushing Township Police Department at the cost of \$5000.

Chief Mark Bolin gave a brief overview of radar speed signs and the benefits they have of contributing to an overall safer community.

TRUSTEE WESTENBARGER MOVED, supported by Clerk Meinburg to approve the purchase of two radar speed signs from Speed Slashers at the cost of \$5000.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Meinburg, Willette, Bain, Peck, Westenbarger and Thorsby

NAYS: Minarik

THE MOTION CARRIED.

6. Motion to approve the purchase of Hart maintenance agreements covering years 6-10 for two election devices purchased in 2020 up to \$4240.

CLERK MEINBURG MOVED, supported by Trustee Willette to approve the purchase of Hart maintenance agreements covering years 6-10 for two election devices purchased in 2020 up to the cost of \$4240.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Peck, Minarik, Willette, Bain, Westenbarger, Thorsby and Meinburg

NAYS: None

THE MOTION CARRIED UNANIMOUSLY.

7. Motion to approve the prices from Genesee County Road Commission for the Catch Basin Repairs for
 - 3361 Ambleside Drive
 - 3133 Beech Tree Drive
 - SW corner of Carpenter and McKinley Roads

TRUSTEE WESTENBARGER MOVED, supported by Trustee Willette to approve cost from Genesee County Road Commission to repair catch basins at

- 3361 Ambleside Drive
- 3133 Beech Tree Drive
- SW corner of Carpenter and McKinley Roads

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Peck, Meinburg, Minarik, Bain, Willette, Westenbarger and Thorsby

NAYS: None

THE MOTION CARRIED UNANIMOUSLY.

8. Motion to approve the removal of dead trees on the Township property.

TREASURER PECK MOVED, supported by Clerk Meinburg to approve the cost of removal of dead trees on the Township property up to \$2500.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Thorsby, Westenbarger, Meinburg, Bain, Peck, Willette and Minarik

NAYS: None

THE MOTION CARRIED UNANIMOUSLY.

9. Motion to approve Resolution 21-07, A RESOLUTION TO REGISTER WITH THE STATE OF MICHIGAN DEPARTMENT OF INSURANCE AND FINANCIAL SERVICES FOR THE FIRE INSURANCE WITHHOLDING PROGRAM.

TRUSTEE MINARIK MOVED, supported by Clerk Meinburg to approve Resolution 21-07 to register with the State of Michigan Department of Insurance and Financial services for the Fire Insurance Withholding Program.

ACTION ON THE MOTION

ROLL CALL VOTE:

AYES: Peck, Thorsby, Willette, Westenbarger, Bain, Minarik and Meinburg

NAYS: None

THE MOTION CARRIED UNANIMOUSLY.

10. Motion to approve Resolution 21-08, A RESOLUTION TO ESTABLISH A MORATORIUM ON ISSUANCE OF BUILDING PERMITS TO CONSTRUCT (NEW BUILD) OR REMODEL A RESIDENTIAL STRUCTURE WITH NEW OR ADDED ELECTRICAL SERVICE TOTALING MORE THAN 200 AMPS.

TREASURER PECK MOVED, supported by Trustee Westenbarger to approve Resolution 21-08 to establish a moratorium on issuance of building permits to construct (new build) or remodel a residential structure with new or added electrical service totaling more than 200 amps.

THE MOTION CARRIED UNANIMOUSLY.

11. Recognition of Gerald Doyle and Ronald Flowers for their dedication and years of service to the Charter Township of Flushing's Planning Commission.

SUPERVISOR THORSBY recognized Mr. Ronald Flowers, who was in attendance, for his many years of service and dedication serving on the Charter Township of Flushing's Planning Commission. Mr. Flowers was presented with a plaque highlighting his service and a framed custom drawn picture of Flushing. Supervisor Thorsby also gave recognition to Mr. Gerald Doyle for his many years of service and dedication to the Charter Township of Flushing's Planning Commission. Mr. Doyle was not in attendance.

VI. REPORTS:

1. Supervisor's Report– Given by Supervisor Thorsby
Monthly Building Report
Fire Department Report
2. Clerk's Report – Clerk Meinburg
3. Treasurer's Report– Treasurer Peck
4. Police Department Report – Given by Chief Bolin

VII. PUBLIC COMMENTS

OPEN FOR PUBLIC COMMENTS: 8:10P.M.

Five individuals gave comment.

CLOSED FOR PUBLIC COMMENTS: 8:22P.M.

VIII. BOARD COMMENTS

Trustee Westenbarger gave comment to an anonymous letter he received from a concerned resident, stating that in the future if someone has a concern, it would be helpful if they identified themselves.

Trustee Minarik inquired whether Clayton Township had agreed to share in the cost with the City of Flushing to repair the parking lot of the Flushing Area Senior Center and the Genesee District Library. No word on this yet. Trustee Minarik also inquired about when the Township's new flag pole would be placed. Treasurer Peck stated it is tentatively on hold.


IX. NEXT REGULAR MEETING: August 12, 2021

X. ADJOURNMENT:

TRUSTEE WESTENBARGER MOVED, supported by Trustee Minarik to adjourn the meeting at 8:27 P.M.

THE MOTION CARRIED UNANIMOUSLY.


WENDY D. MEINBURG, Clerk


FREDERICK R. THORSBY, Supervisor

APPROVED DATE August 12, 2021

RECORDING SECRETARY: Mandy Hemingway, Deputy Clerk
07/08/2021